

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF  
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A regular meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (the "District") was called for at 3:00 p.m. on December 15, 2021 at the Crystal Beach fire station, 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted according to law.

The regular meeting was called to order at approximately 3:00 p.m., and the roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
John Lee, Jr.	Vice President
Greg Fountain	Secretary
George Strong	Treasurer
Larry Flanagan	Assistant Treasurer

All of said Board members were present, with the exception of Assistant Treasurer Flanagan, thus constituting a quorum. Also present at the regular meeting were: Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; David Sticker, the District's accountant; Joshua Heinz, attorneys for the District; and, the individuals listed on the sign-in sheet attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

President Newberry then asked for public comment as set forth in the Agenda Item No. 4, and being as there was none, the Board moved along to Agenda Item No. 5, at which time Treasurer Strong made a motion to approve and authorize the following consent agenda items, which was seconded by Secretary Fountain and unanimously approved by the Board members present:

- a. Minutes of the November 17, 2021 Regular Meeting; and,
- b. Payment of District Bills and Accounts (**Exhibit B**)<sup>1</sup>; and,
- c. VFDs' Monthly Expense Reimbursements (**Exhibit C**)<sup>2</sup>.

Thereafter, President Newberry directed the Board to Agenda Item No. 6, at which time Treasurer Strong reviewed with the Board his regular Treasurer's Report, a copy of which is attached hereto as **Exhibit D**<sup>3</sup>. Treasurer Strong then reviewed with the Board the proposed 2021-22 Budget Amendment No. PB-001<sup>4</sup>, a copy of which is attached hereto as **Exhibit E**. Upon motion by Treasurer Strong and seconded by Vice President Lee, Budget Amendment No. PB-001 was unanimously approved.

The Board then moved to Agenda Item No. 7 at which time the Board discussed the District's Investment Policy, which was originally approved and adopted on November 14, 2018. Treasurer Strong made a motion to reaffirm same with no changes, which was seconded by Secretary Fountain and unanimously approved by the Board members present. A copy of the Resolution Confirming Review of and Approving and Renewing the Investment Policy, Strategies, Guidelines and Management Practices for the District is attached hereto as **Exhibit F**.

Being as there was no matters to address under Agenda Item No. 8, and after tabling the District Manager's annual performance review under Agenda Item No. 9, the Board was directed to Agenda Item No. 10 regarding the proposed amendment to the District's Personnel Policy concerning Holiday Shift Schedule, as shown in **Exhibit G** attached hereto. Upon motion by

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<sup>1</sup> Check Nos. 2905-2931, plus the direct deposit and other payroll expenses.

<sup>2</sup> Port Bolivar VFD - \$1,782.77 (November 2021); High Island VFD - \$2,014.40 (November 2021); and, Crystal Beach VFD - \$2,302.87 (November 2021).

<sup>3</sup> Texas First Bank operating checking account (xx6680) - \$425,240.08 as of 11/30/2021 and \$532,364.42 as of 12/15/2021; Texas First Bank savings account (xx9804) - \$2,487.52 as of 11/30/2021 and \$2,487.93 as of 12/15/2021; Texas First Bank EMS billing checking account (xx7569) - \$201,346.29 as of 11/30/2021 and \$202,455.39 as of 12/15/2021; TexSTAR investment pool general fund account (xxxxxx1110) - \$208,454.16 as of 11/30/2021 and 12/15/2021; TexSTAR investment pool capital fund account (xxxxxx1890) - \$104,365.70 as of 11/30/2021 and 12/15/2021; and, TexSTAR investment pool emergency fund account (xxxxxx4140) - \$1,020,907.07 as of 11/30/2021 and 12/15/2021.

Treasurer Strong and seconded by Secretary Fountain, the Personnel Policy amendment was unanimously approved by the Board members present.

The Board was then directed to Agenda Item 11, at which time Mr. Saunders advised that no significant events had occurred in relation to High Island VFD since the last District Board meeting. The Board then discussed with Mr. Saunders means by which he can verify the VFDs' training data and supporting records for purposes of ensuring that each is in compliance with the terms of the fire service agreements.

Next, the Board moved along to Agenda Item No. 12, at which time Mr. Saunders reviewed with the Board his written Manager's Report, a copy of which is attached hereto as **Exhibit H.**

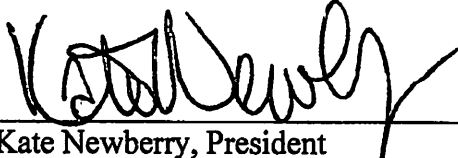
President Newberry then directed the Board to Agenda Item No. 13, at which time Mr. Sticker reviewed with the Board the District's various financial reports, copies of which are attached hereto as **Exhibit I.**

Thereafter, the Board was directed to Regular Meeting Agenda Item 14, at which time Mr. Heinz advised that he had requested reappointments on behalf of Commissioner Flanagan (Place 1), Commissioner Lee (Place 3), and Commissioner Strong (Place 5), and Mr. Saunders had filed the District's ESD Annual Report with the Texas Department of Public Safety via SAFE-D's website. And, in January 2022, Mr. Heinz will publish the District's Administrative Office Address and file the Special Purpose District Annual Report with the Texas Comptroller.

Being as there were no other matters to come before the Board under Agenda Item No. 15, the regular meeting was adjourned at approximately 4:20 p.m.


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<sup>4</sup> Budget Amendment PB-001 - Decreased Millage Reimbursement/Tolls (2510) by \$1,200.00 and Janitorial/Yard Service (2860) by \$1,000.00, and increased Dues & Subscriptions (2700) by \$600.00, Building Maintenance (4700) by \$600.00, and Radio Repair (4350) by \$1,000.00.

  
\_\_\_\_\_  
Kate Newberry, President

Date: 2/16/2022

ATTEST:

  
\_\_\_\_\_  
Greg Fountain, Secretary

Date: 2/16/2022

# Exhibit A

[illegible]

# Exhibit B

10:59 AM

12/14/21

## Galveston County Emergency Services No. 2

## Check Detail

November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		11/19/2021			6680 · Checking Tex...		-232.02
					42640 · Payroll Services	-232.02	232.02
TOTAL						-232.02	232.02
Check		11/24/2021			6680 · Checking Tex...		-16,473.86
					42610 · Payroll Tax E...	-16,473.86	16,473.86
TOTAL						-16,473.86	16,473.86
Check		11/24/2021			6680 · Checking Tex...		-48,219.69
					42630 · Salary & Hour...	-48,219.69	48,219.69
TOTAL						-48,219.69	48,219.69
Check		11/26/2021			6680 · Checking Tex...		-1,070.10
					42650 · Employee Me...	-1,070.10	1,070.10
TOTAL						-1,070.10	1,070.10
Check		11/30/2021			6680 · Checking Tex...		-16,298.25
					42650 · Employee Me...	-16,298.25	16,298.25
TOTAL						-16,298.25	16,298.25
Check	2880	11/17/2021	Crystal Beach VFD		6680 · Checking Tex...		-2,547.72
					3010 · Crystal Beach ...	-2,547.72	2,547.72
TOTAL						-2,547.72	2,547.72
Check	2881	11/17/2021	Port Bolivar VFD		6680 · Checking Tex...		-2,144.51
					3030 · Port Bolivar VFD	-2,144.51	2,144.51
TOTAL						-2,144.51	2,144.51
Check	2882	11/17/2021	High Island VFD		6680 · Checking Tex...		-2,383.79
					3020 · High Island VFD	-2,383.79	2,383.79
TOTAL						-2,383.79	2,383.79
Check	2883	11/17/2021	Kleen Supply Compa...		6680 · Checking Tex...		-326.69
					42340 · Cleaning Sup...	-326.69	326.69
TOTAL						-326.69	326.69
Check	2884	11/17/2021	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2885	11/17/2021	The Standard		6680 · Checking Tex...		-173.50
					42650 · Employee Me...	-173.50	173.50
TOTAL						-173.50	173.50
Check	2886	11/17/2021	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00



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## Galveston County Emergency Services No. 2

## Check Detail

November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-1,500.00	1,500.00
Check	2887	11/17/2021	D&S Signs		6680 · Checking Tex...		-495.00
				3010 · Crystal Beach ...		-165.00	165.00
				3020 · High Island VFD		-165.00	165.00
				3030 · Port Bolivar VFD		-165.00	165.00
TOTAL						-495.00	495.00
Check	2888	11/17/2021	Stericycle		6680 · Checking Tex...		-211.08
				42330 · Medical Suppl...		-211.08	211.08
TOTAL						-211.08	211.08
Check	2889	11/17/2021	GCM, The Big Store		6680 · Checking Tex...		-115.33
				44200 · Fuel		-115.33	115.33
TOTAL						-115.33	115.33
Check	2890	11/17/2021	Classic Ford		6680 · Checking Tex...		-177.42
				44900 · Vehicle Maint...		-177.42	177.42
TOTAL						-177.42	177.42
Check	2891	11/17/2021	O'Reilly Automotive, ...		6680 · Checking Tex...		-53.45
				44900 · Vehicle Maint...		-53.45	53.45
TOTAL						-53.45	53.45
Check	2892	11/17/2021	Hatfield Garage		6680 · Checking Tex...		-1,570.93
				44900 · Vehicle Maint...		-1,570.93	1,570.93
TOTAL						-1,570.93	1,570.93
Check	2893	11/17/2021	Visa		6680 · Checking Tex...		-1,632.82
				42310 · Office Supples		-248.97	248.97
				42320 · Office Equipm...		-611.43	611.43
				42820 · Telephone & ...		-199.73	199.73
				2320 · Office Equipment		-572.69	572.69
TOTAL						-1,632.82	1,632.82
Check	2894	11/17/2021	Galveston County A...		6680 · Checking Tex...		-2,009.51
				44200 · Fuel		-2,009.51	2,009.51
TOTAL						-2,009.51	2,009.51
Check	2895	11/17/2021	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
				2200 · Legal Fees		-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2896	11/17/2021	Verizon		6680 · Checking Tex...		-399.06
				42820 · Telephone & ...		-399.06	399.06
TOTAL						-399.06	399.06
Check	2897	11/17/2021	Bound Tree		6680 · Checking Tex...		-3,197.98
				42330 · Medical Suppl...		-3,197.98	3,197.98

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## Galveston County Emergency Services No. 2

