

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF  
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A regular meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (“District”) was called for at 12:00 p.m. on March 15, 2023, at the Crystal Beach fire station, located at 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted and published according to law.

At approximately 12:00 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
John Lee, Jr.	Vice President
Greg Fountain	Secretary
George Strong	Treasurer
Larry Flanagan	Assistant Treasurer

All of said Board members were present, with the exception of Treasurer Strong, thus constituting a quorum. Also present were Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; Joshua Heinz of Benckenstein & Oxford, LLP, attorneys for the District; MaKayla Vidal of Vidal Accounting, PLLC; and, the individuals listed on the attendance log attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, President Newberry directed the Board to Agenda Item No. 3, at which time the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

Being as there was no public comment under Agenda Item No. 4, the Board moved along to Agenda Item No. 5, at which time Secretary Fountain made a motion to approve and authorize the following consent agenda matters, which was seconded by Assistant Treasurer Flanagan and unanimously approved by the Board members present:

- a. Minutes of the February 22, 2023 Regular Meeting;
- b. Payment of District Bills and Accounts (**Exhibit B**)<sup>1</sup>; and,
- c. VFDs' Monthly Expense Reimbursements (**Exhibit C**)<sup>2</sup>.

Next, the Board was directed to Agenda Item No. 6, at which time Mr. Saunders reviewed the Treasurer's Report with the Board, a copy of which is attached hereto as **Exhibit D**<sup>3</sup>. The Board also discussed possibly transferring funds to the District's TexSTAR account but decided to table the matter until the next regular meeting when Treasurer Strong is present.

The Board then moved along to Agenda Item No. 7, at which time Mr. Saunders requested the Board approve the ambulance remount agreement with Frazer, as shown in **Exhibit E** attached hereto. Upon motion by Secretary Fountain and seconded by Assistant Treasurer Flanagan, the present Board members unanimously approved and authorized the ambulance remount with Frazer.

President Newberry then directed the Board's attention to Agenda Item No. 8, at which time Mr. Saunders advised that an employee has requested an extended medical leave for knee surgery, and because said leave may extend beyond the 12-week period covered by FMLA, such requires Board approval. Upon motion by Vice President Lee and seconded by Assistant Treasurer Flanagan, the Board members present unanimously approved the requested extended medical leave.

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<sup>1</sup> Check Nos. 3373-3405, plus the direct deposit and other payroll expenses. It was also noted that Check No. 3300 had been cancelled/stop payment (mailed to wrong address...reissued payment via Check No. 3390).

<sup>2</sup> Port Bolivar VFD - \$1,033.71 (February 2023); High Island VFD - \$2,673.43 (February 2023); and, Crystal Beach VFD - \$2,790.00 (February 2023).

<sup>3</sup> Texas First Bank operating checking account (xx6680) - \$1,082,994.85 as of 2/28/2023 and \$1,129,126.64 as of 3/15/2023; Texas First Bank savings account (xx9804) - \$2,490.81 as of 2/28/2023 and \$2,491.00 as of 3/15/2023; Texas First Bank EMS billing checking account (xx7569) - \$415,226.76 as of 2/28/2023 and \$415,490.44 as of 3/15/2023; TexSTAR investment pool general fund account (xxxxxx1110) - \$213,137.09 as of 2/28/2023 and 3/15/2023; TexSTAR investment pool capital fund account (xxxxxx1890) - \$411,564.64 as of 2/28/2023 and 3/15/2023; and, TexSTAR investment pool emergency fund account (xxxxxx4140) - \$1,043,841.13 as of 2/28/2023 and 3/15/2023.

Thereafter, the Board was directed to Agenda Item No. 9, at which time MaKayla Vidal introduced herself to the Board and reviewed her qualifications for the District accountant position, as set forth in her proposed engagement letter attached hereto as **Exhibit F**, and she answered various questions from the Board members. Mr. Sticker recommended Mrs. Vidal for the District accountant position, which he will soon be relinquishing. The Board will take action on Mrs. Vidal's engagement at the next regular meeting.

The Board then moved along to Agenda Item No. 10, at which time Frank DeMarco reviewed with the Board his monthly EMS Operations Report, a copy of which is attached hereto as **Exhibit G**. The Board also discussed the issue of having dedicated ambulances/medics at private events, the use of the District ATV on the beach, and water rescues. For consideration at the next meeting, Mr. Heinz will prepare a draft Private Ambulance/Medic Request Policy. Further, Mr. DeMarco advised that he will present to the Board the costs associated with advanced water rescue training.

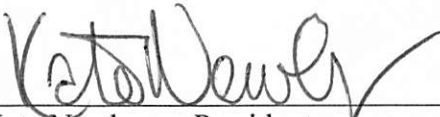
President Newberry then directed the Board's attention to Agenda Item No. 11, at which time Mr. Saunders reviewed with the Board his monthly Manager's Report, a copy of which is attached hereto as **Exhibit H**.

Thereafter, the Board was directed to Agenda Item No. 12, at which time Mr. Sticker reviewed the various District financial reports with the Board, copies of which are attached hereto as **Exhibit I**.

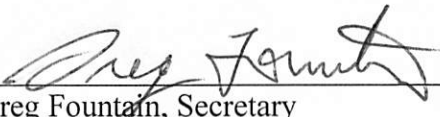
The Board then moved along to Agenda Item No. 13, at which time Mr. Heinz advised on the Entergy right-of-way request for new transmission line (District receiving notice of such because property taxes owed on subject property).

Then, under Agenda Item No. 14, the Board tentatively rescheduled its next regular meeting for Wednesday, April 26, 2023 at 12:00 p.m.

Being as there were no other matters to come before the Board, the regular meeting was adjourned at approximately 1:28 p.m.

  
\_\_\_\_\_  
Kate Newberry, President  
Date: 4-26-2023

ATTEST:

  
\_\_\_\_\_  
Greg Fountain, Secretary  
Date: 4-26-23

# Exhibit A



# Exhibit B

## Galveston County Emergency Services No. 2

03/14/23

## Check Detail

February 22 through March 15, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		02/24/2023			6680 · Checking Tex...		-250.67
					42640 · Payroll Services	-250.67	250.67
TOTAL						-250.67	250.67
Check		02/27/2023			6680 · Checking Tex...		-207.00
					46020 · Port B - Utilities	-207.00	207.00
TOTAL						-207.00	207.00
Check		02/28/2023			6680 · Checking Tex...		-95.00
					66900 · Reconciliation...	-95.00	95.00
TOTAL						-95.00	95.00
Check		02/28/2023			6680 · Checking Tex...		-1,436.41
					42650 · Employee Me...	-1,436.41	1,436.41
TOTAL						-1,436.41	1,436.41
Check		02/28/2023			6680 · Checking Tex...		-1,701.22
					42650 · Employee Me...	-1,701.22	1,701.22
TOTAL						-1,701.22	1,701.22
Check		02/28/2023			6680 · Checking Tex...		-12,029.13
					42650 · Employee Me...	-12,029.13	12,029.13
TOTAL						-12,029.13	12,029.13
Check	3373	03/08/2023	Joshua C. Heinz		6680 · Checking Tex...		-1,000.00
					2200 · Legal Fees	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	3374	03/15/2023	Visa		6680 · Checking Tex...		-1,002.57
					42310 · Office Supplies	-434.33	434.33
					42820 · Telephone & ...	-266.10	266.10
					2110 · Website Suppo...	-259.67	259.67
					42740 · Good of the D...	-42.47	42.47
TOTAL						-1,002.57	1,002.57
Check	3375	03/15/2023	Crystal Beach VFD		6680 · Checking Tex...		-2,790.00
					3010 · Crystal Beach ...	-2,790.00	2,790.00
TOTAL						-2,790.00	2,790.00
Check	3376	03/15/2023	Port Bolivar VFD		6680 · Checking Tex...		-1,033.71
					3030 · Port Bolivar VFD	-1,033.71	1,033.71
TOTAL						-1,033.71	1,033.71
Check	3377	03/15/2023	High Island VFD		6680 · Checking Tex...		-2,673.43
					3020 · High Island VFD	-2,673.43	2,673.43
TOTAL						-2,673.43	2,673.43
Check	3378	03/15/2023	Hill Butane Company		6680 · Checking Tex...		-228.95



