

**THE STATE OF TEXAS           §  
  §  
COUNTY OF GALVESTON       §**

**NOTICE OF REGULAR MEETING AND AGENDA OF  
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2**


**November 16, 2016**

Notice is hereby given that a Regular Meeting of the Board of Commissioners of the Galveston County Emergency Services District No. 2 will be held on November 16, 2016, beginning at 3:00 p.m., at the Crystal Beach VFD Fire Station, located at 930 Noble Carl Road, Crystal Beach, Texas 77650, for the following purposes:

**Regular Meeting**

1. Call to order.
2. Determination of quorum.
3. Pledges of Allegiance to the U.S. and Texas flags.
4. Public comment. In accordance with the Texas Attorney General’s opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
5. Chiefs and Director’s reports on monthly activities of the VFDs and PEMSI; review reports/information submitted by VFDs and PEMSI.
6. Review and approve minutes of the October 19, 2016 regular meeting.
7. Treasurer’s report on District’s finances.
8. Discuss and take action to approve and authorize payment of District’s bills and accounts, along with PEMSI and the VFDs’ expenditure reimbursement requests.
9. Review, discuss, and take any needed action regarding asset/equipment purchases and repairs, including, but not limited to, proposals being submitted by and/or obtained for PEMSI and/or the VFDs.
10. Discuss and take any needed action regarding transfer of email accounts to Gene Lindsey’s servers, and process for same.
11. Discuss and take action on process for approving District employee’s time sheets and issuance of pay checks.

12. Review, discuss and any needed take action in relation to medical expense payment request received from Fire Administrative Services.
13. Discuss creation of a District Manager position, and the responsibilities and duties of said position if created.
14. Accountant report.
15. Counsel report.
16. Such other matters that may come before the board.
17. Adjourn.




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Joshua C. Heinz, Attorney for  
Galveston County Emergency Services District No. 2

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 A packet containing all supportive documentation for this agenda will be available for inspection on the second Wednesday of every month at the District's administrative office, located at the Crystal Beach fire station, 930 Noble Carl Road, Crystal Beach, Texas 77650, between 3:00 p.m. and 4:00 pm.

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 Galveston County Emergency Services District No. 2 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

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 The Board may retire to Executive Session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or, discussion of real estate acquisitions pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

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