## Check Detail

November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-3,197.98	3,197.98
Check	2898	11/17/2021	Coastal Welding		6680 · Checking Tex...		-422.45
					44210 · Oxygen	-422.45	422.45
TOTAL						-422.45	422.45
Check	2899	11/17/2021	Benckenstein & Oxfo...		6680 · Checking Tex...		-125.00
					2200 · Legal Fees	-125.00	125.00
TOTAL						-125.00	125.00
Check	2900	11/17/2021	Visa		6680 · Checking Tex...		-2,597.25
					2110 · Website Suppo...	-56.23	56.23
					42110 · Support & Sof...	-10.81	10.81
					42310 · Office Supplies	-220.20	220.20
					42320 · Office Equipm...	-1,578.35	1,578.35
					44500 · Training	-731.66	731.66
TOTAL						-2,597.25	2,597.25
Check	2901	11/17/2021	Straton Inc.-Napa - T...		6680 · Checking Tex...		-7.78
					44900 · Vehicle Maint...	-7.78	7.78
TOTAL						-7.78	7.78
Check	2902	11/17/2021	Municipal Emergenc...		6680 · Checking Tex...		-1,695.34
					44050 · Equipment M...	-508.70	508.70
					3030 · Port Bolivar VFD	-433.70	433.70
					3010 · Crystal Beach ...	-477.72	477.72
					3020 · High Island VFD	-275.22	275.22
TOTAL						-1,695.34	1,695.34
Check	2903	11/17/2021	Stryker Medical		6680 · Checking Tex...		-2,692.65
					44050 · Equipment M...	-1,315.80	1,315.80
					44100 · Equipment Re...	-1,376.85	1,376.85
TOTAL						-2,692.65	2,692.65
Check	2904	11/17/2021	David Sticker		6680 · Checking Tex...		-750.00
					2010 · Accountant Fees	-750.00	750.00
TOTAL						-750.00	750.00
Check	2905	12/15/2021	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2906	12/15/2021	Galveston Central A...		6680 · Checking Tex...		-2,533.27
					2930 · County Apprais...	-2,533.27	2,533.27
TOTAL						-2,533.27	2,533.27
Check	2907	12/15/2021	SAFE-D		6680 · Checking Tex...		-1,100.00
					2700 · Dues and Subs...	-1,100.00	1,100.00
TOTAL						-1,100.00	1,100.00

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## Galveston County Emergency Services No. 2

## Check Detail

November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	2908	12/15/2021	The Standard		6680 · Checking Tex...		-212.30
					42650 · Employee Me...	-212.30	212.30
TOTAL						-212.30	212.30
Check	2909	12/15/2021	Stericycle		6680 · Checking Tex...		-211.08
					42330 · Medical Suppl...	-211.08	211.08
TOTAL						-211.08	211.08
Check	2910	12/15/2021	Direct TV		6680 · Checking Tex...		-327.23
					42820 · Telephone & ...	-327.23	327.23
TOTAL						-327.23	327.23
Check	2911	12/15/2021	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2912	12/15/2021	Port Bolivar VFD		6680 · Checking Tex...		-1,782.77
					3030 · Port Bolivar VFD	-1,782.77	1,782.77
TOTAL						-1,782.77	1,782.77
Check	2913	12/15/2021	Crystal Beach VFD		6680 · Checking Tex...		-2,302.87
					3010 · Crystal Beach ...	-2,302.87	2,302.87
TOTAL						-2,302.87	2,302.87
Check	2914	12/15/2021	High Island VFD		6680 · Checking Tex...		-2,014.40
					3020 · High Island VFD	-2,014.40	2,014.40
TOTAL						-2,014.40	2,014.40
Check	2915	12/15/2021	Christopher's Speed...		6680 · Checking Tex...		-258.00
					44900 · Vehicle Maint...	-258.00	258.00
TOTAL						-258.00	258.00
Check	2916	12/15/2021	GCM, The Big Store		6680 · Checking Tex...		-128.31
					42740 · Good of the D...	-35.30	35.30
					42310 · Office Supplies	-93.01	93.01
TOTAL						-128.31	128.31
Check	2917	12/15/2021	Cop Stop		6680 · Checking Tex...		-1,564.00
					44800 · Uniforms	-1,564.00	1,564.00
TOTAL						-1,564.00	1,564.00
Check	2918	12/15/2021	Galveston County A...		6680 · Checking Tex...		-2,037.61
					44200 · Fuel	-2,037.61	2,037.61
TOTAL						-2,037.61	2,037.61
Check	2919	12/15/2021	Coastal Welding		6680 · Checking Tex...		-108.00
					44210 · Oxygen	-108.00	108.00

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## Galveston County Emergency Services No. 2

## Check Detail

November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-108.00	108.00
Check	2920	12/15/2021	Visa		6680 · Checking Tex...		-4,884.97
				2710 · Conferences		-1,249.88	1,249.88
				44500 · Training		-2,629.50	2,629.50
				42310 · Office Supplies		-659.29	659.29
				42320 · Office Equipm...		-279.26	279.26
				2110 · Website Suppo...		-56.23	56.23
				42110 · Support & Sof...		-10.81	10.81
TOTAL						-4,884.97	4,884.97
Check	2921	12/15/2021	Verizon		6680 · Checking Tex...		-410.67
				42820 · Telephone & ...		-410.67	410.67
TOTAL						-410.67	410.67
Check	2922	12/15/2021	Visa		6680 · Checking Tex...		-880.05
				42310 · Office Supplies		-290.05	290.05
				2710 · Conferences		-590.00	590.00
TOTAL						-880.05	880.05
Check	2923	12/15/2021	NAEMT		6680 · Checking Tex...		-290.00
				44500 · Training		-290.00	290.00
TOTAL						-290.00	290.00
Check	2924	12/15/2021	Baptist Health Traini...		6680 · Checking Tex...		-630.00
				44500 · Training		-630.00	630.00
TOTAL						-630.00	630.00
Check	2925	12/15/2021	Bound Tree		6680 · Checking Tex...		-611.86
				42330 · Medical Suppl...		-611.86	611.86
TOTAL						-611.86	611.86
Check	2926	12/15/2021	Frazer		6680 · Checking Tex...		-1,812.10
				44900 · Vehicle Maint...		-1,812.10	1,812.10
TOTAL						-1,812.10	1,812.10
Check	2927	12/13/2021	David Sticker		6680 · Checking Tex...		-687.50
				2010 · Accountant Fees		-687.50	687.50
TOTAL						-687.50	687.50
Check	2928	12/15/2021	Benckenstein & Oxfo...		6680 · Checking Tex...		-575.00
				2200 · Legal Fees		-575.00	575.00
TOTAL						-575.00	575.00
Check	2929	12/15/2021	Galveston County A...		6680 · Checking Tex...		-1,428.94
				44200 · Fuel		-1,428.94	1,428.94
TOTAL						-1,428.94	1,428.94
Check	2930	12/15/2021	Municipal Emergenc...		6680 · Checking Tex...		-1,922.75

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## Galveston County Emergency Services No. 2

## Check Detail

November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					3010 · Crystal Beach ...	-919.76	919.76
					3030 · Port Bolivar VFD	-669.99	669.99
					3020 · High Island VFD	-333.00	333.00
TOTAL						-1,922.75	1,922.75
Check	2931	12/15/2021	Frazer		6680 · Checking Tex...		-2,288.86
					44900 · Vehicle Maint....	-2,288.86	2,288.86
TOTAL						-2,288.86	2,288.86

# Exhibit C



## **Port Bolivar Volunteer Fire Department**

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway  
Ph: 409-684-1984 Fax: 409-684-1003 [pbvfd@att.net](mailto:pbvfd@att.net)

Date: 11/30/2021

Attention: ESD #2 Board

Port Bolivar Volunteer Fire Department is requesting from the ESD#@ Board, reimbursement for our November 2021 bills totaling \$ 1,782.77

Company	Description	Cost	Paid By	Code
AT&T	Internet/Phone	\$128.23 ✓	CK #1458	2820
Entergy	Inside Lights	\$348.84 ✓	CK #1460	2830
Entergy	Outside Lights	\$124.05 ✓	CK #1461	2830
Penn. Residential	Trash	\$180.00 ✓	CK #1459	2840
Dish	Med Room	\$115.69 ✓	CK #1462	2820
Frontier Pest Control	Pest Control	\$90.00 ✓	CK # 1457	4700
O'Reilly Auto Parts	Alternator, Oil filter, Fuel filter, and Fuel Flt cap	\$495.96 ✓	Debit Card	4900
State Firefighters' and Marshals' Association of Texas	Annual Dues	\$300.00 ✓	CK #1047	2700



### **Port Bolivar Volunteer Fire Department**

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway  
Ph: 409-684-1984 Fax: 409-684-1003 [pbvfd@att.net](mailto:pbvfd@att.net)

### **Certification of Expense Request FY 2021-2022**

Acting in my capacity as Treasurer, on behalf of the **Port Bolivar Volunteer Fire Department**, we certify that the following expense reimbursement request of \$1,782.77 for the month of November 2021 bills is true and correct to the best of our knowledge, and has been procured in accordance with state and federal guidelines governing expenditures of public funds, and has been authorized for submission to the Galveston County Emergency Services District #2 by the **Port Bolivar Volunteer Fire Department Board of Directors**.

