

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF  
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A regular meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (the "District") was called for at 3:00 p.m. on March 16, 2022 at the Crystal Beach fire station, 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted according to law.

The regular meeting was called to order at approximately 3:03 p.m., and the roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
John Lee, Jr.	Vice President
Greg Fountain	Secretary
George Strong	Treasurer
Larry Flanagan	Assistant Treasurer

All of said Board members were present, with the exception of Secretary Fountain, thus constituting a quorum. Also present at the regular meeting were: Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; David Sticker, the District's accountant; Joshua Heinz of Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals listed on the sign-in sheet attached hereto as Exhibit A.

Upon establishing that a quorum was present, the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

President Newberry then asked for public comment as set forth in the Agenda Item No. 4, and being as there was none, the Board moved along to Agenda Item No. 5, at which time Treasurer Strong made a motion to approve and authorize the following other matters listed under the consent agenda, which was seconded by Assistant Treasurer Flanagan and unanimously approved by the Board members present:

- a. Minutes of the February 16, 2022 Regular Meeting; and,

- b. Payment of District Bills and Accounts (**Exhibit B**)<sup>1</sup>.
- c. VFDs' Monthly Expense Reimbursements (**Exhibit C**)<sup>2</sup>.

Thereafter, President Newberry directed the Board to Agenda Item No. 6, at which time Treasurer Strong reviewed with the Board his regular Treasurer's Report, a copy of which is attached hereto as **Exhibit D**<sup>3</sup>. Then, after reviewing and discussing the proposed 2021-22 Budget Amendments ESD-001<sup>4</sup> and HIVFD-001<sup>5</sup>, copies of which are attached hereto as **Exhibit E**, Treasurer Strong made a motion to approve said budget amendments, which was seconded by Assistant Treasurer Flanagan and unanimously approved by the members present.

Being as there were no matters requiring consideration under Agenda Item No. 7, the Board moved along to Agenda Item No. 8 regarding the proposed EMS Supervisor classification/position, as described in **Exhibit F** attached hereto. Said EMS Operation Supervisor classification/position, which would go into effect on October 1, 2022, would entail a maximum of 16 hours per week of position-specific duties and responsibilities, and would provide a \$1,500 per month stipend. Upon motion by Treasurer Strong and seconded by Assistant Treasurer Flanagan, the Board members present unanimously approved and authorized the EMS Supervisor classification/position as proposed.

After tabling Agenda Item No. 9, the Board was directed to Agenda Item No. 10, at which time Mr. Saunders advised that he has received nothing but positive updates from High

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<sup>1</sup> Check Nos. 2992-2993, 2995-3006, and 3008-3010, plus the direct deposit and other payroll expenses (noted that Check Nos. 2994 and 3007 were voided).

<sup>2</sup> Port Bolivar VFD - \$1,899.76 (February 2022); High Island VFD - \$1,075.53 (February 2022); and, Crystal Beach VFD - \$2,273.48 (February 2022).

<sup>3</sup> Texas First Bank operating checking account (xx6680) - \$986,443.86 as of 2/28/2022 and \$1,054,897.00 as of 3/16/2022; Texas First Bank savings account (xx9804) - \$2,488.54 as of 2/28/2022 and 3/16/2022; Texas First Bank EMS billing checking account (xx7569) - \$286,131.55 as of 2/28/2022 and \$286,556.97 as of 3/16/2022; TexSTAR investment pool general fund account (xxxxxx1110) - \$208,460.14 as of 2/28/2022 and 3/16/2022; TexSTAR investment pool capital fund account (xxxxxx1890) - \$104,368.71 as of 2/28/2022 and 3/16/2022; and, TexSTAR investment pool emergency fund account (xxxxxx4140) - \$1,020,935.91 as of 2/28/2022 and 3/16/2022.

<sup>4</sup> Budget Amendment ESD-001 – Decreased Accounting Fees line item (2010) and increased HIVFD Estimated Reimbursements by \$780.00.

<sup>5</sup> Budget Amendment HIVFD-001 – Increased General & Administrative Expenses line item (2900) by \$780.00.

Island VFD in relation to its new management, and he believes the department continues to move forward in a positive direction. Accordingly, Mr. Saunders recommended that the matter no longer be included on future meeting agendas unless specifically requested and necessary.

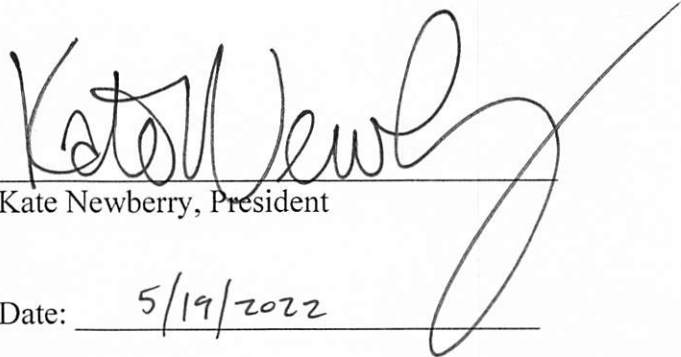
Next, the Board moved along to Agenda Item No. 11, at which time Mr. Saunders reviewed with the Board his written Manager's Report, a copy of which is attached hereto as **Exhibit G**. He also provided an update on the FEMA grant funding for COVID-related expenses incurred by the District. Furthermore, Mr. Saunders reported on and discussed with the Board and Malcolm Comeaux, the Port Bolivar VFD fire chief, the recent mold testing results from and status of the EMS personnel quarters at the Port Bolivar VFD station.

Thereafter, the Board was directed to Agenda Item No. 12, at which time Mr. Sticker reviewed with the Board the District's various financial reports copies of which are attached hereto as **Exhibit H**.

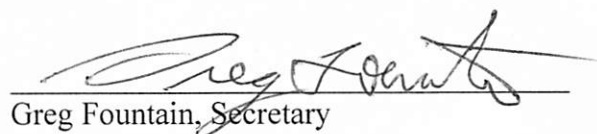
As there was no report from counsel under Agenda Item No. 13, the Board moved along to Agenda Item No. 14, at which time President Newberry and Mr. Saunders advised the Board of various vehicles offered for sale to the District by the ESD in Magnolia, TX, including a 2000 E-1 engine, 2004 Ford F-350 brush truck, and a 2015 Chevrolet Tahoe response vehicle, which said ESD is willing to sell to the District for \$60,000.00. See **Exhibit I**. It was suggested that the engine could be used by Crystal Beach VFD until its new, recently purchased Pierce engine is delivered and operational, and thereafter be utilized by another department; the brush truck could replace Crystal Beach VFD's current brush truck which has serious body-corrosion issues; and, the Tahoe could be used by Crystal Beach as a first responder vehicle. President Newberry also advised that Crystal Beach VFD and an anonymous donor have each expressed a willingness to contribute \$10,000.00 (\$20,000.00 total) toward the vehicle purchases. Mr.

Saunders will gather additional information regarding the vehicles and said matter will be included on the next meeting agenda for further discussion and consideration. Also to be included on the next regular meeting agenda is a 2021-22 mid-year budget review.

Being as there were no other matters to come before the Board, the regular meeting was adjourned at approximately 4:40 p.m.

  
Kate Newberry, President  
Date: 5/19/2022

ATTEST:

  
Greg Fountain, Secretary

Date: 5/19/2022

# Exhibit A

# GALVESTON COUNTY ESD 2 MEETING SIGN-IN SHEET

[illegible]

# Exhibit B

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03/15/22

## Galveston County Emergency Services No. 2

## Check Detail

February 16 through March 31, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		02/18/2022			6680 · Checking Tex...		-5.95
					42640 · Payroll Services	-5.95	5.95
TOTAL						-5.95	5.95
Check		02/23/2022			6680 · Checking Tex...		-401,776.00
					5020 · Fire Fighting (P...	-401,776.00	401,776.00
TOTAL						-401,776.00	401,776.00
Check		02/25/2022			6680 · Checking Tex...		-222.57
					42640 · Payroll Services	-222.57	222.57
TOTAL						-222.57	222.57
Check		02/28/2022			6680 · Checking Tex...		-1,650.14
					42650 · Employee Me...	-1,650.14	1,650.14
TOTAL						-1,650.14	1,650.14
Check		02/28/2022			6680 · Checking Tex...		-14,818.02
					42650 · Employee Me...	-14,818.02	14,818.02
TOTAL						-14,818.02	14,818.02
Check	2960	02/16/2022	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2961	02/16/2022	Galveston County Ta...		6680 · Checking Tex...		-3,300.99
					2920 · Tax Collection ...	-3,300.99	3,300.99
TOTAL						-3,300.99	3,300.99
Check	2962	02/16/2022	GCM, The Big Store		6680 · Checking Tex...		-198.42
					42310 · Office Supplies	-198.42	198.42
TOTAL						-198.42	198.42
Check	2963	02/16/2022	Visa		6680 · Checking Tex...		-480.13
					42310 · Office Supplies	-265.95	265.95
					44900 · Vehicle Maint...	-173.99	173.99
					42320 · Office Equipm...	-40.19	40.19
TOTAL						-480.13	480.13
Check	2964	02/16/2022	Port Bolivar VFD		6680 · Checking Tex...		-4,811.40
					3030 · Port Bolivar VFD	-4,811.40	4,811.40
TOTAL						-4,811.40	4,811.40
Check	2965	02/16/2022	High Island VFD		6680 · Checking Tex...		-3,614.03
					3020 · High Island VFD	-3,614.03	3,614.03
TOTAL						-3,614.03	3,614.03
Check	2966	02/16/2022	Crystal Beach VFD		6680 · Checking Tex...		-4,625.21



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## Galveston County Emergency Services No. 2

## Check Detail

February 16 through March 31, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					3010 · Crystal Beach ...	-4,625.21	4,625.21
TOTAL						-4,625.21	4,625.21
Check	2967	02/16/2022	Texas Mutual Insura...		6680 · Checking Tex...		-42,601.00
					2440 · Insurance - Wo...	-128.00	128.00
					42440 · Insurance Wo...	-42,473.00	42,473.00
TOTAL						-42,601.00	42,601.00
Check	2968	02/16/2022	VFIS		6680 · Checking Tex...		-37,515.00
					2420 · Insurance-Liabi...	-5,837.00	5,837.00
					42430 · Insurance - A...	-31,678.00	31,678.00
TOTAL						-37,515.00	37,515.00
Check	2969	02/16/2022	Galveston Central A...		6680 · Checking Tex...		-2,533.99
					2930 · County Apprais...	-2,533.99	2,533.99
TOTAL						-2,533.99	2,533.99
Check	2970	02/16/2022	Silsbee Ford		6680 · Checking Tex...		-464.95
					44800 · Vehicle Maint...	-464.95	464.95
TOTAL						-464.95	464.95
Check	2971	02/16/2022	ESO - Firehouse Soft...		6680 · Checking Tex...		-767.35
					42110 · Support & Sof...	-767.35	767.35
TOTAL						-767.35	767.35
Check	2972	02/16/2022	GC Emergency Com...		6680 · Checking Tex...		-1,980.00
					44300 · Radio Usage	-1,980.00	1,980.00
TOTAL						-1,980.00	1,980.00
Check	2973	02/16/2022	Galveston County A...		6680 · Checking Tex...		-1,230.43
					44200 · Fuel	-1,230.43	1,230.43
TOTAL						-1,230.43	1,230.43
Check	2974	02/16/2022	Stericycle		6680 · Checking Tex...		-211.08
					42330 · Medical Suppl...	-211.08	211.08
TOTAL						-211.08	211.08
Check	2975	02/16/2022	The Standard		6680 · Checking Tex...		-201.35
					42650 · Employee Me...	-201.35	201.35
TOTAL						-201.35	201.35
Check	2976	02/16/2022	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2977	02/16/2022	Verizon		6680 · Checking Tex...		-410.46
					42820 · Telephone & ...	-410.46	410.46

