

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A regular meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (the "District") was called for at 3:00 p.m. on February 16, 2022 at the Crystal Beach fire station, 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted according to law.

The regular meeting was called to order at approximately 3:01 p.m., and the roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
John Lee, Jr.	Vice President
Greg Fountain	Secretary
George Strong	Treasurer
Larry Flanagan	Assistant Treasurer

All of said Board members were present, with the exception of Assistant Treasurer Flanagan, thus constituting a quorum. Also present at the regular meeting were: Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; David Sticker, the District's accountant; Joshua Heinz of Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals listed on the sign-in sheet attached hereto as Exhibit A.

Upon establishing that a quorum was present, the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

President Newberry then asked for public comment as set forth in the Agenda Item No. 4, and being as there was none, the Board moved along to Agenda Item No. 5, at which time Treasurer Strong requested that consent agenda item (c) be pulled for separate discussion and consideration. Treasurer Strong then made a motion to approve and authorize the following other matters listed under the consent agenda, which was seconded by Secretary Fountain and unanimously approved by the Board members present:

- a. Minutes of the January 19, 2022 Regular Meeting; and,
- b. Payment of District Bills and Accounts (**Exhibit B**)¹.

Concerning the matters listed under consent agenda item (c), Mr. Saunders advised that Port Bolivar VFD had only submitted copies of the expenditure paystubs in support of its requested monthly reimbursement amount, but the department needs to provide full copies of its expense invoices. After discussing said matter, Secretary Fountain made a motion to approve the following remaining consent agenda item, subject to Port Bolivar VFD's reimbursement payment not being released until the department has submitted full copies of its expenditure invoices, which was seconded by Treasurer Strong and approved by all of the Board members present:

- c. VFDs' Monthly Expense Reimbursements (**Exhibit C**)².

Thereafter, President Newberry directed the Board to Agenda Item No. 6, at which time Treasurer Strong reviewed with the Board his regular Treasurer's Report, a copy of which is attached hereto as **Exhibit D**³.

Being as there were no matters requiring consideration under Agenda Item Nos. 7 and 8, the Board moved along to Agenda Item No. 9, at which time Mr. Saunders reviewed with the Board the draft Request for Proposals for EMS Billing Services, a copy of which is attached hereto as **Exhibit E**. Upon motion by Secretary Fountain and seconded by Treasurer Strong, the Board members present unanimously approved the Request for Proposal as prepared with a proposal submittal deadline of April 15, 2022.

¹ Check Nos. 2960-2990, plus the direct deposit and other payroll expenses.

² Port Bolivar VFD - \$4,811.40 (January 2022); High Island VFD - \$3,614.03 (January 2022); and, Crystal Beach VFD - \$4,625.21 (January 2022).

³ Texas First Bank operating checking account (xx6680) - \$973,839.52 as of 1/31/2022 and \$1,264,706.70 as of 2/16/2022; Texas First Bank savings account (xx9804) - \$2,488.35 as of 1/31/2022 and 2/16/2022; Texas First Bank EMS billing checking account (xx7569) - \$280,972.39 as of 1/31/2022 and \$283,910.74 as of 2/16/2022; TexSTAR investment pool general fund account (xxxxxx1110) - \$208,458.45 as of 1/31/2022 and 2/16/2022; TexSTAR

After tabling Agenda Item No. 10, the Board was directed to Agenda Item No. 11, at which time President Newberry advised that an anonymous donor has indicated that it would pay for the costs associated with placing an "In God We Trust" logo on all District vehicles. After discussing the proposal, Treasurer Strong made a motion to approve and authorize the placement of said logo on all District vehicles, which was seconded by Secretary Fountain and unanimously approved by all the Board members present.

Next, the Board moved along to Agenda Item No. 12, at which time Mr. Saunders advised that he believes High Island VFD now has competent management and sufficient controls in place, and has increased its transparency and communications, and as a result of such accomplishments, he believes the department is moving forward in a positive direction. President Newberry thank the present High Island VFD representatives for their efforts, and she requested that the matter remain on future meeting agendas for continued updates.

The Board was then directed to Agenda Item 13, at which time Mr. Saunders reviewed with the Board his written Manager's Report, a copy of which is attached hereto as **Exhibit F**.

Thereafter, the Board was directed to Agenda Item No. 14, at which time Mr. Sticker reviewed with the Board the District's various financial reports copies of which are attached hereto as **Exhibit G**.

As there was no report from counsel under Agenda Item No. 15, the Board moved along to Agenda Item No. 16, at which time President Newberry requested that the District Manager's Annual Performance Review and a mid-year budget review be included on the next regular meeting agenda.

Being as there were no other matters to come before the Board, the regular meeting was adjourned at approximately 4:32 p.m.



Kate Newberry, President

Date: 3/16/2022

ATTEST:



Greg Fountain, Secretary John Lee, Jr.
Vice President

Date: 3/16/2022

Exhibit A

GALVESTON COUNTY ESD 2 MEETING SIGN-IN SHEET

[illegible]

Exhibit B

8:28 AM

02/16/22

Galveston County Emergency Services No. 2

Check Detail

January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		01/14/2022			6680 · Checking Tex...		-225.72
					42640 · Payroll Services	-225.72	225.72
TOTAL						-225.72	225.72
Check		01/26/2022			6680 · Checking Tex...		-265.25
					42640 · Payroll Services	-265.25	265.25
TOTAL						-265.25	265.25
Check		01/28/2022			6680 · Checking Tex...		-232.02
					42640 · Payroll Services	-232.02	232.02
TOTAL						-232.02	232.02
Check		01/31/2022			6680 · Checking Tex...		-1,413.76
					42650 · Employee Me...	-1,413.76	1,413.76
TOTAL						-1,413.76	1,413.76
Check		01/31/2022			6680 · Checking Tex...		-15,475.92
					42650 · Employee Me...	-15,475.92	15,475.92
TOTAL						-15,475.92	15,475.92
Check	2933	01/19/2022	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2934	01/19/2022	VFIS		6680 · Checking Tex...		-400.00
					2450 · Bond	-400.00	400.00
TOTAL						-400.00	400.00
Check	2935	01/19/2022	The Standard		6680 · Checking Tex...		-221.25
					42650 · Employee Me...	-221.25	221.25
TOTAL						-221.25	221.25
Check	2936	01/19/2022	Overhead Door Com...		6680 · Checking Tex...		-1,121.38
					44100 · Equipment Re...	-1,121.38	1,121.38
TOTAL						-1,121.38	1,121.38
Check	2937	01/19/2022	Stericycle		6680 · Checking Tex...		-211.08
					42330 · Medical Suppl...	-211.08	211.08
TOTAL						-211.08	211.08
Check	2938	01/19/2022	Stryker Medical		6680 · Checking Tex...		-2,300.09
					44100 · Equipment Re...	-984.29	984.29
					44050 · Equipment M...	-1,315.80	1,315.80
TOTAL						-2,300.09	2,300.09
Check	2939	01/19/2022	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00

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Galveston County Emergency Services No. 2

Check Detail

January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2940	01/19/2022	GCM, The Big Store		6680 · Checking Tex...		-203.28
					42310 · Office Supplies	-203.28	203.28
TOTAL						-203.28	203.28
Check	2941	01/19/2022	Visa		6680 · Checking Tex...		-960.43
					2110 · Website Suppo...	-145.76	145.76
					42110 · Support & Sof...	-10.81	10.81
					42310 · Office Supplies	-49.76	49.76
					2320 · Office Equipment	-754.10	754.10
TOTAL						-960.43	960.43
Check	2942	01/19/2022	Visa		6680 · Checking Tex...		-987.98
					42310 · Office Supplies	-341.93	341.93
					42820 · Telephone & ...	-533.21	533.21
					42340 · Cleaning Sup...	-103.34	103.34
					42720 · License & Per...	-9.50	9.50
TOTAL						-987.98	987.98
Check	2943	01/19/2022	NAEMT		6680 · Checking Tex...		-285.00
					44500 · Training	-285.00	285.00
TOTAL						-285.00	285.00
Check	2944	01/19/2022	Benckenstein & Oxfo...		6680 · Checking Tex...		-125.00
					2200 · Legal Fees	-125.00	125.00
TOTAL						-125.00	125.00
Check	2945	01/19/2022	Crystal Beach VFD		6680 · Checking Tex...		-2,166.80
					3010 · Crystal Beach ...	-2,166.80	2,166.80
TOTAL						-2,166.80	2,166.80
Check	2946	01/19/2022	High Island VFD		6680 · Checking Tex...		-1,299.01
					3020 · High Island VFD	-1,299.01	1,299.01
TOTAL						-1,299.01	1,299.01
Check	2947	01/19/2022	Port Bolivar VFD		6680 · Checking Tex...		-1,632.14
					3030 · Port Bolivar VFD	-1,632.14	1,632.14
TOTAL						-1,632.14	1,632.14
Check	2948	01/19/2022	ISTC		6680 · Checking Tex...		-20.00
					44800 · Uniforms	-20.00	20.00
TOTAL						-20.00	20.00
Check	2949	01/19/2022	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2950	01/19/2022	Cop Stop		6680 · Checking Tex...		-1,708.00

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Galveston County Emergency Services No. 2

Check Detail

January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					44800 · Uniforms	-1,708.00	1,708.00
TOTAL						-1,708.00	1,708.00
Check	2951	01/19/2022	Coastal Welding		6680 · Checking Tex...		-159.75
					44210 · Oxygen	-159.75	159.75
TOTAL						-159.75	159.75
Check	2952	01/19/2022	Municipal Emergenc...		6680 · Checking Tex...		-157.50
					44050 · Equipment M...	-157.50	157.50
TOTAL						-157.50	157.50
Check	2953	01/19/2022	Siddons-Martin		6680 · Checking Tex...		-1,781.33
					5080 · Ambulance Pri...	-1,781.33	1,781.33
TOTAL						-1,781.33	1,781.33
Check	2954	01/19/2022	NAEMT		6680 · Checking Tex...		-200.00
					44500 · Training	-200.00	200.00
TOTAL						-200.00	200.00
Check	2956	01/19/2022	Verizon		6680 · Checking Tex...		-410.58
					42820 · Telephone & ...	-410.58	410.58
TOTAL						-410.58	410.58
Check	2957	01/19/2022	David Sticker		6680 · Checking Tex...		-1,187.50
					2010 · Accountant Fees	-1,187.50	1,187.50
TOTAL						-1,187.50	1,187.50
Check	2958	01/19/2022	Bound Tree		6680 · Checking Tex...		-2,472.44
					42330 · Medical Suppl...	-2,472.44	2,472.44
TOTAL						-2,472.44	2,472.44
Check	2959	01/19/2022	ASE Services		6680 · Checking Tex...		-1,160.00
					42210 · Professional ...	-1,160.00	1,160.00
TOTAL						-1,160.00	1,160.00
Check	2960	02/16/2022	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2961	02/16/2022	Galveston County Ta...		6680 · Checking Tex...		-3,300.99
					2920 · Tax Collection ...	-3,300.99	3,300.99
TOTAL						-3,300.99	3,300.99
Check	2962	02/16/2022	GCM, The Big Store		6680 · Checking Tex...		-198.42
					42310 · Office Supplies	-198.42	198.42
TOTAL						-198.42	198.42

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Galveston County Emergency Services No. 2

Check Detail

January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	2963	02/16/2022	Visa		6680 · Checking Tex...		-480.13
					42310 · Office Supplies	-265.95	265.95
					44900 · Vehicle Maint...	-173.99	173.99
					42320 · Office Equipm...	-40.19	40.19
TOTAL						-480.13	480.13
Check	2964	02/16/2022	Port Bolivar VFD		6680 · Checking Tex...		-4,811.40
					3030 · Port Bolivar VFD	-4,811.40	4,811.40
TOTAL						-4,811.40	4,811.40
Check	2965	02/16/2022	High Island VFD		6680 · Checking Tex...		-3,614.03
					3020 · High Island VFD	-3,614.03	3,614.03
TOTAL						-3,614.03	3,614.03
Check	2966	02/16/2022	Crystal Beach VFD		6680 · Checking Tex...		-4,625.21
					3010 · Crystal Beach ...	-4,625.21	4,625.21
TOTAL						-4,625.21	4,625.21
Check	2967	02/16/2022	Texas Mutual Insura...		6680 · Checking Tex...		-42,601.00
					2440 · Insurance - Wo...	-42,601.00	42,601.00
TOTAL						-42,601.00	42,601.00
Check	2968	02/16/2022	VFIS		6680 · Checking Tex...		-37,515.00
					2420 · Insurance-Liabi...	-37,515.00	37,515.00
TOTAL						-37,515.00	37,515.00
Check	2969	02/16/2022	Galveston Central A...		6680 · Checking Tex...		-2,533.99
					2930 · County Apprais...	-2,533.99	2,533.99
TOTAL						-2,533.99	2,533.99
Check	2970	02/16/2022	Silsbee Ford		6680 · Checking Tex...		-464.95
					44900 · Vehicle Maint...	-464.95	464.95
TOTAL						-464.95	464.95
Check	2971	02/16/2022	ESO - Firehouse Soft...		6680 · Checking Tex...		-767.35
					42110 · Support & Sof...	-767.35	767.35
TOTAL						-767.35	767.35
Check	2972	02/16/2022	GC Emergency Com...		6680 · Checking Tex...		-1,980.00
					44300 · Radio Usage	-1,980.00	1,980.00
TOTAL						-1,980.00	1,980.00
Check	2973	02/16/2022	Galveston County A...		6680 · Checking Tex...		-1,230.43
					44200 · Fuel	-1,230.43	1,230.43
TOTAL						-1,230.43	1,230.43
Check	2974	02/16/2022	Stericycle		6680 · Checking Tex...		-211.08