Printed Name: John B. Williams, Treasurer

Signature: [Signature] Date: 11/26/21

Printed Name: William Weeks, President

Signature: [Signature] Date: 11-28-21



# PORT BOLIVAR VFD 2021-2022

## November '21

Revised 12.15.21

PORT BOLIVAR VFD 2021-2022		ACTUAL				
November '21		BUDGET	Prior Month YTD	Current Month	Total YTD	Budget Variance
Revised 12.15.21		November '21				
2000 - Auditing Fees					\$ -	\$ -
2100 - Bookkeeping	\$ 500.00				\$ -	\$ 500.00
2110 - Support & Software	\$ 500.00				\$ -	\$ 500.00
2200 - Legal Fees					\$ -	\$ -
2210 - Professional Fees Other					\$ -	\$ -
2310 - Office Supplies	\$ 500.00	\$ 313.97			\$ 313.97	\$ 186.03
2320 - Office Equipment	\$ 500.00				\$ -	\$ 500.00
2340 - Cleaning Supplies	\$ 500.00				\$ -	\$ 500.00
2410 - Insurance - Accident & Sickness	\$ 6,500.00				\$ -	\$ 6,500.00
2420 - Insurance - Bldg, Equip, & Gen Liab					\$ -	\$ -
2430 - Insurance - Auto/Boat					\$ -	\$ -
2440 - Insurance Workers Comp					\$ -	\$ -
2500 - Travel	\$ 650.00				\$ -	\$ 650.00
2510 - Mileage reimbursements/tolls					\$ -	\$ -
2550 - Fire Prevention	\$ 2,500.00	\$ 330.00			\$ 330.00	\$ 2,170.00
2700 - Dues & Subscriptions	\$ 600.00		\$ 300.00		\$ 300.00	\$ 300.00
2710 - Safe D					\$ -	\$ -
2720 - License & Permits					\$ -	\$ -
2730 - Public Relations					\$ -	\$ -
2740 - Good of the Department					\$ -	\$ -
2750 - Billing Service Fees					\$ -	\$ -
2810 - Bldg Rent					\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 244.02	\$ 243.92		\$ 487.94	\$ 5,012.06
2830 - Electricity	\$ 7,500.00	\$ 576.13	\$ 472.89		\$ 1,049.02	\$ 6,450.98
2840 -Water/Garbage	\$ 2,200.00	\$ 360.00	\$ 180.00		\$ 540.00	\$ 1,660.00
2850 - Propane	\$ 500.00				\$ -	\$ 500.00
2860 - Janitorial/Yard Service					\$ -	\$ -
2870 - Alarm Service	\$ 1,000.00				\$ -	\$ 1,000.00
2900 - General & Administrative					\$ -	\$ -
3100 - Uncategorized					\$ -	\$ -
4000 - Firefighting / EMS Equipment	\$ 10,000.00				\$ -	\$ 10,000.00
4050 - Equipment Maintenance	\$ 5,000.00	\$ 320.39			\$ 320.39	\$ 4,679.61
4100 - Equipment Repair	\$ 3,500.00				\$ -	\$ 3,500.00
4200 - Fuel	\$ 4,500.00				\$ -	\$ 4,500.00
4300 - Radio Usage	\$ 3,500.00				\$ -	\$ 3,500.00
4350 - Radio Repair	\$ 1,000.00				\$ -	\$ 1,000.00
4400 - General & Administrative					\$ -	\$ -
4500 - Training	\$ 7,500.00				\$ -	\$ 7,500.00
4600 - Medical Exams	\$ 500.00				\$ -	\$ 500.00
4610 - Background Checks	\$ 500.00				\$ -	\$ 500.00
4700 - Building Maintenance	\$ 600.00		\$ 90.00		\$ 90.00	\$ 510.00
4800 - Uniforms	\$ 3,000.00				\$ -	\$ 3,000.00
4900 - Vehicle Maint. & Repair	\$ 2,500.00		\$ 495.96		\$ 495.96	\$ 2,004.04
5000 - Command Vehicle					\$ -	\$ -
5010 - Rescue/Medical					\$ -	\$ -
5020 - Fire Fighting					\$ -	\$ -
5030 - Boat					\$ -	\$ -
5040 - Building					\$ -	\$ -
5050 - Other					\$ -	\$ -
BUDGET ADJ					\$ -	\$ -
	\$ 71,550.00	\$ 2,144.51	\$ 1,782.77	\$ 3,927.28	\$ 67,622.72	



High Island Volunteer Fire Rescue  
P.O. Box 144  
High Island, Texas 77623

# INVOICE

DATE DECEMBER 2, 2021  
INVOICE # 2021-011

TO Galveston County ESD #2  
930 Nobel Carl Dr  
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2820	Cameron Communications – EFT – Station phones/fax/internet	264.49	264.49
2830	Entergy – November - EFT - Electrical Fire Station	524.84	789.33
2830	Entergy – December - EFT - Electrical Fire Station	419.59	1,208.92
4200	Galveston County - #2965 – Fleet Fuel November 2021	209.70	1,418.62
4900	Stratton's - # 2964 – Station Maintenance	49.99	1,468.61
4900	Stratton's - # 2969 – Station Maintenance	21.99	1,490.60
4900	Amazon – VISA - B-1 Charger Replacement	129.95	1,620.55
4900	Christopher's Speedy Lube -- #2971 - Oil Change B-2	103.00	1,723.55
2840	Peninsula Residential - # 2966 – Garbage Service	150.00	1,873.55
2820	Dish - # 2967 – Cable Fire Station	140.85	2,014.40
Grand Total			2,014.40

Make all checks payable to High Island Volunteer Fire Rescue  
Thank you for your business!

## HIGH ISLAND



### Volunteer Fire/Rescue

P.O. Box 144, 2041 7<sup>th</sup> Street  
High Island, Texas 77623  
Phone (409) 286-5811 Fax (409) 286-5424

October 28, 2021

Galveston County ESD # 2  
PO Box 1709  
Crystal Beach, Texas 77650

Ref: Certification of expense reimbursement request

I, Terrie Riley, acting in my capacity as Treasurer, on behalf of High Island Volunteer Fire Rescue, Inc. do certify that the expense reimbursement request that is submitted for the amount of \$2,014.40 is true and correct to the best of my knowledge and has been processed in accordance with State and Federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD # 2 by the High Island Volunteer Fire Rescue Inc. Board of Directors.

Signature

*Terrie A. Riley*

Date

*12/3/21*

## November 2021 Expenses

High Island Budget Comparison 2021-2022				ACTUAL	
November 2021 Expenses	BUDGET	Prior Month YTD	Current Month November '21	Total YTD	Budget Variance
2000 - Auditing Fees				\$ -	\$ -
2100 - Bookkeeping	\$ 1,000.00			\$ -	\$ 1,000.00
2110 - Support & Software				\$ -	\$ -
2200 Legal Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness				\$ -	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel				\$ -	\$ -
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues & Subscriptions	\$ 750.00			\$ -	\$ 750.00
2710 - Safe D				\$ -	\$ -
2720 - License & Permits	\$ 150.00			\$ -	\$ 150.00
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 405.34	\$ 405.34 ✓	\$ 810.68	\$ 4,689.32
2830 - Electricity	\$ 6,000.00	\$ 679.42	\$ 944.43 ✓	\$ 1,623.85	\$ 4,376.15
2840 -Water/Garbage	\$ 1,500.00	\$ 300.00	\$ 150.00 ✓	\$ 450.00	\$ 1,050.00
2850 - Propane				\$ -	\$ -
2860 - Janitorial/Yard Service	\$ 1,200.00	\$ 120.00		\$ 120.00	\$ 1,080.00
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
3100 - Uncategorized				\$ -	\$ -
4000 - Firefighting / EMS Equipment	\$ 1,000.00			\$ -	\$ 1,000.00
4050 - Equipment Maintenance	\$ 3,500.00			\$ -	\$ 3,500.00
4100 - Equipment Repair	\$ 2,500.00			\$ -	\$ 2,500.00
4200 - Fuel	\$ 2,000.00	\$ 598.61	\$ 209.70 ✓	\$ 808.31	\$ 1,191.69
4300 - Radio Usage	\$ 2,000.00			\$ -	\$ 2,000.00
4350 - Radio Repair	\$ 2,500.00			\$ -	\$ 2,500.00
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 2,500.00			\$ -	\$ 2,500.00
4600 - Medical Exams				\$ -	\$ -
4700 - Building Maintenance	\$ 4,000.00	\$ 280.42		\$ 280.42	\$ 3,719.58
4800 - Uniforms	\$ 1,500.00			\$ -	\$ 1,500.00
4900 - Vehicle Maint. & Repair	\$ 10,000.00		\$ 304.93	\$ 304.93	\$ 9,695.07
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat (EMS Capital)				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
	\$ 47,600.00		\$ 2,014.40	\$ 4,398.19	\$ 43,201.81



# INVOICE

Crystal Beach Fire & Rescue  
930 Noble Carl Dr.  
Crystal Beach, Texas 77650

DATE: NOVEMBER 2021

TO Galveston County ESD #2  
930 Noble Carl Dr.  
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	

[illegible]



## Crystal Beach Fire Department

P.O.Box 1350  
930 Noble Carl Drive  
Crystal Beach, TX 77650

Galveston County ESD #2

PO Box 1709

Crystal Beach, Texas

Ref: Certification of expense reimbursement request.

I, D DeKeslegand acting in my capacity as Treasurer, on behalf of Crystal Beach Volunteer Fire Department

Rescue, do certify that the expense reimbursement request that is submitted of the amount of  
\$ 2302.87

Is true and correct to the best of my knowledge, and has been processed in accordance with State and Federal Guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD #2 by Crystal Beach Volunteer Fire and Rescue, Board of Directors.

\_\_\_\_\_  
Signature

12/6/2021  
Date

## CRYSTAL BEACH VFD 2021-2022

November '21

	BUDGET	ACTUAL			Budget Variance
		Prior Month	Current	Total	
		YTD	Month November '21	YTD	
2000 - Auditing Fees				\$ -	\$ -
2010 - Accountant Fees				\$ -	\$ -
2100 - Bookkeeping				\$ -	\$ -
2110 - Support & Software				\$ -	\$ -
2200 Legal Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness				\$ -	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel				\$ -	\$ -
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues & Subscriptions				\$ -	\$ -
2710 - Safe D				\$ -	\$ -
2720 - License & Permits				\$ -	\$ -
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 7,600.00	\$ 569.28	\$ 569.28	\$ 1,138.56	\$ 6,461.44
2830 - Electricity	\$ 19,500.00	\$ 1,580.12	\$ 1,335.27	\$ 2,915.39	\$ 16,584.61
2840 - Water/Garbage	\$ 5,600.00	\$ 398.32	\$ 398.32	\$ 796.64	\$ 4,803.36
2850 - Propane	\$ 950.00			\$ -	\$ 950.00
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
4000 - Firefighting / EMS Equipment				\$ -	\$ -
4050 - Equipment Maintenance				\$ -	\$ -
4100 - Equipment Repair				\$ -	\$ -
4200 - Fuel				\$ -	\$ -
4300 - Radio Usage	\$ 3,000.00			\$ -	\$ 3,000.00
4350 - Radio Repair				\$ -	\$ -
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 10,000.00			\$ -	\$ 10,000.00
4600 - Medical Exams				\$ -	\$ -
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms				\$ -	\$ -
4900 - Vehicle Maint. & Repair	\$ 5,000.00			\$ -	\$ 5,000.00
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
	\$ 51,650.00		\$ 2,302.87		\$ 46,799.41

# Exhibit D



**Galveston County Emergency Services District No. 2**  
**December 15, 2021 Treasurer's Report**

	11/30/2021	12/15/2021
	Balance	Balance
<b>Texas First Bank</b>		
Operating/Checking (xxxx6680)	\$425,240.08	\$532,364.42
Savings (Acct. No. xxx9804)	\$2,487.52	\$2,487.93
EMS Billing (Acct. No. xxxx7569)	\$201,346.29	\$202,455.39
	<b>\$629,073.89</b>	<b>\$737,307.74</b>
<b>TexSTAR (Investment Co-Op)</b>		
General Fund (Acct. No. xxxxxx1110)	\$208,454.16	\$208,454.16
Capital Fund (Acct. No. xxxxxx1890)	\$104,365.70	\$104,365.70
Emergency Fund (Acct. No. xxxxxx4140)	\$1,020,907.07	\$1,020,907.07
	<b>\$1,333,726.93</b>	<b>\$1,333,726.93</b>
<b>TOTALS</b>	<b>\$1,962,800.82</b>	<b>\$2,071,034.67</b>

---

George Strong  
Treasurer, GCESD2

---

Date

# Exhibit E

**Galveston County Emergency Services District #2  
Budget Amendment Request Form**

Department Entity Name: Port Bolivar Vol Fire Dept. Date: 11/26/2021

Explanation: (Attach additional explanation pages if necessary for each line item requested)

Redistributing funds into cost centers that are used regularly.