**Galveston County Emergency Services No. 2**

**Check Detail**

February 22 through March 15, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					2850 · CB Propane	-228.95	228.95
TOTAL						-228.95	228.95
Check	3379	03/15/2023	United Data Technol...		6680 · Checking Tex...		-330.00
					2110 · Website Suppo...	-330.00	330.00
TOTAL						-330.00	330.00
Check	3380	03/15/2023	Galveston County Ta...		6680 · Checking Tex...		-3,260.25
					2920 · Tax Collection ...	-3,260.25	3,260.25
TOTAL						-3,260.25	3,260.25
Check	3381	03/15/2023	Cyber One Solutions		6680 · Checking Tex...		-257.10
					42820 · Telephone & ...	-257.10	257.10
TOTAL						-257.10	257.10
Check	3382	03/15/2023	FDOT		6680 · Checking Tex...		-3.75
					42720 · License & Per...	-3.75	3.75
TOTAL						-3.75	3.75
Check	3383	03/15/2023	Stericycle		6680 · Checking Tex...		-216.28
					42330 · Medical Suppl...	-216.28	216.28
TOTAL						-216.28	216.28
Check	3384	03/15/2023	The Standard		6680 · Checking Tex...		-298.55
					42650 · Employee Me...	-298.55	298.55
TOTAL						-298.55	298.55
Check	3385	03/15/2023	Baptist Health Traini...		6680 · Checking Tex...		-10.00
					44500 · Training	-10.00	10.00
TOTAL						-10.00	10.00
Check	3386	03/15/2023	West Isle Urgent Care		6680 · Checking Tex...		-180.00
					44600 · Medical Exams	-180.00	180.00
TOTAL						-180.00	180.00
Check	3387	03/15/2023	Xtreme Education		6680 · Checking Tex...		-1,750.00
					44500 · Training	-1,750.00	1,750.00
TOTAL						-1,750.00	1,750.00
Check	3388	03/15/2023	Kent Alan Harkey M...		6680 · Checking Tex...		-1,500.00
					42250 · Medical Direct...	-1,500.00	1,500.00
TOTAL						-1,500.00	1,500.00
Check	3389	03/15/2023	Tractor Supply Credi...		6680 · Checking Tex...		-387.22
					44000 · Firefighting/E...	-387.22	387.22
TOTAL						-387.22	387.22

## Galveston County Emergency Services No. 2 Check Detail

February 22 through March 15, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	3390	03/15/2023	EMSAR		6680 · Checking Tex...		-1,421.29
					44100 · Equipment Re...	-1,421.29	1,421.29
TOTAL						-1,421.29	1,421.29
Check	3391	03/15/2023	Threadbearer		6680 · Checking Tex...		-1,067.21
					44800 · Uniforms	-1,067.21	1,067.21
TOTAL						-1,067.21	1,067.21
Check	3392	03/15/2023	Coastal Welding		6680 · Checking Tex...		-372.60
					44210 · Oxygen	-372.60	372.60
TOTAL						-372.60	372.60
Check	3393	03/15/2023	O'Reilly Automotive, ...		6680 · Checking Tex...		-90.24
					44900 · Vehicle Maint...	-49.46	49.46
					4050 · FD Equipment ...	-40.78	40.78
TOTAL						-90.24	90.24
Check	3394	03/15/2023	Yates Auto & Truck ...		6680 · Checking Tex...		-17,266.52
					44050 · Equipment M...	-17,266.52	17,266.52
TOTAL						-17,266.52	17,266.52
Check	3395	03/15/2023	Southern Tire Mart		6680 · Checking Tex...		-5,712.02
					44900 · Vehicle Maint...	-5,712.02	5,712.02
TOTAL						-5,712.02	5,712.02
Check	3396	03/15/2023	Christopher's Speed...		6680 · Checking Tex...		-281.00
					44900 · Vehicle Maint...	-281.00	281.00
TOTAL						-281.00	281.00
Check	3397	03/15/2023	Teleflex LLC		6680 · Checking Tex...		-1,175.00
					42330 · Medical Suppl...	-1,175.00	1,175.00
TOTAL						-1,175.00	1,175.00
Check	3398	03/15/2023	GCM, The Big Store		6680 · Checking Tex...		-529.90
					44200 · Fuel	-529.90	529.90
TOTAL						-529.90	529.90
Check	3399	03/15/2023	David Sticker		6680 · Checking Tex...		-718.75
					2010 · Accountant Fees	-718.75	718.75
TOTAL						-718.75	718.75
Check	3400	03/15/2023	Pinnacle Access		6680 · Checking Tex...		-224.51
					42330 · Medical Suppl...	-224.51	224.51
TOTAL						-224.51	224.51
Check	3401	03/15/2023	Stratton Inc.-Napa - ...		6680 · Checking Tex...		-138.09

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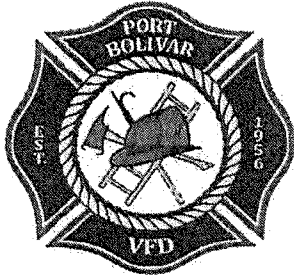
03/14/23

## Galveston County Emergency Services No. 2 Check Detail

February 22 through March 15, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					44050 · Equipment M...	-138.09	138.09
TOTAL						-138.09	138.09
Check	3402	03/15/2023	Herrera's Emergency...		6680 · Checking Tex...		-230.00
					44900 · Vehicle Maint....	-230.00	230.00
TOTAL						-230.00	230.00
Check	3403	03/15/2023	Teleflex LLC		6680 · Checking Tex...		-562.50
					42330 · Medical Suppl...	-562.50	562.50
TOTAL						-562.50	562.50
Check	3404	03/15/2023	Verizon		6680 · Checking Tex...		-481.35
					42820 · Telephone & ...	-481.35	481.35
TOTAL						-481.35	481.35
Check	3405	03/15/2023	Bound Tree		6680 · Checking Tex...		-6,378.00
					42330 · Medical Suppl...	-6,378.00	6,378.00
TOTAL						-6,378.00	6,378.00

# Exhibit C



## Port Bolivar Volunteer Fire Department

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway  
Ph: 409-684-1984 Fax: 409-684-1003 [pbvfd@att.net](mailto:pbvfd@att.net)

### Certification of Expense Request FY 2022-2023

Acting in my capacity as Treasurer, on behalf of the **Port Bolivar Volunteer Fire Department**, we certify that the following expense reimbursement request of \$1,033.71 for the month of February 2023 bills is true and correct to the best of our knowledge and has been procured in accordance with state and federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County Emergency Services District #2 by the **Port Bolivar Volunteer Fire Department Board of Directors**.

Printed Name: John B. Williams, Treasurer

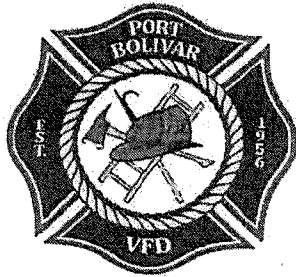
Signature: \_\_\_\_\_

Date: 03/03/2023

Printed Name: William Weeks, President

Signature: \_\_\_\_\_

Date: 3-4-23



## Port Bolivar Volunteer Fire Department

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway

Ph: 409-684-1984

Fax: 409-684-1003

[pbvfd@att.net](mailto:pbvfd@att.net)

Date: 02/28/2023

Attention: ESD #2 Board

Port Bolivar Volunteer Fire Department is requesting from the ESD#@ Board, reimbursement for our February 2023 bills totaling \$1,033.71

Company	Description	Cost	Paid By	Code
AT&T	Internet/Phone	\$156.45 ✓	CK #1551	2820
Entergy	Inside Lights	\$454.27 ✓	CK #1554	2830
Entergy	Outside Lights	\$108.51 ✓	CK #1553	2830
Penn. Residential	Trash	\$242.50 ✓	CK #1552	2840
Frontier Pest Control	Pest Control	\$00.00	CK #15	4700
O'Reilly	Starter SOL	\$16.03 ✓	Debit	4100
Gulf Coast Market	Dryer Maintenance Parts	\$55.95 ✓	CASH	4700

**PORT BOLIVAR VFD 2022-2023**

**February '23**

	ACTUAL				Budget
	BUDGET	Prior Month	Current	Total	
	YTD	Month	YTD	Variance	
		February '23			
2000 - Auditing Fees				\$ -	\$ -
2100 - Bookkeeping	\$ 500.00			\$ -	\$ 500.00
2110 - Support & Software	\$ 500.00			\$ -	\$ 500.00
2200 - Legal Fees				\$ -	\$ -
2210 - Professional Fees Other				\$ -	\$ -
2310 - Office Supplies	\$ 500.00	\$ 46.07		\$ 46.07	\$ 453.93
2320 - Office Equipment	\$ 500.00	\$ 71.97		\$ 71.97	\$ 428.03
2340 - Cleaning Supplies	\$ 500.00			\$ -	\$ 500.00
2410 - Insurance - Accident & Sickness	\$ 6,500.00			\$ -	\$ 6,500.00
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel	\$ 650.00			\$ -	\$ 650.00
2510 - Mileage reimbursements/tolls				\$ -	\$ -
2550 - Fire Prevention	\$ 2,500.00			\$ -	\$ 2,500.00
2700 - Dues & Subscriptions	\$ 600.00	\$ 37.50		\$ 37.50	\$ 562.50
2710 - Safe D				\$ -	\$ -
2720 - License & Permits				\$ -	\$ -
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 591.53	\$ 156.45	\$ 747.98	\$ 4,752.02
2830 - Electricity	\$ 3,750.00	\$ 1,743.68	\$ 562.78	\$ 2,306.46	\$ 1,443.54
2840 - Water/Garbage	\$ 3,000.00	\$ 970.00	\$ 242.50	\$ 1,212.50	\$ 1,787.50
2850 - Propane	\$ 500.00			\$ -	\$ 500.00
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service	\$ 1,000.00	\$ 246.66		\$ 246.66	\$ 753.34
2900 - General & Administrative				\$ -	\$ -
3100 - Uncategorized				\$ -	\$ -
4000 - Firefighting / EMS Equipment	\$ 10,000.00			\$ -	\$ 10,000.00
4050 - Equipment Maintenance	\$ 5,000.00	\$ 405.78		\$ 405.78	\$ 4,594.22
4100 - Equipment Repair	\$ 3,500.00	\$ 10.47	\$ 16.03	\$ 26.50	\$ 3,473.50
4200 - Fuel	\$ 4,500.00	\$ 1,319.01		\$ 1,319.01	\$ 3,180.99
4210 - Testing	\$ 3,500.00			\$ -	\$ 3,500.00
4300 - Radio Usage	\$ 3,500.00	\$ 2,880.00		\$ 2,880.00	\$ 620.00
4350 - Radio Repair	\$ 1,000.00			\$ -	\$ 1,000.00
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 7,500.00			\$ -	\$ 7,500.00
4600 - Medical Exams	\$ 500.00			\$ -	\$ 500.00
4610 - Background Checks	\$ 500.00			\$ -	\$ 500.00
4700 - Building Maintenance	\$ 600.00	\$ 380.00	\$ 55.95	\$ 435.95	\$ 164.05
4800 - Uniforms	\$ 3,000.00			\$ -	\$ 3,000.00
4900 - Vehicle Maint. & Repair	\$ 2,500.00			\$ -	\$ 2,500.00
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
BUDGET ADJ				\$ -	\$ -
	\$ 72,100.00	\$ 8,702.67	\$ 1,033.71	\$ 9,736.38	\$ 62,363.62