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Galveston County Emergency Services No. 2

Check Detail

January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					42330 · Medical Suppl...	-211.08	211.08
TOTAL						-211.08	211.08
Check	2975	02/16/2022	The Standard		6680 · Checking Tex...		-201.35
					42650 · Employee Me...	-201.35	201.35
TOTAL						-201.35	201.35
Check	2976	02/16/2022	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2977	02/16/2022	Verizon		6680 · Checking Tex...		-410.46
					42820 · Telephone & ...	-410.46	410.46
TOTAL						-410.46	410.46
Check	2978	02/16/2022	Classic Ford		6680 · Checking Tex...		-263.00
					44900 · Vehicle Maint...	-263.00	263.00
TOTAL						-263.00	263.00
Check	2979	02/16/2022	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2980	02/16/2022	On Site Decals, LLC		6680 · Checking Tex...		-815.00
					44050 · Equipment M...	-815.00	815.00
TOTAL						-815.00	815.00
Check	2981	02/16/2022	David Sticker		6680 · Checking Tex...		-718.75
					2010 · Accountant Fees	-718.75	718.75
TOTAL						-718.75	718.75
Check	2982	02/16/2022	Gulf Coast Automotive		6680 · Checking Tex...		-437.94
					44900 · Vehicle Maint...	-437.94	437.94
TOTAL						-437.94	437.94
Check	2983	02/16/2022	Hatfield Garage		6680 · Checking Tex...		-1,721.27
					44900 · Vehicle Maint...	-1,721.27	1,721.27
TOTAL						-1,721.27	1,721.27
Check	2984	02/16/2022	Visa		6680 · Checking Tex...		-2,580.79
					2210 · Professional F...	-73.34	73.34
					2110 · Website Suppo...	-56.23	56.23
					42310 · Office Supplies	-246.05	246.05
					42320 · Office Equipm...	-526.56	526.56
					42110 · Support & Sof...	-10.81	10.81
					42340 · Cleaning Sup...	-43.46	43.46
					2710 · Conferences	-670.00	670.00
					44000 · Firefighting/E...	-954.34	954.34
TOTAL						-2,580.79	2,580.79

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Galveston County Emergency Services No. 2

Check Detail

January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	2985	02/14/2022	ESO - Firehouse Soft...		6680 - Checking Tex...		-6,010.00
					42110 - Support & Sof...	-6,010.00	6,010.00
TOTAL						-6,010.00	6,010.00
Check	2986	02/16/2022	Cop Stop		6680 - Checking Tex...		-136.00
					44800 - Uniforms	-136.00	136.00
TOTAL						-136.00	136.00
Check	2987	02/16/2022	Baptist Health Trainl...		6680 - Checking Tex...		-10.00
					44500 - Training	-10.00	10.00
TOTAL						-10.00	10.00
Check	2988	02/16/2022	Coastal Welding		6680 - Checking Tex...		-284.60
					44210 - Oxygen	-284.60	284.60
TOTAL						-284.60	284.60
Check	2989	02/16/2022	Municipal Emergenc...		6680 - Checking Tex...		-78.37
					3010 - Crystal Beach ...	-78.37	78.37
TOTAL						-78.37	78.37
Check	2990	02/16/2022	Bound Tree		6680 - Checking Tex...		-1,993.98
					42330 - Medical Suppl...	-1,993.98	1,993.98
TOTAL						-1,993.98	1,993.98

Exhibit C

PORT BOLIVAR VFD 2021-2022

January '22

Revised 12.15.21

	ACTUAL				
	BUDGET	Prior Month YTD	Current Month January '22	Total YTD	Budget Variance
2000 - Auditing Fees				\$ -	\$ -
2100 - Bookkeeping	\$ 500.00		\$ 500.00	\$ 500.00	\$ -
2110 - Support & Software	\$ 500.00			\$ -	\$ 500.00
2200 - Legal Fees				\$ -	\$ -
2210 - Professional Fees Other				\$ -	\$ -
2310 - Office Supplies	\$ 500.00	\$ 500.00		\$ 500.00	\$ -
2320 - Office Equipment	\$ 500.00	\$ 408.27		\$ 408.27	\$ 91.73
2340 - Cleaning Supplies	\$ 500.00			\$ -	\$ 500.00
2410 - Insurance - Accident & Sickness	\$ 6,500.00			\$ -	\$ 6,500.00
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel	\$ 650.00			\$ -	\$ 650.00
2510 - Mileage reimbursements/tolls				\$ -	\$ -
2550 - Fire Prevention	\$ 2,500.00	\$ 330.00		\$ 330.00	\$ 2,170.00
2700 - Dues & Subscriptions	\$ 600.00	\$ 500.00		\$ 500.00	\$ 100.00
2710 - Safe D				\$ -	\$ -
2720 - License & Permits				\$ -	\$ -
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 731.86	\$ 226.18	\$ 958.04	\$ 4,541.96
2830 - Electricity	\$ 7,500.00	\$ 1,385.24	\$ 585.24	\$ 1,970.48	\$ 5,529.52
2840 -Water/Garbage	\$ 2,200.00	\$ 720.00	\$ 180.00	\$ 900.00	\$ 1,300.00
2850 - Propane	\$ 500.00			\$ -	\$ 500.00
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service	\$ 1,000.00			\$ -	\$ 1,000.00
2900 - General & Administrative				\$ -	\$ -
3100 - Uncategorized				\$ -	\$ -
4000 - Firefighting / EMS Equipment	\$ 10,000.00		\$ 292.00	\$ 292.00	\$ 9,708.00
4050 - Equipment Maintenance	\$ 5,000.00	\$ 320.39		\$ 320.39	\$ 4,679.61
4100 - Equipment Repair	\$ 3,500.00	\$ 59.98	\$ 39.98	\$ 99.96	\$ 3,400.04
4200 - Fuel	\$ 4,500.00			\$ -	\$ 4,500.00
4300 - Radio Usage	\$ 3,500.00		\$ 2,880.00	\$ 2,880.00	\$ 620.00
4350 - Radio Repair	\$ 1,000.00			\$ -	\$ 1,000.00
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 7,500.00			\$ -	\$ 7,500.00
4600 - Medical Exams	\$ 500.00			\$ -	\$ 500.00
4610 - Background Checks	\$ 500.00			\$ -	\$ 500.00
4700 - Building Maintenance	\$ 600.00	\$ 90.00	\$ 90.00	\$ 180.00	\$ 420.00
4800 - Uniforms	\$ 3,000.00			\$ -	\$ 3,000.00
4900 - Vehicle Maint. & Repair	\$ 2,500.00	\$ 495.96		\$ 495.96	\$ 2,004.04
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
BUDGET ADJ				\$ -	\$ -
	\$ 71,550.00	\$ 5,541.70	\$ 4,793.40	\$ 10,335.10	\$ 61,214.90



Port Bolivar Volunteer Fire Department

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway
Ph: 409-684-1984 Fax: 409-684-1003 pbvfd@att.net

Certification of Expense Request FY 2021-2022

Acting in my capacity as Treasurer, on behalf of the **Port Bolivar Volunteer Fire Department**, we certify that the following expense reimbursement request of \$4,793.40 for the month of January 2022 bills is true and correct to the best of our knowledge, and has been procured in accordance with state and federal guidelines governing expenditures of public funds, and has been authorized for submission to the Galveston County Emergency Services District #2 by the **Port Bolivar Volunteer Fire Department Board of Directors**.

Printed Name: John B. Williams, Treasurer

Signature: _____

Date: _____

Printed Name: William Weeks, President

Signature: _____

Date: _____



Port Bolivar Volunteer Fire Department

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway
Ph: 409-684-1984 Fax: 409-684-1003 pbvfd@att.net

Date: 01/31/2022

Attention: ESD #2 Board

Port Bolivar Volunteer Fire Department is requesting from the ESD#@ Board, reimbursement for our January 2022 bills totaling \$ 4,793.40

Company	Description	Cost	Paid By	Code
AT&T	Internet/Phone	\$140.49	CK #1470	2820
Entergy	Inside Lights	\$479.45	CK #1474	2830
Entergy	Outside Lights	\$105.79	CK #1475	2830
Penn. Residential	Trash	\$180.00	CK #1471	2840
Dish	Med Room	\$85.69	CK #1473	2820
Frontier Pest Control	Pest Control	\$90.00	CK # 1476	4700
Galveston County Emergency Communication District	Radio Usage	\$2,880.00	CK #1472	4300
Gulf Cost Market	2 Casters	\$39.98	Debit Card	4100
Island Fire & Safety Equipment Co., Inc	Fire Extinguishers	\$292.00	Debit Card	4000



High Island Volunteer Fire Rescue
P.O. Box 144
High Island, Texas 77623

INVOICE

DATE FEBRUARY 7, 2022
INVOICE # 2022-01

TO Galveston County ESD #2
930 Nobel Carl Dr
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2820	Cameron Communications -- EFT -- Station phones/fax/internet	263.41	263.41
2830	Entergy - # 2983 - Electrical Fire Station	464.84	728.25
4700	Gulf Coast Market -- Building Maintenance	3.79	732.04
4200	Galveston County - #2980 -- Fleet Fuel --December 2021	104.39	836.43
2820	Dish - # 2979 -- Cable Fire Station	140.90	977.33
4700	Amazon -- VISA -- AC Vents	148.53	1,125.86
4300	Galveston County Emergency Communication Dist.-#2981 -- Radio Airtime	2,160.00	3,285.86
2820	Dish - #2977 -- Cable Fire Station	140.90	3,426.76
2860	Family Dollar -- Cleaning Supplies -- (Card)	29.50	3,456.26
2860	Sam's Club -- Janitorial Supplies - (Card)	74.81	3,531.07
4700	Lowe's -- Building Maintenance -- Card)	82.96	3,614.03
Grand Total			\$3,614.03

Make all checks payable to High Island Volunteer Fire Rescue
Thank you for your business!

HIGH ISLAND



Volunteer Fire/Rescue

P.O. Box 144, 2041 7th Street
High Island, Texas 77623
Phone (409) 286-5811 Fax (409) 286-5424

February 7, 2022

Galveston County ESD # 2
PO Box 1709
Crystal Beach, Texas 77650

Ref: Certification of expense reimbursement request

I, Terrie Riley, acting in my capacity as Treasurer, on behalf of High Island Volunteer Fire Rescue, Inc. do certify that the expense reimbursement request that is submitted for the amount of \$3,614.03 is true and correct to the best of my knowledge and has been processed in accordance with State and Federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD # 2 by the High Island Volunteer Fire Rescue Inc. Board of Directors.

Terrie A Riley
Signature

2/7/22
Date

High Island Budget Comparison 2021-2022

January 2022 Expenses

January 2022 Expenses	BUDGET	ACTUAL		Total YTD	Budget Variance
		Prior Month	Current Month		
		YTD	January '22		
2000 - Auditing Fees				\$ -	\$ -
2100 - Bookkeeping	\$ 1,000.00			\$ -	\$ 1,000.00
2110 - Support & Software				\$ -	\$ -
2200 Legal Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness				\$ -	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel				\$ -	\$ -
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues & Subscriptions	\$ 750.00			\$ -	\$ 750.00
2710 - Safe D				\$ -	\$ -
2720 - License & Permits	\$ 150.00			\$ -	\$ 150.00
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 1,216.07	\$ 545.21	\$ 1,761.28	\$ 3,738.72
2830 - Electricity	\$ 6,000.00	\$ 2,016.35	\$ 464.84	\$ 2,481.19	\$ 3,518.81
2840 -Water/Garbage	\$ 1,500.00	\$ 600.00		\$ 600.00	\$ 900.00
2850 - Propane				\$ -	\$ -
2860 - Janitorial/Yard Service	\$ 1,200.00	\$ 179.00	\$ 104.31	\$ 283.31	\$ 916.69
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
3100 - Uncategorized				\$ -	\$ -
4000 - Firefighting / EMS Equipment	\$ 1,000.00			\$ -	\$ 1,000.00
4050 - Equipment Maintenance	\$ 3,500.00			\$ -	\$ 3,500.00
4100 - Equipment Repair	\$ 2,500.00			\$ -	\$ 2,500.00
4200 - Fuel	\$ 2,000.00	\$ 915.43	\$ 104.39	\$ 1,019.82	\$ 980.18
4300 - Radio Usage	\$ 2,000.00		\$ 2,160.00	\$ 2,160.00	\$ (160.00)
4350 - Radio Repair	\$ 2,500.00			\$ -	\$ 2,500.00
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 2,500.00			\$ -	\$ 2,500.00
4600 - Medical Exams				\$ -	\$ -
4700 - Building Maintenance	\$ 4,000.00	\$ 280.42	\$ 235.28	\$ 280.42	\$ 3,719.58
4800 - Uniforms	\$ 1,500.00			\$ -	\$ 1,500.00
4900 - Vehicle Maint. & Repair	\$ 10,000.00	\$ 304.93		\$ 304.93	\$ 9,695.07
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat (EMS Capital)				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
	\$ 47,600.00		\$ 3,614.03	\$ 8,890.95	\$ 38,709.05



DATE: JANUARY 2022

TO Galveston County ESD #2
930 Noble Carl Dr.
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	

LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2820	Southern Broadband		169.95
2830	Entergy		1141.02
2840	Bolivar Peninsula SUD		153.77
2840	Bolivar Peninsula SUD		94.55
2840	Peninsula Residential		150.00
2820	Vonage		395.92
4300	Galveston County Emergency Communications		2520.00
			4625.21
TOTAL			\$4625.21



Crystal Beach Fire Department

P.O.Box 1350
930 Noble Carl Drive
Crystal Beach, TX 77650

Galveston County ESD #2

PO Box 1709

Crystal Beach, Texas

Ref: Certification of expense reimbursement request.