For ESD #2 Use Only	
Budget Amendment #:	<u>98-001</u>
Fiscal Year:	<u>2021-22</u>
Approval Date:	_____

Previous Notice date provided to ESD #2: \_\_\_\_\_

Budget Amendment Request Approved by Requesting Department Entity Board Date: (Prior to ESD #2 Board consideration) \_\_\_\_\_

Does this Budget Amendment Request include any funding outside of the Department/Entity original approved ESD #2 Fiscal Year budget? Yes No ☒ X

If "Yes" please indicate the source and amount:

(1) Cost Center Fund Name	(2) Identifying Line Item Number	(3) Current FY Budget (start of FY)	(4) Budget Amendment Increase/Decrease	(5) Amount of Outside Funding Added (if Any)	(6) Amended Budget Line Item Amount
Budget line item(s) to be reduced					
A.) <u>Mileage reimbursement/tolls</u>	<u>2510</u>	<u>1,200.00</u>	<u>1,200.00</u>		<u>0</u>
B.) <u>Divisional Yard Service</u>	<u>2860</u>	<u>1,000.00</u>	<u>1,000.00</u>		<u>0</u>
C.)					
D.)					
E.)					
Final (line item to be increased) below					
A.) <u>Dues Subscriptions</u>	<u>2700</u>	<u>0</u>	<u>600.00</u>		<u>600.00</u>
B.) <u>Bulldog Maintenance</u>	<u>4700</u>	<u>0</u>	<u>600.00</u>		<u>600.00</u>
C.) <u>Radio Repair</u>	<u>4350</u>	<u>0</u>	<u>1,000.00</u>		<u>1,000.00</u>
D.)					
E.)					

**Column Explanation**

1. Cost Center Name- Within each budget those bold line item names
2. Identifying Line Item Number- Individual line item number on each row of ESD #2 approved FY budget
3. Current FY Budget - Line item amount authorized by the ESD #2 Board
4. Budget Amendment Increase/Decrease- Amount the "Source" line item is to be reduced; and the "Final" line item is to be increased
5. Amount of Outside Funding Added- Funding to be added to the Department/Entity budget not internally available- Funding provided by an outside source
6. Amended Budget Line Item Amount- Requested amended line item amount if amendment request is approved for both the "source" and "final" line items

# Exhibit F

**RESOLUTION CONFIRMING REVIEW OF  
AND APPROVING AND RENEWING THE  
INVESTMENT POLICY, STRATEGIES, GUIDELINES  
AND MANAGEMENT PRACTICES FOR  
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**STATE OF TEXAS                   §  
   §  
COUNTY OF GALVESTON       §**

WHEREAS, Galveston County Emergency Service District No. 2 is a political subdivision of the State of Texas, created and operating under Chapter 775, Texas Health & Safety Code (the "Code"); and

WHEREAS, Section 2256.005 of the Texas Government Code, as amended (the "Public Funds Investment Act") requires the governing body of political subdivisions, including emergency services districts, to adopt a written investment policy concerning investment of its funds and funds under its control; and

WHEREAS, the Board of Commissioners of Galveston County Emergency Services District No. 2 has previously designated one or more investment officers and adopted a policy relating to the investment of District funds in accordance with the Public Funds Investment Act (*see* attached copy of the November 11, 2018 Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices for Galveston County Emergency Services District No. 2); and

WHEREAS, the Public Funds Investment Act requires that the Board of Commissioners of Galveston County Emergency Services District No. 2 review the District's investment policy and its investment strategies not less than annually and make any changes thereto as determined by the Board of Commissioners to be necessary and prudent, and to adopt an order or resolution stating that it has reviewed the District's investment policy and investment strategies and recording any changes made thereto.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2, THAT:

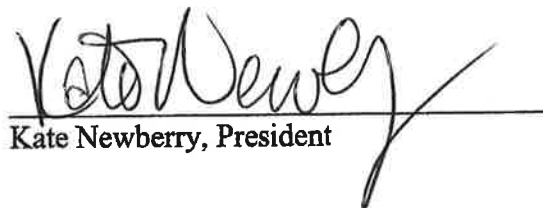
Section 1. The matters and facts recited in the preamble to this Resolution are found to be true and correct and the same are incorporated herein as a part of this Resolution.

Section 2. The Board has reviewed the District's written investment policy and investment strategies, as set forth in the November 11, 2018 Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices, a copy of which is attached hereto, in accordance with the requirements of Section 2256.005(e) of the Public Funds Investment Act. Based upon such review, the Board finds and declares that the District's current investment policy and investment strategies are appropriate and adequate, and thus no amendments thereto are presently needed or necessary.

Section 3. The Board desires to approve and renew the District's investment policy and its investment strategies, as set forth in the November 11, 2018 Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices, a copy of which is attached hereto.

PASSED AND APPROVED on December 15, 2021.

**GALVESTON COUNTY EMERGENCY  
SERVICES DISTRICT NO. 2**

  
Kate Newberry, President

**ATTEST:**

  
Greg Fountain, Secretary

## CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS       §  
  §  
COUNTY OF GALVESTON   §

The undersigned officer of the Board of Commissioners of Galveston County Emergency Services District No. 2 hereby certifies as follows:

1. The Board of Commissioners of Galveston County Emergency Services District No. 2 convened in a regular meeting on the 15<sup>th</sup> day of December, 2021, and the roll was called of the duly-constituted officers and members of the Commission, to wit:

Kate Newberry	-	President
John Lee, Jr.	-	Vice President
Greg Fountain	-	Secretary
George Strong	-	Treasurer
Larry Flanagan	-	Asst. Treasurer

and all of said persons were present, except Assistant Treasurer Flanagan, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

### RESOLUTION CONFIRMING REVIEW OF AND APPROVING AND RENEWING THE INVESTMENT POLICY, STRATEGIES, GUIDELINES AND MANAGEMENT PRACTICES FOR GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

was introduced for the consideration of the Commission. It was then duly moved and seconded that the Resolution Confirming Review of and Approving and Renewing the Investment Policy, Strategies, Guidelines and Management Practices for Galveston County Emergency Services District No. 2 ("Resolution") be adopted, and, after due discussion, the motion prevailed and carried unanimously.

2. A true, full and correct copy of the Resolution adopted at the meeting described in the above paragraph is attached to this certificate; the Resolution has been duly recorded in the Commission's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Commission as indicated therein; each of the officers and members of the Commission was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

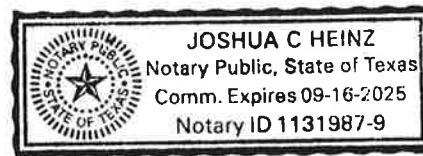
SIGNED this the 15<sup>th</sup> day of December, 2021.

  
\_\_\_\_\_  
Kate Newberry, President  
President, Board of Commissioners

THE STATE OF TEXAS       §  
   §  
COUNTY OF GALVESTON   §

This instrument was acknowledged before me on this 15<sup>th</sup> day of December, 2021, by Kate Newberry, President of the Board of Commissioners of Galveston County Emergency Services District No. 2, on behalf of said District.

  
\_\_\_\_\_  
Notary Public, State of Texas





# Exhibit G

## **HOLIDAYS**

### **DISTRICT POLICY**

- a. a. Paid Holidays are established each year by the District's Board. In adopting these personnel policies, District's Board adopts the vacation days established by Galveston, County Texas Commissioner' Court for county employees. The Galveston County Holiday Schedule can be found on the Galveston County website and the District's website. Employees assigned to shift work will follow the Holiday Schedule for shift employees.

**Commented [DS1]:** Added language to the policy in red.

**2022 HOLIDAY SCHEDULE (SHIFT)**

<b>Holiday</b>	<b>Observance Date</b>	<b>Day of Week</b>
New Year's Day	January 1, 2022	Saturday
Martin Luther King, Jr.	January 17, 2022	Monday
Easter Sunday	April 17, 2022	Sunday
Memorial Day	May 30, 2022	Monday
Independence Day	July 4, 2022	Monday
Labor Day	September 5, 2022	Monday
Veterans Day	November 11, 2022	Friday
Thanksgiving Day	November 24, 2022	Thursday
Thanksgiving Day After	November 25, 2022	Friday
Christmas Eve	December 24, 2022	Saturday
Christmas Day	December 25, 2022	Sunday

### 2022 HOLIDAY SCHEDULE (ADMIN)

Holiday	Observance Date	Day of Week
New Year's Day Eve	December 31, 2021	Friday
Martin Luther King, Jr.	January 17, 2022	Monday
Good Friday	April 15, 2022	Friday
Memorial Day	May 30, 2022	Monday
Independence Day	July 4, 2022	Monday
Labor Day	September 5, 2022	Monday
Veterans Day	November 11, 2022	Friday
Thanksgiving Day	November 24, 2022	Thursday
Thanksgiving Day After	November 25, 2022	Friday
Christmas Eve	December 23, 2022	Friday
Christmas Day (after)	December 26, 2022	Monday
Christmas Day (after)	December 27, 2022	Tuesday

# Exhibit H

**DISTRICT MANAGER  
MONTHLY REPORT AND EXECUTIVE  
SUMMARY  
NOVEMBER 17<sup>TH</sup>, 2021**



Update - The FEMA application for Public Assistance for DD-4485DR-TX is completed and submitted currently the request is for \$38,507.32 for overtime compensation and \$14,910.56 for supplies a total of \$53,417.88 . The District incurred \$27,630.00 for COVID related employee time off that is not included in the request due to payroll tax credit relief . I have submitted additional request to include this in the grant.