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## Galveston County Emergency Services No. 2

## Check Detail

February 16 through March 31, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-410.46	410.46
Check	2978	02/16/2022	Classic Ford		6680 · Checking Tex...		-263.00
					44900 · Vehicle Maint...	-263.00	263.00
TOTAL						-263.00	263.00
Check	2979	02/16/2022	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2980	02/16/2022	On Site Decals, LLC		6680 · Checking Tex...		-815.00
					44050 · Equipment M...	-815.00	815.00
TOTAL						-815.00	815.00
Check	2981	02/16/2022	David Sticker		6680 · Checking Tex...		-718.75
					2010 · Accountant Fees	-718.75	718.75
TOTAL						-718.75	718.75
Check	2982	02/16/2022	Gulf Coast Automotive		6680 · Checking Tex...		-437.94
					44900 · Vehicle Maint...	-437.94	437.94
TOTAL						-437.94	437.94
Check	2983	02/16/2022	Hatfield Garage		6680 · Checking Tex...		-1,721.27
					44900 · Vehicle Maint...	-1,721.27	1,721.27
TOTAL						-1,721.27	1,721.27
Check	2984	02/16/2022	Visa		6680 · Checking Tex...		-2,580.79
					2210 · Professional F...	-73.34	73.34
					2110 · Website Suppo...	-56.23	56.23
					42310 · Office Supplies	-246.05	246.05
					42320 · Office Equipm...	-526.56	526.56
					42110 · Support & Sof...	-10.81	10.81
					42340 · Cleaning Sup...	-43.46	43.46
					2710 · Conferences	-670.00	670.00
					44000 · Firefighting/E...	-954.34	954.34
TOTAL						-2,580.79	2,580.79
Check	2986	02/16/2022	Cop Stop		6680 · Checking Tex...		-136.00
					44800 · Uniforms	-136.00	136.00
TOTAL						-136.00	136.00
Check	2987	02/16/2022	Baptist Health Trainl...		6680 · Checking Tex...		-10.00
					44500 · Training	-10.00	10.00
TOTAL						-10.00	10.00
Check	2988	02/16/2022	Coastal Welding		6680 · Checking Tex...		-284.60
					44210 · Oxygen	-284.60	284.60
TOTAL						-284.60	284.60
Check	2989	02/16/2022	Municipal Emergenc...		6680 · Checking Tex...		-78.37

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## Galveston County Emergency Services No. 2

## Check Detail

February 16 through March 31, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					3010 - Crystal Beach ...	-78.37	78.37
TOTAL						-78.37	78.37
Check	2990	02/16/2022	Bound Tree		6680 - Checking Tex...		-1,993.98
					42330 - Medical Suppl...	-1,993.98	1,993.98
TOTAL						-1,993.98	1,993.98
Check	2992	03/16/2022	David Sticker		6680 - Checking Tex...		-843.75
					2010 - Accountant Fees	-843.75	843.75
TOTAL						-843.75	843.75
Check	2992	03/16/2022	Joshua C. Heinz		6680 - Checking Tex...		-1,000.00
					2200 - Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2993	03/16/2022	Verizon Connect		6680 - Checking Tex...		-97.14
					42820 - Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2995	03/16/2022	GCM, The Big Store		6680 - Checking Tex...		-253.82
					42340 - Cleaning Sup...	-17.74	17.74
					42310 - Office Supplies	-236.08	236.08
TOTAL						-253.82	253.82
Check	2996	03/16/2022	The Standard		6680 - Checking Tex...		-191.40
					42650 - Employee Me...	-191.40	191.40
TOTAL						-191.40	191.40
Check	2997	03/16/2022	Stericycle		6680 - Checking Tex...		-553.98
					42330 - Medical Suppl...	-553.98	553.98
TOTAL						-553.98	553.98
Check	2998	03/16/2022	Kent Alan Harkey M...		6680 - Checking Tex...		-1,500.00
					42250 - Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2999	03/16/2022	Crystal Beach VFD		6680 - Checking Tex...		-2,273.48
					3010 - Crystal Beach ...	-2,273.48	2,273.48
TOTAL						-2,273.48	2,273.48
Check	3000	03/16/2022	Verizon		6680 - Checking Tex...		-410.49
					42820 - Telephone & ...	-410.49	410.49
TOTAL						-410.49	410.49
Check	3001	03/16/2022	High Island VFD		6680 - Checking Tex...		0.00
TOTAL						0.00	0.00

2994 - VOID

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## Galveston County Emergency Services No. 2

## Check Detail

February 16 through March 31, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	3001	03/16/2022	High Island VFD		6680 · Checking Tex...		-1,075.53
					3020 · High Island VFD	-1,075.53	1,075.53
TOTAL						-1,075.53	1,075.53
Check	3002	03/16/2022	Visa		6680 · Checking Tex...		-20.48
					2710 · Conferences	-20.48	20.48
TOTAL						-20.48	20.48
Check	3003	03/16/2022	Visa		6680 · Checking Tex...		-1,097.94
					2110 · Website Suppo...	-354.08	354.08
					42310 · Office Supplies	-272.26	272.26
					42320 · Office Equipm...	-400.41	400.41
					42820 · Telephone & ...	-71.19	71.19
TOTAL						-1,097.94	1,097.94
Check	3004	03/16/2022	Coastal Welding		6680 · Checking Tex...		-95.60
					44210 · Oxygen	-95.60	95.60
TOTAL						-95.60	95.60
Check	3005	03/16/2022	Galveston County A...		6680 · Checking Tex...		-2,620.07
					44200 · Fuel	-2,620.07	2,620.07
TOTAL						-2,620.07	2,620.07
Check	3006	03/16/2022	Municipal Emergenc...		6680 · Checking Tex...		-294.00
					3010 · Crystal Beach ...	-294.00	294.00
TOTAL						-294.00	294.00
Check	3007	03/16/2022	Joshua C. Holmes		6680 · Checking Tex...		-150.00
			Benckenstein & Oxford, LLP		2200 · Legal Fees	-150.00	150.00
TOTAL						-150.00	150.00
Check	3008	03/16/2022	Port Bolivar VFD		6680 · Checking Tex...		-1,899.76
					3030 · Port Bolivar VFD	-1,899.76	1,899.76
TOTAL						-1,899.76	1,899.76
Check	3009	03/16/2022	Bound Tree		6680 · Checking Tex...		-1,258.03
					42330 · Medical Suppl...	-1,258.03	1,258.03
TOTAL						-1,258.03	1,258.03

Check

3010 3/16/2022 Benckenstein &amp; Oxford, LLP 6680 - Checking

2200 - Legal Fees

-150.00

# Exhibit C



## **Port Bolivar Volunteer Fire Department**

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway  
Ph: 409-684-1984 Fax: 409-684-1003 [pbvfd@att.net](mailto:pbvfd@att.net)

Date: 03/05/2022

Attention: ESD #2 Board

Port Bolivar Volunteer Fire Department is requesting from the ESD#@ Board, reimbursement for our February 2022 bills totaling \$1,976.18

Company	Description	Cost	Paid By	Code
AT&T	Internet/Phone	\$132.79	CK #1477	2820
Entergy	Inside Lights	\$602.53 558.45	CK #1479	2830
Entergy	Outside Lights	\$108.17 100.83	CK #1478	2830
Penn. Residential	Trash	\$180.00 ✓	CK #1481	2840
Dish	Med Room	\$115.69 ✓	CK #1480	2820
Frontier Pest Control	Pest Control	\$00.00	CK #	4700
BearCom	Radio Repair	\$800.00 ✓	CK #1482	4350
Texas Department of Motor Vehicles	Register Fire Equipment	\$30.00 ✓	Debit Card	4000



**Port Bolivar Volunteer Fire Department**

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway  
Ph: 409-684-1984 Fax: 409-684-1003 [pbvfd@att.net](mailto:pbvfd@att.net)

**Certification of Expense Request  
FY 2021-2022**

Acting in my capacity as Treasurer, on behalf of the **Port Bolivar Volunteer Fire Department**, we certify that the following expense reimbursement request of \$1,976.18 for the month of February 2022 bills is true and correct to the best of our knowledge, and has been procured in accordance with state and federal guidelines governing expenditures of public funds, and has been authorized for submission to the Galveston County Emergency Services District #2 by the **Port Bolivar Volunteer Fire Department Board of Directors**.