I, D. DeKerlegend acting in my capacity as Treasurer, on behalf of Crystal Beach Volunteer Fire Department

Rescue, do certify that the expense reimbursement request that is submitted of the amount of \$ 4625.21

Is true and correct to the best of my knowledge, and has been processed in accordance with State and Federal Guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD #2 by Crystal Beach Volunteer Fire and Rescue, Board of Directors.

A handwritten signature in black ink, appearing to be 'D. DeKerlegend', written over a horizontal line.

Signature

A handwritten date '2/1/2022' in black ink, written over a horizontal line.

Date

CRYSTAL BEACH VFD 2021-2022


January '22

	BUDGET	ACTUAL			Budget Variance
		Prior Month	Current	Total	
		YTD	Month January '22	YTD	
2000 - Auditing Fees				\$ -	\$ -
2010 - Accountant Fees				\$ -	\$ -
2100 - Bookkeeping				\$ -	\$ -
2110 - Support & Software				\$ -	\$ -
2200 Legal Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness				\$ -	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel				\$ -	\$ -
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues & Subscriptions				\$ -	\$ -
2710 - Safe D				\$ -	\$ -
2720 - License & Permits				\$ -	\$ -
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 7,600.00	\$ 1,707.84	\$ 565.87	\$ 2,273.71	\$ 5,326.29
2830 - Electricity	\$ 19,500.00	\$ 4,114.59	\$ 1,141.02	\$ 5,255.61	\$ 14,244.39
2840 -Water/Garbage	\$ 5,600.00	\$ 1,194.96	\$ 398.32	\$ 1,593.28	\$ 4,006.72
2850 - Propane	\$ 950.00			\$ -	\$ 950.00
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
4000 - Firefighting / EMS Equipment				\$ -	\$ -
4050 - Equipment Maintenance				\$ -	\$ -
4100 - Equipment Repair				\$ -	\$ -
4200 - Fuel				\$ -	\$ -
4300 - Radio Usage	\$ 3,000.00		\$ 2,520.00	\$ 2,520.00	\$ 480.00
4350 - Radio Repair				\$ -	\$ -
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 10,000.00			\$ -	\$ 10,000.00
4600 - Medical Exams				\$ -	\$ -
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms				\$ -	\$ -
4900 - Vehicle Maint. & Repair	\$ 5,000.00			\$ -	\$ 5,000.00
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
	\$ 51,650.00		\$ 4,625.21		\$ 40,007.40

Exhibit D

Galveston County Emergency Services District No. 2
February 16, 2022 Treasurer's Report

	1/19/2022	2/16/2022
	Balance	Balance
Texas First Bank		
Operating/Checking (xxxx6680)	\$979,569.67	\$1,264,706.70
Savings (Acct. No. xxx9804)	\$2,488.14	\$2,488.34
EMS Billing (Acct. No. xxxx7569)	\$261,713.31	\$283,910.74
	\$1,243,771.12	\$1,551,105.78
TexSTAR (Investment Co-Op)		
General Fund (Acct. No. xxxxxx1110)	\$208,456.64	\$208,458.45
Capital Fund (Acct. No. xxxxxx1890)	\$104,366.10	\$104,367.86
Emergency Fund (Acct. No. xxxxxx4140)	\$1,020,919.10	\$1,020,927.78
	\$1,333,741.84	\$1,333,754.09
TOTALS	\$2,577,512.96	\$2,884,859.87


George Strong
Treasurer, GCESD2

2-16-22
Date

Exhibit E

REQUEST FOR PROPOSAL

#22-001 BID

**Emergency Medical Service
Billing & Collections**

For

Galveston County ESD 2



DUE DATE:

April 4th 2022

**Galveston County ESD 2
930 Noble Carl Drive
Crystal Beach, TX 77650**

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Introduction

The Galveston County Emergency Services District 2 (GCESD2) is a public entity created by a vote of the residents of Bolivar Peninsula that includes the unincorporated communities of Port Bolivar, Crystal Beach, Gilchrist, and High Island. GCESD2 receives funding from a portion of the property taxes paid by residents and a portion of the local sales tax with the intent to support emergency fire and medical services on the Bolivar peninsula. GCESD2 is seeking responses to this Request for Proposal (RFP) for Emergency Medical (EMS) billing services.

Proposal forms, specifications and all necessary information are included within this solicitation RFP.

Hard-copy submissions shall be returned in a sealed envelope clearly bearing the name and address of the Contractor and marked with the RFP name and 22-001 BID on the outside of submittal envelope.

Submit proposals to:

Galveston County Emergency Services District #2
Attn: District Manager
930 Noble Carl Drive
PO Box 1575
Crystal Beach, TX 77650

Contractor shall submit the required, completed documents to the District Manager. Response submissions shall include five (5) total hard copies with one (1) copy clearly identified as the "Original" throughout that document, and four (4) copies separately and individually identified as one of four (1 of 4), two of four (2 of 4), three of four (3 of 4), and four of four (4 of 4) along with one (1) electronic PDF version of the proposal. All responses to this solicitation shall be submitted in a sealed envelope or box clearly bearing the name and address of the contractor, with the RFP name 22-001 BID on the outside of submittal envelope.

Response submittals will not be opened until the date and time of the solicitation opening. Contractor may submit their documents via the U.S. Postal Service (USPS); however, GCESD2 is not responsible for lost or damaged submittal documents and Contractors using the USPS do so at their own risk.

Galveston County Emergency Services District #2
PO Box 1575
Crystal Beach, TX 77650

NOTE: Facsimile transmittals will not be accepted as valid Proposals.

QUESTIONS REGARDING PROPOSAL SPECIFICATIONS: All questions regarding this proposal should be submitted to the GCESD2 District Manager via email to dougsaunders@gcesd2.org

Questions and answers will be distributed to all known specification holders via addendum. **Questions should be submitted no later than March 27th 2022.**

SECTION 1 – GENERAL SPECIFICATIONS

1.0 INTENTION OF SPECIFICATIONS

GCESD2 is accepting proposals from qualified service providers to provide emergency medical service billing collection services to GCESD2 in full accordance with the specifications, terms and conditions contained in this request for proposal.

By submitting a proposal, the Contractor acknowledges and will adhere to all RFP specifications as stated within this specification packet.

2.0 TERM OF CONTRACT

The initial contract term shall be three (3) years from date of award. Upon completion of the term of the original contract, and upon the written mutual agreement of both parties, subject to GCESD2 Board of Commissioners approval the original contract may be renewed and extended for three (3) additional one-year (1) periods. Each individual one (1) year extension will require a written agreement and approval of the GCESD2 Board of Commissioners.

3.0 PROPOSAL PREPARATIONS

Contractors should carefully examine and pay particular attention to the formatting instructions listed in the “Response Tab Sections #1 through and including Response Tab Section #9; and, all terms, conditions, specifications, and related documents included within this RFP.

Should a Contractor find discrepancies in, or omissions from the specifications or related documents, or should there be doubt as to their meaning, the Respondent needs to submit those questions/clarifications in writing to GCESD2 prior to the deadline for questions. In the event of any conflict between the terms and conditions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, GCESD2 interpretation shall govern.

In the event of any discrepancies, omissions, or differences between the Contractors submitted documents the submittal identified as “Original” will be used as the official submittal response and the conflicting information will not be considered.

3.1 **DOCUMENTATION:** Contractors shall provide all response documentation required herein; failure to provide this information may result in rejection or disqualification of the proposal.

3.2 **COVER LETTER:** This section should contain the name of the Contractor, the address of the proposing office, and the individuals authorized to answer technical, price, and/or contract questions together with their telephone numbers and mailing addresses. An authorized representative of the Contractor must also sign the cover letter.

3.3 **REFERENCES:** Indicate the Contractor’s background by providing billing and collection services to public organizations. List any billing and collection services contracts

currently in place. Provide a list of client references using the Contractor's services, include client name, contact persons, and telephone numbers.

3.4 PRICING: Contractors are instructed to provide pricing via the attached bid sheet or an attachment that satisfies the requested information. Prices for all goods and/or services shall be firm for a minimum of ninety (90) days beyond the proposal opening date to allow ample time review and for GCESD2 board approval of the pricing. **Prices shall be all inclusive.** No price changes, additions of subsequent qualifications will be honored after opening the proposals. Additional charges not shown on the proposal will not be honored. Companies should refer to Section II – Technical Specifications, for further information on pricing criteria.

3.5 SALES TAX: GCESD2 is exempt by law from payment of Texas Sales Tax and Federal Excise Tax and will provide its tax exemption certificate to awarded Offeror. Do not include tax in proposal.

4.0 RECEIPT OF PROPOSALS

4.1 LATE PROPOSALS: Proposals received after the submission deadline at the GCESD-2 administrative office will be considered void, non-responsive, and unacceptable. GCESD2 is not responsible for lateness or non-delivery of mail, carrier, etc. The date/time stamp in GCESD2 District Manager office shall be the official time of receipt.

4.2 ALTERING PROPOSALS: Proposals cannot be altered or amended after submission deadline. Any alterations or erasures made before opening time must be initialed by the signer of the proposal, guaranteeing authenticity.

4.3 WITHDRAWAL OF PROPOSALS: Any proposal may be withdrawn prior to the scheduled time for opening. Any proposal withdrawal notice received after the deadline for receiving proposals shall not be considered.

4.4 REJECTION OF PROPOSALS: GCESD2 may choose to reject any or all proposals and not award any contract.

4.5 AWARD: In determining and evaluating the best proposal, the pricing may not necessarily be controlling, but experience, quality, efficiency, utility, general terms, delivery, suitability of service offered and the reputation of the service provider in general, will also be considered with other relevant items, as identified in Section II – Technical Specifications and per Local Government Code 252.043(b).

4.6 VALUE: In determining the best value, GCESD2 may many factors including:
Reputation of the contractor and of the contractor's goods or services;
Extent to which the goods or services meet GCESD2 needs;

Quality of the contractor goods or services;

Contractor's past relationship with GCESD2;

Total long-term cost to GCESD2 to acquire the Contractor's goods or services;

Any proposals and criteria specifically referenced in the request for proposals.

GCESD2 reserves the right to accept or reject any or all proposals or combination of proposals deemed advantageous to GCESD2.

5.0 TERMS AND CONDITIONS

5.1 PROPOSALS MUST COMPLY with all state, county and local laws concerning this type of goods or service.

5.2 CONFLICT OF INTEREST: No public official shall have interest in this contract accept in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.

5.3 ETHICS: The Contractor shall not offer or accept gifts or anything of value, or enter into any business arrangement with any employee, official or agent of GCESD2. Submittal of more than one proposal on any one contract from a firm or individual under different names shall be grounds for rejection of all proposals in which the firm or individual has an interest. One or all proposals will be rejected if there is any reason to believe that collusion exists between Respondents.

5.4 GCESD2 may, at any time, request a meeting to discuss performance, service, etc.

5.5 Contractor shall not subcontract any tasks associated with this contract without prior written consent of GCESD2.

6.0 PROPOSAL ACCEPTANCE

GCESD2 reserves the right to accept or reject any and all proposals, to accept any proposal deemed advantageous, and to waive irregularity in proposals. By submitting a proposal, the Respondent acknowledges and will adhere to all proposal specifications as stated within this proposal packet.

7.0 EQUAL OPPORTUNITY EMPLOYER

The awarded Contractor shall warrant and agree that he/she is an Equal Opportunity Employer. Should complaints of any form of discrimination, either in dispensation of the service, or within company hiring policies be substantiated, this contract may be terminated immediately.