Employee Health Insurance open enrollment completed

GC Trunked Radio User - Next Generation 911 migration -  
Radio revert programming equipment capability with  
software, Harris County Tower Site Connectivity

**VFD's**

PBVFD- No Report

CBVFD -New engine spec changes submitted to Sales representative to  
update proposal

HIVFD – No report

**EMS calls for service**

Nov. 2021- **50** Nov. 2020 - **71** -

*High Island-3*

*Gilchrist -8*

*Crystal Beach -26*

*Port Bolivar- 13*

**Fleet Repairs**

**YTD -\$5,324.47**

**Monthly \$3,042.76**

SQ-25-none

SQ-21-none

M20-none

M24-\$597.90 rear bumper

M21-\$597.90 rear bumper

M22-none

M23- \$1691.96 – Refrigerator

## **EMS Billing**

### November Collection

Total received- \$39,037.31    Recovery Rate 45.72%

Billing fee- \$ 4,453.94                      YTD-\$69,371.24

Direct Payment-\$3,775.09

GCESD2 - \$30,808.28

## **Personnel**

Two employees received a performance improvement plan  
due to unacceptable employee evaluation score.

One incident report – M23 side door not secured and opening  
while exiting UTMB ramp -minor scratches to graphic stripe  
One employee written warning violation -medication dosage  
(reviewed by Medical Director)

## **Payroll**

Employee's- \$114,416.28

Employee Benenfits \$ 12,596.43



**EMERGICON**  
emergency medicine consultants

	Oct-21	N
Gross Charges	\$111,601.00	
Cash Collections	(\$30,333.93)	
Gross Charge/Txp	\$2,105.68	
Cash/Txp (CPT)	\$572.34	
Collection Rate	27.18%	
Payer Mix		
Medicare	26.4%	
Medicaid	9.4%	
Insurance	3.8%	
Private Pay	18.9%	
Level of Service		
ALS - Advanced Life Support A0427	69.81%	
ALS-2 Emergency A0433	13.21%	
BLS - Basic Life Support A0429	16.98%	
Level of Service Volume		
Total	53	
ALS - Advanced Life Support A0427	37	
ALS-2 Emergency A0433	7	
BLS - Basic Life Support A0429	9	
Ground Mileage A0425	806	



Galveston co ESD2 Fleet Maintenance log

<u>DATE</u>	<u>LOCATION</u>	<u>SERVICE</u>	<u>MILAGE</u>	<u>SQ21</u>	<u>M9903(23)</u>	<u>M5067(21)</u>	<u>M5066(24)</u>	<u>M11</u>
10/5/2021	SOUTHERN TIRE	TIRES						
10/26/2021	HATFIELD	HEATER CORE				\$1,570.93		
11/9/2021	CHRISTOPHERS	OIL AND AIR FILTER					\$155.00	
11/17/2021	FRAZER	BUMPER/COOLER FOR 3 TRUCKS			\$1,691.96	\$597.90	\$597.90	
		TOTAL		\$0.00	\$1,691.96	\$2,168.83	\$752.90	\$0.00
		GRAND TOTAL YTD					\$5,324.47	
		CURRENT MONTH TOTAL					\$3,042.76	
		SQS OUT OF SERVICE						

# Exhibit I

1:56 PM

12/13/21

Accrual Basis

**Galveston County Emergency Services No. 2**  
**Balance Sheet**  
**As of November 30, 2021**

	Nov 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
6682 - TexStar Capital	104,365.70
6682 - TexStar Emergency	1,020,907.07
6682 - TexStar Savings Account	208,454.16
6680 - Checking Texas First	423,230.57
6681 - Savings - Texas First Bank	2,487.52
6683 - Texas First - Billing Rev. Acc.	201,346.29
<b>Total Checking/Savings</b>	<b>1,980,791.31</b>
Other Current Assets	
1110 - Property Taxes Receivable	34,113.00
1111 - Deferred Portion of Taxes Rec.	-34,113.00
1120 - Sales Tax Receivable	181,640.36
1125 - Other Assets	1,505.33
12100 - Inventory Asset	260.00
<b>Total Other Current Assets</b>	<b>183,405.69</b>
<b>Total Current Assets</b>	<b>2,144,197.00</b>
<b>Fixed Assets</b>	
1150 - Depreciable Assets	642,836.10
5031 - Zodialac	14,360.00
<b>Total Fixed Assets</b>	<b>657,196.10</b>
<b>TOTAL ASSETS</b>	<b>2,801,393.10</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
Current Liabilities	
Other Current Liabilities	
1700 - Accrued Expenses	221,089.04
24000 - Payroll Liabilities	2,249.98
<b>Total Other Current Liabilities</b>	<b>223,339.02</b>
<b>Total Current Liabilities</b>	<b>223,339.02</b>
<b>Total Liabilities</b>	<b>223,339.02</b>
<b>Equity</b>	
Net Investment -Capital Assets	155,335.00
30000 - Opening Balance Equity	1,137,481.93
32000 - Retained Earnings	1,277,012.41
Net Income	8,224.74
<b>Total Equity</b>	<b>2,578,054.08</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,801,393.10</b>

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Accrual Basis

**Galveston County Emergency Services No. 2**  
**Profit & Loss Budget vs. Actual**  
**October through November 2021**

	Oct - Nov 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
1000 · Property Tax Collections	154,510.06	1,220,780.00	-1,066,249.94	12.7%
1002 · Sales Tax Revenue	268,608.31	1,200,000.00	-931,391.69	22.4%
1004 · Emergency Service Billing	82,887.88	200,000.00	-117,112.12	41.4%
1020 · Interest Income - Bank	22.62			
<b>Total Income</b>	<b>506,028.87</b>	<b>2,620,760.00</b>	<b>-2,114,731.13</b>	<b>19.3%</b>
<b>Gross Profit</b>	<b>506,028.87</b>	<b>2,620,760.00</b>	<b>-2,114,731.13</b>	<b>19.3%</b>
<b>Expense</b>				
2000 · Auditing	0.00	12,000.00	-12,000.00	0.0%
2010 · Accountant Fees	2,312.50	15,000.00	-12,687.50	15.4%
2110 · Website Support/ Other Software	112.46	2,150.00	-2,037.54	5.2%
2200 · Legal Fees	3,200.00	27,000.00	-23,800.00	11.9%
2210 · Professional Fees Other	0.00	600.00	-600.00	0.0%
2300 · Office Expenses	0.00	2,000.00	-2,000.00	0.0%
2320 · Office Equipment	572.89	2,000.00	-1,427.11	28.6%
2420 · Insurance-Liability	0.00	6,000.00	-6,000.00	0.0%
2440 · Insurance - Workers Comp	0.00	5,500.00	-5,500.00	0.0%
2450 · Bond	0.00	400.00	-400.00	0.0%
2600 · Travel Expense	0.00	3,000.00	-3,000.00	0.0%
2610 · Mileage reimbursement/tolls	2,000.00	12,000.00	-10,000.00	16.7%
2610 · Payroll Taxes	2,403.98	14,000.00	-11,596.02	17.2%
2630 · Salary	27,568.27	170,000.00	-142,431.73	16.2%
2650 · Employee Medical/Benefits	0.00	8,200.00	-8,200.00	0.0%
2700 · Dues and Subscriptions	0.00	1,900.00	-1,900.00	0.0%
2710 · Conferences	-651.89	3,500.00	-4,151.89	-18.6%
2820 · Telephone & Comm	200.00	1,200.00	-1,000.00	16.7%
2920 · Tax Collection Expenses	593.40	4,000.00	-3,406.60	14.8%
2930 · County Appraisal Fees (CAD)	0.00	9,000.00	-9,000.00	0.0%
3010 · Crystal Beach VFD	6,989.21	51,650.00	-44,660.79	13.5%
3020 · High Island VFD	8,360.05	47,600.00	-39,239.95	17.6%
3030 · Port Bolivar VFD	6,476.35	71,550.00	-65,073.65	9.1%
3040 · EMS				
42110 · Support & Software	700.53	6,000.00	-5,299.47	11.7%
42210 · Professional Fees - Other	0.00	5,000.00	-5,000.00	0.0%
42250 · Medical Director Fees	3,000.00	18,000.00	-15,000.00	16.7%
42310 · Office Supplies	787.14	7,000.00	-6,212.86	11.2%
42320 · Office Equipment	2,859.37	5,000.00	-2,140.63	53.2%
42330 · Medical Supplies	6,367.27	54,000.00	-47,632.73	11.8%
42340 · Cleaning Supplies	326.69	5,000.00	-4,673.31	6.5%
42430 · Insurance - Auto/Boat	-3,112.40	34,000.00	-37,112.40	-9.2%
42440 · Insurance Workers Comp	0.00	45,000.00	-45,000.00	0.0%
42500 · Travel	0.00	2,500.00	-2,500.00	0.0%
42510 · Mileage reimbursement/Tolls	0.00	1,000.00	-1,000.00	0.0%
42610 · Payroll Tax Expenses	15,561.49	160,000.00	-144,438.51	9.7%
42630 · Salary & Hourly Employees	203,968.54	1,400,000.00	-1,196,031.46	14.6%
42640 · Payroll Services	464.04	9,000.00	-8,535.96	5.2%
42650 · Employee Medical/Benefits	27,882.09	172,000.00	-144,117.91	16.2%
42720 · License & Permits	26.50	3,000.00	-2,973.50	0.9%
42730 · Public Relations	0.00	1,000.00	-1,000.00	0.0%
42740 · Good of the Department	57.84	2,000.00	-1,942.16	2.9%
42820 · Telephone & Communication	1,512.82	10,000.00	-8,487.18	15.1%
44000 · Firefighting/EMS Equipment	0.00	21,000.00	-21,000.00	0.0%
44050 · Equipment Maintenance	2,233.40	25,000.00	-22,766.60	8.9%
44100 · Equipment Repair	1,461.30	10,000.00	-8,538.70	14.6%
44200 · Fuel	4,242.80	15,000.00	-10,757.20	28.3%
44210 · Oxygen	530.45	3,000.00	-2,469.55	17.7%
44300 · Radio Usage	0.00	3,000.00	-3,000.00	0.0%
44500 · Training	831.68	15,000.00	-14,168.32	5.5%
44600 · Medical Exams	0.00	750.00	-750.00	0.0%
44610 · Background Checks	0.00	1,000.00	-1,000.00	0.0%
44620 · Recruiting	0.00	500.00	-500.00	0.0%
44800 · Uniforms	1,261.00	12,500.00	-11,239.00	10.1%
44900 · Vehicle Maint. & Repair	3,756.38	40,000.00	-36,243.62	9.4%
45060 · Ambulances	0.00	0.00	0.00	0.0%
<b>Total 3040 · EMS</b>	<b>274,518.91</b>	<b>2,086,250.00</b>	<b>-1,811,731.09</b>	<b>13.2%</b>
<b>5010 · Rescue/Medical</b>	<b>163,150.00</b>	<b>0.00</b>	<b>163,150.00</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>497,804.13</b>	<b>2,556,500.00</b>	<b>-2,058,695.87</b>	<b>19.5%</b>
<b>Net Income</b>	<b>8,224.74</b>	<b>64,260.00</b>	<b>-56,035.26</b>	<b>12.8%</b>