Printed Name: John B. Williams, Treasurer

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

03/05/2022

Printed Name: William Weeks, President

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

3-6-22

**PORT BOLIVAR VFD 2021-2022**

**February '22**

Revised 12.15.21

	BUDGET	ACTUAL		Total YTD	Budget Variance
		Prior Month	Current		
		YTD	Month February '22		
2000 - Auditing Fees				\$ -	\$ -
2100 - Bookkeeping	\$ 500.00	\$ 500.00		\$ 500.00	\$ -
2110 - Support & Software	\$ 500.00			\$ -	\$ 500.00
2200 - Legal Fees				\$ -	\$ -
2210 - Professional Fees Other				\$ -	\$ -
2310 - Office Supplies	\$ 500.00	\$ 500.00		\$ 500.00	\$ -
2320 - Office Equipment	\$ 500.00	\$ 408.27		\$ 408.27	\$ 91.73
2340 - Cleaning Supplies	\$ 500.00			\$ -	\$ 500.00
2410 - Insurance - Accident & Sickness	\$ 6,500.00			\$ -	\$ 6,500.00
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel	\$ 650.00			\$ -	\$ 650.00
2510 - Mileage reimbursements/tolls				\$ -	\$ -
2550 - Fire Prevention	\$ 2,500.00	\$ 330.00		\$ 330.00	\$ 2,170.00
2700 - Dues & Subscriptions	\$ 600.00	\$ 500.00		\$ 500.00	\$ 100.00
2710 - Safe D				\$ -	\$ -
2720 - License & Permits				\$ -	\$ -
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 958.04	\$ 248.48	\$ 1,206.52	\$ 4,293.48
2830 - Electricity	\$ 7,500.00	\$ 1,970.48	\$ 659.28	\$ 2,629.76	\$ 4,870.24
2840 -Water/Garbage	\$ 2,200.00	\$ 900.00	\$ 180.00	\$ 1,080.00	\$ 1,120.00
2850 - Propane	\$ 500.00			\$ -	\$ 500.00
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service	\$ 1,000.00			\$ -	\$ 1,000.00
2900 - General & Administrative				\$ -	\$ -
3100 - Uncategorized				\$ -	\$ -
4000 - Firefighting / EMS Equipment	\$ 10,000.00	\$ 292.00	\$ 30.00	\$ 322.00	\$ 9,678.00
4050 - Equipment Maintenance	\$ 5,000.00	\$ 320.39		\$ 320.39	\$ 4,679.61
4100 - Equipment Repair	\$ 3,500.00	\$ 99.96		\$ 99.96	\$ 3,400.04
4200 - Fuel	\$ 4,500.00			\$ -	\$ 4,500.00
4300 - Radio Usage	\$ 3,500.00	\$ 2,880.00		\$ 2,880.00	\$ 620.00
4350 - Radio Repair	\$ 1,000.00		\$ 800.00	\$ 800.00	\$ 200.00
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 7,500.00			\$ -	\$ 7,500.00
4600 - Medical Exams	\$ 500.00			\$ -	\$ 500.00
4610 - Background Checks	\$ 500.00			\$ -	\$ 500.00
4700 - Building Maintenance	\$ 600.00	\$ 180.00		\$ 180.00	\$ 420.00
4800 - Uniforms	\$ 3,000.00			\$ -	\$ 3,000.00
4900 - Vehicle Maint. & Repair	\$ 2,500.00	\$ 495.96		\$ 495.96	\$ 2,004.04
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
BUDGET ADJ				\$ -	\$ -
	\$ 71,550.00	\$ 10,335.10	\$ 1,917.76	\$ 12,252.86	\$ 59,297.14





High Island Volunteer Fire Rescue  
P.O. Box 144  
High Island, Texas 77623

# INVOICE

DATE MARCH 2, 2022, 2022  
INVOICE # 2022-02

TO Galveston County ESD #2  
930 Nobel Carl Dr  
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2820	Cameron Communications - EFT - Station phones/fax/internet	263.41 ✓	263.41
2830	Entergy - # 2983 - Electrical Fire Station	374.57 ✓	637.98
2840	Peninsula Residential Service #2986	150.00 ✓	787.98
4200	Galveston County - #2985 - Fleet Fuel - January 2022	137.55 ✓	925.53
2840	Peninsula Residential Service #2987	150.00 ✓	1,075.53

Grand Total 1,075.53

Make all checks payable to High Island Volunteer Fire Rescue  
Thank you for your business!

# HIGH ISLAND



## Volunteer Fire/Rescue

P.O. Box 144, 2041 7<sup>th</sup> Street  
High Island, Texas 77623  
Phone (409) 286-5811 Fax (409) 286-5424

March 2, 2022, 2022

Galveston County ESD # 2  
PO Box 1709  
Crystal Beach, Texas 77650

Ref: Certification of expense reimbursement request

I, Terrie Riley, acting in my capacity as Treasurer, on behalf of High Island Volunteer Fire Rescue, Inc. do certify that the expense reimbursement request that is submitted for the amount of \$1,075.53 is true and correct to the best of my knowledge and has been processed in accordance with State and Federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD # 2 by the High Island Volunteer Fire Rescue Inc. Board of Directors.

Terrie A Riley  
Signature

3/2/22  
Date

## February 2022 Expenses

## BUDGET

**Current  
Month**

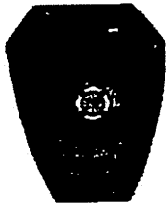
**Total  
YTD**

## Budget Variance

February '22

2000 - Auditing Fees					\$ -	\$ -	\$ -
2100 - Bookkeeping	\$ 1,000.00				\$ -	\$ -	\$ 1,000.00
2110 - Support & Software					\$ -	\$ -	\$ -
2200 Legal Fees					\$ -	\$ -	\$ -
2310 - Office Supplies					\$ -	\$ -	\$ -
2320 - Office Equipment					\$ -	\$ -	\$ -
2410 - Insurance - Accident & Sickness					\$ -	\$ -	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab					\$ -	\$ -	\$ -
2430 - Insurance - Auto/Boat					\$ -	\$ -	\$ -
2440 - Insurance Workers Comp					\$ -	\$ -	\$ -
2500 - Travel					\$ -	\$ -	\$ -
2550 - Fire Prevention					\$ -	\$ -	\$ -
2700 - Dues & Subscriptions	\$ 750.00				\$ -	\$ -	\$ 750.00
2710 - Safe D					\$ -	\$ -	\$ -
2720 - License & Permits	\$ 150.00				\$ -	\$ -	\$ 150.00
2730 - Public Relations					\$ -	\$ -	\$ -
2740 - Good of the Department					\$ -	\$ -	\$ -
2750 - Billing Service Fees					\$ -	\$ -	\$ -
2810 - Bldg Rent					\$ -	\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 1,761.28	\$ 263.41	\$ 2,024.69	\$ 3,475.31		
2830 - Electricity	\$ 6,000.00	\$ 2,481.19	\$ 374.57	\$ 2,855.76	\$ 3,144.24		
2840 -Water/Garbage	\$ 1,500.00	\$ 600.00	\$ 300.00	\$ 900.00	\$ 600.00		
2850 - Propane				\$ -	\$ -		
2860 - Janitorial/Yard Service	\$ 1,200.00	\$ 283.31		\$ 283.31	\$ 916.69		
2870 - Alarm Service				\$ -	\$ -		
2900 - General & Administrative				\$ -	\$ -		
3100 - Uncategorized				\$ -	\$ -		
4000 - Firefighting / EMS Equipment	\$ 1,000.00			\$ -	\$ 1,000.00		
4050 - Equipment Maintenance	\$ 3,500.00			\$ -	\$ 3,500.00		
4100 - Equipment Repair	\$ 2,500.00			\$ -	\$ 2,500.00		
4200 - Fuel	\$ 2,000.00	\$ 1,019.82	\$ 137.55	\$ 1,157.37	\$ 842.63		
4300 - Radio Usage	\$ 2,000.00	\$ 2,160.00		\$ 2,160.00	\$ (160.00)		
4350 - Radio Repair	\$ 2,500.00			\$ -	\$ 2,500.00		
4400 - General & Administrative				\$ -	\$ -		
4500 - Training	\$ 2,500.00			\$ -	\$ 2,500.00		
4600 - Medical Exams				\$ -	\$ -		
4700 - Building Maintenance	\$ 4,000.00	\$ 280.42		\$ 280.42	\$ 3,719.58		
4800 - Uniforms	\$ 1,500.00			\$ -	\$ 1,500.00		
4900 - Vehicle Maint. & Repair	\$ 10,000.00	\$ 304.93		\$ 304.93	\$ 9,695.07		
5000 - Command Vehicle				\$ -	\$ -		
5010 - Rescue/Medical				\$ -	\$ -		
5020 - Fire Fighting				\$ -	\$ -		
5030 - Boat (EMS Capital)					\$ -		
5040 - Building				\$ -	\$ -		
5050 - Other				\$ -	\$ -		
	\$ 47,600.00	\$ 1,075.53	\$ 9,966.48	\$ 37,633.52			





## Crystal Beach Fire Department

P.O.Box 1350  
930 Noble Carl Drive  
Crystal Beach, TX 77650

Galveston County ESD #2

PO Box 1709

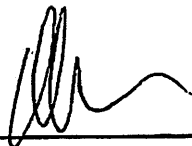
Crystal Beach, Texas

Ref: Certification of expense reimbursement request.

I, D. Decker acting in my capacity as Treasurer, on behalf of Crystal Beach Volunteer Fire Department

Rescue, do certify that the expense reimbursement request that is submitted of the amount of \$ 2273.48

Is true and correct to the best of my knowledge, and has been processed in accordance with State and Federal Guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD #2 by Crystal Beach Volunteer Fire and Rescue, Board of Directors.

  
\_\_\_\_\_  
Signature

3/7/2022  
\_\_\_\_\_  
Date

## CRYSTAL BEACH VFD 2021-2022

February '22

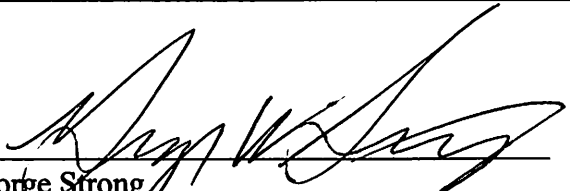
	BUDGET	ACTUAL			Budget Variance
		Prior Month	Current	Total	
		YTD	Month February '22	YTD	
2000 - Auditing Fees				\$ -	\$ -
2010 - Accountant Fees				\$ -	\$ -
2100 - Bookkeeping				\$ -	\$ -
2110 - Support & Software				\$ -	\$ -
2200 Legal Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness				\$ -	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel				\$ -	\$ -
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues & Subscriptions				\$ -	\$ -
2710 - Safe D				\$ -	\$ -
2720 - License & Permits				\$ -	\$ -
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 7,600.00	\$ 2,273.71	\$ 545.89	\$ 2,819.60	\$ 4,780.40
2830 - Electricity	\$ 19,500.00	\$ 5,255.61	\$ 1,329.27	\$ 6,584.88	\$ 12,915.12
2840 - Water/Garbage	\$ 5,600.00	\$ 1,593.28	\$ 398.32	\$ 1,991.60	\$ 3,608.40
2850 - Propane	\$ 950.00			\$ -	\$ 950.00
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
4000 - Firefighting / EMS Equipment				\$ -	\$ -
4050 - Equipment Maintenance				\$ -	\$ -
4100 - Equipment Repair				\$ -	\$ -
4200 - Fuel				\$ -	\$ -
4300 - Radio Usage	\$ 3,000.00	\$ 2,520.00		\$ 2,520.00	\$ 480.00
4350 - Radio Repair				\$ -	\$ -
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 10,000.00			\$ -	\$ 10,000.00
4600 - Medical Exams				\$ -	\$ -
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms				\$ -	\$ -
4900 - Vehicle Maint. & Repair	\$ 5,000.00			\$ -	\$ 5,000.00
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
	\$ 51,650.00		\$ 2,273.48		\$ 37,733.92

# Exhibit D

# Galveston County Emergency Services District No. 2

## March 16, 2022 Treasurer's Report

	2/28/2022	3/16/2022
	Balance	Current Balance
<b>Texas First Bank</b>		
Operating / Checking (xxxx6680)	\$986,443.86	\$1,054,897.00
Savings (Acct. No. xxxx9804)	\$2,488.54	\$2,488.54
EMS Billing (Acct. No. xxxx7569)	\$286,131.55	\$286,556.97
	<b>\$1,275,063.95</b>	<b>\$1,343,942.51</b>
<b>TexSTAR (Investment Co-Op)</b>		
General Fund (Acct. No. xxxxxx1110)	\$208,460.14	\$208,460.14
Capital Fund (Acct. No. xxxxxx1890)	\$104,368.71	\$104,368.71
Emergency Fund (Acct. No. xxxxxx4140)	\$1,020,935.91	\$1,020,935.91
	<b>\$1,333,764.76</b>	<b>\$1,333,764.76</b>
<b>TOTALS</b>	<b>\$2,608,828.71</b>	<b>\$2,677,707.27</b>