8.0 CONDITIONS FOR TERMINATION

GCESD2, besides all other rights or remedies it may have, shall have the right to terminate this agreement immediately upon written notice from GCESD2's District Manager or their designee of its election to do so, if the awarded Contractor fails to perform the service or breaches this agreement in any way, including the following:

8.1 By failing to pay insurance, liens, claims, or other charges;

8.2 By failing to pay any payments due GCESD2 State or Federal Government from the awarded Contractor or its principals, including, but not limited to payments identified in this agreement or any taxes, fees, assessments, or liens;

8.3 Upon the institution of voluntary or involuntary bankruptcy proceedings against the awarded Contractor or upon dissolution of the firm or business;

8.4 By violation of any provision of the agreement;

8.5 By failing to respond and/or deliver within the prescribed tie, including weekends and holidays;

8.6 By failing to make adequate arrangements for an emergency call.

9.0 INVOICES

9.1 By providing substandard product or services, or work GCESD2 deems to be otherwise unacceptable.

9.2 Awarded Contractor shall submit an original invoice each month.

9.3 Invoices must be itemized.

9.4 Any invoice, which cannot be verified by the contract price and/or is otherwise incorrect, will be returned to the awarded Contractor for correction.

9.5 Invoices may be submitted via email to georgiaosten@gcesd2.org and cc to dougsaunders@gcesd2.org and mailed to the following address:

GCESD2

PO Box 1575

Crystal Beach, TX 77650

9.6 Payment basis shall be net thirty (30) days from receipt of invoice.

9.7 All invoices must reference the purchase order, order date, and employee name of requestor.

9.8 Contractor can deduct billing fee from revenue received and payable to the GCESD2.

10.0 ASSIGNMENT

The awarded Contractor may not assign, sell or otherwise transfer this contract without prior written consent of GCESD2.

11.0 ADDITIONAL ITEMS/UPGRADES

GCESD2 may require additional items of similar nature, not specifically listed in the contract, or wish to purchase an item upgraded from that proposed by the Contractor. In such event, the Contractor shall provide GCESD2 with a price for the new or upgraded item based upon a procedure or formula, which is the same or very similar to that used in establishing the prices as contained in the awarded Contractor's list. If the price offered is not acceptable to GCESD2 and the matter cannot be resolved to the satisfaction of GCESD2, GCESD2 reserves the right to procure the new or upgraded items from other Contractors or to cancel the contract upon giving thirty (30) days written notice to the Contractor.

12.0 PUBLIC RECORD

Responses to bid requests and requests for proposals are public record. By signing and submitting a response, Contractor hereby acknowledges the following:

12.1 That the Response and subsequent documents submitted to GCESD2 are subject to the Texas Public Information Act (PIA);

12.2 That it is the Contractor's obligation to specifically identify information it contends to be confidential or proprietary and accepts that the GCESD2 may, in its sole discretion, deem a response as non-compliant.

13.0 ADDITIONAL INFORMATION

If any information is needed concerning specifications, please contact:

GCESD2

Email: dougsaunders@gcesd2.org

14.0 CERTIFICATION

Proposals must be completed and submitted as required in this document. Certification form below should be fully completed.

The undersigned affirms that they are duly authorized to execute this contract, that this RFP has not been prepared in collusion with any other firm, and that the contents of this RFP have not been communicated to any other firm prior to the official opening of this RFP.

Signed By:	_____
Title:	_____
Typed Name:	_____
Company Name:	_____
Telephone No.:	_____
Fax No.:	_____
Email:	_____
Bid Address:	_____
P.O. Box or Street,	_____
State ZIP	_____
Purch. Order Address:	_____
P.O. Box or Street,	_____
State ZIP	_____
Remit Address:	_____
P.O. Box or Street,	_____
State ZIP	_____
Federal Tax ID No.:	_____
Date:	_____

SECTION II – TECHNICAL SPECIFICATIONS

15.0 GENERAL INFORMATION/BACKGROUND

Galveston County ESD 2 EMS (GCESD2 EMS) provides Basic Life Support and Advanced Life Support services to include treatment and transport of clients to area hospitals. The Department utilizes five (5) B.L.S. with M.I.C.U. capabilities ambulances for patient transport. In calendar year 2021, the Department was called to 1250 total incidents and transported patients.

Ambulance billing for the GCESD2 is currently outsourced. GCESD2 currently uses an itemized fee schedule for procedures and supplies used. GCESD2 pursues delinquent accounts through a collections process with a third-party collections agency.

The approximate amount billed in calendar year 2021 was \$1,329,774.20.

The approximate amount collected for calendar year 2021 was \$267,200.32

The approximate payer mix is:

- Medicare 28%
- Medicaid 10%
- Private Insurance 26%
- Private Pay 15%

GCESD2 EMS transports to multiple are hospitals. Due to proximity to the University of Texas Medical Branch in Galveston, TX, 95% of all patients are transported to this facility. There are a wide variety of hospitals, depending on location and facility, needed for patient transport.

16.0 SCOPE OF WORK

It is the intent of GCESD2 to contract with one (1) firm for the billing and collection of ambulance fees. Delinquent account collections will remain contracted with a third party. GCESD2 is requesting proposals from qualified firms for the billing and collection of ambulance fees. The contract shall remain in full force and effect with firm fixed prices for a period of thirty-six (36) months, subject to an annual performance review and recommendation of the District Manager and approved by the GCESD board. The district manager shall have the option of extending this contract for three (3) additional one-year (1) periods, subject to approval of funding and review of the service provided by the Contractor. Contracts are extended upon mutual agreement of both the Contractor and GCESD2.

The Contractor will be responsible for providing billing and accounts receivable services for GCESD2 EMS. GCESD2 may submit to the Contractor all unbilled ambulance calls with a date of service of August 1st, 2022 .The Contractor shall invoice all ambulance calls submitted by GCESD2.

The Contractor shall include satisfactory assurances under the “business associate” provisions of the Health Insurance Portability and Accountability Act (HIPAA) privacy regulations that the

Contractor will safeguard GCESD2 protected health information in accordance with the standards set forth in the privacy rule.

The Contractor must be able to interface with the ESO patient care reporting system.

The Contractor will charge a flat, all-inclusive, fee for billing services. Other fee schedules should be included in the bid.

The Contractor will continually monitor current GCESD2 EMS billing activities and rate schedules and make recommendations to GCESD2 on any rate adjustments that may be necessary based on the then current market and regulatory conditions.

The Contractor will use Certified Ambulance Coders to manually review and code all run reports.

The Contractor will code each incident at the appropriate level based on Centers for Medicare and Medicaid Services (CMS) and other applicable regulations.

The Contractor shall file initial client billings and customer insurance claims within five (5) working days from receipt of transport information from GCESD2 EMS. The Contractor shall not have the right to refuse to bill and collect any GCESD2 EMS fee. Alternatively, the Contractor can recommend a billing cycle that maximizes potential revenue for GCESD2.

Information for ambulance billing is often gathered under urgent conditions and may be incomplete. The Contractor shall obtain any missing data necessary for billing through telephone, mail, or electronic queries from the appropriate source; GCESD2 EMS; the receiving hospital; information clearinghouses; or the patient.

The Contractor shall invoice GCESD2 EMS customers a minimum of once a month for any unpaid balance, until such time as the account is turned over to collections. The customer's invoice should include a summary of the amount due from the insurance company, as well as what is due from the customer. The invoice should include an aging of the balance due. GCESD2 reserves the right to customize the wording of all invoices, statements, and customer correspondence.

The Contractor shall be responsible for rebilling the insurance company for its portion of a bill if the claim is not paid in accordance with GCESD2 terms. If correspondence with the insurance company is required, a copy of the correspondence should be sent to the customer.

To obtain prompt payment of accounts, the Contractor shall request patients, insurance carriers or other responsible parties to pay any outstanding balance within thirty (30) days of the billing date.

The Contractor shall agree to implement new fee schedules from time to time as directed by GCESD2.

The Contractor will suspend the billing and collection efforts on any GCESD2 EMS fee upon written notice to do so by the District Manager or their designee and write off the balance of the account.

The Contractor will be required to bill the patient's secondary and tertiary insurance carriers (if applicable).

The Contractor will be responsible for timely submittals to Insurance Companies, Medicare and Medicaid. If the Contractor fails to bill Insurance Companies, Medicare and Medicaid in a timely manner which leads to lost collections, the Contractor may be held liable for reimbursement to GCESD2 for the amount of the lost collections.

The Contractor shall be equipped with computer operations to receive and send data electronically. The Contractor shall have the capability of electronically transmitting claims to Medicare. Contractor will indicate if they are filing electronically for any service at this time and how other types of insurance filing will be handled.

The Contractor shall work with GCESD2 staff to implement and maintain procedures which facilitate the electronic exchange of all data necessary to accomplish the billing, collection and reporting requirements of this RFP.

The Contractor shall use the National Provider Identification (NPI) number for GCESD2.

The Contractor will work with GCESD2 management to ensure that all requirements of HIPAA are met.

The Contractor will be required to collect the patient's signature in cases where the GCESD2 EMS was unable to obtain the patient's signature during transport. The record of this signature shall be maintained by the Contractor for review by Medicare and GCESD2 management. The Contractor shall make and document no less than two attempts to obtain the patient's signature.

The Contractor must make every effort possible to make collection within one hundred-eighty (180) days of initial billing without jeopardizing the goodwill of GCESD2.

The Contractor may authorize self-pay patients to liquidate any outstanding balance on an installment basis. No interest shall be charged to patients for these extended terms. Patients making payments on an installment basis shall be tracked. Any patient making prompt, regular installment payments shall not be turned over to a collection agency. As part of the collection of accounts receivable, the Contractor will be required to pay for all postage, computer equipment, billing software, computer supplies, envelopes, address labels letterhead, insurance claim forms, Privacy Notices and all other supplies needed to collect the amount due.

The Contractor shall be required to submit monthly reports no later than the tenth (10th) day of each month for the preceding month. GCESD2 reserves the right to request addition reports at any time.

The reports most likely to be requested are:

- Aging of Accounts Receivable, to include (at a minimum) patient's name, date of service, account number, total amount due aged in thirty (30) day intervals from current to one hundred-eighty+ (180+) days

- Monthly Credit Detail report showing all payments recorded in the prior month, to include (at a minimum) patient's name, date of service, account number, total amount paid, date of payment, name of company or individual that made the payment
- Monthly Charge Detail report showing all invoices issued in the prior month, to include (at a minimum) patient's name, date of service, account number, company or individual to whom the invoice was sent, number of miles billed, and total charges
- Monthly Summary Charge report showing total number of calls and total amount billed by company, i.e., Medicare, Medicaid, private insurance companies, individuals, Tricare, etc.
- Year-to-date Patient Detail Report to include (at a minimum) patient's name, date of service, account number, total charge, total credits to date, balance due
- Monthly Adjustments Report showing all adjustments booked during the month, to include (at a minimum) patient's name date of service, account number, amount of adjustment
- Monthly Refunds Report (Credit Balance Report) to include (at a minimum) patient's name, date of service, account number, and amount of overpayment. The report will be accompanied by supporting documentation payments received on each account and any required write offs
- A Charge/Credit Analysis Report showing the percentage of collections, amount billed, amount adjusted, amount collected and amount due by month for a minimum of a twelve (12) month period

GCESD2 fiscal year begins October 1 and ends September 30. On a fiscal year basis, the Contractor shall provide annual fiscal year financial and statistical reports. Required statistical and financial data may include, but not be limited to the following:

- Total number of transports for the fiscal year
- Total amount billed for the fiscal year
- Total collections for the fiscal year
- Comparison of current year to prior years (when data is available to Contractor)
- Percentage of total transports which were Medicare, Medicaid, Private Insurance and Self Pay
- Amount billed broken down by Medicare, Medicaid, Private Insurance and Self Pay
- Total amount collected from Medicare Medicaid, Private Insurance and Self Pay
- Average amount paid by Medicare Medicaid, Private Insurance and Self Pay per transport
- Total amount of write-offs for the fiscal year for Medicare Medicaid, Private Insurance

The Contractor may be asked to address GCESD2 Board of Commissioners and respond to their questions.

The Contractor shall maintain records as required by Medicare, Medicaid and all other applicable government agencies and/or regulations.

GCESD2 recognizes that under Medicare guidelines, GCESD2 can only bill the Medicare patient the amount that the Medicare Explanation of Benefits sheet indicates as the patient's responsibility. The remaining balance due is written off as an adjustment.

GCESD2 recognizes that under Medicaid guidelines, GCESD2 cannot pursue the Medicaid recipient for any balances remaining after Medicaid has made payment.

The Contractor will be responsible for processing all returned mail that originates from their mailings. The mail must be opened and processed within five (5) working days.

All payments will be received in a GCESD2-specific lockbox managed by the Contractor on behalf of GCESD2.

The Contractor will post the payments to the patient accounts within the five (5) working days from receipt of information.