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		11/19/2021			6680 · Checking Tex...		-232.02
					42640 · Payroll Services	-232.02	232.02
TOTAL						-232.02	232.02
Check		11/24/2021			6680 · Checking Tex...		-16,473.86
					42510 · Payroll Tax E...	-16,473.86	16,473.86
TOTAL						-16,473.86	16,473.86
Check		11/24/2021			6680 · Checking Tex...		-48,219.69
					42630 · Salary & Hour...	-48,219.69	48,219.69
TOTAL						-48,219.69	48,219.69
Check		11/26/2021			6680 · Checking Tex...		-1,070.10
					42650 · Employee Me...	-1,070.10	1,070.10
TOTAL						-1,070.10	1,070.10
Check		11/30/2021			6680 · Checking Tex...		-16,298.25
					42650 · Employee Me...	-16,298.25	16,298.25
TOTAL						-16,298.25	16,298.25
Check	2880	11/17/2021	Crystal Beach VFD		6680 · Checking Tex...		-2,547.72
					3010 · Crystal Beach ...	-2,547.72	2,547.72
TOTAL						-2,547.72	2,547.72
Check	2881	11/17/2021	Port Bolivar VFD		6680 · Checking Tex...		-2,144.51
					3030 · Port Bolivar VFD	-2,144.51	2,144.51
TOTAL						-2,144.51	2,144.51
Check	2882	11/17/2021	High Island VFD		6680 · Checking Tex...		-2,383.79
					3020 · High Island VFD	-2,383.79	2,383.79
TOTAL						-2,383.79	2,383.79
Check	2883	11/17/2021	Kleen Supply Compa...		6680 · Checking Tex...		-326.69
					42340 · Cleaning Sup...	-326.69	326.69
TOTAL						-326.69	326.69
Check	2884	11/17/2021	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2885	11/17/2021	The Standard		6680 · Checking Tex...		-173.50
					42650 · Employee Me...	-173.50	173.50
TOTAL						-173.50	173.50
Check	2886	11/17/2021	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
 November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-1,500.00	1,500.00
Check	2887	11/17/2021	D&S Signs		6680 · Checking Tex...		-495.00
				3010 · Crystal Beach ...		-165.00	165.00
				3020 · High Island VFD		-165.00	165.00
				3030 · Port Bolivar VFD		-165.00	165.00
TOTAL						-495.00	495.00
Check	2888	11/17/2021	Stericycle		6680 · Checking Tex...		-211.08
				42330 · Medical Suppl...		-211.08	211.08
TOTAL						-211.08	211.08
Check	2889	11/17/2021	GCM, The Big Store		6680 · Checking Tex...		-115.33
				44200 · Fuel		-115.33	115.33
TOTAL						-115.33	115.33
Check	2890	11/17/2021	Classic Ford		6680 · Checking Tex...		-177.42
				44900 · Vehicle Maint...		-177.42	177.42
TOTAL						-177.42	177.42
Check	2891	11/17/2021	O'Reilly Automotive, ...		6680 · Checking Tex...		-53.45
				44900 · Vehicle Maint...		-53.45	53.45
TOTAL						-53.45	53.45
Check	2892	11/17/2021	Hatfield Garage		6680 · Checking Tex...		-1,570.93
				44900 · Vehicle Maint...		-1,570.93	1,570.93
TOTAL						-1,570.93	1,570.93
Check	2893	11/17/2021	Visa		6680 · Checking Tex...		-1,632.82
				42310 · Office Supplies		-248.97	248.97
				42320 · Office Equipm...		-611.43	611.43
				42820 · Telephone & ...		-199.73	199.73
				2320 · Office Equipment		-572.69	572.69
TOTAL						-1,632.82	1,632.82
Check	2894	11/17/2021	Galveston County A...		6680 · Checking Tex...		-2,009.51
				44200 · Fuel		-2,009.51	2,009.51
TOTAL						-2,009.51	2,009.51
Check	2895	11/17/2021	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
				2200 · Legal Fees		-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2896	11/17/2021	Verizon		6680 · Checking Tex...		-399.06
				42820 · Telephone & ...		-399.06	399.06
TOTAL						-399.06	399.06
Check	2897	11/17/2021	Bound Tree		6680 · Checking Tex...		-3,197.98
				42330 · Medical Suppl...		-3,197.98	3,197.98

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-3,197.98	3,197.98
Check	2898	11/17/2021	Coastal Welding		6680 · Checking Tex...		-422.45
					44210 · Oxygen	-422.45	422.45
TOTAL						-422.45	422.45
Check	2899	11/17/2021	Benckenstein & Oxfo...		6680 · Checking Tex...		-125.00
					2200 · Legal Fees	-125.00	125.00
TOTAL						-125.00	125.00
Check	2900	11/17/2021	Visa		6680 · Checking Tex...		-2,597.25
					2110 · Website Suppo...	-56.23	56.23
					42110 · Support & Sof...	-10.81	10.81
					42310 · Office Supplies	-220.20	220.20
					42320 · Office Equipm...	-1,578.35	1,578.35
					44500 · Training	-731.68	731.68
TOTAL						-2,597.25	2,597.25
Check	2901	11/17/2021	Straton Inc.-Napa - T...		6680 · Checking Tex...		-7.78
					44900 · Vehicle Maint...	-7.78	7.78
TOTAL						-7.78	7.78
Check	2902	11/17/2021	Municipal Emergenc...		6680 · Checking Tex...		-1,695.34
					44050 · Equipment M...	-508.70	508.70
					3030 · Port Bolivar VFD	-433.70	433.70
					3010 · Crystal Beach ...	-477.72	477.72
					3020 · High Island VFD	-275.22	275.22
TOTAL						-1,695.34	1,695.34
Check	2903	11/17/2021	Stryker Medical		6680 · Checking Tex...		-2,692.85
					44050 · Equipment M...	-1,315.80	1,315.80
					44100 · Equipment Re...	-1,376.85	1,376.85
TOTAL						-2,692.85	2,692.85
Check	2904	11/17/2021	David Sticker		6680 · Checking Tex...		-750.00
					2010 · Accountant Fees	-750.00	750.00
TOTAL						-750.00	750.00
Check	2905	12/15/2021	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2906	12/15/2021	Galveston Central A...		6680 · Checking Tex...		-2,533.27
					2930 · County Apprais...	-2,533.27	2,533.27
TOTAL						-2,533.27	2,533.27
Check	2907	12/15/2021	SAFE-D		6680 · Checking Tex...		-1,100.00
					2700 · Dues and Subs...	-1,100.00	1,100.00
TOTAL						-1,100.00	1,100.00

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
 November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	2908	12/15/2021	The Standard		6680 · Checking Tex...		-212.30
					42650 · Employee Me...	-212.30	212.30
TOTAL						-212.30	212.30
Check	2909	12/15/2021	Starcycle		6680 · Checking Tex...		-211.08
					42330 · Medical Suppl...	-211.08	211.08
TOTAL						-211.08	211.08
Check	2910	12/15/2021	Direct TV		6680 · Checking Tex...		-327.23
					42620 · Telephone & ...	-327.23	327.23
TOTAL						-327.23	327.23
Check	2911	12/15/2021	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2912	12/15/2021	Port Bolivar VFD		6680 · Checking Tex...		-1,782.77
					3030 · Port Bolivar VFD	-1,782.77	1,782.77
TOTAL						-1,782.77	1,782.77
Check	2913	12/15/2021	Crystal Beach VFD		6680 · Checking Tex...		-2,302.87
					3010 · Crystal Beach ...	-2,302.87	2,302.87
TOTAL						-2,302.87	2,302.87
Check	2914	12/15/2021	High Island VFD		6680 · Checking Tex...		-2,014.40
					3020 · High Island VFD	-2,014.40	2,014.40
TOTAL						-2,014.40	2,014.40
Check	2915	12/15/2021	Christopher's Speed...		6680 · Checking Tex...		-258.00
					44900 · Vehicle Maint...	-258.00	258.00
TOTAL						-258.00	258.00
Check	2916	12/15/2021	GCM, The Big Store		6680 · Checking Tex...		-128.31
					42740 · Good of the D...	-35.30	35.30
					42310 · Office Supplies	-93.01	93.01
TOTAL						-128.31	128.31
Check	2917	12/15/2021	Cap Stop		6680 · Checking Tex...		-1,564.00
					44800 · Uniforms	-1,564.00	1,564.00
TOTAL						-1,564.00	1,564.00
Check	2918	12/15/2021	Galveston County A...		6680 · Checking Tex...		-2,037.61
					44200 · Fuel	-2,037.61	2,037.61
TOTAL						-2,037.61	2,037.61
Check	2919	12/15/2021	Coastal Welding		6680 · Checking Tex...		-108.00
					44210 · Oxygen	-108.00	108.00