# INVOICE



High Island Volunteer Fire Rescue  
P.O. Box 144  
High Island, Texas 77623

DATE MARCH 1, 2023  
INVOICE # 2023-02

TO Galveston County ESD #2  
930 Nobel Carl Dr  
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2820	Fastwyre Broadband - EFT - Station phones/fax/internet	0.00	0.00
2830	Entergy - #3052 - Electrical Fire Station	422.39 ✓	422.39
2840	Peninsula Residential Service # 3051 - Dumpster	197.50 ✓	619.89
2700	Texas First Bank - EFT-Positive Pay Dec.	19.00 ✓	638.89
2820	Active911 - Debit - Alert Subscription	183.70	822.59
2820	Dish - EFT - Station Cable	125.35 ✓	947.94
4050	Nederland Lawnmower - #3057 - Mower Maint.	375.49 ✓	1,323.43
4300	Galveston County Emergency Communication Dist. #3055 - Annual radio airtime	1,350.00 ✓	2,673.43
<b>TOTAL</b>			<b>2,673.43</b>

Make all checks payable to High Island Volunteer Fire Rescue  
Thank you for your business!



# HIGH ISLAND



## Volunteer Fire/Rescue

P.O. Box 144, 2041 7<sup>th</sup> Street  
High Island, Texas 77623  
Phone (409) 286-5811 Fax (409) 286-5424

March 1, 2023

Galveston County ESD # 2  
PO Box 1709  
Crystal Beach, Texas 77650

Ref: Certification of expense reimbursement request

I, Terrie Riley, acting in my capacity as Treasurer, on behalf of High Island Volunteer Fire Rescue, Inc. do certify that the expense reimbursement request that is submitted for the amount of \$2,673.43 is true and correct to the best of my knowledge and has been processed in accordance with State and Federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD # 2 by the High Island Volunteer Fire Rescue Inc. Board of Directors.

Terrie Riley  
Signature

3/1/2023  
Date

# High Island VFD 2022-2023

## February 2023 Expenses

	BUDGET	ACTUAL		Total YTD	Budget Variance
		Prior Month YTD	Current Month February		
2000 - Auditing Fees				\$ -	\$ -
2100 - Bookkeeping	\$ 1,000.00			\$ -	\$ 1,000.00
2110 - Support & Software				\$ -	\$ -
2200 Legal Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness				\$ -	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel				\$ -	\$ -
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues & Subscriptions	\$ 750.00	\$ 169.37	\$ 19.00	\$ 188.37	\$ 561.63
2710 - Safe D				\$ -	\$ -
2720 - License & Permits	\$ 150.00	\$ 135.45		\$ 135.45	\$ 14.55
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 1,550.59	\$ 309.05	\$ 1,859.64	\$ 3,640.36
2830 - Electricity	\$ 6,500.00	\$ 1,496.18	\$ 422.39	\$ 1,918.57	\$ 4,581.43
2840 -Water/Garbage	\$ 2,000.00	\$ 790.00	\$ 197.50	\$ 987.50	\$ 1,012.50
2850 - Propane				\$ -	\$ -
2860 - Janitorial/Yard Service	\$ 1,200.00			\$ -	\$ 1,200.00
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
3100 - Uncategorized				\$ -	\$ -
4000 - Firefighting / EMS Equipment	\$ 18,500.00	\$ 1,554.53		\$ 1,554.53	\$ 16,945.47
4050 - Equipment Maintenance	\$ 5,500.00		\$ 375.49	\$ 375.49	\$ 5,124.51
4100 - Equipment Repair	\$ 2,500.00			\$ -	\$ 2,500.00
4200 - Fuel	\$ 4,000.00	\$ 832.91		\$ 832.91	\$ 3,167.09
4210 - Testing	\$ 3,000.00			\$ -	\$ -
4300 - Radio Usage	\$ 2,200.00		\$ 1,350.00	\$ 1,350.00	\$ 850.00
4350 - Radio Repair	\$ 2,500.00			\$ -	\$ 2,500.00
4400 - General & Administrative	\$ 780.00			\$ -	\$ 780.00
4500 - Training	\$ 2,500.00			\$ -	\$ 2,500.00
4600 - Medical Exams				\$ -	\$ -
4700 - Building Maintenance	\$ 4,000.00	\$ 2,057.18		\$ 2,057.18	\$ 1,942.82
4800 - Uniforms	\$ 2,500.00			\$ -	\$ 2,500.00
4900 - Vehicle Maint. & Repair	\$ 10,000.00			\$ -	\$ 10,000.00
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat (EMS Capital)				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
	\$ 75,080.00		\$ 2,673.43	\$ 11,259.64	\$ 60,820.36



**CRYSTAL BEACH VFD 2022-2023**

**February '23**

	BUDGET	ACTUAL			Budget Variance
		Prior Month	Current	Total	
		YTD	Month	YTD	
		February '23			
2000 - Auditing Fees					\$ -
2010 - Accountant Fees				\$ -	\$ -
2100 - Bookkeeping				\$ -	\$ -
2110 - Support & Software				\$ -	\$ -
2200 Legal Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness				\$ -	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel				\$ -	\$ -
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues & Subscriptions				\$ -	\$ -
2710 - Safe D				\$ -	\$ -
2720 - License & Permits				\$ -	\$ -
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications				\$ -	\$ -
2830 - Electricity (Final Bill-October)				\$ -	\$ -
2840 -Water/Garbage (Final Bill-October)				\$ -	\$ -
2850 - Propane				\$ -	\$ -
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
4000 - Firefighting / EMS Equipment				\$ -	\$ -
4050 - Equipment Maintenance				\$ -	\$ -
4100 - Equipment Repair				\$ -	\$ -
4200 - Fuel				\$ -	\$ -
4210 - Testing	\$ 3,500.00			\$ -	\$ 3,500.00
4300 - Radio Usage	\$ 3,000.00		\$ 2,790.00	\$ 2,790.00	\$ 210.00
4350 - Radio Repair				\$ -	\$ -
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 10,000.00			\$ -	\$ 10,000.00
4600 - Medical Exams				\$ -	\$ -
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms				\$ -	\$ -
4900 - Vehicle Maint. & Repair	\$ 5,000.00			\$ -	\$ 5,000.00
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - ESD-Owned Fire Truck	\$ 64,937.64			\$ -	\$ -
	<b>\$ 21,500.00</b>		<b>\$ 2,790.00</b>		<b>\$ 18,710.00</b>

# Exhibit D

**Galveston County Emergency Services District No. 2**  
**15-Mar-23**

	<b>2/28/2023</b>	<b>3/15/2023</b>
	<b>Balance</b>	<b>Balance</b>
<b>Texas First Bank</b>		
Operating/Checking (xxxx6680)	\$ 1,082,994.85	\$ 1,129,126.64
Savings (Acct. No. xxx9804)	\$ 2,490.60	\$ 2,491.00
EMS Billing (Acct. No. xxxx7569)	\$ 415,226.76	\$ 415,490.44
	<b>\$1,500,712.21</b>	<b>\$1,547,108.08</b>
<b>TexSTAR (Investment Co-Op)</b>		
General Fund (Acct. No. xxxxxx1110)	\$213,137.09	\$213,137.09
Capital Fund (Acct. No. xxxxxx1890)	\$411,564.64	\$411,564.64
Emergency Fund (Acct. No. xxxxxx4140)	\$1,043,841.13	\$1,043,841.13
	<b>\$1,668,542.86</b>	<b>\$1,668,542.86</b>
<b>TOTALS</b>	<b>\$3,169,255.07</b>	<b>\$3,215,650.94</b>