Upon request, the Contractor shall make available to GCESD2 internal and/or external auditors all records that pertain to GCESD2 business. The Contractor will be required, upon notice, to allow GCESD2 and its authorized agents the right to audit, inspect and copy all such records and documentation as often as GCESD2 deems necessary during the contract period established; and during the period of five (5) years thereafter. Such activity shall be conducted during normal business hours and at the expense of GCESD2. GCESD2 shall retain ownership of all such records.

The Contractor will be expected to adhere to generally accepted accounting principles in order to ensure the establishment of an efficient billing, collection and recording system that is easily understood and audited.

The Contractor will keep and maintain adequate records of work, information, expenses, costs, invoices, materials provided, and services performed pertaining to GCESD2 EMS ambulance transport billing. These records shall be maintained during the contract period and for a period of five (5) years thereafter.

The Contractor must provide and maintain a local or toll-free telephone number for the purpose of processing customer account inquiries. Voice mail and email or website address shall also be provided to customers. Under no circumstances shall customers pay the cost of the call. The Contractor must be able to handle customer inquiries Monday through Friday, 9:00M – 5:00pm at a minimum (excluding holidays).

The Contractor shall have an internet-based portal to accept payments from patients.

All written or verbal communications between the Contractor, GCESD2 EMS customer (patient or legal guardian) and insurance representatives will be conducted in a professional and courteous manner.

The Contractor shall be responsible for on-site training at time of contract execution and as needed throughout the term of the contract. The purpose of this training will be to ensure that all GCESD2 EMS personnel are trained regarding documentation, charges, applicable health care laws and regulations as they relate to the billing process.

The Contractor will comply with established federal regulations pertaining to patient privacy under the provisions of HIPAA.

The Contractor will be responsible for informing GCESD2 EMS of any information that is deemed pertinent to ambulance billing (i.e., Medicare and Medicaid billing changes).

The Contractor must provide GCESD2 with twenty-four (24) hour a day, real-time electronic access to include status of payments from insurance companies and EOB's. There must be an inquiry capability that allows GCESD2 personnel to view individual account activity as well as aggregate financial data.

All computer data/information concerning work performed under this proposal, including, but not limited to, patient information and balances due, shall always remain the property of GCESD2. Further, the Contractor must agree to surrender all information concerning work performed under this proposal (written and electronic format) within thirty (30) days of the termination of this contract. Contractor shall also provide GCESD2 with final reports and statistics, including all data requested by GCESD2 at that time, within thirty (30) days after contract ends. GCESD2 may agree to extend this time period to accommodate the final billing.

All work performed under this contract shall be of the highest professional standards and shall, in every respect, meet or exceed standard industry practice and comply with the Fair Debt Collection Practices Act.

The Contractor shall provide reports and data as necessary to support GCESD2 participation in the Texas Ambulance Supplemental Payment Program.

The Contractor shall provide evidence of annual audits by a third party as it relates to its financial practices as well as its compliance with CMS regulations

17.0 FORMAT REQUIREMENT

The following instructions describe the form in which proposals should be submitted. Responses to the following items will be used for proposal evaluation. Proposals which do not contain responses to each of the required items will be considered incomplete and may be rejected by GCESD2. Proposal documents should provide a straightforward, concise description of the Contractor's capabilities to satisfy the requirements of this RFP. Emphasis should be on completeness, clarity of content, and conveyance of the information requested by GCESD2. The requirements stated do not preclude Contractor from furnishing additional reports, functions and costs as deemed appropriate.

To facilitate the review of the responses, Contractor shall follow the described proposal format. Organizing the information within each tab in the order listed below will be appreciated.

Proposals submitted must contain the following sections in the order indicated:

Response Tab Section 1 Company Narrative – Background

The year company was founded, background and history (and parent company, if applicable) and, if incorporated, the state in which the company is incorporated and the date of incorporation. If company is an out-of-state Contractor, a Certificate of Authority to do business in Texas from the Secretary of State must be provided as an Appendix. The Company ownership structure (Corporation, partnership, LLC, or sole proprietor) including all wholly owned subsidiaries, affiliated companies, or joint ventures. If Contractor is an affiliate of another company, please identify the parent company, former parent company's name (if any) percentage of ownership, and the percent of the parent's ownership and total revenue generated by the organization, or revenues recognized by each joint venture partner, as appropriate; Location of company headquarters and location of the primary office(s) that will service any contract resulting from this RFP, in addition to a listing of offices intended to support the contract with city, state, telephone number, email contact address, and total number of personnel at each of these offices.

Response Tab Section 2 Contractor Justification

Provide information explaining why Respondent is qualified to provide the services described in the Scope of Services in this RFP, focusing on the company's key strengths and advantage to GCESD2 to select the Contractor. Geographical service area and limitations (if any) within the boundaries of GCESD2 service area, clearly indicating primary Contractor's coverage area and coverage area(s) of any affiliates or subcontractors (if applicable).

Response Tab Section 3 Contractor Logistics/Staffing Profile

Name, titles, addresses, telephone numbers, and email addresses of not more than two (2) primary company contacts. Name, address, telephone number, and email address of the Contractor's point of contact for a contract resulting from this RFP. Contractor should provide brief resumes for key staff to be responsible for the performance of any contract resulting from this RFP.

Response Tab Section 4 GCESD2 contemplates a price per item fee proposal with payments for services rendered.

Completing the attached "Bid Form" and submitting it to GCESD2 with the RFP shall document the compensation proposal. It is intended that the "Bid Form" include all the unit prices for services requested. All volumes indicated are estimates. The contract award will not necessarily be made to the company that provides the lowest cost proposal, but rather to the form that submits the most responsive proposal meeting GCESD2 requirements.

In addition, the company shall include, as a part of the total price, the cost of any services not itemized on the "Bid Form" which the company feels must be included. The company may also include the billing rate for special projects which may be entered into during the contract period but are not a part of the total cost proposal.

Contractor must disclose any civil or criminal litigation or investigation pending over the last three (3) years that involves Contractor or in which Contractor has been judged guilty or liable. Failure to comply with the terms of this provision may disqualify any Contractor. The RFP Response may be rejected based upon Contractor's prior history with any Federal Agency, the State of Texas, Galveston County, other Emergency Service District, or with any other party that demonstrates, without limitation, unsatisfactory performance, adversarial or contentious demeanor, or significant failure(s) to meet contractual obligations. CONTRACTOR SHALL IMMEDIATELY INFORM THE GCESD2 IF IT OR A POTENTIAL SUBCONSULTANT IS CURRENTLY OR HAS EVER BEEN LISTED ON THE FEDERAL DEBARRED LIST. AN AFFIRMATIVE FINDING OF THE RESPONDENT OR SUBCONSULTANT ON THE DEBARRED LIST MAY BE SUFFICIENT BASIS TO DISQUALIFY RESPONDENT OR TERMINATE ANY EXISTING CONTRACTS WITH GCESD2. CONTRACTOR SHALL INCLUDE A COMPLETE AND EXECUTED RESPONSE TAB SECTION 9.00 FORM WITHIN THEIR RESPONSE PACKET.

Response Tab Section 7 **Terms and Conditions**

Contractor must include a copy of their company typical contract Terms and Conditions.

Response Tab Section 8 **Conflicts**

Contractor must disclose any potential conflict of interest it may have in providing the services described in this RFP, including all existing or prior arrangements. Please include any activities of affiliated or parent organizations and individuals who may be assigned to manage this account.

Response Tab Section 9 **Debarment/Suspension/and Other Ineligibility**

Solicitation Number: 2022-001

Solicitation Title: **Emergency Medical Service Billing & Collections**

CONTRACTOR HEREBY CERTIFIES THAT:

Contractor, and all of its principals, is not presently debarred, suspended, proposed for debarment, proposed for suspension, or declared ineligible under Executive Order 12549 or Executive Order 12689, Debarment and Suspension, and is not in any other way ineligible for participation in Federal or State assistance programs;

Contractor, and all of its principals, were not and have not been debarred, suspended, proposed for debarment, suspension, or declared ineligible under Executive Order 12549 or Executive Order 12689, Debarment and Suspension, and were not and have not been in any other way ineligible for participation in Federal or State assistance programs at the time its' proposal was submitted in the procurement identified herein and at any time since submission of its' proposal;

Contractor has included, and shall continue to include, this certification in all contracts between itself and any subcontractors in connection with services performed under this contract; **and,**

Contractor shall notify Galveston County Emergency Services District #2 in writing immediately, through written notification to the District Manager of GCESD-2, if Contractor is not in compliance with Executive Order 12549 or 12689 during the term of its contract with Galveston County Emergency Services District #2. Contractor Represents and Warrants that the individual executing this Acknowledgement and Certification on its behalf has the full power and authority to do so and can legally bind the Contractor hereto.

Name of Business

Date

By: Signature

Printed Name & Title

18.0 EVALUATION FACTORS

GCESD2 will review all proposals to determine compliance with the requirements as specified in the RFP. Only proposals which, in the opinion of the Selection Committee, meet the requirements of the RFP will be further evaluated. Proposals that pass the preliminary review will be evaluated on how well the proposal meets the needs of GCESD2 as described in the Firm's response to each requirement listed in the RFP. The Selection Committee will review all written proposals that meet the minimum requirements and will select what it deems to be the top two to four proposals for further review. It is important that the responses be clear and complete so that the Selection Committee can adequately understand all aspects of the proposals. After receipt of proposals, GCESD2 will use the following criteria in the selection process:

- Qualifications and experience (10%)
- Rates and expenses (20%)
- Procedures, reporting and software capabilities, online system (30%)
- References (10 %)
- Ability to meet requirements set forth in the RFP (30%)

**Galveston County ESD 2
EMS Billing and Collections Bid Form**

Services	Fee Charged/Per Unit
1. Administrative Fee	<hr/>
2. Monthly Fee/Charge	<hr/>
3. Set Up Fee	<hr/>
4. Percentage Fee	<hr/>

This page is intended as a summary only. Please attach supporting information.
Thank you for your time and effort in preparing this information.

THIS PAGE EMCOMPASSES AND INCLUDES ALL PRECEEDING PAGES
OF
THE REQUEST FOR PROPOSAL
EMS BILLING AND COLLECTIONS\

Respectfully Submitted and Approved by:

Agency Name – Typed or Printed

Name of Contact Person

Signature of Contact Person

Date

Exhibit F

**DISTRICT MANAGER
MONTHLY REPORT AND EXECUTIVE
SUMMARY FEBRUARY 16TH, 2022**



Update – FEMA grant for 4485 DR-TX No change or updates.
application pending

VFD's Call for Service – 21

Crystal Beach -10 High Island- 2 Port Bolivar-6

Gilchrist- 3 (High Island responded)

PBVFD

A third test will be conducted on Friday Feb.18th by All Points
Environmental of Beaumont. The first and second test had conflicting
findings.

CBVFD

New engine ordered and resolution on agenda. Mini pumper out of service
with an electrical /programming issue

HIVFD

HVAC vents replaced per initial mold report and they requested a budget
amendment form

EMS calls for service

Jan 2022 - 66 / Dec. 2021 -59

High Island-7

Gilchrist –6

Crystal Beach –36

Port Bolivar- 17

January EMS Billing Collection

Total received- \$ 25,722.05
Recovery 28.39%

YTD-\$387,185.00 (Gross)

\$115,208.15 Collected

(Oct.1 to Jan.31st)

Payroll

Wages - \$132,43.60

Benefits \$14,023.00

Personal

3 – Full Time Openings
1 Paramedic – Mon/Tuesday
1 Paramedic- Friday/Saturday
1- EMT
3 interviews are pending

Fleet Repairs

YTD -\$7,972.76

Monthly \$3,237.21

SQ-25-O/S

SQ-21-none

M20-none

M21-wheel simulator \$385.98 rear
brakes \$1721.27

M22-\$263.00 – fuel filters

M23- none

M24- none

Motto Added to Vehicles
\$815.00

	Oct-21	Nov-21	Dec-21	Jan-22	Totals
Gross Charges	\$111,601.00	\$85,389.00	\$99,599.00	\$90,599.00	\$387,185.00
Cash Collections	(\$30,333.93)	(\$39,037.31)	(\$20,114.86)	(\$25,722.05)	(\$115,208.15)
Gross Charge/Txp	\$2,105.68	\$2,307.81	\$2,489.98	\$2,264.90	\$2,277.56
Cash/Txp (CPT)	\$572.34	\$1,055.06	\$502.87	\$643.05	\$677.70
Collection Rate	27.18%	45.72%	20.20%	28.39%	29.76%
Payer Mix					
Medicare	32.1%	37.8%	55.0%	27.5%	37.6%
Medicaid	13.2%	10.8%	17.5%	2.5%	11.2%
Insurance	17.0%	16.2%	5.0%	5.0%	11.2%
Private Pay	35.8%	27.0%	17.5%	2.5%	21.8%
Level of Service					
ALS - Advanced Life Support A0427	69.81%	62.16%	77.50%	67.50%	69.41%
ALS-2 Emergency A0433	13.21%	8.11%	7.50%	0.00%	7.65%
BLS - Basic Life Support A0429	16.98%	29.73%	15.00%	32.50%	22.94%
Level of Service Volume					
Total	53	37	40	40	170
ALS - Advanced Life Support A0427	37	23	31	27	118
ALS-2 Emergency A0433	7	3	3	0	13
BLS - Basic Life Support A0429	9	11	6	13	39
Ground Mileage A0125	806	518	552	660	2,536