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**Galveston County Emergency Services No. 2**  
**Check Detail**  
November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-108.00	108.00
Check	2920	12/15/2021	Visa		6680 · Checking Tex...		-4,884.97
				2710 · Conferences		-1,249.88	1,249.88
				44500 · Training		-2,629.50	2,629.50
				42310 · Office Supplies		-659.29	659.29
				42320 · Office Equipm...		-279.26	279.26
				2110 · Website Suppo...		-56.23	56.23
				42110 · Support & Sof...		-10.81	10.81
TOTAL						-4,884.97	4,884.97
Check	2921	12/15/2021	Verizon		6680 · Checking Tex...		-410.67
				42820 · Telephone & ...		-410.67	410.67
TOTAL						-410.67	410.67
Check	2922	12/16/2021	Visa		6680 · Checking Tex...		-880.05
				42310 · Office Supplies		-290.05	290.05
				2710 · Conferences		-590.00	590.00
TOTAL						-880.05	880.05
Check	2923	12/15/2021	NAEMT		6680 · Checking Tex...		-290.00
				44500 · Training		-290.00	290.00
TOTAL						-290.00	290.00
Check	2924	12/15/2021	Baptist Health Traini...		6680 · Checking Tex...		-630.00
				44500 · Training		-630.00	630.00
TOTAL						-630.00	630.00
Check	2925	12/15/2021	Bound Tree		6680 · Checking Tex...		-611.86
				42330 · Medical Suppl...		-611.86	611.86
TOTAL						-611.86	611.86
Check	2926	12/15/2021	Frazer		6680 · Checking Tex...		-1,812.10
				44900 · Vehicle Maint...		-1,812.10	1,812.10
TOTAL						-1,812.10	1,812.10
Check	2927	12/13/2021	David Sticker		6680 · Checking Tex...		-687.50
				2010 · Accountant Fees		-687.50	687.50
TOTAL						-687.50	687.50
Check	2928	12/16/2021	Benckenstein & Oxfo...		6680 · Checking Tex...		-575.00
				2200 · Legal Fees		-575.00	575.00
TOTAL						-575.00	575.00
Check	2929	12/15/2021	Galveston County A...		6680 · Checking Tex...		-1,428.94
				44200 · Fuel		-1,428.94	1,428.94
TOTAL						-1,428.94	1,428.94
Check	2930	12/15/2021	Municipal Emergenc...		6680 · Checking Tex...		-1,922.75

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# Galveston County Emergency Services No. 2

## Check Detail

November 17 through December 31, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					3010 - Crystal Beach ...	-919.76	919.76
					3030 - Port Bolivar VFD	-669.99	669.99
					3020 - High Island VFD	-333.00	333.00
TOTAL						-1,922.75	1,922.75
Check	2031	12/15/2021	Frazer		6680 - Checking Tex...		-2,288.86
					44900 - Vehicle Maint...	-2,288.86	2,288.86
TOTAL						-2,288.86	2,288.86

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12/13/21

Accrual Basis

**Galveston County Emergency Services No. 2**  
**Transactions by Account**  
**As of November 30, 2021**

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>6680 - Checking Texas First</b>								159,221.63
Deposit	11/01/2021				X	1000 - Propert...	2,513.27	161,734.90
Deposit	11/02/2021				X	-SPLIT-	712.61	162,447.51
Deposit	11/02/2021				X	1000 - Propert...	21,872.68	184,320.19
Deposit	11/02/2021				X	6683 - Texas F...	150,000.00	334,320.19
Check	11/03/2021			Beam-Premiu...	X	42650 - Emplo...	-1,102.94	333,217.25
Check	11/05/2021			ADP PAYRO...	X	42640 - Payroll...	-232.02	332,985.23
Deposit	11/08/2021				X	1000 - Propert...	659.93	333,645.16
Deposit	11/08/2021				X	1000 - Propert...	15,921.22	349,766.38
Deposit	11/09/2021				X	1000 - Propert...	4,223.95	353,990.33
Deposit	11/09/2021				X	1000 - Propert...	12,996.72	366,987.05
Deposit	11/10/2021				X	1000 - Propert...	1,768.71	368,755.76
Deposit	11/10/2021				X	1000 - Propert...	12,665.92	381,421.68
Check	11/10/2021			ADP Tax/AD...	X	42610 - Payroll...	-13,732.01	367,689.67
Check	11/10/2021			ADP WAGE ...	X	42630 - Salary ...	-41,550.95	326,138.72
Deposit	11/12/2021				X	1000 - Propert...	3,562.08	329,700.78
Deposit	11/15/2021				X	1000 - Propert...	1,602.40	331,303.18
Deposit	11/15/2021			CPA STATE ...	X	1002 - Sales T...	151,542.23	482,845.41
Deposit	11/16/2021				X	1000 - Propert...	13,498.87	496,344.28
Check	11/17/2021	2880	Crystal Beach VFD	October '21 R...	X	3010 - Crystal ...	-2,547.72	493,796.56
Check	11/17/2021	2881	Port Bolivar VFD	October '21 R...	X	3030 - Port Bol...	-2,144.51	491,652.05
Check	11/17/2021	2882	High Island VFD	October '21 R...	X	3020 - High Isl...	-2,383.79	489,268.26
Check	11/17/2021	2883	Kleen Supply Comp...	Inv. 7515	X	42340 - Cleani...	-326.69	488,941.57
Check	11/17/2021	2884	Verizon Connect	Cust.GALV00...	X	42820 - Teleph...	-97.14	488,844.43
Check	11/17/2021	2885	The Standard	Acct.167247	X	42650 - Emplo...	-173.50	488,670.93
Check	11/17/2021	2886	Kent Alan Harkey M...	Inv. 1024	X	42250 - Medic...	-1,500.00	487,170.93
Check	11/17/2021	2887	D&S Signs		X	-SPLIT-	-495.00	486,675.93
Check	11/17/2021	2888	Stericycle	Cust.2143430...	X	42330 - Medic...	-211.08	486,464.85
Check	11/17/2021	2889	GCM, The Big Store	Acct.2007	X	44200 - Fuel	-115.33	486,349.52
Check	11/17/2021	2890	Classic Ford	Cust.4281655...	X	44900 - Vehicl...	-177.42	486,172.10
Check	11/17/2021	2891	O'Reilly Automotive...	Cust.3042811...	X	-SPLIT-	-53.45	486,118.65
Check	11/17/2021	2892	Hatfield Garage	Inv.5049	X	44900 - Vehicl...	-1,570.93	484,547.72
Check	11/17/2021	2893	Visa	go Visa	X	-SPLIT-	-1,632.82	482,914.90
Check	11/17/2021	2894	Galveston County A...	Inv.AR220103...	X	44200 - Fuel	-2,008.51	480,906.39
Check	11/17/2021	2895	Joshua C. Heinz	Atty Fees - O...	X	2200 - Legal F...	-1,000.00	479,906.39
Check	11/17/2021	2896	Verizon	Acct.9422694...	X	42820 - Teleph...	-399.06	479,506.33
Check	11/17/2021	2897	Bound Tree	Account 2227...	X	42330 - Medic...	-3,197.98	476,308.35
Check	11/17/2021	2898	Coastal Welding	Cust.01586, l...	X	-SPLIT-	-422.45	475,886.90
Check	11/17/2021	2899	Benckenstein & Oxf...	Inv.50250 Bill...	X	2200 - Legal F...	-125.00	475,760.90
Check	11/17/2021	2900	Visa	ds Visa	X	-SPLIT-	-2,597.25	473,163.65
Check	11/17/2021	2901	Straton Inc.-Napa - ...	Acct. 6116	X	44900 - Vehicl...	-7.78	473,155.87
Check	11/17/2021	2902	Municipal Emergenc...	Cust.C204371	X	-SPLIT-	-1,895.34	471,460.53
Check	11/17/2021	2903	Stryker Medical	Cust.1337333	X	-SPLIT-	-2,892.65	468,767.88
Check	11/17/2021	2904	David Sticker	Accountant O...	X	2010 - Account...	-750.00	468,017.88
Deposit	11/17/2021				X	1000 - Propert...	1,844.60	469,862.48
Deposit	11/19/2021				X	1000 - Propert...	2,159.82	472,022.30
Deposit	11/19/2021				X	1000 - Propert...	7,778.37	479,800.67
Check	11/19/2021			ADP PAYRO...	X	42640 - Payroll...	-232.02	479,568.65
Deposit	11/22/2021				X	1000 - Propert...	11,175.16	490,743.81
Deposit	11/23/2021				X	1000 - Propert...	2,625.66	493,369.47
Deposit	11/24/2021				X	1000 - Propert...	5,289.44	498,658.91
Check	11/24/2021			ADP Tax/AD...	X	42610 - Payroll...	-16,473.86	482,185.05
Check	11/24/2021			ADP WAGE ...	X	42630 - Salary ...	-48,219.69	433,965.36
Deposit	11/26/2021				X	1000 - Propert...	6,633.56	440,598.92
Check	11/26/2021			COLONIAL LI...	X	42650 - Emplo...	-1,070.10	439,528.82
Check	11/30/2021			HEALTH CA...	X	42650 - Emplo...	-16,298.25	423,230.57
Total 6680 - Checking Texas First							264,008.94	423,230.57
<b>TOTAL</b>							<b>264,008.94</b>	<b>423,230.57</b>