  
George Strong  
Treasurer, GCESD No. 2

3-16-22  
Date



# Exhibit E

**Galveston County Emergency Services District #2  
Budget Amendment Request Form**

Department Entity Name: High Island VFD

Date: 3/16/2022

Explanation: (Attach additional explanation pages if necessary for each line item requested)

Positive Pay bank fee is \$ 25/month for 1<sup>st</sup> account, plus \$ 20/month  
additional  
per/account — Total for Positive Pay for all 3 accounts is \$ 780/year

Previous Notice date provided to ESD #2: 2/27/2022

Budget Amendment Request Approved by Requesting Department Entity Board Date: (Prior to ESD #2 Board consideration) 2/27/2022

Does this Budget Amendment Request include any funding outside of the Department/Entity original approved ESD #2 Fiscal Year budget? Yes ☒ No ☐

If "Yes" please indicate the source and amount: ESD Budget - 2010 Accounting Fees (see GCESD2 Budget Amendment # ESD-001)

(1) Cost Center Fund Name	(2) Identifying Line Item Number	(3) Current FY Budget (start of FY)	(4) Budget Amendment Increase/Decrease	(5) Amount of Outside Funding Added (If Any)	(6) Amended Budget Line Item Amount
Budget line item(s) to be reduced					
A.)					
B.)					
C.)					
D.)					
E.)					

**For ESD #2 Use Only**

Budget Amendment #: HIVFD-001

Fiscal Year: 2021-22

Approval Date: \_\_\_\_\_

Total (line item to be increased) below					
A)	General & Admin Expenses	2900	0	\$ 780.00 (increase)	\$ 780.00
B)					
C)					
D)					
E)					

**Column Explanation**

1. Cost Center Name- Within each budget those bold line item names
2. Identifying Line Item Number- Individual line item number on each row of ESD #2 approved FY budget
3. Current FY Budget - Line item amount authorized by the ESD #2 Board
4. Budget Amendment Increase/Decrease- Amount the "Source" line item is to be reduced; and the "Final" line item is to be increased
5. Amount of Outside Funding Added- Funding to be added to the Department/Entity budget not internally available- Funding provided by an outside source
6. Amended Budget Line Item Amount- Requested amended line item amount if amendment request is approved for both the "source" and "final" line items

# Galveston County Emergency Services District #2 Budget Amendment Request Form

Department Entity Name: GCESD No. 2 - Administrative Expenses/Overall Budget Date: 3/16/2022

Explanation: (Attach additional explanation pages if necessary for each line item requested)

- \$ 780 additional funding to HUFED budget for positive pay bank fees

For ESD #2 Use Only
Budget Amendment #: <u>ESD-001</u>
Fiscal Year: <u>2021-22</u>
Approval Date: _____

Previous Notice date provided to ESD #2: N/A

Budget Amendment Request Approved by Requesting Department Entity Board Date: (Prior to ESD #2 Board consideration) N/A

Does this Budget Amendment Request include any funding outside of the Department/Entity original approved ESD #2 Fiscal Year budget? Yes \_\_\_\_\_ No ✓

If "Yes" please indicate the source and amount:

(1)	(2)	(3)	(4)	(5)	(6)
Cost Center Fund Name	Identifying Line Item Number	Current FY Budget (start of FY)	Budget Amendment Increase/Decrease	Amount of Outside Funding Added (If Any)	Amended Budget Line Item Amount
Budget Line Item(s) to be reduced					
A.) Accounting Fees	2010	\$ 15,000.00	-\$ 780.00 (Decrease)	—	\$ 14,220.00
B.)					
C.)					
D.)					
E.)					

Entity (line item to be increased) below							
A)	H/YFD Estimated Reimbursements	—	\$47,600.00	\$780.00 (Increase)	—	\$48,380.00	
B)							
C)							
D)							
E)							

~~to be decreased~~

# **Column Explanation**

1. Cost Center Name- Within each budget those bold line item names
2. Identifying Line Item Number- Individual line item number on each row of ESD #2 approved FY budget
3. Current FY Budget - Line item amount authorized by the ESD #2 Board
4. Budget Amendment Increase/Decrease- Amount the "Source" line item is to be reduced; and the "Final" line item is to be increased
5. Amount of Outside Funding Added- Funding to be added to the Department/Entity budget not internally available- Funding provided by an outside source
6. Amended Budget Line Item Amount- Requested amended line item amount if amendment request is approved for both the "source" and "final" line items

# Exhibit F



## **Galveston County Emergency Services District #2**

Position Title: Operation Supervisor

Reports to: GCESD#2 District Manager

Pay Grade: Full Time

FLSA Status:    Exempt   X   Non-Exempt

Pay Step: Monthly Stipend \$1500 per month

### **Position Summary**

Responsible for providing daily management and supervisory oversight of operations for emergency medical services to the care and operations provided by all levels of EMS personnel on each assigned shift. The operations supervisor will be responsible for oversight of Shift Supervisors and will be task with direct involvement in personal development and should require up to 16 hours per week of time spent accomplishing these task

### **Essential Functions**

Provides oversight and daily management of emergency medical services. Responsible for maintaining employee knowledge of protocol and procedure's assist with employee performance evaluations, address complaints, and resolve problems. Ensures all records for the EMS division are maintained and accessible, instructs or coordinates all inter-departmental trainings. Works with the Fleet Coordinator to ensure fleet repairs and maintenance are performed. Responsible for budgetary expenditures with high level of accuracy, monitors, controls and approves expenditures. Submits recommendation to the District Manager for all hiring, disciplinary action and termination of EMS employees. Completes and submits reports to the District Manager as requested and other duties as assigned.

### **Required Knowledge and Skills**

- **Physical Requirements:** Constantly sets; frequently sits, kneels, squats, stands, stoops, twists body, walks, writes by hand and operates emergency vehicle/equipment, carries, drags, holds, pulls and pushes objects weighing up to 200 lbs.(usually with assistance of partner on weights over 100 lbs.), operates PC; infrequently climbs and runs.
- **Knowledge:** Knowledge of all areas of Paramedic training as set out by the TX-DSHS or National Registry and the U.S. Department of Transportation; thorough knowledge of Galveston County ESD2 - EMS policies, procedures, and protocols; thorough knowledge of ambulances, communications, and emergency medical equipment; knowledge of supervisory practices and procedures; knowledge of Incident Command System (ICS).
- **Skills/Abilities:** Ability to perform paramedic skills and operate extrication equipment with a high level of effectiveness; ability to operate ambulances and other emergency vehicles in a safe manner, including communications and medical equipment, lights, and sirens; ability to carry out and issue oral and written instructions; ability to establish and maintain effective working relationships with other employees, rescue personnel, other healthcare professionals and the public; ability to supervise personnel on assigned shift; ability to prepare and conduct in-service training programs; ability to supervise subordinate line personnel and actively support

management in performance of objectives and attaining goals; ability to perform effective critical-thinking, problem-solving and decision-making skills; ability to collect, process, and analyze information; ability to develop and implement plan of action. Ability to use software such as, but not limited to; MS-Excel, MS-Words, MS-PowerPoint, internet and other related technology hardware and software.

- **Education/Experience:** High school degree or equivalent, two years or more of college preferred; Emergency Medical Technician-Paramedic certification or Licensed Paramedic by the TX-DSHS; minimum two years full-time experience with the Galveston County ESD2 - EMS minimum 4 years related supervisory experience; certified in Basic Trauma Life Support (BTLS) or Pre-Hospital Trauma Life Support (PHTLS) and Advanced Cardiac Life Support (ACLS), Basic Life Support (BLS) Pediatric Education for Pre-hospital Professional (PEPP), Instructor Certification preferred. Advanced training/education in emergency medicine, rescue practices, hazardous materials or related fields preferred.
- **Preferred Qualifications:** EMS Instructor Certification , Associate Degree or 60 college credit hours on the job experience will be highly considered. Incident Command 100, 200, 300, 400, 700 and 800. Highly effective communicator with ability to motivate personal and set expectations

#### **Working Conditions**

Works inside and outside in all kinds of weather; exposed to persons with unknown illnesses, distressed observers, uncontrolled accident and crime scenes, and the hazards of city traffic, while operating an ambulance under both routine and emergency conditions; works 24-hour shifts. Often required to wear and operate multiple layers of PPE for job duties. Frequently exposed to temperature swings and mechanical, electrical, explosive, radiation fume, dust, chemical and toxic waste hazards. Work Hours: 48-hour work week, additional hours may be required.



# Exhibit G

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**DISTRICT MANAGER  
MONTHLY REPORT AND EXECUTIVE SUMMARY  
MARCH 16<sup>TH</sup>, 2022**

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Update – FEMA grant for 4485 DR-TX – Partial Approval for  
\$ 9744.14 supplies and future cost – Denied \$38,507.32 labor cost an  
appeal will be filed

**VFD's Call for Service – 19**

Crystal Beach -6 High Island- 11 Port Bolivar-2

Gilchrist- 4 (High Island responded)

**PBVFD**

A third test conducted on Friday Feb.18<sup>th</sup> by All Points Environmental  
of Beaumont. The third mold test conducted was comparable to the first  
test with mold being found on the tape test however air samples are  
within acceptable limits. I have discussed with the VFD leadership of  
options moving forward.

**CBVFD**

Mini pumper out of service with an electrical /programming issue. The  
apparatus was picked up on 3/15 in Silsbee and returned to Affordable  
Automotive in Beaumont where the DEF system was deleted to ensure factory  
program setting for wheel sensors and SECI locks.