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 01/01/2022 | End Date: 01/31/2022

PERSONNEL	COUNT	PERCENTAGE
<u>Bouse, Billy</u>	1	3.33 %
<u>Bouse, Bobby</u>	2	6.67 %
<u>Bouse, Nancy</u>	1	3.33 %
<u>Bouse, Peggy</u>	2	6.67 %
<u>Comeaux, Curtis</u>	1	3.33 %
<u>Comeaux, Leanne</u>	2	6.67 %
<u>Comeaux, Malcolm M</u>	5	16.67 %
<u>Duncan, Bruce</u>	3	10.00 %
<u>Forey, Mark</u>	4	13.33 %
<u>Forey, Mark</u>	4	13.33 %
<u>Holder, Michael</u>	1	3.33 %
<u>Isaacks Jr., Robert L</u>	9	30.00 %
<u>Isaacks, Austin</u>	2	6.67 %
<u>Manuel, James</u>	3	10.00 %
<u>McClendon, Megan</u>	4	13.33 %
<u>Myers, David A</u>	2	6.67 %
<u>Newberry, Gunner</u>	1	3.33 %
<u>Palmer, Jesse</u>	1	3.33 %
<u>Riley, Michael</u>	4	13.33 %
<u>Riley, Mike</u>	4	13.33 %
<u>Riley, Terrie</u>	6	20.00 %
<u>Scheibel, Ed</u>	1	3.33 %
<u>Scott, Sheldon</u>	5	16.67 %
<u>Thompson, Orbin</u>	2	6.67 %
<u>Weeks, Angelaa</u>	1	3.33 %
<u>Weeks, William</u>	2	6.67 %
<u>Williams, John</u>	1	3.33 %
<u>Williams, Jose</u>	2	6.67 %
<u>Wilson, Loretta</u>	1	3.33 %
<u>Wilson, Timothy</u>	2	6.67 %
Sum of Individual Responses	79	
Total Incidents for Date Range	30	

Exhibit G

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02/09/22

Accrual Basis

Galveston County Emergency Services No. 2
Balance Sheet
As of January 31, 2022

	Jan 31, 22
ASSETS	
Current Assets	
Checking/Savings	
6682 - TexStar Capital	104,367.86
6682 - TexStar Emergency	1,020,927.78
6682 - TexStar Savings Account	208,458.45
6680 - Checking Texas First	973,313.27
6681 - Savings - Texas First Bank	2,488.14
6683 - Texas First - Billing Rev. Acc.	280,972.39
Total Checking/Savings	2,590,527.89
Other Current Assets	
1110 - Property Taxes Receivable	34,113.00
1111 - Deferred Portion of Taxes Rec.	-34,113.00
1120 - Sales Tax Receivable	181,640.36
1125 - Other Assets	1,505.33
12100 - Inventory Asset	260.00
Total Other Current Assets	183,405.69
Total Current Assets	2,773,933.58
Fixed Assets	
1150 - Depreciable Assets	642,836.10
5031 - Zodiac	14,360.00
Total Fixed Assets	657,196.10
TOTAL ASSETS	3,431,129.68
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1700 - Accrued Expenses	221,089.04
24000 - Payroll Liabilities	2,249.98
Total Other Current Liabilities	223,339.02
Total Current Liabilities	223,339.02
Total Liabilities	223,339.02
Equity	
Net Investment -Capital Assets	155,335.00
30000 - Opening Balance Equity	1,137,481.93
32000 - Retained Earnings	1,277,012.41
Net Income	637,961.32
Total Equity	3,207,790.66
TOTAL LIABILITIES & EQUITY	3,431,129.68

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02/09/22

Accrual Basis

Galveston County Emergency Services No. 2
Profit & Loss Budget vs. Actual
October 1, 2021 through January 31, 2022

	Oct '21 - Jan 22	Budget	\$ Over Budget	% of Budget
Income				
1000 - Property Tax Collections	865,828.10	1,220,760.00	-354,931.90	70.9%
1002 - Sales Tax Revenue	470,130.28	1,200,000.00	-729,869.72	39.2%
1004 - Emergency Service Billing	162,513.98	200,000.00	-37,486.02	81.3%
1010 - Other Revenue	0.00			
1020 - Interest Income - Bank	50.40			
Total Income	1,498,522.76	2,620,760.00	-1,122,237.24	57.2%
Gross Profit	1,498,522.76	2,620,760.00	-1,122,237.24	57.2%
Expense				
2000 - Auditing	0.00	12,000.00	-12,000.00	0.0%
2010 - Accountant Fees	4,187.50	15,000.00	-10,812.50	27.9%
2110 - Website Support/ Other Software	314.45	2,150.00	-1,835.55	14.6%
2200 - Legal Fees	5,900.00	27,000.00	-21,100.00	21.9%
2210 - Professional Fees Other	0.00	600.00	-600.00	0.0%
2300 - Office Expenses	0.00	2,000.00	-2,000.00	0.0%
2320 - Office Equipment	1,326.79	2,000.00	-673.21	66.3%
2420 - Insurance-Liability	0.00	6,000.00	-6,000.00	0.0%
2440 - Insurance - Workers Comp	0.00	5,500.00	-5,500.00	0.0%
2450 - Bond	400.00	400.00	0.00	100.0%
2500 - Travel Expense	0.00	3,000.00	-3,000.00	0.0%
2510 - Mileage reimbursement/tolls	2,000.00	12,000.00	-10,000.00	16.7%
2610 - Payroll Taxes	4,702.24	14,000.00	-9,297.76	33.6%
2630 - Salary	55,153.54	170,000.00	-114,846.46	32.4%
2650 - Employee Medical/Benefits	0.00	8,200.00	-8,200.00	0.0%
2700 - Dues and Subscriptions	1,100.00	1,900.00	-800.00	57.9%
2710 - Conferences	954.76	3,500.00	-2,545.24	27.3%
2820 - Telephone & Comm	200.00	1,200.00	-1,000.00	16.7%
2920 - Tax Collection Expenses	593.40	4,000.00	-3,406.60	14.8%
2930 - County Appraisal Fees (CAD)	2,533.27	9,000.00	-6,466.73	28.1%
3010 - Crystal Beach VFD	12,378.64	51,650.00	-39,271.36	24.0%
3020 - High Island VFD	12,006.46	47,600.00	-35,593.54	25.2%
3030 - Port Bolivar VFD	10,561.25	71,550.00	-60,988.75	14.8%
3040 - EMS				
42110 - Support & Software	722.15	6,000.00	-5,277.85	12.0%
42210 - Professional Fees - Other	1,160.00	5,000.00	-3,840.00	23.2%
42250 - Medical Director Fees	6,000.00	18,000.00	-12,000.00	33.3%
42310 - Office Supplies	2,424.46	7,000.00	-4,575.54	34.6%
42320 - Office Equipment	2,938.63	5,000.00	-2,061.37	58.8%
42330 - Medical Supplies	9,873.73	54,000.00	-44,126.27	18.3%
42340 - Cleaning Supplies	430.03	5,000.00	-4,569.97	8.6%
42430 - Insurance - Auto/Boat	-3,112.40	34,000.00	-37,112.40	-9.2%
42440 - Insurance Workers Comp	0.00	45,000.00	-45,000.00	0.0%
42500 - Travel	0.00	2,500.00	-2,500.00	0.0%
42510 - Mileage reimbursement/Tolls	0.00	1,000.00	-1,000.00	0.0%
42610 - Payroll Tax Expenses	36,298.35	160,000.00	-123,701.65	22.7%
42630 - Salary & Hourly Employees	427,014.33	1,400,000.00	-972,985.67	30.5%
42640 - Payroll Services	1,867.34	9,000.00	-7,132.66	20.7%
42650 - Employee Medical/Benefits	58,964.68	172,000.00	-113,035.32	34.3%
42720 - License & Permits	36.00	3,000.00	-2,964.00	1.2%
42730 - Public Relations	0.00	1,000.00	-1,000.00	0.0%
42740 - Good of the Department	93.14	2,000.00	-1,906.86	4.7%
42820 - Telephone & Communication	3,291.65	10,000.00	-6,708.35	32.9%
44000 - Firefighting/EMS Equipment	0.00	21,000.00	-21,000.00	0.0%
44050 - Equipment Maintenance	3,706.70	25,000.00	-21,293.30	14.8%
44100 - Equipment Repair	3,566.97	10,000.00	-6,433.03	35.7%
44200 - Fuel	7,709.35	15,000.00	-7,290.65	51.4%
44210 - Oxygen	798.20	3,000.00	-2,201.80	26.6%
44300 - Radio Usage	0.00	3,000.00	-3,000.00	0.0%
44500 - Training	4,866.16	15,000.00	-10,133.84	32.4%
44600 - Medical Exams	0.00	750.00	-750.00	0.0%
44610 - Background Checks	0.00	1,000.00	-1,000.00	0.0%
44620 - Recruiting	0.00	500.00	-500.00	0.0%
44800 - Uniforms	4,553.00	12,500.00	-7,947.00	36.4%
44900 - Vehicle Maint. & Repair	8,115.34	40,000.00	-31,884.66	20.3%
45060 - Ambulances	0.00	0.00	0.00	0.0%
Total 3040 - EMS	581,317.81	2,086,250.00	-1,504,932.19	27.9%
5010 - Rescue/Medical	163,150.00	0.00	163,150.00	100.0%
5060 - Ambulance Principal	1,781.33			
Total Expense	860,561.44	2,556,500.00	-1,695,938.56	33.7%
Net Income	637,961.32	64,260.00	573,701.32	992.8%

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Galveston County Emergency Services No. 2
Check Detail
January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		01/14/2022			6680 · Checking Tex...		-226.72
					42640 · Payroll Services	-225.72	225.72
TOTAL						-225.72	225.72
Check		01/26/2022			6680 · Checking Tex...		-265.25
					42640 · Payroll Services	-265.25	265.25
TOTAL						-265.25	265.25
Check		01/28/2022			6680 · Checking Tex...		-232.02
					42640 · Payroll Services	-232.02	232.02
TOTAL						-232.02	232.02
Check		01/31/2022			6680 · Checking Tex...		-1,413.76
					42650 · Employee Me...	-1,413.76	1,413.76
TOTAL						-1,413.76	1,413.76
Check		01/31/2022			6680 · Checking Tex...		-15,475.92
					42650 · Employee Me...	-15,475.92	15,475.92
TOTAL						-15,475.92	15,475.92
Check	2933	01/19/2022	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2934	01/19/2022	VFIS		6680 · Checking Tex...		-400.00
					2450 · Bond	-400.00	400.00
TOTAL						-400.00	400.00
Check	2936	01/19/2022	The Standard		6680 · Checking Tex...		-221.25
					42650 · Employee Me...	-221.25	221.25
TOTAL						-221.25	221.25
Check	2936	01/19/2022	Overhead Door Com...		6680 · Checking Tex...		-1,121.38
					44100 · Equipment Re...	-1,121.38	1,121.38
TOTAL						-1,121.38	1,121.38
Check	2937	01/19/2022	Stericycle		6680 · Checking Tex...		-211.08
					42330 · Medical Suppl...	-211.08	211.08
TOTAL						-211.08	211.08
Check	2938	01/19/2022	Stryker Medical		6680 · Checking Tex...		-2,300.09
					44100 · Equipment Re...	-984.29	984.29
					44050 · Equipment M...	-1,315.80	1,315.80
TOTAL						-2,300.09	2,300.09
Check	2939	01/19/2022	Kent Alan Herkey M...		6680 · Checking Tex...		-1,500.00