---

George Strong  
Treasurer, GCESD2

---

Date

# Exhibit E

# Customer Quote



3/13/2023 1:33:25 PM

**Estimate No:** Q3114-0001  
**Quote Date:** 3/10/2023  
**Expiration Date:** 4/27/2023  
**Salesperson:** PB  
**Payment Terms:** Net 30

**Invoice To:** 11202  
 Doug Saunders  
 Galveston County ESD #2  
 930 Noble Carl Drive  
 PO Box 1575  
 Crystal Beach TX 77550  
 US

**Deliver To:**  
 Doug Saunders  
 Andrew Broussard  
 Galveston County ESD #2  
 930 Noble Carl Drive  
 Chrystal Beach TX 77650  
 Phone:409-781-1245

**Order Instructions:**

E-2632

No.	Item	Qty	U/M:		Unit Price		Net Amount
1	MODULE Configurable Module	1.00	EA	\$	130,700.00	\$	130,700.00
2	CHASSIS 2023 Ram 4500 Diesel 4x4 CP	1.00	EA	\$	0.00	\$	0.00
3	DELIVERY Delivery Charge	1.00	M	\$	0.00	\$	0.00
5	SpecDoc Configurable item to create the SpecDoc	1.00	EA	\$	0.00	\$	0.00

*Frazer will accept returns on parts up to 180 days after shipment. No restocking fee will be charged if the item is returned within 90 days of the original invoice date. All parts returns should be shipped back freight prepaid and require prior approval with a "Returns Material Authorization" (RMA) clearly displayed on the exterior of the shipping package. A credit will be issued towards the customer's account within approximately 7 business days of receipt of the item. If a part is returned after 90 days of the original invoice date a 15% restocking fee will be applied. Frazer Ltd reserves the right to accept returned items at its sole discretion based upon the condition of the item to be placed back into stock. :*



# Customer Quote



3/13/2023 1:33:25 PM

Estimate No: Q3114-0001  
Quote Date: 3/10/2023  
Expiration Date: 4/27/2023  
Salesperson: PB  
Payment Terms: Net 30

## Order Instructions:

No.	Item	Qty	U/M:	Unit Price	Net Amount
-----	------	-----	------	------------	------------

Sale Amount: 130,700.00  
Order Disc( 0.0000%): 0.00  
Surcharge: N/A  
Sales Tax: 0.00  
Misc Charges: 0.00  
Total Amount: 130,700.00

*Frazer will accept returns on parts up to 180 days after shipment. No restocking fee will be charged if the item is returned within 90 days of the original invoice date. All parts returns should be shipped back freight prepaid and require prior approval with a "Returns Material Authorization" (RMA) clearly displayed on the exterior of the shipping package. A credit will be issued towards the customer's account within approximately 7 business days of receipt of the item. If a part is returned after 90 days of the original invoice date a 15% restocking fee will be applied. Frazer Ltd reserves the right to accept returned items at its sole discretion based upon the condition of the item to be placed back into stock. :*

# Customer Quote



3/13/2023 1:32:17 PM

Estimate No: Q3115-0001  
 Quote Date: 3/10/2023  
 Expiration Date: 3/31/2023  
 Salesperson: PB  
 Payment Terms: Net 30

**Invoice To:** 11202  
 Doug Saunders  
 Galveston County ESD #2  
 930 Noble Carl Drive  
 PO Box 1575  
 Crystal Beach TX 77550  
 US

**Deliver To:**  
 Doug Saunders  
 Andrew Broussard  
 Galveston County ESD #2  
 930 Noble Carl Drive  
 Chrystal Beach TX 77650  
 Phone:409-781-1245

**Order Instructions:**

E-2631

No.	Item	Qty	U/M:		Unit Price		Net Amount
1	MODULE Configurable Module	1.00	EA	\$	130,450.00	\$	130,450.00
2	CHASSIS 2023 Ram 4500 Diesel 4x4 CP	1.00	EA	\$	0.00	\$	0.00
3	DELIVERY Customer to pickup FOB Frazer	1.00	M	\$	0.00	\$	0.00
4	SpecDoc Configurable item to create the SpecDoc	1.00	EA	\$	0.00	\$	0.00

*Frazer will accept returns on parts up to 180 days after shipment. No restocking fee will be charged if the item is returned within 90 days of the original invoice date. All parts returns should be shipped back freight prepaid and require prior approval with a "Returns Material Authorization" (RMA) clearly displayed on the exterior of the shipping package. A credit will be issued towards the customer's account within approximately 7 business days of receipt of the item. If a part is returned after 90 days of the original invoice date a 15% restocking fee will be applied. Frazer Ltd reserves the right to accept returned items at its sole discretion based upon the condition of the item to be placed back into stock. :*

# Customer Quote



3/13/2023 1:32:17 PM

Estimate No: Q3115-0001  
Quote Date: 3/10/2023  
Expiration Date: 3/31/2023  
Salesperson: PB  
Payment Terms: Net 30

## Order Instructions:

No.	Item	Qty	U/M:	Unit Price	Net Amount
-----	------	-----	------	------------	------------

Sale Amount: 130,450.00  
Order Disc( 0.0000%): 0.00  
Surcharge: N/A  
Sales Tax: 0.00  
Misc Charges: 0.00  
Total Amount: 130,450.00

*Frazer will accept returns on parts up to 180 days after shipment. No restocking fee will be charged if the item is returned within 90 days of the original invoice date. All parts returns should be shipped back freight prepaid and require prior approval with a "Returns Material Authorization" (RMA) clearly displayed on the exterior of the shipping package. A credit will be issued towards the customer's account within approximately 7 business days of receipt of the item. If a part is returned after 90 days of the original invoice date a 15% restocking fee will be applied. Frazer Ltd reserves the right to accept returned items at its sole discretion based upon the condition of the item to be placed back into stock. :*

# Exhibit F

MaKayla L. Vidal  
Certified Public Accountant

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## Proposal Letter for Accounting Services

February 22, 2023

Board of Directors  
Galveston County Emergency Services District No. 2  
930 Noble Carl Dr  
Port Bolivar, Texas 77650

To the Board of Directors:

Thank you for your consideration of my services for the open Accountant position for the Galveston County Emergency Services District No. 2. During my meeting with Doug Saunders, District Manager, it was discussed that the current CPA, David Sticker, is retiring and the District is looking for a new CPA to fill his role. We discussed the current duties and requirements of the position and I believe I will be able to fulfill this role for the District.

I will provide the following services to the District:

- Working with staff to assist and oversee bookkeeping duties;
- Review of payroll items from ADP and entry into QuickBooks;
- Prepare monthly Financial Reports;
- Assist staff in preparing budget amendments and annual budgets;
- Make monthly adjusting journal entries;
- Attendance of monthly Board meetings;
- Assist in the preparation and gathering of documents requested for the Annual Audit;
- Annual preparation of forms 1099 and 1096.

My services will not include issuing an official audit, review, or compilation report.

### Cost Summary

My fees for the above-listed regular services will be billed hourly at a rate of \$175. These fees will be billed monthly. It is estimated that services rendered will total 10 hours per month resulting in an estimated monthly fee of \$1,750. This includes traveling to the District's administrative office in Crystal Beach, Tx for monthly for review of QuickBooks data, preparing monthly financial reports and attendance of board meetings.

It was discussed during my meeting with Mr. Saunders that the District has interest in moving it's accounting to QuickBooks online. I am available to help with this transition and the time for this will be billed at the same hourly rate stated above. Estimated time for this transition is not included in the estimated monthly fee for the above-listed regular services.

Furthermore, with access to QuickBooks online, many of the above-listed regular services could be performed by me remotely, and in the event the Board should decide in the future to reduce the frequency of my in-person attendance at the monthly board meetings, such would reduce the estimated monthly fee for services rendered for the months during which meeting attendance is not required and financial reports are provided electronically.

I will be pleased to discuss the contents of this letter with you at any time, and to explain any items further. If the above terms are acceptable to you, and the services outlined are in accordance with your requirements, please sign this letter in the space provided and return a copy to me.

If the foregoing is accepted and I am retained for the open Accountant position, then this letter shall serve as the service agreement between me and the District and the agreement shall be effective beginning \_\_\_\_\_, 2023 and shall continue in effect for a one (1) year period through \_\_\_\_\_, 2023 and, unless terminated or modified prior to that date upon either party providing 30-day written notice, this agreement shall automatically renew and remain in full force and effect for each one (1) year period thereafter.

Respectfully,

*MaKayla Vidal*

MaKayla Vidal  
Certified Public Accountant

Galveston County Emergency Services District No. 2

\_\_\_\_\_  
Kate Newberry, President

**MaKayla Vidal**  
**Certified Public Accountant**  
Lumberton, TX 77657 • (409) 679-2789  
[makaylalynn01@gmail.com](mailto:makaylalynn01@gmail.com)

Detail-driven accounting professional experienced in preparing financial reports as well as examining and analyzing accounting records, financial statements, and financial reports to assess accuracy and compliance with generally accepted accounting principles and standards governed by the Governmental Accounting Standards Board and Financial Accounting Standards Board.