**HIVFD**

Requested employee posters / ESD furnished via ADP services

**EMS calls for service**

*Feb. 22 -45 / Feb. 21- 56*

*High Island-7*

*Gilchrist –5*

*Crystal Beach –23*

*Port Bolivar- 10*

**EMS Billing Collection**

Collected - \$ 18,353.63

Billing Fee-\$3,060.38 Recovery 28.39%

YTD-\$456,731.00 (Gross)

\$141,781.32 Collected

(Oct.1 to Feb. 28th)

**Payroll**

Wages - \$110,590.09

Benefits \$14,763.00

**Personal**

3 – Full Time Openings  
Paramedic (1) – Mon/Tuesday  
EMT (1) Friday/Saturday

Paramedic Seth Davis is returning to  
full-time on 4/8/22 -Friday/Sat

1 – New Hire P/T EMT-A and  
Paramedic Student  
Joey Maher

**Fleet Repairs**

YTD -\$7,972.76

Monthly \$0.00

SQ-25-O/S

SQ-21-I/S

M20-Reserve

M21-I/S

M22-I/S

M23- I/S

M24- Reserve

	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Totals
Gross Charges	\$111,601.00	\$85,389.00	\$99,599.00	\$90,598.00	\$69,546.00	\$456,731.00
Cash Collections	(\$30,333.93)	(\$39,037.31)	(\$20,114.86)	(\$25,722.05)	(\$28,573.17)	(\$141,781.32)
Gross Charge/Tip	\$2,105.68	\$2,307.81	\$2,489.98	\$2,284.90	\$2,243.42	\$2,272.29
Cash/Tip (CPT)	\$572.34	\$1,056.08	\$502.87	\$843.05	\$857.20	\$709.38
Payer Mix						
Medicare	32.1%	37.8%	55.0%	45.0%	28.0%	39.8%
Medicaid	13.2%	10.8%	17.5%	12.5%	0.0%	11.4%
Insurance	20.8%	18.9%	5.0%	15.0%	0.0%	12.9%
Private Pay	32.1%	24.3%	20.0%	25.0%	19.4%	24.9%
Level of Service						
ALS - Advanced Life Support A0427	69.81%	82.18%	77.50%	87.50%	74.10%	70.15%
ALS-2 Emergency A0433	13.21%	8.11%	7.50%	0.00%	3.23%	6.97%
BLS - Basic Life Support A0429	10.88%	29.73%	15.00%	32.50%	22.58%	22.89%
Level of Service Volume						
Total	53	37	40	40	31	201
ALS - Advanced Life Support A0427	37	23	31	27	23	141
ALS-2 Emergency A0433	7	3	3	0	1	14
BLS - Basic Life Support A0429	9	11	6	13	7	46
Ground Mileage A0425	808	518	552	660	487	3,002





U.S. Department of Homeland Security  
FEMA Region VI-Public Assistance  
Branch  
800 North Loop 288  
Denton, TX 76209

# FEMA

Region VI – Recovery

February 28, 2022

W. Nim Kidd, MPA, CEM  
Chief, Texas Division of Emergency Management Vice Chancellor - The Texas A&M University  
System 1033 La Posada Drive  
Austin, TX 78752

Doug Saunders  
District Manager  
Galveston County Emergency Services District 2  
PO Box 1575, 930 Noble Carl Drive  
Crystal Beach, Texas 77650

Re: FEMA Public Assistance Eligibility Determination – Galveston County Emergency Services  
District 2, PA ID 167-U03FQ-00, FEMA-4485-DR-TX, Grants Manager Project (GMP)  
548639

Dear Chief Kidd and Mr. Saunders:

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) has determined that the project is ineligible for Public Assistance (PA) funding. Please see the enclosed Determination Memorandum for detailed information.

Under the Robert T. Stafford Disaster Relief and Emergency Assistance Act and applicable regulations, the Galveston County Emergency Services District 2 (Applicant) is entitled to appeal this eligibility determination.<sup>1</sup> The Applicant may appeal this determination to the FEMA Region VI Regional Administrator pursuant to Title 44 of the Code of Federal Regulations § 206.206. The appeal may be submitted electronically via the FEMA Grants Portal/Grants Manager System (GM).<sup>2</sup> It must: (1) contain documented justification supporting the Applicant's position, (2) specify the monetary figure in dispute, and (3) cite the provisions in federal law, regulation, or policy with which the Applicant believes the initial action was inconsistent.

The Applicant must submit the appeal to the Texas Department of Emergency Management (Recipient) within 60 days of the Applicant's receipt of this letter. The Recipient's transmittal of that appeal, with recommendation, is required to be submitted to my office within 60 days of receipt of the Applicant's appeal.

---

<sup>1</sup> See Robert T. Stafford Disaster Relief and Emergency Assistance Act § 423, 42 U.S.C. § 5189a (2018), Title 44 of the Code of Federal Regulations (44 C.F.R.) § 206.206 (2021) and FEMA Public Assistance Appeals and Arbitration Policy FP XXX-XXX-XX (Date) for a full description of appeal rights and requirements.

<sup>2</sup> For further guidance on submitting an appeal through GM, please see [XX].

Chief Kidd and Mr. Saunders,  
Page 2

If an appeal is submitted electronically in GM, the Applicant should select all relevant supporting documentation associated with this Project, Damage Inventory or Applicant Profile and upload any additional supporting documentation not already in GM. If the Applicant does not submit its appeal electronically, it must submit all relevant supporting information with its first appeal. For reference, a current index of documents relevant to this determination is enclosed.

If the Applicant elects not to submit an appeal within 60 days of the issuance of this determination, this decision is the final agency determination on the matter, and the Applicant will no longer be able to appeal or arbitrate the matter. If you have questions, please contact Donald Simko, Public Assistance Branch Chief Recovery Division, at (940) 591-2712.

Sincerely,

**DONALD J  
SIMKO**

Digitally signed by  
DONALD J SIMKO  
Date: 2022.03.01 14:17:42  
-06'00'

Donald Simko  
Public Assistance Branch Chief, Recovery Division  
Federal Emergency Management Agency  
FEMA Region VI

Enclosures:  
FEMA PA Eligibility Determination Memorandum  
Index of Documents

# Exhibit H

2:09 PM

03/15/22

Accrual Basis

**Galveston County Emergency Services No. 2**  
**Balance Sheet**  
**As of February 28, 2022**

	<u>Feb 28, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
6682 - TexStar Capital	104,368.71
6682 - TexStar Emergency	1,020,935.91
6682 - TexStar Savings Account	208,460.14
6680 - Checking Texas First	924,254.68
6681 - Savings - Texas First Bank	2,488.14
6683 - Texas First - Billing Rev. Acc.	286,131.55
<b>Total Checking/Savings</b>	<u>2,546,639.13</u>
<b>Other Current Assets</b>	
1110 - Property Taxes Receivable	34,113.00
1111 - Deferred Portion of Taxes Rec.	-34,113.00
1120 - Sales Tax Receivable	181,640.36
1125 - Other Assets	2,243.62
12100 - Inventory Asset	260.00
<b>Total Other Current Assets</b>	<u>184,143.98</u>
<b>Total Current Assets</b>	<u>2,730,783.11</u>
<b>Fixed Assets</b>	
1150 - Depreciable Assets	642,836.10
5031 - Zodiac	14,360.00
<b>Total Fixed Assets</b>	<u>657,196.10</u>
<b>TOTAL ASSETS</b>	<u><u>3,387,979.21</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
1700 - Accrued Expenses	221,089.04
24000 - Payroll Liabilities	2,249.98
<b>Total Other Current Liabilities</b>	<u>223,339.02</u>
<b>Total Current Liabilities</b>	<u>223,339.02</u>
<b>Total Liabilities</b>	<u>223,339.02</u>
<b>Equity</b>	
Net Investment -Capital Assets	155,335.00
30000 - Opening Balance Equity	1,137,481.93
32000 - Retained Earnings	1,277,012.41
Net Income	594,810.85
<b>Total Equity</b>	<u>3,164,640.19</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>3,387,979.21</u></u>



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Accrual Basis

**Galveston County Emergency Services No. 2**  
**Profit & Loss Budget vs. Actual**  
 October 1, 2021 through February 28, 2022

	Oct '21 - Feb 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
1000 • Property Tax Collections	1,101,493.75	1,220,760.00	-119,266.25	90.2%
1002 • Sales Tax Revenue	609,443.01	1,200,000.00	-594,556.99	50.5%
1004 • Emergency Service Billing	167,673.14	200,000.00	-32,326.86	83.8%
1010 • Other Revenue	0.00			
1020 • Interest Income - Bank	61.07			
<b>Total Income</b>	<b>1,874,670.97</b>	<b>2,620,760.00</b>	<b>-746,089.03</b>	<b>71.5%</b>
<b>Gross Profit</b>	<b>1,874,670.97</b>	<b>2,620,760.00</b>	<b>-746,089.03</b>	<b>71.5%</b>
<b>Expense</b>				
2000 • Auditing	0.00	12,000.00	-12,000.00	0.0%
2010 • Accountant Fees	4,806.25	15,000.00	-10,093.75	32.7%
2110 • Website Support/ Other Software	426.91	2,160.00	-1,723.09	19.9%
2200 • Legal Fees	6,900.00	27,000.00	-20,100.00	25.6%
2210 • Professional Fees Other	73.34	600.00	-526.66	12.2%
2300 • Office Expenses	0.00	2,000.00	-2,000.00	0.0%
2320 • Office Equipment	1,328.79	2,000.00	-671.21	66.3%
2420 • Insurance-Liability	7,328.46	8,000.00	-1,328.46	122.1%
2440 • Insurance - Workers Comp	128.00	6,500.00	-6,372.00	2.3%
2450 • Bond	400.00	400.00	0.00	100.0%
2500 • Travel Expense	0.00	3,000.00	-3,000.00	0.0%
2510 • Mileage reimbursement/tolls	2,000.00	12,000.00	-10,000.00	16.7%
2610 • Payroll Taxes	5,744.30	14,000.00	-8,255.70	41.0%
2630 • Salary	68,958.80	170,000.00	-101,041.20	40.6%
2650 • Employee Medical/Benefits	0.00	8,200.00	-8,200.00	0.0%
2700 • Dues and Subscriptions	1,113.80	1,900.00	-786.20	58.6%
2710 • Conferences	2,534.74	3,500.00	-965.26	72.4%
2820 • Telephone & Comm	200.00	1,200.00	-1,000.00	16.7%
2920 • Tax Collection Expenses	3,884.39	4,000.00	-105.61	97.4%
2930 • County Appraisal Fees (CAD)	5,087.28	9,000.00	-3,932.74	56.3%
3010 • Crystal Beach VFD	17,082.22	51,650.00	-34,567.78	33.1%
3020 • High Island VFD	15,820.49	47,600.00	-31,779.51	32.8%
3030 • Port Bolivar VFD	15,372.65	71,550.00	-56,177.35	21.5%
3040 • EMS				
42110 • Support & Software	7,872.12	6,000.00	1,872.12	131.2%
42210 • Professional Fees - Other	1,160.00	5,000.00	-3,840.00	23.2%
42250 • Medical Director Fees	7,500.00	18,000.00	-10,500.00	41.7%
42310 • Office Supplies	3,184.84	7,000.00	-3,815.16	45.6%
42320 • Office Equipment	5,024.29	5,000.00	24.29	100.5%
42330 • Medical Supplies	12,078.79	54,000.00	-41,921.21	22.4%
42340 • Cleaning Supplies	473.49	5,000.00	-4,526.51	9.5%
42430 • Insurance - Auto/Boat	28,565.60	34,000.00	-5,434.40	84.0%
42440 • Insurance Workers Comp	42,473.00	45,000.00	-2,527.00	94.4%
42500 • Travel	0.00	2,500.00	-2,500.00	0.0%
42510 • Mileage reimbursement/Tolls	0.00	1,000.00	-1,000.00	0.0%
42610 • Payroll Tax Expenses	60,599.42	180,000.00	-99,400.58	37.9%
42630 • Salary & Hourly Employees	565,682.47	1,400,000.00	-834,317.53	40.4%
42640 • Payroll Services	2,674.73	9,000.00	-6,325.27	29.7%
42650 • Employee Medical/Benefits	72,818.21	172,000.00	-99,181.79	42.3%
42720 • License & Permits	36.00	3,000.00	-2,964.00	1.2%
42730 • Public Relations	0.00	1,000.00	-1,000.00	0.0%
42740 • Good of the Department	93.14	2,000.00	-1,906.86	4.7%
42820 • Telephone & Communication	3,799.25	10,000.00	-6,200.75	38.0%
44000 • Firefighting/EMS Equipment	954.34	21,000.00	-20,045.66	4.5%
44050 • Equipment Maintenance	4,521.70	25,000.00	-20,478.30	18.1%
44100 • Equipment Repair	3,566.97	10,000.00	-6,433.03	35.7%
44200 • Fuel	8,939.78	15,000.00	-6,060.22	59.6%
44210 • Oxygen	1,082.80	3,000.00	-1,917.20	36.1%
44300 • Radio Usage	1,980.00	3,000.00	-1,020.00	66.0%
44500 • Training	4,808.16	15,000.00	-10,091.84	32.7%
44600 • Medical Exams	0.00	750.00	-750.00	0.0%
44610 • Background Checks	0.00	1,000.00	-1,000.00	0.0%
44620 • Recruiting	0.00	500.00	-500.00	0.0%
44800 • Uniforms	4,689.00	12,500.00	-7,811.00	37.5%
44800 • Vehicle Maint. & Repair	11,176.49	40,000.00	-28,823.51	27.9%
45080 • Ambulances	0.00	0.00	0.00	0.0%
<b>Total 3040 • EMS</b>	<b>855,852.39</b>	<b>2,088,250.00</b>	<b>-1,230,397.61</b>	<b>41.0%</b>
5010 • Rescue/Medical	163,160.00	0.00	163,160.00	100.0%
5020 • Fire Fighting (PPE)	100,000.00			
5060 • Ambulance Principal	1,761.00			
<b>Total Expense</b>	<b>1,279,860.12</b>	<b>2,556,500.00</b>	<b>-1,276,639.88</b>	<b>50.1%</b>
<b>Net Income</b>	<b>694,810.85</b>	<b>64,260.00</b>	<b>630,550.85</b>	<b>926.6%</b>