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Galveston County Emergency Services No. 2
Check Detail
January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2940	01/19/2022	GCM, The Big Store		6680 · Checking Tex...		-203.28
					42310 · Office Supplies	-203.28	203.28
TOTAL						-203.28	203.28
Check	2941	01/19/2022	Visa		6680 · Checking Tex...		-860.43
					2110 · Website Suppo...	-145.76	145.76
					42110 · Support & Sof...	-10.81	10.81
					42310 · Office Supplies	-49.76	49.76
					2320 · Office Equipment	-754.10	754.10
TOTAL						-960.43	960.43
Check	2942	01/19/2022	Visa		6680 · Checking Tex...		-987.98
					42310 · Office Supplies	-341.93	341.93
					42820 · Telephone & ...	-533.21	533.21
					42340 · Cleaning Sup...	-103.34	103.34
					42720 · License & Per...	-9.50	9.50
TOTAL						-987.98	987.98
Check	2943	01/19/2022	NAEMT		6680 · Checking Tex...		-285.00
					44500 · Training	-285.00	285.00
TOTAL						-285.00	285.00
Check	2944	01/19/2022	Benckenstein & Oxfo...		6680 · Checking Tex...		-125.00
					2200 · Legal Fees	-125.00	125.00
TOTAL						-125.00	125.00
Check	2945	01/19/2022	Crystal Beach VFD		6680 · Checking Tex...		-2,166.80
					3010 · Crystal Beach ...	-2,166.80	2,166.80
TOTAL						-2,166.80	2,166.80
Check	2946	01/19/2022	High Island VFD		6680 · Checking Tex...		-1,299.01
					3020 · High Island VFD	-1,299.01	1,299.01
TOTAL						-1,299.01	1,299.01
Check	2947	01/19/2022	Port Bolivar VFD		6680 · Checking Tex...		-1,632.14
					3030 · Port Bolivar VFD	-1,632.14	1,632.14
TOTAL						-1,632.14	1,632.14
Check	2948	01/19/2022	ISTC		6680 · Checking Tex...		-20.00
					44800 · Uniforms	-20.00	20.00
TOTAL						-20.00	20.00
Check	2949	01/19/2022	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2950	01/19/2022	Cop Stop		6680 · Checking Tex...		-1,708.00

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Galveston County Emergency Services No. 2
Check Detail
January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					44800 · Uniforms	-1,708.00	1,708.00
TOTAL						-1,708.00	1,708.00
Check	2951	01/19/2022	Coastal Welding		6680 · Checking Tex...		-159.75
					44210 · Oxygen	-159.75	159.75
TOTAL						-159.75	159.75
Check	2952	01/19/2022	Municipal Emergenc...		6680 · Checking Tex...		-157.50
					44050 · Equipment M...	-157.50	157.50
TOTAL						-157.50	157.50
Check	2953	01/19/2022	Siddons-Martin		6680 · Checking Tex...		-1,781.33
					5060 · Ambulance Pri...	-1,781.33	1,781.33
TOTAL						-1,781.33	1,781.33
Check	2954	01/19/2022	NAEMT		6680 · Checking Tex...		-200.00
					44500 · Training	-200.00	200.00
TOTAL						-200.00	200.00
Check	2956	01/19/2022	Verizon		6680 · Checking Tex...		-410.58
					42820 · Telephone & ...	-410.58	410.58
TOTAL						-410.58	410.58
Check	2957	01/19/2022	David Sticker		6680 · Checking Tex...		-1,187.50
					2010 · Accountant Fees	-1,187.50	1,187.50
TOTAL						-1,187.50	1,187.50
Check	2958	01/19/2022	Bound Tree		6680 · Checking Tex...		-2,472.44
					42330 · Medical Suppl...	-2,472.44	2,472.44
TOTAL						-2,472.44	2,472.44
Check	2959	01/19/2022	ASE Services		6680 · Checking Tex...		-1,160.00
					42210 · Professional ...	-1,160.00	1,160.00
TOTAL						-1,160.00	1,160.00
Check	2960	02/16/2022	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2961	02/16/2022	Galveston County Ta...		6680 · Checking Tex...		-3,300.99
					2920 · Tax Collection ...	-3,300.99	3,300.99
TOTAL						-3,300.99	3,300.99
Check	2962	02/16/2022	GCM, The Big Store		6680 · Checking Tex...		-198.42
					42310 · Office Supplies	-198.42	198.42
TOTAL						-198.42	198.42

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Galveston County Emergency Services No. 2
Check Detail
 January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	2963	02/16/2022	Visa		6680 · Checking Tex...		-480.13
					42310 · Office Supplies	-265.95	265.95
					44900 · Vehicle Maint...	-173.99	173.99
					42320 · Office Equipm...	-40.19	40.19
TOTAL						-480.13	480.13
Check	2964	02/16/2022	Port Bolivar VFD		6680 · Checking Tex...		-4,811.40
					3030 · Port Bolivar VFD	-4,811.40	4,811.40
TOTAL						-4,811.40	4,811.40
Check	2965	02/16/2022	High Island VFD		6680 · Checking Tex...		-3,614.03
					3020 · High Island VFD	-3,614.03	3,614.03
TOTAL						-3,614.03	3,614.03
Check	2966	02/16/2022	Crystal Beach VFD		6680 · Checking Tex...		-4,625.21
					3010 · Crystal Beach ...	-4,625.21	4,625.21
TOTAL						-4,625.21	4,625.21
Check	2967	02/16/2022	Texas Mutual Insura...		6680 · Checking Tex...		-42,601.00
					2440 · Insurance - Wo...	-42,601.00	42,601.00
TOTAL						-42,601.00	42,601.00
Check	2968	02/16/2022	VFIS		6680 · Checking Tex...		-37,515.00
					2420 · Insurance-Liabl...	-37,515.00	37,515.00
TOTAL						-37,515.00	37,515.00
Check	2969	02/16/2022	Galveston Central A...		6680 · Checking Tex...		-2,533.99
					2930 · County Apprais...	-2,533.99	2,533.99
TOTAL						-2,533.99	2,533.99
Check	2970	02/16/2022	Silsbee Ford		6680 · Checking Tex...		-464.95
					44900 · Vehicle Maint...	-464.95	464.95
TOTAL						-464.95	464.95
Check	2971	02/16/2022	ESO - Firehouse Soft...		6680 · Checking Tex...		-767.35
					42110 · Support & Sof...	-767.35	767.35
TOTAL						-767.35	767.35
Check	2972	02/16/2022	GC Emergency Com...		6680 · Checking Tex...		-1,980.00
					44300 · Radio Usage	-1,980.00	1,980.00
TOTAL						-1,980.00	1,980.00
Check	2973	02/16/2022	Galveston County A...		6680 · Checking Tex...		-1,230.43
					44200 · Fuel	-1,230.43	1,230.43
TOTAL						-1,230.43	1,230.43
Check	2974	02/16/2022	Stericycle		6680 · Checking Tex...		-211.08

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Galveston County Emergency Services No. 2
Check Detail
January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					42330 · Medical Suppl...	-211.08	211.08
TOTAL						-211.08	211.08
Check	2975	02/16/2022	The Standard		6680 · Checking Tex...		-201.35
					42650 · Employee Ma...	-201.35	201.35
TOTAL						-201.35	201.35
Check	2976	02/16/2022	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2977	02/16/2022	Verizon		6680 · Checking Tex...		-410.46
					42820 · Telephone & ...	-410.46	410.46
TOTAL						-410.46	410.46
Check	2978	02/16/2022	Classic Ford		6680 · Checking Tex...		-263.00
					44900 · Vehicle Maint...	-263.00	263.00
TOTAL						-263.00	263.00
Check	2979	02/16/2022	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2980	02/16/2022	On Site Decals, LLC		6680 · Checking Tex...		-815.00
					44050 · Equipment M...	-815.00	815.00
TOTAL						-815.00	815.00
Check	2981	02/16/2022	David Sticker		6680 · Checking Tex...		-718.75
					2010 · Accountant Fees	-718.75	718.75
TOTAL						-718.75	718.75
Check	2982	02/16/2022	Gulf Coast Automotive		6680 · Checking Tex...		-437.94
					44900 · Vehicle Maint...	-437.94	437.94
TOTAL						-437.94	437.94
Check	2983	02/16/2022	Hatfield Garage		6680 · Checking Tex...		-1,721.27
					44900 · Vehicle Maint...	-1,721.27	1,721.27
TOTAL						-1,721.27	1,721.27
Check	2984	02/16/2022	Visa		6680 · Checking Tex...		-2,580.79
					2210 · Professional F...	-73.34	73.34
					2110 · Website Suppo...	-56.23	56.23
					42310 · Office Supplies	-246.05	246.05
					42320 · Office Equipm...	-526.56	526.56
					42110 · Support & Sof...	-10.81	10.81
					42340 · Cleaning Sup...	-43.46	43.46
					2710 · Conferences	-670.00	670.00
					44000 · Firefighting/E...	-954.34	954.34
TOTAL						-2,580.79	2,580.79

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Galveston County Emergency Services No. 2
Check Detail
 January 14 through February 28, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	2985	02/14/2022	ESO - Firehouse Soft...		6680 · Checking Tex...		-8,010.00
					42110 · Support & Sof...	-6,010.00	6,010.00
TOTAL						-8,010.00	8,010.00
Check	2986	02/16/2022	Cop Stop		6680 · Checking Tex...		-136.00
					44800 · Uniforms	-136.00	136.00
TOTAL						-136.00	136.00
Check	2987	02/16/2022	Baptist Health Traini...		6680 · Checking Tex...		-10.00
					44500 · Training	-10.00	10.00
TOTAL						-10.00	10.00
Check	2988	02/16/2022	Coastal Welding		6680 · Checking Tex...		-284.60
					44210 · Oxygen	-284.60	284.60
TOTAL						-284.60	284.60
Check	2989	02/16/2022	Municipal Emergenc...		6680 · Checking Tex...		-78.37
					3010 · Crystal Beach ...	-78.37	78.37
TOTAL						-78.37	78.37
Check	2990	02/16/2022	Bound Tree		6680 · Checking Tex...		-1,993.98
					42330 · Medical Suppl...	-1,993.98	1,993.98
TOTAL						-1,993.98	1,993.98

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Accrual Basis

Galveston County Emergency Services No. 2
Transactions by Account
As of January 31, 2022

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
6680 - Checking Texas First								560,746.78
Deposit	01/03/2022				X	1000 - Propert...	185,968.08	726,714.86
Deposit	01/04/2022				X	1000 - Propert...	28,604.23	755,319.09
Deposit	01/05/2022				X	1000 - Propert...	4,665.80	759,984.89
Check	01/05/2022			Beam-Premiu...	X	42650 - Emplo...	-1,274.91	758,709.98
Deposit	01/06/2022				X	1000 - Propert...	27,317.70	786,027.68
General Journal	01/07/2022	481		Gross up to 1/...	X	2610 - Payroll ...	-20,635.44	765,392.24
General Journal	01/07/2022	481		Gross up to 1/...	X	2610 - Payroll ...	-51,894.54	713,497.70
Deposit	01/07/2022				X	1000 - Propert...	866.58	714,366.28
Deposit	01/07/2022				X	1000 - Propert...	36,525.64	750,891.92
Deposit	01/10/2022				X	1000 - Propert...	4,436.43	755,328.35
Deposit	01/11/2022				X	1000 - Propert...	41,666.73	796,995.08
Deposit	01/12/2022				X	1000 - Propert...	16,350.38	813,345.46
Check	01/12/2022			CAPITAL ON...	X	1010 - Other R...	-713.49	812,631.97
Deposit	01/13/2022				X	1000 - Propert...	20,214.78	832,846.75
Deposit	01/13/2022			Texas First B...	X	1010 - Other R...	713.49	833,560.24
Deposit	01/14/2022				X	1000 - Propert...	15,372.01	848,932.25
Deposit	01/14/2022			CPA STATE ...	X	1002 - Sales T...	101,928.80	950,859.05
Check	01/14/2022			ADP PAYRO...	X	42640 - Payroll...	-225.72	950,633.33
Deposit	01/18/2022				X	1000 - Propert...	13,433.07	964,066.40
Check	01/19/2022	2933	Joshua C. Heinz	Atty Fees Dec...	X	2200 - Legal F...	-1,000.00	963,066.40
Check	01/19/2022	2934	VFIS	Acct.GALVC...	X	2450 - Bond	-400.00	962,666.40
Check	01/19/2022	2935	The Standard	Policy 167247	X	42650 - Emplo...	-221.25	962,445.15
Check	01/19/2022	2936	Overhead Door Co...	Inv.259134	X	44100 - Equip...	-1,121.38	961,323.77
Check	01/19/2022	2937	Stericycle	Cust.2143430...	X	42330 - Medic...	-211.08	961,112.69
Check	01/19/2022	2938	Stryker Medical	Cust.1337332...	X	-SPLIT-	-2,300.09	958,812.60
Check	01/19/2022	2939	Kent Alan Harkey M...	Inv.1026 - Jan...	X	42260 - Medic...	-1,500.00	957,312.60
Check	01/19/2022	2940	GCM, The Big Store	Acct.2007	X	42310 - Office ...	-203.28	957,109.32
Check	01/19/2022	2941	Visa	ds Visa	X	-SPLIT-	-960.43	956,148.89
Check	01/19/2022	2942	Visa	go Visa	X	-SPLIT-	-987.98	955,160.91
Check	01/19/2022	2943	NAEMT	Inv.14220206...	X	44500 - Training	-285.00	954,875.91
Check	01/19/2022	2944	Benckenstein & Oxf...	Inv. 50286	X	2200 - Legal F...	-125.00	954,750.91
Check	01/19/2022	2945	Crystal Beach VFD	Reimburseme...	X	3010 - Crystal ...	-2,166.80	952,584.11
Check	01/19/2022	2946	High Island VFD	Reimburseme...	X	3020 - High Isl...	-1,299.01	951,285.10
Check	01/19/2022	2947	Port Bolivar VFD	Reimburseme...	X	3030 - Port Bol...	-1,632.14	949,652.96
Check	01/19/2022	2948	ISTC	Acct.98039, I...	X	44800 - Unifor...	-20.00	949,632.96
Check	01/19/2022	2949	Verizon Connect	GALV005, Inv...	X	42820 - Teleph...	-97.14	949,535.82
Check	01/19/2022	2950	Cop Stop	Inv.15167	X	44800 - Unifor...	-1,708.00	947,827.82
Check	01/19/2022	2951	Coastal Welding		X	44210 - Oxygen	-159.75	947,668.07
Check	01/19/2022	2952	Municipal Emergenc...	Inv.IN1655999	X	44050 - Equip...	-157.50	947,510.57
Check	01/19/2022	2953	Siddons-Martin	1218178, Inv...	X	5080 - Ambula...	-1,781.33	945,729.24
Check	01/19/2022	2954	NAEMT	09220207208...	X	44500 - Training	-200.00	945,529.24
Check	01/19/2022	2956	Verizon	Acct.9422694...	X	42820 - Teleph...	-410.58	945,118.66
Check	01/19/2022	2957	David Sticker	Inv.89	X	2010 - Account...	-1,187.50	943,931.16
Check	01/19/2022	2958	Bound Tree		X	42330 - Medic...	-2,472.44	941,458.72
Check	01/19/2022	2959	ASE Services	Project Numb...	X	42210 - Profes...	-1,180.00	940,298.72
Deposit	01/19/2022				X	1000 - Propert...	15,503.27	955,801.99
Deposit	01/20/2022				X	1000 - Propert...	6,942.53	962,744.52
Deposit	01/21/2022				X	1000 - Propert...	11,698.66	974,443.18
General Journal	01/21/2022	481		Gross up to 1/...	X	2610 - Payroll ...	-18,736.01	955,707.17
General Journal	01/21/2022	481		Gross up to 1/...	X	2610 - Payroll ...	-49,495.94	906,211.23
Deposit	01/24/2022				X	1000 - Propert...	9,691.45	915,902.68
Deposit	01/25/2022				X	1000 - Propert...	4,293.21	920,195.89
Deposit	01/26/2022				X	1000 - Propert...	24,373.70	944,569.59
Check	01/26/2022			ADP PAYRO...	X	42640 - Payroll...	-265.25	944,304.34
Deposit	01/27/2022				X	1000 - Propert...	24,011.00	968,315.34
Deposit	01/28/2022				X	1000 - Propert...	14,085.57	982,400.91
Check	01/28/2022			ADP PAYRO...	X	42640 - Payroll...	-232.02	982,168.89
Deposit	01/31/2022				X	1000 - Propert...	472.06	982,640.95
Deposit	01/31/2022				X	1000 - Propert...	7,562.00	990,202.95
Check	01/31/2022			COLONIAL LI...	X	42650 - Emplo...	-1,413.78	988,789.19
Check	01/31/2022			HEALTH CA...	X	42650 - Emplo...	-15,475.92	973,313.27
Total 6680 - Checking Texas First							412,566.49	973,313.27
TOTAL							412,566.49	973,313.27