### ***Education***

<b>January 2021</b>	<b>Certified Public Accountant</b>
<b>August 2020</b>	<b>Master of Science: Accounting</b> <i>Lamar University - Beaumont, TX</i>
<b>August 2019</b>	<b>Bachelor of Business Administration: Accounting</b> <i>Lamar University - Beaumont, TX</i>

### ***Work History***

<b>February 2023 – Current</b>	<b>Certified Public Accountant</b> <i>Winnie-Stowell Hospital District</i> <ul style="list-style-type: none"><li>• Prepare monthly financial reports and present at board meetings.</li><li>• Prepare and post monthly adjusting journal entries.</li><li>• Assist staff in preparing and amending annual budgets.</li><li>• Assist in preparation of documents requested for annual audit.</li><li>• Annual preparation of forms 1099 and 1096.</li><li>• Review and approval of payroll.</li></ul>
<b>September 2022 – Current</b>	<b>Senior Accountant (Part-time)</b> <i>Whisman Giordano &amp; Associates, LLC</i> <ul style="list-style-type: none"><li>• Created detailed annual financial statements based on financial statuses and data in accordance with Generally Accepted Accounting Standards governed by the Governmental Accounting Standards Board.</li><li>• Identified control gaps in processes, procedures and systems through in-depth research and assessment and suggested methods for improvement.</li><li>• Tested entity compliance with governmental grant requirements.</li><li>• Performed auditing work in accordance with Governmental Auditing Standards and Generally Accepted Auditing Standards to meet rigorous standards for engagements in governmental and non-profit entities.</li></ul>
<b>January 2019 – September 2022</b>	<b>Staff Accountant</b> <i>Lawrence, Blackburn, Meek, Maxey &amp; Co., Beaumont, Texas</i> <ul style="list-style-type: none"><li>• Accountant in charge of 12 not-for-profit financial audits, including planning, client contact, and preparation of reports.</li><li>• Created detailed annual financial statements based on financial statuses and data in accordance with Generally Accepted Accounting Standards.</li><li>• Examined accounts and records, completed quarterly and year end closing entries, and computed tax returns according to prescribed rates, laws and regulations.</li><li>• Performed auditing work in accordance with GAAS (Generally Accepted Auditing Standards) to meet rigorous standards for engagements in non-profit, manufacturing, construction.</li><li>• Prepared quarterly tax filings in accordance with government regulations.</li><li>• Prepared federal and state income tax returns for individuals, businesses, and non-profits.</li></ul>

### ***Skills***

QuickBooks	Bookkeeping
Account Reconciliation	Financial Statement Preparation
Monthly / Quarterly / Year End Journal Entries	Certified: Notary Public of Texas

# Exhibit G

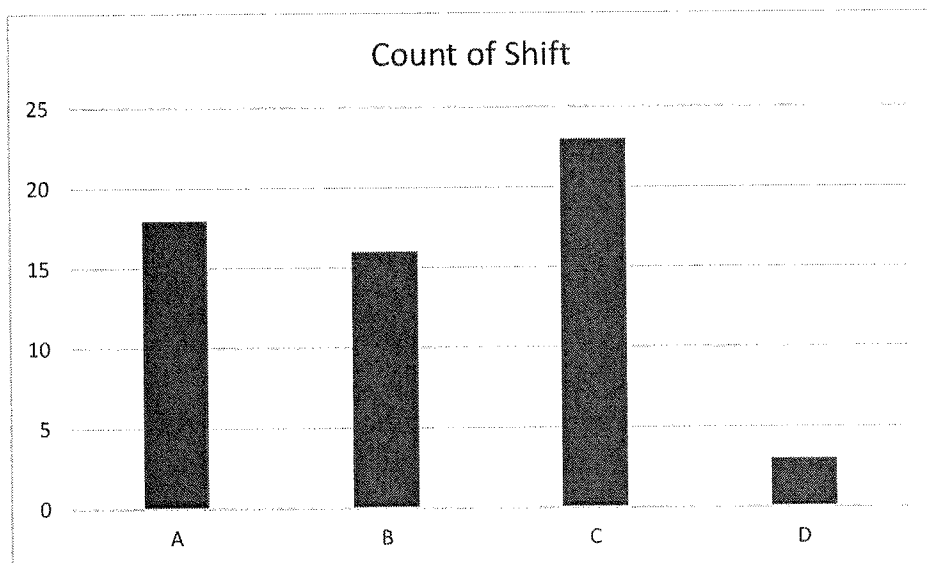




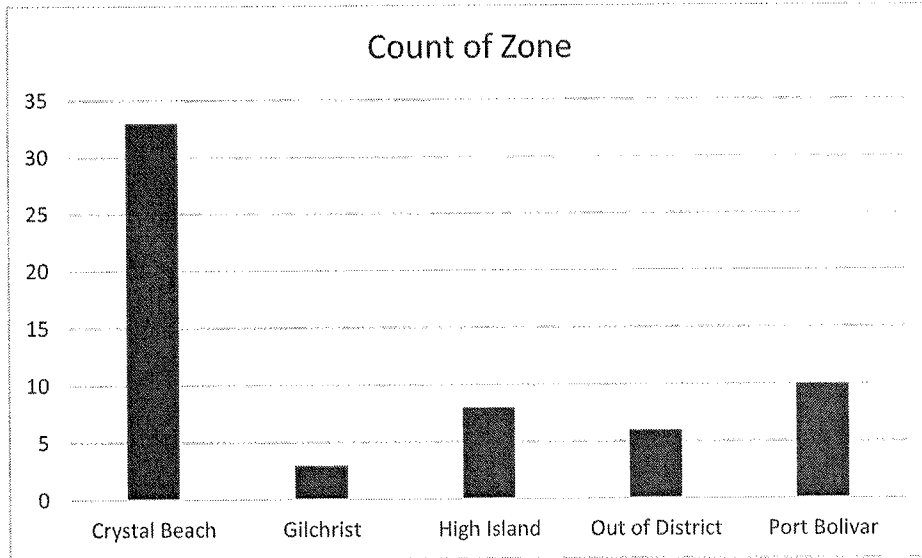
Galveston County ESD # 2  
930 Noble Carl Dr.  
Crystal Beach, Texas 77650

Monthly Operations report

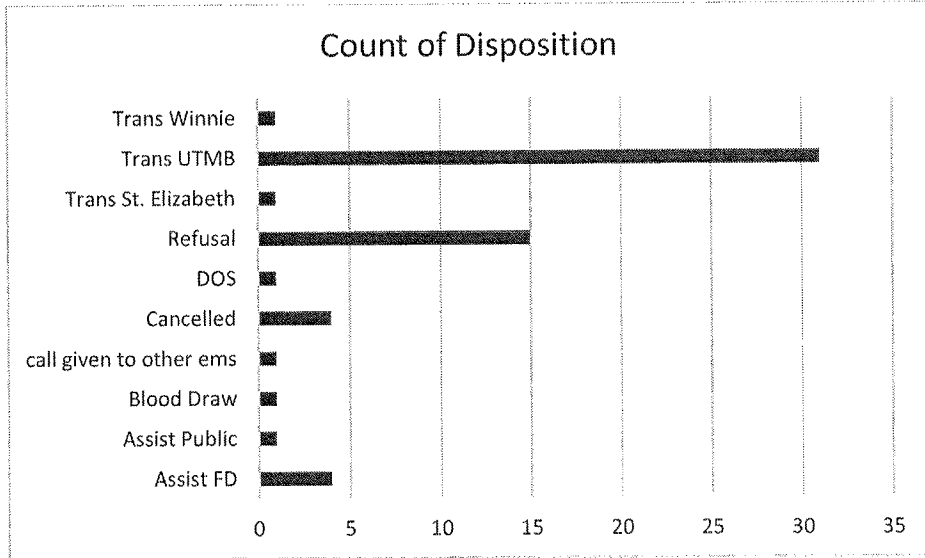
Month: February 2023



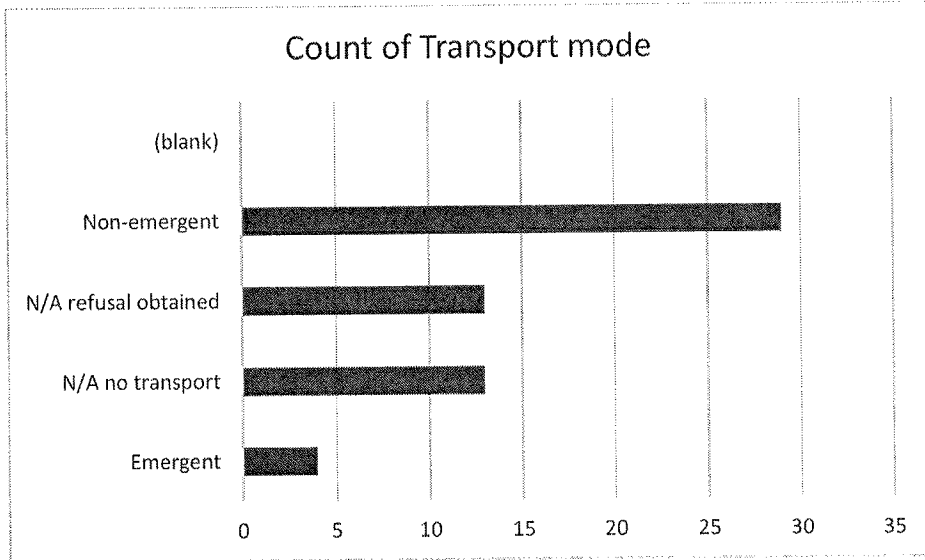
Shift	Count of Shift
A	18
B	16
C	23
D	3



Zone	Count of Zone
Crystal Beach	33
Gilchrist	3
High Island	8
Out of District	6
Port Bolivar	10