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12/13/21

## Galveston County Emergency Services No. 2

## Reconciliation Detail

6680 · Checking Texas First, Period Ending 11/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						159,463.05
Cleared Transactions						
Checks and Payments - 34 items						
Check	10/13/2021	2861	GCM, The Big Store	X	-241.42	-241.42
Check	11/03/2021			X	-1,102.94	-1,344.36
Check	11/05/2021			X	-232.02	-1,576.38
Check	11/10/2021			X	-41,550.95	-43,127.33
Check	11/10/2021			X	-13,732.01	-56,859.34
Check	11/17/2021	2897	Bound Tree	X	-3,197.98	-60,057.32
Check	11/17/2021	2903	Stryker Medical	X	-2,692.66	-62,749.97
Check	11/17/2021	2900	Visa	X	-2,597.25	-65,347.22
Check	11/17/2021	2880	Crystal Beach VFD	X	-2,547.72	-67,894.94
Check	11/17/2021	2882	High Island VFD	X	-2,383.79	-70,278.73
Check	11/17/2021	2881	Port Bolivar VFD	X	-2,144.51	-72,423.24
Check	11/17/2021	2902	Municipal Emergenc...	X	-1,695.34	-74,118.58
Check	11/17/2021	2893	Visa	X	-1,632.82	-75,751.40
Check	11/17/2021	2892	Hatfield Garage	X	-1,570.93	-77,322.33
Check	11/17/2021	2886	Kent Alan Harkey M...	X	-1,500.00	-78,822.33
Check	11/17/2021	2895	Joshua C. Heinz	X	-1,000.00	-79,822.33
Check	11/17/2021	2904	David Sticker	X	-750.00	-80,572.33
Check	11/17/2021	2887	D&S Signs	X	-495.00	-81,067.33
Check	11/17/2021	2898	Coastal Welding	X	-422.45	-81,489.78
Check	11/17/2021	2896	Verizon	X	-399.06	-81,888.84
Check	11/17/2021	2883	Kleen Supply Comp...	X	-326.69	-82,215.53
Check	11/17/2021	2888	Stericycle	X	-211.08	-82,426.61
Check	11/17/2021	2890	Classic Ford	X	-177.42	-82,604.03
Check	11/17/2021	2885	The Standard	X	-173.50	-82,777.53
Check	11/17/2021	2899	Benckenstein & Oxf...	X	-125.00	-82,902.53
Check	11/17/2021	2889	GCM, The Big Store	X	-115.33	-83,017.86
Check	11/17/2021	2884	Verizon Connect	X	-97.14	-83,115.00
Check	11/17/2021	2891	O'Reilly Automotive,...	X	-53.45	-83,168.45
Check	11/17/2021	2901	Straton Inc.-Napa - ...	X	-7.78	-83,176.23
Check	11/19/2021			X	-232.02	-83,408.25
Check	11/24/2021			X	-48,219.69	-131,627.94
Check	11/24/2021			X	-16,473.86	-148,101.80
Check	11/26/2021			X	-1,070.10	-149,171.90
Check	11/30/2021			X	-16,298.25	-165,470.15
Total Checks and Payments					-165,470.15	-165,470.15
Deposits and Credits - 21 items						
Deposit	11/01/2021			X	2,513.27	2,513.27
Deposit	11/02/2021			X	712.61	3,225.88
Deposit	11/02/2021			X	21,872.68	25,098.56
Deposit	11/02/2021			X	150,000.00	175,098.56
Deposit	11/08/2021			X	859.93	175,958.49
Deposit	11/08/2021			X	15,921.22	191,879.71
Deposit	11/09/2021			X	4,223.95	196,103.66
Deposit	11/09/2021			X	12,996.72	209,100.38
Deposit	11/10/2021			X	1,768.71	210,869.09
Deposit	11/10/2021			X	12,665.92	223,535.01
Deposit	11/12/2021			X	3,562.06	227,097.07
Deposit	11/15/2021			X	1,602.40	228,699.47
Deposit	11/15/2021			X	151,542.23	380,241.70
Deposit	11/16/2021			X	13,498.87	393,740.57
Deposit	11/17/2021			X	1,844.60	395,585.17
Deposit	11/19/2021			X	2,159.82	397,744.99
Deposit	11/19/2021			X	7,778.37	405,523.36
Deposit	11/22/2021			X	11,175.16	416,698.52
Deposit	11/23/2021			X	2,625.66	419,324.18
Deposit	11/24/2021			X	5,289.44	424,613.62
Deposit	11/26/2021			X	6,633.56	431,247.18
Total Deposits and Credits					431,247.18	431,247.18
Total Cleared Transactions					265,777.03	265,777.03
Cleared Balance					265,777.03	425,240.08

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12/13/21

**Galveston County Emergency Services No. 2****Reconciliation Detail****6680 · Checking Texas First, Period Ending 11/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 Item</b>						
Check	11/17/2021	2894	Galveston County A...		-2,009.51	-2,009.51
Total Checks and Payments					-2,009.51	-2,009.51
Total Uncleared Transactions					-2,009.51	-2,009.51
Register Balance as of 11/30/2021					263,767.52	423,230.57
<b>New Transactions</b>						
<b>Checks and Payments - 23 Items</b>						
Check	12/13/2021	2927	David Sticker		-687.50	-687.50
Check	12/15/2021	2920	Visa		-4,884.97	-5,572.47
Check	12/15/2021	2906	Galveston Central A...		-2,533.27	-8,105.74
Check	12/15/2021	2913	Crystal Beach VFD		-2,302.87	-10,408.61
Check	12/15/2021	2918	Galveston County A...		-2,037.61	-12,446.22
Check	12/15/2021	2914	High Island VFD		-2,014.40	-14,460.62
Check	12/15/2021	2926	Frazer		-1,812.10	-16,272.72
Check	12/15/2021	2912	Port Bolivar VFD		-1,782.77	-18,055.49
Check	12/15/2021	2917	Cop Stop		-1,564.00	-19,619.49
Check	12/15/2021	2911	Kent Alan Harkey M...		-1,500.00	-21,119.49
Check	12/15/2021	2907	SAFE-D		-1,100.00	-22,219.49
Check	12/15/2021	2905	Joshua C. Heinz		-1,000.00	-23,219.49
Check	12/15/2021	2922	Visa		-880.05	-24,099.54
Check	12/15/2021	2924	Baptist Health Traini...		-630.00	-24,729.54
Check	12/15/2021	2925	Bound Tree		-611.86	-25,341.40
Check	12/15/2021	2921	Verizon		-410.67	-25,752.07
Check	12/15/2021	2910	Direct TV		-327.23	-26,079.30
Check	12/15/2021	2923	NAEMT		-290.00	-26,369.30
Check	12/15/2021	2915	Christopher's Speed...		-258.00	-26,627.30
Check	12/15/2021	2908	The Standard		-212.30	-26,839.60
Check	12/15/2021	2909	Stericycle		-211.08	-27,050.68
Check	12/15/2021	2916	GCM, The Big Store		-128.31	-27,178.99
Check	12/15/2021	2919	Coastal Welding		-108.00	-27,286.99
Total Checks and Payments					-27,286.99	-27,286.99
Total New Transactions					-27,286.99	-27,286.99
Ending Balance					236,480.53	395,943.58

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**Galveston County Emergency Services No. 2**  
**Reconciliation Summary**  
**6680 - Checking Texas First, Period Ending 11/30/2021**

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	Nov 30, 21
Beginning Balance	159,463.05
Cleared Transactions	
Checks and Payments - 34 Items	-165,470.15
Deposits and Credits - 21 Items	431,247.18
Total Cleared Transactions	265,777.03
Cleared Balance	425,240.08
Uncleared Transactions	
Checks and Payments - 1 Item	-2,009.51
Total Uncleared Transactions	-2,009.51
Register Balance as of 11/30/2021	423,230.57
New Transactions	
Checks and Payments - 23 Items	-27,286.99
Total New Transactions	-27,286.99
Ending Balance	395,943.58

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12/15/21

Accrual Basis

**Galveston County Emergency Services No. 2**  
**Trial Balance**  
**As of November 30, 2021**

	Nov 30, 21	
	Debit	Credit
6682 - TexStar Capital	104,365.70	
6682 - TexStar Emergency	1,020,907.07	
6682 - TexStar Savings Account	208,454.16	
6680 - Checking Texas First	423,230.57	
6681 - Savings - Texas First Bank	2,487.52	
6683 - Texas First - Billing Rev. Acc.	201,346.29	
1100 - Grant Receivable	0.00	
1110 - Property Taxes Receivable	34,113.00	
1111 - Deferred Portion of Taxes Rec.		34,113.00
1120 - Sales Tax Receivable	181,640.36	
1125 - Other Assets	1,505.33	
12100 - Inventory Asset	260.00	
1150 - Depreciable Assets	642,836.10	
5031 - Zodiac	14,360.00	
20000 - Accounts Payable	0.00	
Loan Payable - Texas Advantage	0.00	
1700 - Accrued Expenses		221,089.04
2111 - Direct Deposit Liabilities	0.00	
24000 - Payroll Liabilities		2,249.98
Net Investment -Capital Assets		155,335.00
30000 - Opening Balance Equity		1,137,481.93
32000 - Retained Earnings		1,277,012.41
1000 - Property Tax Collections		154,510.06
1002 - Sales Tax Revenue		268,608.31
1004 - Emergency Service Billing		82,887.88
1020 - Interest Income - Bank		22.62
2010 - Accountant Fees	2,312.50	
2110 - Website Support/ Other Software	112.46	
2200 - Legal Fees	3,200.00	
2320 - Office Equipment	572.69	
2510 - Mileage reimbursement/tolls	2,000.00	
2610 - Payroll Taxes	2,403.98	
2630 - Salary	27,566.27	
2710 - Conferences		651.69
2820 - Telephone & Comm	200.00	
2920 - Tax Collection Expenses	593.40	
3010 - Crystal Beach VFD	6,989.21	
3020 - High Island VFD	8,360.05	
3030 - Port Bolivar VFD	6,476.35	
3040 - EMS:42110 - Support & Software	700.53	
3040 - EMS:42250 - Medical Director Fees	3,000.00	
3040 - EMS:42310 - Office Supplies	787.14	
3040 - EMS:42320 - Office Equipment	2,659.37	
3040 - EMS:42330 - Medical Supplies	6,367.27	
3040 - EMS:42340 - Cleaning Supplies	326.69	
3040 - EMS:42430 - Insurance - Auto/Boat		3,112.40
3040 - EMS:42610 - Payroll Tax Expenses	15,561.49	
3040 - EMS:42630 - Salary & Hourly Employees	203,968.54	
3040 - EMS:42640 - Payroll Services	464.04	
3040 - EMS:42650 - Employee Medical/Benefits	27,882.09	
3040 - EMS:42720 - License & Permits	26.50	
3040 - EMS:42740 - Good of the Department	57.84	
3040 - EMS:42820 - Telephone & Communication	1,512.82	
3040 - EMS:44050 - Equipment Maintenance	2,233.40	
3040 - EMS:44100 - Equipment Repair	1,461.30	
3040 - EMS:44200 - Fuel	4,242.80	
3040 - EMS:44210 - Oxygen	530.45	
3040 - EMS:44500 - Training	831.66	
3040 - EMS:44800 - Uniforms	1,261.00	
3040 - EMS:44900 - Vehicle Maint. & Repair	3,756.38	
5010 - Rescue/Medical	163,150.00	
<b>TOTAL</b>	<b>3,337,074.32</b>	<b>3,337,074.32</b>