1:53 PM

02/09/22

Galveston County Emergency Services No. 2
Reconciliation Detail
6680 · Checking Texas First, Period Ending 01/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						560,746.78
Cleared Transactions						
Checks and Payments - 34 items						
Check	01/05/2022			X	-1,274.91	-1,274.91
General Journal	01/07/2022	481		X	-51,894.54	-53,169.45
General Journal	01/07/2022	481		X	-20,635.44	-73,804.89
Check	01/12/2022			X	-713.49	-74,518.38
Check	01/14/2022			X	-225.72	-74,744.10
Check	01/19/2022	2958	Bound Tree	X	-2,472.44	-77,216.54
Check	01/19/2022	2938	Stryker Medical	X	-2,300.09	-79,516.63
Check	01/19/2022	2945	Crystal Beach VFD	X	-2,166.80	-81,683.43
Check	01/19/2022	2953	Siddons-Martin	X	-1,781.33	-83,464.76
Check	01/19/2022	2950	Cop Stop	X	-1,708.00	-85,172.76
Check	01/19/2022	2947	Port Bolivar VFD	X	-1,632.14	-86,804.90
Check	01/19/2022	2939	Kent Alan Harkey M...	X	-1,500.00	-88,304.90
Check	01/19/2022	2946	High Island VFD	X	-1,299.01	-89,603.91
Check	01/19/2022	2957	David Sticker	X	-1,187.50	-90,791.41
Check	01/19/2022	2959	ASE Services	X	-1,160.00	-91,951.41
Check	01/19/2022	2936	Overhead Door Com...	X	-1,121.38	-93,072.79
Check	01/19/2022	2933	Joshua C. Heinz	X	-1,000.00	-94,072.79
Check	01/19/2022	2942	Visa	X	-987.98	-95,060.77
Check	01/19/2022	2941	Visa	X	-960.43	-96,021.20
Check	01/19/2022	2956	Verizon	X	-410.58	-96,431.78
Check	01/19/2022	2934	VFIS	X	-400.00	-96,831.78
Check	01/19/2022	2937	Stericycle	X	-211.08	-97,042.86
Check	01/19/2022	2940	GCM, The Big Store	X	-203.28	-97,246.14
Check	01/19/2022	2954	NAEMT	X	-200.00	-97,446.14
Check	01/19/2022	2951	Coastal Welding	X	-159.75	-97,605.89
Check	01/19/2022	2952	Municipal Emergenc...	X	-157.50	-97,763.39
Check	01/19/2022	2944	Benckenstein & Oxf...	X	-125.00	-97,888.39
Check	01/19/2022	2949	Verizon Connect	X	-97.14	-97,985.53
General Journal	01/21/2022	481		X	-49,495.94	-147,481.47
General Journal	01/21/2022	481		X	-18,736.01	-166,217.48
Check	01/26/2022			X	-265.25	-166,482.73
Check	01/28/2022			X	-232.02	-166,714.75
Check	01/31/2022			X	-15,475.92	-182,190.67
Check	01/31/2022			X	-1,413.76	-183,604.43
Total Checks and Payments					-183,604.43	-183,604.43
Deposits and Credits - 24 items						
Deposit	01/03/2022			X	165,968.08	165,968.08
Deposit	01/04/2022			X	28,604.23	194,572.31
Deposit	01/05/2022			X	4,665.80	199,238.11
Deposit	01/06/2022			X	27,317.70	226,555.81
Deposit	01/07/2022			X	868.58	227,424.39
Deposit	01/07/2022			X	36,525.64	263,950.03
Deposit	01/10/2022			X	4,436.43	268,386.46
Deposit	01/11/2022			X	41,666.73	310,053.19
Deposit	01/12/2022			X	16,350.38	326,403.57
Deposit	01/13/2022			X	713.49	327,117.06
Deposit	01/13/2022			X	20,214.78	347,331.84
Deposit	01/14/2022			X	15,372.01	362,703.85
Deposit	01/14/2022			X	101,926.80	464,630.65
Deposit	01/18/2022			X	13,433.07	478,063.72
Deposit	01/19/2022			X	15,503.27	493,566.99
Deposit	01/20/2022			X	6,942.53	500,509.52
Deposit	01/21/2022			X	11,698.66	512,208.18
Deposit	01/24/2022			X	9,891.45	521,899.63
Deposit	01/25/2022			X	4,293.21	526,192.84
Deposit	01/26/2022			X	24,373.70	550,566.54
Deposit	01/27/2022			X	24,011.00	574,577.54
Deposit	01/28/2022			X	14,085.57	588,663.11
Deposit	01/31/2022			X	472.06	589,135.17
Deposit	01/31/2022			X	7,562.00	596,697.17
Total Deposits and Credits					596,697.17	596,697.17

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02/09/22

Galveston County Emergency Services No. 2
Reconciliation Detail
6680 - Checking Texas First, Period Ending 01/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Total Cleared Transactions					413,092.74	413,092.74
Cleared Balance					413,092.74	973,839.52
Uncleared Transactions						
Checks and Payments - 3 items						
Check	01/19/2022	2943	NAEMT		-285.00	-285.00
Check	01/19/2022	2935	The Standard		-221.25	-506.25
Check	01/19/2022	2948	ISTC		-20.00	-526.25
Total Checks and Payments					-526.25	-526.25
Total Uncleared Transactions					-526.25	-526.25
Register Balance as of 01/31/2022					412,566.49	973,313.27
Ending Balance					412,566.49	973,313.27

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02/09/22

Galveston County Emergency Services No. 2
Reconciliation Summary
6680 - Checking Texas First, Period Ending 01/31/2022

	Jan 31, 22
Beginning Balance	560,746.78
Cleared Transactions	
Checks and Payments - 34 items	-183,604.43
Deposits and Credits - 24 items	596,697.17
Total Cleared Transactions	413,092.74
Cleared Balance	973,839.52
Uncleared Transactions	
Checks and Payments - 3 items	-526.25
Total Uncleared Transactions	-526.25
Register Balance as of 01/31/2022	973,313.27
Ending Balance	973,313.27

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02/16/22

Accrual Basis

Galveston County Emergency Services No. 2
Trial Balance
As of January 31, 2022

	Jan 31, 22	
	Debit	Credit
6682 - TexStar Capital	104,367.86	
6682 - TexStar Emergency	1,020,927.78	
6682 - TexStar Savings Account	208,458.45	
6680 - Checking Texas First	973,313.27	
6681 - Savings - Texas First Bank	2,488.14	
6683 - Texas First - Billing Rev. Acc.	280,972.39	
1100 - Grant Receivable	0.00	
1110 - Property Taxes Receivable	34,113.00	
1111 - Deferred Portion of Taxes Rec.		34,113.00
1120 - Sales Tax Receivable	181,640.36	
1125 - Other Assets	1,505.33	
12100 - Inventory Asset	260.00	
1150 - Depreciable Assets	642,836.10	
5031 - Zodiac	14,360.00	
20000 - Accounts Payable	0.00	
Loan Payable - Texas Advantage	0.00	
1700 - Accrued Expenses		221,089.04
2111 - Direct Deposit Liabilities	0.00	
24000 - Payroll Liabilities		2,249.98
Net Investment -Capital Assets		155,335.00
30000 - Opening Balance Equity		1,137,481.93
32000 - Retained Earnings		1,277,012.41
1000 - Property Tax Collections		865,828.10
1002 - Sales Tax Revenue		470,130.28
1004 - Emergency Service Billing		162,513.98
1010 - Other Revenue	0.00	
1020 - Interest Income - Bank		50.40
2010 - Accountant Fees	4,187.50	
2110 - Website Support/ Other Software	314.45	
2200 - Legal Fees	5,900.00	
2320 - Office Equipment	1,326.79	
2450 - Bond	400.00	
2510 - Mileage reimbursement/tolls	2,000.00	
2610 - Payroll Taxes	4,702.24	
2630 - Salary	55,153.54	
2700 - Dues and Subscriptions	1,100.00	
2710 - Conferences	954.76	
2820 - Telephone & Comm	200.00	
2920 - Tax Collection Expenses	593.40	
2930 - County Appraisal Fees (CAD)	2,533.27	
3010 - Crystal Beach VFD	12,378.64	
3020 - High Island VFD	12,006.46	
3030 - Port Bolivar VFD	10,561.25	
3040 - EMS:42110 - Support & Software	722.15	
3040 - EMS:42210 - Professional Fees - Other	1,160.00	
3040 - EMS:42260 - Medical Director Fees	6,000.00	
3040 - EMS:42310 - Office Supplies	2,424.46	
3040 - EMS:42320 - Office Equipment	2,938.63	
3040 - EMS:42330 - Medical Supplies	9,873.73	
3040 - EMS:42340 - Cleaning Supplies	430.03	
3040 - EMS:42430 - Insurance - Auto/Boat		3,112.40
3040 - EMS:42610 - Payroll Tax Expenses	36,298.35	
3040 - EMS:42630 - Salary & Hourly Employees	427,014.33	
3040 - EMS:42640 - Payroll Services	1,867.34	
3040 - EMS:42650 - Employee Medical/Benefits	58,964.68	
3040 - EMS:42720 - License & Permits	36.00	
3040 - EMS:42740 - Good of the Department	93.14	
3040 - EMS:42820 - Telephone & Communication	3,291.65	
3040 - EMS:44050 - Equipment Maintenance	3,706.70	
3040 - EMS:44100 - Equipment Repair	3,566.97	
3040 - EMS:44200 - Fuel	7,709.35	
3040 - EMS:44210 - Oxygen	798.20	
3040 - EMS:44500 - Training	4,866.16	
3040 - EMS:44800 - Uniforms	4,553.00	
3040 - EMS:44900 - Vehicle Maint. & Repair	8,115.34	
5010 - Rescue/Medical	163,150.00	
5080 - Ambulance Principal	1,781.33	
TOTAL	4,328,916.52	4,328,916.52