Disposition	Count of Disposition
Assist FD	4
Assist Public	1
Blood Draw	1
call given to other	
Ems	1
Cancelled	4
DOS	1
Refusal	15
Trans St. Elizabeth	1
Trans UTMB	31
Trans Winnie	1



<b>Transport mode</b>	<b>Count of Transport mode</b>
Emergent	4
N/A no transport	12
N/A refusal obtained	15
Non-emergent	29

Average Shute time:

- **1 minute and 3 seconds**

Average response time:

- **4 minutes 18 seconds**

**February Level Times**

Level 0 total time:

- **2 hours and 55 minutes**

Level 1 total time:

- **12 hours and 31 minutes**

Level 2 total time:

- **56 hours and 51 minutes**



**Station up-dates:**

PB: No up-dates to report.

CB: No up-dates to report.

HI: No up-dates to report.

**Unit up-dates:**

Med 20: Reserve unit in High Island

Med 21: In-service (primary) in Port Bolivar

Med 22: Reserve unit in Crystal Beach

Med 23: In-service (primary) Crystal Beach

Med 24: In- service (primary) High Island

Squad 1200: In-service (Supervisor) Crystal Beach

Squad 21: Reserve -Crystal Beach

Beach Rescue 1: In-Service (oil change, belt and front windshield repaired)

**Employee reports:**

- Jean Rivera moved to A shift(M-T) beginning end of March (Relief Supervisor)
- Tracey Firmin moved to A shift (M-T) High Island
- Chris Reviere moved to Crystal Beach (C-shift) Relief Supervisor
- FTO's are continuing to on-board all new employees (see DM report)

**Disciplinary reports:**

- 3 Written warnings – (1) Social Media post and (2) monthly training not completed.

**Updates:**

- Implementation of tiered plan for the EMS levels and protocols updated. Dr. Harkey has planned a meeting for April 3<sup>rd</sup> to discuss and finalize.
- Life Pak Representative requested for demo of products offered.

Total times FD dispatched with EMS but did not respond:

PB: 4

CB: 1

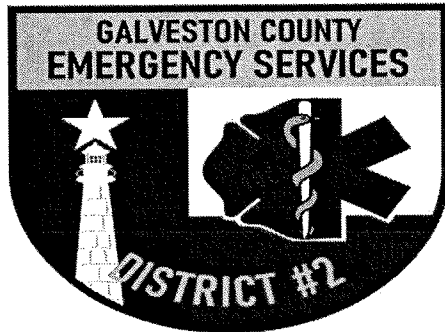


Hi: 0

Up-coming events:

- Spring Break March 13<sup>th</sup> through March 19<sup>th</sup>
- Margaritaville Concerts and park capacity (100 %)

# Exhibit H



*District Manager*  
*Executive Monthly Summary*  
*March 15th, 2023*

- **Volunteer Fire Department Audits-**

High Island VFD audit is complete.

Port Bolivar VFD gathering documentation for completion

Crystal Beach VFD initial documents requested currently being obtained

- **Port Bolivar VFD** – George King - Training Officer, has requested to be placed on the April agenda to address the Board on support for the Helipad and scope of the project. At the March 6<sup>th</sup> commissioners court workshop, the County Judge



was not favorable of the project and no further action was taken or requested.

- **EMS Billing-** The Biden-Harris

Administration has unveiled details about the establishment of a new federal advisory committee the Ground and Patient Billing (GAPB) . As mandated through the No Surprises Act, the GAPB will be charged with providing recommendations to the Secretaries of Health and Human Services(HHS), Labor and Treasury on ways to protect consumers from exorbitant charges and balance billing when using ground ambulance services. I would project the majority of the GAPB committee members chosen will be from the insurance billing industry and EMS providers the minority. It is possible to see leveled billing and election of additional services approved prior to care.

- **New Hires-**

- Leslie Bodak (PT) Paramedic
- Mike Bodak (PT) Paramedic
- Ali Khan (PT) Paramedic
- Robbie Morris (PT) Paramedic
- Matthew Heatley (PT) Paramedic
- Tanner Marsh (PT) Advanced EMT

- Hunter Traweek (PT) EMT
- Heather Graebert- (FT) B shift EMT
- Tiffany Graves (FT) C shift EMT
- George McNeil (FT) D/A shift  
Paramedic
- Chris Reitmeyer (FT) D/A shift  
Advanced EMT in Paramedic school.
- Danee Plantee went from PT to B shift  
(F)T Paramedic

- **April Agenda –**

Discussion of adopting a fire code which will include process for adoption, justification, cost associated and requirements.

- *EMS Billing*

October 2022

February 2022

	October
Gross Charges	\$125,785
Cash Collections	(\$16,434)
Gross Charge per Trip	\$2,329
Cash/Txp (CPT)	\$304
<b>Payer Mix</b>	
Insurance	19%
Medicaid	7.4%
Medicare	46.3%
Private Pay	27.8%
Payer Research	0.0%
<b>Level Of Service</b>	
ALS Non-Emergency	0.0%
ALS Emergency	72.2%
ALS-2	11.1%
BLS Non-Emergency	0.0%
BLS Emergency	16.7%
SCT A0429	0.0%
Facility Base	0.0%
<b>Level Of Service Volume</b>	
Total Service Volume	54
ALS Non-Emergency TXP	0
ALS Emergency TXP	39
ALS-2 TXP	6
BLS Non-Emergency TXP	0
SCT A0429 TXP	0
BLS Emergency TXP	9
Facility Base TXP	0
Others TXP	0
Ground Mileage	846

*EMS Payroll /Benefits*

Regular	3,700.50
Overtime	2,198.50
Misc pay	0.00
Misc reimbursement non-taxable	0.00
CELL NON-TAX	0.00
TRAVEL NON TAX	0.00
ER-Sponsored Healthcare**	0.00
ER-Sponsored Dental**	0.00
ER-Sponsored Vision**	0.00
	<hr/>
	5,899.00

*Employee Updates*

*One workers compensation claim awaiting scheduling of surgery*

**February Fire Response**

**Incident Type Count per Station for Date Range**

Start Date: 02/01/2023 | End Date: 02/28/2023

INCIDENT TYPE
<b>Station: 1 - PORT BOLIVAR VFD STATION 1-21</b>
143 - Grass fire
500 - Service Call, other
611 - Dispatched & cancelled en rou
622 - No incident found on arrival at dispatc
<b># Incidents for 1 - Por</b>

<b>Station: 2 - CRYSTAL BEACH VFD ST.1-22</b>
100 - Fire, other
143 - Grass fire
311 - Medical assist, assist EMS cr
352 - Extrication of victim(s) from veh
412 - Gas leak (natural gas or LPC
444 - Power line down
462 - Aircraft standby
735 - Alarm system sounded due to mal
745 - Alarm system activation, no fire - unil
746 - Carbon monoxide detector activatio
<b># Incidents for 2 - C</b>

<b>Station: 3 - HIGH ISLAND VFD ST.1-23</b>
137 - Camper or recreational vehicle (R
151 - Outside rubbish, trash or waste
311 - Medical assist, assist EMS cr
322 - Motor vehicle accident with inju
324 - Motor vehicle accident with no inj
551 - Assist police or other governmental
<b># Incidents for 3</b>

**Total Incidents per Personnel for Date Range**

Personnel: All Personnel | Sort By: Personnel | Start Date: 02/0

<b>PERSONNEL</b>	
<b><u>Barnett, Jody n</u></b>	
<b><u>Blashill, Dawn</u></b>	
<b><u>Comeaux, Curtis</u></b>	
<b><u>Comeaux, Debbie</u></b>	
<b><u>Comeaux, Malcolm M</u></b>	
<b><u>Cruz, Paulina</u></b>	
<b><u>Duncan, Bruce</u></b>	
<b><u>Forey, Mark</u></b>	
<b><u>Forey, Mark</u></b>	
<b><u>Gilmore, Jerminy</u></b>	
<b><u>Isaacks Jr., Robert L</u></b>	
<b><u>Isaacks, Austin</u></b>	
<b><u>Koengeter, Kristian</u></b>	
<b><u>Korpi, Charles W</u></b>	
<b><u>Loftin, April</u></b>	
<b><u>Loftin, Richard</u></b>	
<b><u>Looper, Gerald</u></b>	
<b><u>Manuel, James</u></b>	
<b><u>Mills, Josh d</u></b>	
<b><u>Newberry, Gunner</u></b>	
<b><u>Riley, Mike</u></b>	
<b><u>Riley, Terrie</u></b>	
<b><u>Rosler, Mike</u></b>	
<b><u>Scott, Megan</u></b>	
<b><u>Scott, Sheldon</u></b>	
<b><u>Stanford, Damon</u></b>	
<b><u>Stevens, Robin</u></b>	
<b><u>Tedder, Tessa</u></b>	
<b><u>Thompson, Orbin</u></b>	
<b><u>Weeks, Angelaa</u></b>	
<b><u>Weeks, William</u></b>	
<b><u>Williams, Jose</u></b>	
<b><u>Wilson, Loretta</u></b>	
<b><u>Wilson, Timothy</u></b>	
	Sum of Individual Respon
	Total Incidents for Date Ra