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
February 16 through March 31, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		02/18/2022			6680 · Checking Tex...		-5.95
					42640 · Payroll Services	-5.95	5.95
TOTAL						-5.95	5.95
Check		02/23/2022			6680 · Checking Tex...		-401,776.00
					5020 · Fire Fighting (P...	-401,776.00	401,776.00
TOTAL						-401,776.00	401,776.00
Check		02/25/2022			6680 · Checking Tex...		-222.57
					42640 · Payroll Services	-222.57	222.57
TOTAL						-222.57	222.57
Check		02/28/2022			6680 · Checking Tex...		-1,650.14
					42650 · Employee Me...	-1,650.14	1,650.14
TOTAL						-1,650.14	1,650.14
Check		02/28/2022			6680 · Checking Tex...		-14,818.02
					42650 · Employee Me...	-14,818.02	14,818.02
TOTAL						-14,818.02	14,818.02
Check	2960	02/16/2022	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2981	02/16/2022	Galveston County Ta...		6680 · Checking Tex...		-3,300.99
					2920 · Tax Collection ...	-3,300.99	3,300.99
TOTAL						-3,300.99	3,300.99
Check	2982	02/16/2022	GCM, The Big Store		6680 · Checking Tex...		-198.42
					42310 · Office Supplies	-198.42	198.42
TOTAL						-198.42	198.42
Check	2983	02/16/2022	Visa		6680 · Checking Tex...		-480.13
					42310 · Office Supplies	-265.95	265.95
					44900 · Vehicle Maint....	-173.99	173.99
					42320 · Office Equipm...	-40.19	40.19
TOTAL						-480.13	480.13
Check	2984	02/16/2022	Port Bolivar VFD		6680 · Checking Tex...		-4,811.40
					3030 · Port Bolivar VFD	-4,811.40	4,811.40
TOTAL						-4,811.40	4,811.40
Check	2985	02/16/2022	High Island VFD		6680 · Checking Tex...		-3,614.03
					3020 · High Island VFD	-3,614.03	3,614.03
TOTAL						-3,614.03	3,614.03
Check	2986	02/16/2022	Crystal Beach VFD		6680 · Checking Tex...		-4,625.21

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
February 16 through March 31, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					3010 · Crystal Beach ...	-4,625.21	4,625.21
TOTAL						-4,625.21	4,625.21
Check	2987	02/16/2022	Texas Mutual Insura...		6680 · Checking Tex...		-42,801.00
					2440 · Insurance - Wo...	-128.00	128.00
					42440 · Insurance Wo...	-42,473.00	42,473.00
TOTAL						-42,601.00	42,601.00
Check	2988	02/16/2022	VFIS		6680 · Checking Tex...		-37,515.00
					2420 · Insurance-Liabl...	-5,837.00	5,837.00
					42430 · Insurance - A...	-31,678.00	31,678.00
TOTAL						-37,515.00	37,515.00
Check	2989	02/16/2022	Galveston Central A...		6680 · Checking Tex...		-2,533.99
					2930 · County Apprais...	-2,533.99	2,533.99
TOTAL						-2,533.99	2,533.99
Check	2970	02/16/2022	Sllebee Ford		6680 · Checking Tex...		-464.95
					44800 · Vehicle Maint...	-464.95	464.95
TOTAL						-464.95	464.95
Check	2971	02/16/2022	ESO - Firehouse Soft...		6680 · Checking Tex...		-767.35
					42110 · Support & Sof...	-767.35	767.35
TOTAL						-767.35	767.35
Check	2972	02/16/2022	GC Emergency Com...		6680 · Checking Tex...		-1,980.00
					44300 · Radio Usage	-1,980.00	1,980.00
TOTAL						-1,980.00	1,980.00
Check	2973	02/16/2022	Galveston County A...		6680 · Checking Tex...		-1,230.43
					44200 · Fuel	-1,230.43	1,230.43
TOTAL						-1,230.43	1,230.43
Check	2974	02/16/2022	Starcycle		6680 · Checking Tex...		-211.08
					42330 · Medical Suppl...	-211.08	211.08
TOTAL						-211.08	211.08
Check	2975	02/16/2022	The Standard		6680 · Checking Tex...		-201.35
					42650 · Employee Me...	-201.35	201.35
TOTAL						-201.35	201.35
Check	2976	02/16/2022	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2977	02/16/2022	Verizon		6680 · Checking Tex...		-410.48
					42820 · Telephone & ...	-410.48	410.48

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
February 16 through March 31, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL						-410.46	410.46
Check	2978	02/16/2022	Classic Ford		6680 · Checking Tex...		-263.00
					44900 · Vehicle Maint...	-263.00	263.00
TOTAL						-263.00	263.00
Check	2979	02/16/2022	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2980	02/16/2022	On Site Decals, LLC		6680 · Checking Tex...		-815.00
					44050 · Equipment M...	-815.00	815.00
TOTAL						-815.00	815.00
Check	2981	02/16/2022	David Sticker		6680 · Checking Tex...		-718.75
					2010 · Accountant Fees	-718.75	718.75
TOTAL						-718.75	718.75
Check	2982	02/16/2022	Gulf Coast Automotive		6680 · Checking Tex...		-437.94
					44800 · Vehicle Maint....	-437.94	437.94
TOTAL						-437.94	437.94
Check	2983	02/16/2022	Hatfield Garage		6680 · Checking Tex...		-1,721.27
					44900 · Vehicle Maint....	-1,721.27	1,721.27
TOTAL						-1,721.27	1,721.27
Check	2984	02/16/2022	Visa		6680 · Checking Tex...		-2,580.79
					2210 · Professional F...	-73.34	73.34
					2110 · Website Suppo...	-58.23	58.23
					42310 · Office Supplies	-248.05	248.05
					42320 · Office Equipm...	-528.56	528.56
					42110 · Support & Sof...	-10.81	10.81
					42340 · Cleaning Sup...	-43.48	43.48
					2710 · Conferences	-870.00	870.00
					44000 · Firefighting/E...	-954.34	954.34
TOTAL						-2,580.79	2,580.79
Check	2986	02/16/2022	Cop Stop		6680 · Checking Tex...		-136.00
					44800 · Uniforms	-136.00	136.00
TOTAL						-136.00	136.00
Check	2987	02/16/2022	Baptist Health TrainL...		6680 · Checking Tex...		-10.00
					44500 · Training	-10.00	10.00
TOTAL						-10.00	10.00
Check	2988	02/16/2022	Coastal Welding		6680 · Checking Tex...		-284.60
					44210 · Oxygen	-284.60	284.60
TOTAL						-284.60	284.60
Check	2989	02/16/2022	Municipal Emergenc...		6680 · Checking Tex...		-78.37

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
**February 16 through March 31, 2022**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					3010 · Crystal Beach ...	-78.37	78.37
TOTAL						-78.37	78.37
Check	2990	02/16/2022	Bound Tree		6680 · Checking Tex...		-1,993.98
					42330 · Medical Suppl...	-1,993.98	1,993.98
TOTAL						-1,993.98	1,993.98
Check	2992	03/16/2022	David Sticker		6680 · Checking Tex...		-843.75
					2010 · Accountant Fees	-843.75	843.75
TOTAL						-843.75	843.75
Check	2992	03/16/2022	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	2993	03/16/2022	Verizon Connect		6680 · Checking Tex...		-97.14
					42820 · Telephone & ...	-97.14	97.14
TOTAL						-97.14	97.14
Check	2995	03/16/2022	GCM, The Big Store		6680 · Checking Tex...		-253.82
					42340 · Cleaning Sup...	-17.74	17.74
					42310 · Office Supplies	-236.08	236.08
TOTAL						-253.82	253.82
Check	2996	03/16/2022	The Standard		6680 · Checking Tex...		-191.40
					42650 · Employee Me...	-191.40	191.40
TOTAL						-191.40	191.40
Check	2997	03/16/2022	Stericycle		6680 · Checking Tex...		-553.98
					42330 · Medical Suppl...	-553.98	553.98
TOTAL						-553.98	553.98
Check	2998	03/16/2022	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	2999	03/16/2022	Crystal Beach VFD		6680 · Checking Tex...		-2,273.48
					3010 · Crystal Beach ...	-2,273.48	2,273.48
TOTAL						-2,273.48	2,273.48
Check	3000	03/16/2022	Verizon		6680 · Checking Tex...		-410.49
					42820 · Telephone & ...	-410.49	410.49
TOTAL						-410.49	410.49
Check	3001	03/16/2022	High Island VFD		6680 · Checking Tex...		0.00
TOTAL						0.00	0.00