# Exhibit I

10:09 AM  
 03/15/23  
 Accrual Basis

**Galveston County Emergency Services No. 2**  
**Balance Sheet**  
 As of February 28, 2023

	Feb 28, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
6682 - TexStar Capital	411,564.64
6682 - TexStar Emergency	1,043,841.13
6682 - TexStar Savings Account	213,137.09
6680 - Checking Texas First	1,069,555.43
6681 - Savings - Texas First Bank	2,490.60
6683 - Texas First - Billing Rev. Acc.	415,226.76
<b>Total Checking/Savings</b>	3,155,815.65
<b>Accounts Receivable</b>	
1100 - Grant Receivable	500.00
<b>Total Accounts Receivable</b>	500.00
<b>Other Current Assets</b>	
1110 - Property Taxes Receivable	34,113.00
1111 - Deferred Portion of Taxes Rec.	-34,113.00
1120 - Sales Tax Receivable	181,640.36
1125 - Other Assets	5,370.62
12100 - Inventory Asset	260.00
<b>Total Other Current Assets</b>	187,270.98
<b>Total Current Assets</b>	3,343,586.63
<b>Fixed Assets</b>	
1150 - Depreciable Assets	642,836.10
5021 - CBVFD Fire Truck	14,360.00
<b>Total Fixed Assets</b>	657,196.10
<b>TOTAL ASSETS</b>	<b>4,000,782.73</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
1700 - Accrued Expenses	221,089.04
24000 - Payroll Liabilities	2,249.98
<b>Total Other Current Liabilities</b>	223,339.02
<b>Total Current Liabilities</b>	223,339.02
<b>Total Liabilities</b>	223,339.02
<b>Equity</b>	
Net Investment -Capital Assets	155,335.00
32000 - General Fund Balance	3,006,231.32
Net Income	615,877.39
<b>Total Equity</b>	3,777,443.71
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,000,782.73</b>



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Accrual Basis

**Galveston County Emergency Services No. 2**  
**Profit & Loss Budget vs. Actual**  
 October 2022 through February 2023

	Oct '22 - Feb 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
1000 · Property Tax Collections	1,182,175.70	1,300,000.00	-117,824.30	90.9%
1002 · Sales Tax Revenue	762,180.33	1,300,000.00	-537,819.67	58.6%
1004 · Emergency Service Billing	96,586.84	300,000.00	-203,413.16	32.2%
1020 · Interest Income - Bank	26,072.44			
<b>Total Income</b>	<b>2,067,015.31</b>	<b>2,900,000.00</b>	<b>-832,984.69</b>	<b>71.3%</b>
<b>Gross Profit</b>	<b>2,067,015.31</b>	<b>2,900,000.00</b>	<b>-832,984.69</b>	<b>71.3%</b>
<b>Expense</b>				
2000 · Auditing	0.00	12,000.00	-12,000.00	0.0%
2010 · Accountant Fees	4,875.00	15,000.00	-10,125.00	32.5%
2110 · Website Support/ Other Software	7,603.69	9,650.00	-2,046.31	78.8%
2200 · Legal Fees	6,680.32	27,000.00	-20,319.68	24.7%
2210 · Professional Fees Other	4,376.91	20,000.00	-15,623.09	21.9%
2300 · Office Expenses	0.00	2,000.00	-2,000.00	0.0%
2320 · Office Equipment	1,989.96	2,000.00	-10.04	99.5%
2420 · Insurance-Liability	0.00	6,000.00	-6,000.00	0.0%
2430 · Interest Expense	0.00			
2440 · Insurance - Workers Comp	0.00	5,500.00	-5,500.00	0.0%
2460 · Bond	400.00	400.00	0.00	100.0%
2500 · Travel Expense	0.00	3,000.00	-3,000.00	0.0%
2510 · Mileage reimbursement/tolls	0.00	12,000.00	-12,000.00	0.0%
2610 · Payroll Taxes	5,262.96	14,000.00	-8,737.04	37.6%
2630 · Salary	72,844.16	178,500.00	-105,655.84	40.8%
2650 · Employee Medical/Benefits	2,612.00	9,200.00	-6,388.00	30.6%
2700 · Dues and Subscriptions	0.00	1,900.00	-1,900.00	0.0%
2710 · Conferences	3,076.11	3,500.00	-423.89	87.9%
2820 · CB Telephone & Comm	849.75	8,800.00	-7,950.25	9.7%
2830 · CB Electric	6,110.94	19,500.00	-13,389.06	31.3%
2840 · CB Sewer/Water/Garbage	1,642.66	5,600.00	-3,957.34	29.3%
2850 · CB Propane	1,044.41	950.00	94.41	109.9%
2920 · Tax Collection Expenses	0.00	5,000.00	-5,000.00	0.0%
2930 · County Appraisal Fees (CAD)	7,628.84	10,500.00	-2,871.16	72.7%
3010 · Crystal Beach VFD	6,867.02	21,500.00	-14,642.98	31.9%
3020 · High Island VFD	22,055.80	75,060.00	-53,024.20	29.4%
3030 · Port Bolivar VFD	22,311.46	72,100.00	-49,788.54	30.9%
3040 · EMS				
42110 · Support & Software	9,688.51	10,000.00	-311.49	96.9%
42210 · Professional Fees - Other	617.50	5,000.00	-4,382.50	12.4%
42250 · Medical Director Fees	7,500.00	18,000.00	-10,500.00	41.7%
42310 · Office Supplies	5,809.53	13,000.00	-7,190.47	44.7%
42320 · Office Equipment	3,183.96	5,000.00	-1,816.04	63.7%
42330 · Medical Supplies	38,747.17	54,000.00	-15,252.83	71.8%
42430 · Insurance - Auto/Boat	42,479.20	34,000.00	8,479.20	124.9%
42440 · Insurance Workers Comp	44,782.00	45,000.00	-218.00	99.5%
42500 · Travel	0.00	1,000.00	-1,000.00	0.0%
42510 · Mileage reimbursement/Tolls	4.75	500.00	-495.25	1.0%
42610 · Payroll Tax Expenses	46,555.19	160,000.00	-113,444.81	29.1%
42630 · Salary & Hourly Employees	605,866.53	1,518,000.00	-912,133.47	39.9%
42640 · Payroll Services	3,071.23	9,000.00	-5,928.77	34.1%
42650 · Employee Medical/Benefits	70,988.15	190,000.00	-119,013.85	37.4%
42720 · License & Permits	125.41	3,000.00	-2,874.59	4.2%
42730 · Public Relations	0.00	500.00	-500.00	0.0%
42740 · Good of the Department	273.29	2,500.00	-2,226.71	10.9%
42820 · Telephone & Communication	7,255.29	10,000.00	-2,744.71	72.6%
44000 · Firefighting/EMS Equipment	14,880.93	23,000.00	-8,119.07	64.7%
44050 · Equipment Maintenance	8,786.37	15,000.00	-6,213.63	58.6%
44100 · Equipment Repair	1,227.12	10,000.00	-8,772.88	12.3%
44200 · Fuel	13,388.58	28,000.00	-14,611.42	47.8%
44210 · Oxygen	2,019.02	3,000.00	-980.98	67.3%
44300 · Radio Usage	2,160.00	3,000.00	-840.00	72.0%
44500 · Training	7,059.64	11,000.00	-3,940.36	64.2%
44600 · Medical Exams	180.00	750.00	-570.00	24.0%
44610 · Background Checks	0.00	1,000.00	-1,000.00	0.0%
44620 · Recruiting	0.00	500.00	-500.00	0.0%
44800 · Uniforms	8,142.23	12,500.00	-4,357.77	65.1%
44900 · Vehicle Maint. & Repair	21,974.34	40,000.00	-18,025.66	54.9%
46010 · Port B - Rent	6,600.00	12,600.00	-6,000.00	52.4%
46020 · Port B - Utilities	2,912.11	7,000.00	-4,087.89	41.6%
46030 · Port B - Supplies	0.00	0.00	0.00	0.0%
46040 · Port B - Fixtures & Furniture	0.00	0.00	0.00	0.0%
<b>Total 3040 · EMS</b>	<b>976,276.05</b>	<b>2,245,850.00</b>	<b>-1,269,573.95</b>	<b>43.5%</b>
4050 · FD Equipment Maint/Repair	18,634.04	25,000.00	-6,365.96	74.5%
4060 · Training - General	0.00	24,000.00	-24,000.00	0.0%