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**Galveston County Emergency Services No. 2**  
**Check Detail**  
**February 16 through March 31, 2022**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	3001	03/16/2022	High Island VFD		6680 · Checking Tex...		-1,075.53
					3020 · High Island VFD	-1,075.53	1,075.53
TOTAL						-1,075.53	1,075.53
Check	3002	03/16/2022	Visa		6680 · Checking Tex...		-20.48
					2710 · Conferences	-20.48	20.48
TOTAL						-20.48	20.48
Check	3003	03/16/2022	Visa		6680 · Checking Tex...		-1,097.94
					2110 · Website Suppo...	-354.08	354.08
					42310 · Office Supplies	-272.26	272.26
					42320 · Office Equipm...	-400.41	400.41
					42820 · Telephone & ...	-71.19	71.19
TOTAL						-1,097.94	1,097.94
Check	3004	03/16/2022	Coastal Welding		6680 · Checking Tex...		-95.60
					44210 · Oxygen	-95.60	95.60
TOTAL						-95.60	95.60
Check	3005	03/16/2022	Galveston County A...		6680 · Checking Tex...		-2,620.07
					44200 · Fuel	-2,620.07	2,620.07
TOTAL						-2,620.07	2,620.07
Check	3006	03/16/2022	Municipal Emergenc...		6680 · Checking Tex...		-294.00
					3010 · Crystal Beach ...	-294.00	294.00
TOTAL						-294.00	294.00
Check	3007	03/16/2022	Joshua C. Heinz		6680 · Checking Tex...		-150.00
					2200 · Legal Fees	-150.00	150.00
TOTAL						-150.00	150.00
Check	3008	03/16/2022	Port Bolivar VFD		6680 · Checking Tex...		-1,899.76
					3030 · Port Bolivar VFD	-1,899.76	1,899.76
TOTAL						-1,899.76	1,899.76
Check	3009	03/16/2022	Bound Tree		6680 · Checking Tex...		-1,258.03
					42330 · Medical Suppl...	-1,258.03	1,258.03
TOTAL						-1,258.03	1,258.03

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**Galveston County Emergency Services No. 2**  
**Reconciliation Detail**  
**6680 - Checking Texas First, Period Ending 02/28/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						973,839.52
Cleared Transactions						
Checks and Payments - 44 items						
Check	01/19/2022	2943	NAEMT	X	-285.00	-285.00
Check	01/19/2022	2935	The Standard	X	-221.25	-506.25
Check	02/03/2022			X	-44,673.95	-45,180.20
Check	02/03/2022			X	-16,540.28	-61,720.48
Check	02/03/2022			X	-874.32	-62,594.80
Check	02/04/2022			X	-350.00	-62,944.80
Check	02/07/2022			X	-3,680.78	-66,625.58
Check	02/07/2022			X	-1,489.46	-68,115.04
Check	02/11/2022			X	-228.87	-68,343.91
General Journal	02/14/2022	482		X	-41,493.83	-109,837.74
General Journal	02/14/2022	482		X	-14,266.81	-124,104.55
Check	02/14/2022	2985	ESO - Firehouse So...	X	-8,010.00	-130,114.55
Check	02/16/2022	2987	Texas Mutual Insura...	X	-42,601.00	-172,715.55
Check	02/16/2022	2968	VFIS	X	-37,515.00	-210,230.55
Check	02/16/2022	2986	Crystal Beach VFD	X	-4,625.21	-214,855.76
Check	02/16/2022	2985	High Island VFD	X	-3,614.03	-218,469.79
Check	02/16/2022	2961	Galveston County T...	X	-3,300.99	-221,770.78
Check	02/16/2022	2984	Visa	X	-2,580.79	-224,351.57
Check	02/16/2022	2969	Galveston Central A...	X	-2,533.99	-226,885.56
Check	02/16/2022	2990	Bound Tree	X	-1,993.98	-228,879.54
Check	02/16/2022	2972	GC Emergency Co...	X	-1,980.00	-230,859.54
Check	02/16/2022	2983	Hatfield Garage	X	-1,721.27	-232,580.81
Check	02/16/2022	2979	Kent Alan Harkey M...	X	-1,500.00	-234,080.81
Check	02/16/2022	2973	Galveston County A...	X	-1,230.43	-235,311.24
Check	02/16/2022	2980	Joshua C. Heinz	X	-1,000.00	-236,311.24
Check	02/16/2022	2980	On Site Decals, LLC	X	-815.00	-237,126.24
Check	02/16/2022	2971	ESO - Firehouse So...	X	-767.35	-237,893.59
Check	02/16/2022	2981	David Sticker	X	-718.75	-238,612.34
Check	02/16/2022	2963	Visa	X	-480.13	-239,092.47
Check	02/16/2022	2970	Silsbee Ford	X	-484.95	-239,577.42
Check	02/16/2022	2982	Gulf Coast Automotive	X	-437.94	-239,995.36
Check	02/16/2022	2977	Verizon	X	-410.46	-240,405.82
Check	02/16/2022	2988	Coastal Welding	X	-284.60	-240,690.42
Check	02/16/2022	2978	Classic Ford	X	-263.00	-240,953.42
Check	02/16/2022	2974	Stericycle	X	-211.08	-241,164.50
Check	02/16/2022	2975	The Standard	X	-201.35	-241,365.85
Check	02/16/2022	2986	Cop Stop	X	-136.00	-241,501.85
Check	02/16/2022	2976	Verizon Connect	X	-97.14	-241,598.99
Check	02/16/2022	2989	Municipal Emergenc...	X	-78.37	-241,677.36
Check	02/18/2022			X	-5.95	-241,683.31
Check	02/23/2022			X	-401,776.00	-643,459.31
Check	02/25/2022			X	-222.57	-643,681.88
Check	02/28/2022			X	-14,818.02	-658,499.90
Check	02/28/2022			X	-1,650.14	-660,150.04
Total Checks and Payments					-660,150.04	-660,150.04
Deposits and Credits - 22 Items						
Deposit	02/01/2022			X	32,029.10	32,029.10
Deposit	02/02/2022			X	14,403.27	46,432.37
Deposit	02/04/2022			X	24,281.16	70,713.52
Deposit	02/07/2022			X	23,508.09	94,221.61
Deposit	02/08/2022			X	34,105.60	128,327.21
Deposit	02/08/2022			X	36,510.87	164,838.08
Deposit	02/09/2022			X	46,757.77	211,595.85
Deposit	02/10/2022			X	5,780.28	217,376.13
Deposit	02/11/2022			X	1,494.26	218,870.39
Deposit	02/11/2022			X	135,312.73	354,183.12
Deposit	02/14/2022			X	4,210.31	358,393.43
Deposit	02/15/2022			X	817.66	359,211.09
Deposit	02/16/2022			X	1,792.57	361,003.66
Deposit	02/17/2022			X	10.49	361,014.15
Deposit	02/17/2022			X	2,816.31	363,830.46
Deposit	02/18/2022			X	826.88	364,657.34
Deposit	02/18/2022			X	301,776.00	666,433.34

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03/09/22

**Galveston County Emergency Services No. 2**  
**Reconciliation Detail**  
**6680 - Checking Texas First, Period Ending 02/28/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	02/22/2022			X	760.91	667,194.25
Deposit	02/23/2022			X	1,247.91	668,442.16
Deposit	02/24/2022			X	1,460.77	669,902.93
Deposit	02/25/2022			X	645.16	670,548.09
Deposit	02/28/2022			X	2,206.29	672,754.38
Total Deposits and Credits					672,754.38	672,754.38
Total Cleared Transactions					12,604.34	12,604.34
Cleared Balance					12,604.34	986,443.86
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 6 Items</b>						
Check	01/19/2022	2948	ISTC		-20.00	-20.00
Check	02/16/2022	2964	Port Bolivar VFD		-4,811.40	-4,831.40
Check	02/16/2022	2962	GCM, The Big Store		-198.42	-5,029.82
Check	02/16/2022	2987	Baptist Health Traini...		-10.00	-5,039.82
General Journal	02/28/2022	483			-42,569.04	-47,608.86
General Journal	02/28/2022	483			-14,580.32	-62,189.18
Total Checks and Payments					-62,189.18	-62,189.18
Total Uncleared Transactions					-62,189.18	-62,189.18
Register Balance as of 02/28/2022					-49,584.84	924,254.68 ✓
Ending Balance					-49,584.84	924,254.68



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03/09/22

**Galveston County Emergency Services No. 2**  
**Reconciliation Summary**  
**6680 - Checking Texas First, Period Ending 02/28/2022**

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	<u>Feb 28, 22</u>
Beginning Balance	973,839.52
Cleared Transactions	
Checks and Payments - 44 Items	-660,150.04
Deposits and Credits - 22 Items	672,754.38
Total Cleared Transactions	<u>12,604.34</u>
Cleared Balance	<u>986,443.86</u>
Uncleared Transactions	
Checks and Payments - 6 Items	-62,189.18
Total Uncleared Transactions	<u>-62,189.18</u>
Register Balance as of 02/28/2022	<u>924,254.68</u>
Ending Balance	<u>924,254.68</u>

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03/15/22

Accrual Basis

## Galveston County Emergency Services No. 2

## Trial Balance

As of February 28, 2022

	Feb 28, 22	
	Debit	Credit
6682 - TexStar Capital	104,368.71	
6682 - TexStar Emergency	1,020,935.91	
6682 - TexStar Savings Account	208,460.14	
6680 - Checking Texas First	924,254.68	
6681 - Savings - Texas First Bank	2,488.14	
6683 - Texas First - Billing Rev. Acc.	286,131.55	
1100 - Grant Receivable	0.00	
1110 - Property Taxes Receivable	34,113.00	
1111 - Deferred Portion of Taxes Rec.		34,113.00
1120 - Sales Tax Receivable	181,840.38	
1125 - Other Assets	2,243.62	
12100 - Inventory Asset	260.00	
1150 - Depreciable Assets	642,836.10	
5031 - Zodiac	14,360.00	
20000 - Accounts Payable	0.00	
Loan Payable - Texas Advantage	0.00	
1700 - Accrued Expenses		221,089.04
2111 - Direct Deposit Liabilities	0.00	
24000 - Payroll Liabilities		2,249.98
Net Investment -Capital Assets		155,335.00
30000 - Opening Balance Equity		1,137,481.93
32000 - Retained Earnings		1,277,012.41
1000 - Property Tax Collections		1,101,493.75
1002 - Sales Tax Revenue		605,443.01
1004 - Emergency Service Billing		167,673.14
1010 - Other Revenue	0.00	
1020 - Interest Income - Bank		61.07
2010 - Accountant Fees	4,906.25	
2110 - Website Support/ Other Software	426.91	
2200 - Legal Fees	6,900.00	
2210 - Professional Fees Other	73.34	
2320 - Office Equipment	1,326.79	
2420 - Insurance-Liability	7,326.46	
2440 - Insurance - Workers Comp	128.00	
2450 - Bond	400.00	
2510 - Mileage reimbursement/tolls	2,000.00	
2610 - Payroll Taxes	5,744.30	
2630 - Salary	68,958.80	
2700 - Dues and Subscriptions	1,113.80	
2710 - Conferences	2,534.74	
2820 - Telephone & Comm	200.00	
2920 - Tax Collection Expenses	3,894.39	
2930 - County Appraisal Fees (CAD)	5,067.26	
3010 - Crystal Beach VFD	17,082.22	
3020 - High Island VFD	15,620.49	
3030 - Port Bolivar VFD	15,372.65	
3040 - EMS:42110 - Support & Software	7,872.12	
3040 - EMS:42210 - Professional Fees - Other	1,160.00	
3040 - EMS:42250 - Medical Director Fees	7,500.00	
3040 - EMS:42310 - Office Supplies	3,184.64	
3040 - EMS:42320 - Office Equipment	5,024.29	
3040 - EMS:42330 - Medical Supplies	12,078.79	
3040 - EMS:42340 - Cleaning Supplies	473.49	
3040 - EMS:42430 - Insurance - Auto/Boat	28,565.60	
3040 - EMS:42440 - Insurance Workers Comp	42,473.00	
3040 - EMS:42610 - Payroll Tax Expenses	60,599.42	
3040 - EMS:42630 - Salary & Hourly Employees	565,682.47	
3040 - EMS:42640 - Payroll Services	2,674.73	
3040 - EMS:42650 - Employee Medical/Benefits	72,816.21	
3040 - EMS:42720 - License & Permits	36.00	
3040 - EMS:42740 - Good of the Department	93.14	
3040 - EMS:42820 - Telephone & Communication	3,799.25	
3040 - EMS:44000 - Firefighting/EMS Equipment	954.34	
3040 - EMS:44050 - Equipment Maintenance	4,521.70	

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03/15/22

Accrual Basis

**Galveston County Emergency Services No. 2**  
**Trial Balance**  
**As of February 28, 2022**

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	Feb 28, 22	
	Debit	Credit
3040 • EMS:44100 • Equipment Repair	3,566.97	
3040 • EMS:44200 • Fuel	8,939.78	
3040 • EMS:44210 • Oxygen	1,082.80	
3040 • EMS:44300 • Radio Usage	1,980.00	
3040 • EMS:44500 • Training	4,908.16	
3040 • EMS:44800 • Uniforms	4,689.00	
3040 • EMS:44900 • Vehicle Maint. & Repair	11,176.49	
5010 • Rescue/Medical	163,150.00	
5020 • Fire Fighting (PPE)	100,000.00	
5080 • Ambulance Principal	1,781.33	
<b>TOTAL</b>	<b>4,701,952.33</b>	<b>4,701,952.33</b>

# Exhibit I

## **Magnolia Fire Department – Montgomery County ESD 10**

The department has purchased new equipment and reducing their number of support vehicles.

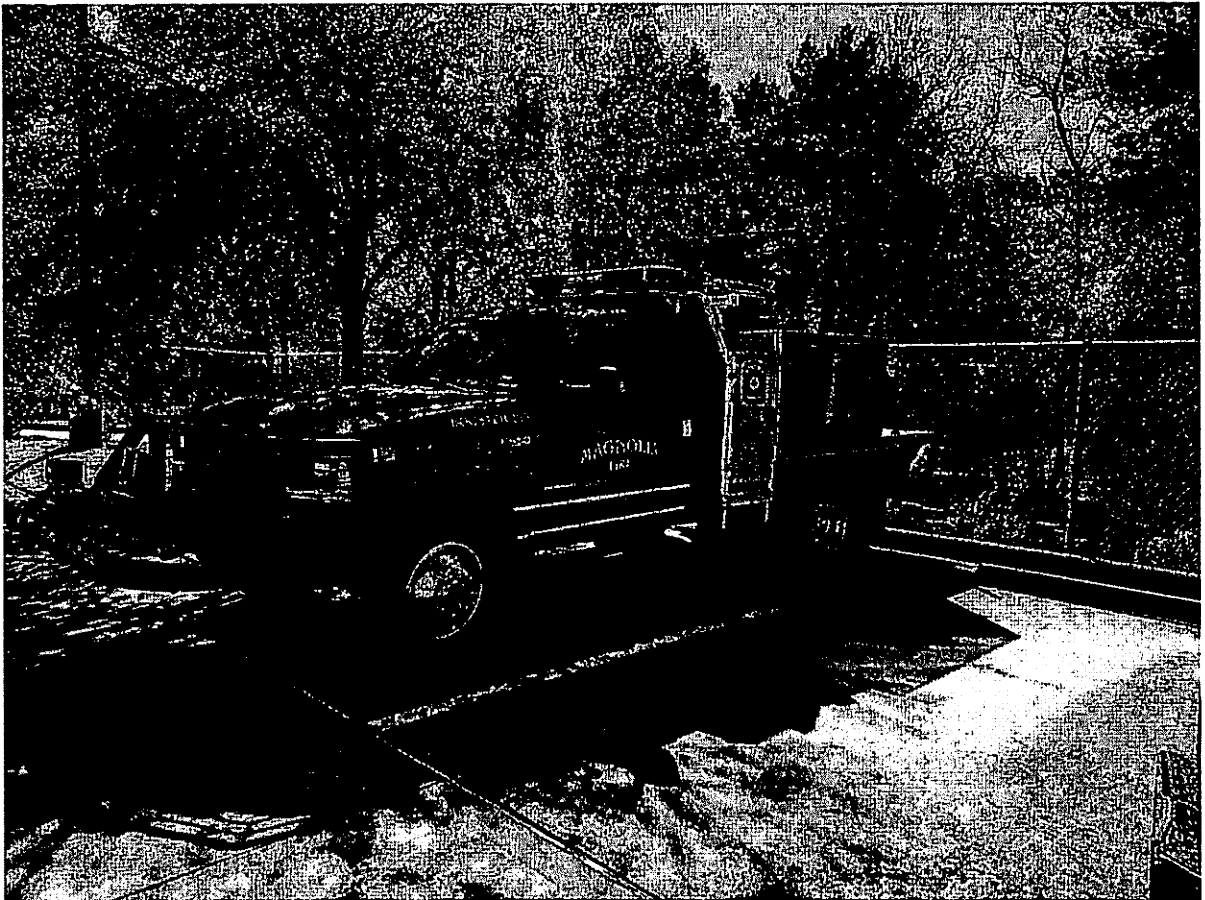
Fire Truck, Booster Truck (Brush), First Responder Vehicle

**\$60,000.00** for all vehicles

**-\$10,000.00** Donation from anonymous donor

**-\$10,000.00** Crystal Beach VFD contribution

**\$40,000.00** total cost for GCESD2



2004 Ford F-350 Mileage – 28,470.5

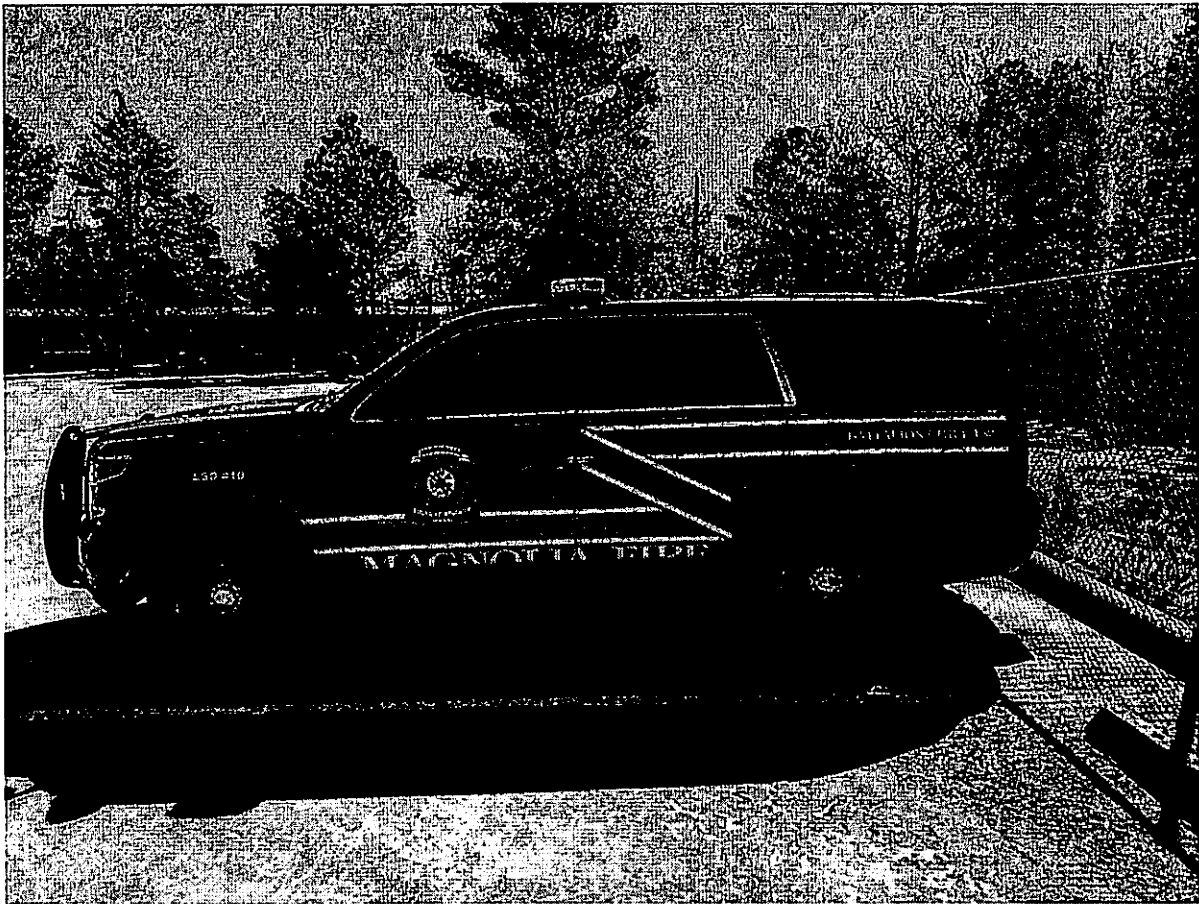
#### Fire Truck Spec's

- **\*\*\*2000 E-One Fire Body\*\*\***
- **E-One Chassis 1000 gallons of water / 1500 GPM Pump**
- **Custom**
- **Length: 34'**
- **Truck Height: 10' 5"**
- **Wheelbase: 209"**
- **GVWR: 45,700**
- **Seating for 8; 5 SCBA seats**
- **Detroit Series 40 Diesel Engine**
- **Allison Automatic Transmission**

Repairs need A/C, New alternator, air leaks, cab tilt lift hydraulic leak. Cost expected not to exceed \$10,000.00

Vehicles will have to have graphics removed and new applied \$5000.00





2015 Chevy Tahoe

25,861 miles