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**Galveston County Emergency Services No. 2**  
**Profit & Loss Budget vs. Actual**  
 October 2022 through February 2023

	Oct '22 - Feb 23	Budget	\$ Over Budget	% of Budget
5010 · Rescue/Medical	52,201.83	203,150.00	-150,948.17	25.7%
5020 · Fire Fighting (PPE)	0.00	10,000.00	-10,000.00	0.0%
5022 · CB Fire Truck	64,937.64	64,937.64	0.00	100.0%
5030 · Boat Accessories	0.00	7,500.00	-7,500.00	0.0%
5060 · Ambulances - Forecast	160,571.37	150,000.00	10,571.37	107.0%
5061 · Ambulance Interest	0.00	1,781.33	-1,781.33	0.0%
66900 · Reconciliation Discrepancies	95.00			
<b>Total Expense</b>	<b>1,451,137.92</b>	<b>3,272,868.97</b>	<b>-1,821,761.05</b>	<b>44.3%</b>
<b>Net Income</b>	<b>615,877.39</b>	<b>-372,898.97</b>	<b>988,776.36</b>	<b>-165.2%</b>

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**Galveston County Emergency Services No. 2**  
**Reconciliation Detail**  
**6680 - Checking Texas First, Period Ending 02/28/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,093,173.03
<b>Cleared Transactions</b>						
<b>Checks and Payments - 56 items</b>						
Check	01/18/2023	3334	Siddons-Martin	X	-1,055.29	-1,055.29
General Journal	01/31/2023	632		X	-4,470.35	-5,525.64
Check	02/01/2023			X	-315.90	-5,841.54
Check	02/02/2023			X	-1,394.48	-7,236.02
Check	02/02/2023			X	-268.15	-7,504.17
Check	02/02/2023			X	-169.95	-7,674.12
General Journal	02/03/2023	647		X	-56,633.37	-64,307.49
General Journal	02/03/2023	647		X	-20,068.67	-84,376.16
Check	02/03/2023			X	-1,001.04	-85,377.20
Check	02/03/2023			X	-350.00	-85,727.20
Check	02/10/2023			X	-244.13	-85,971.33
Check	02/10/2023			X	-172.00	-86,143.33
Check	02/14/2023	3365	Texas Advantage C...	X	-64,937.64	-151,080.97
Check	02/14/2023	3348	VFIS	X	-44,782.00	-195,862.97
Check	02/14/2023	3347	VFIS	X	-44,156.00	-240,018.97
Check	02/14/2023	3369	Bound Tree	X	-9,299.04	-249,318.01
Check	02/14/2023	3359	Yates Auto & Truck ...	X	-6,106.25	-255,424.26
Check	02/14/2023	3364	Siddons-Martin	X	-5,542.07	-260,966.33
Check	02/14/2023	3352	Visa	X	-5,466.43	-266,432.76
Check	02/14/2023	3358	Galveston Central A...	X	-2,547.43	-268,980.19
Check	02/14/2023	3340	Galveston Central A...	X	-2,547.43	-271,527.62
Check	02/14/2023	3342	GC Emergency Co...	X	-2,160.00	-273,687.62
Check	02/14/2023	3337	High Island VFD	X	-1,872.00	-275,559.62
Check	02/14/2023	3363	Kent Alan Harkey M...	X	-1,500.00	-277,059.62
Check	02/14/2023	3353	Visa	X	-1,429.77	-278,489.39
Check	02/14/2023	3336	Joshua C. Heinz	X	-1,000.00	-279,489.39
Check	02/14/2023	3366	Southern Tire Mart	X	-963.00	-280,452.39
Check	02/14/2023	3350	Overhead Door Com...	X	-956.75	-281,409.14
Check	02/14/2023	3341	Witmer Public Safet...	X	-952.50	-282,361.64
Check	02/14/2023	3349	ESO - Firehouse So...	X	-790.37	-283,152.01
Check	02/14/2023	3371	Verizon	X	-686.72	-283,838.73
Check	02/14/2023	3338	Hill Butane Company	X	-572.33	-284,411.06
Check	02/14/2023	3368	Coastal Welding	X	-523.85	-284,934.91
Check	02/14/2023	3339	Municipal Emergenc...	X	-365.25	-285,300.16
Check	02/14/2023	3346	The Standard	X	-314.85	-285,615.01
Check	02/14/2023	3345	ParagonMeds	X	-290.93	-285,905.94
Check	02/14/2023	3356	Hill Butane Company	X	-224.00	-286,129.94
Check	02/14/2023	3344	Stericycle	X	-216.28	-286,346.22
Check	02/14/2023	3370	Benckenstein & Oxf...	X	-200.00	-286,546.22
Check	02/14/2023	3361	Verizon Connect	X	-172.21	-286,718.43
Check	02/14/2023	3367	Stratton Inc.-Napa - ...	X	-119.50	-286,837.93
Check	02/14/2023	3343	Baptist Health Traini...	X	-95.00	-286,932.93
Check	02/14/2023	3362	West Isle Urgent Care	X	-90.00	-287,022.93
Check	02/14/2023	3355	Baptist Health Traini...	X	-15.00	-287,037.93
Check	02/15/2023			X	-1,358.17	-288,396.10
Check	02/16/2023			X	-268.15	-288,664.25
General Journal	02/17/2023	646		X	-56,471.03	-345,135.28
General Journal	02/17/2023	646		X	-19,432.93	-364,568.21
Check	02/17/2023			X	-452.51	-365,020.72
Check	02/17/2023			X	-79.44	-365,100.16
Check	02/24/2023			X	-250.67	-365,350.83
Check	02/27/2023			X	-207.00	-365,557.83
Check	02/28/2023			X	-12,029.13	-377,586.96
Check	02/28/2023			X	-1,701.22	-379,288.18
Check	02/28/2023			X	-1,436.41	-380,724.59
Check	02/28/2023			X	-95.00	-380,819.59
<b>Total Checks and Payments</b>					<b>-380,819.59</b>	<b>-380,819.59</b>
<b>Deposits and Credits - 15 items</b>						
Deposit	02/02/2023			X	40,471.24	40,471.24
Deposit	02/03/2023			X	16,547.14	57,018.38
Deposit	02/09/2023			X	8,382.94	65,401.32
Deposit	02/09/2023			X	17,370.65	82,771.97
Deposit	02/10/2023			X	65,005.07	147,777.04

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**Galveston County Emergency Services No. 2**  
**Reconciliation Detail**  
**6680 - Checking Texas First, Period Ending 02/28/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	02/10/2023			X	144,978.80	292,765.84
Deposit	02/13/2023			X	62,629.60	355,385.44
Deposit	02/15/2023			X	4,240.57	359,626.01
Deposit	02/17/2023			X	1,679.44	361,305.45
Deposit	02/22/2023			X	2,161.59	363,467.04
Deposit	02/23/2023			X	1,227.09	364,694.13
Deposit	02/24/2023			X	553.66	365,247.79
Deposit	02/27/2023			X	1,892.59	367,140.38
Deposit	02/28/2023			X	1,536.63	368,677.01
Deposit	02/28/2023			X	1,964.40	370,641.41
<b>Total Deposits and Credits</b>					<b>370,641.41</b>	<b>370,641.41</b>
<b>Total Cleared Transactions</b>					<b>-10,178.18</b>	<b>-10,178.18</b>
<b>Cleared Balance</b>					<b>-10,178.18</b>	<b>1,082,994.85</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 6 Items</b>						
Check	10/12/2022	3220	Siddons-Martin		-6,854.37	-6,854.37
Check	01/18/2023	3315	TNT Wrecker Service		-488.75	-7,343.12
Check	02/14/2023	3357	Port Bolivar VFD		-4,119.23	-11,462.35
Check	02/14/2023	3372	David Sticker		-1,062.60	-12,524.85
Check	02/14/2023	3360	TNT Wrecker Service		-488.75	-13,013.60
Check	02/14/2023	3354	Pinnacle Access		-425.82	-13,439.42
<b>Total Checks and Payments</b>					<b>-13,439.42</b>	<b>-13,439.42</b>
<b>Total Uncleared Transactions</b>					<b>-13,439.42</b>	<b>-13,439.42</b>
<b>Register Balance as of 02/28/2023</b>					<b>-23,617.60</b>	<b>1,069,555.43</b>
<b>New Transactions</b>						
<b>Checks and Payments - 33 Items</b>						
Check	03/08/2023	3373	Joshua C. Heinz		-1,000.00	-1,000.00
Check	03/15/2023	3394	Yates Auto & Truck ...		-17,266.52	-18,266.52
Check	03/15/2023	3405	Bound Tree		-6,378.00	-24,644.52
Check	03/15/2023	3395	Southern Tire Mart		-5,712.02	-30,356.54
Check	03/15/2023	3380	Galveston County T...		-3,260.25	-33,616.79
Check	03/15/2023	3375	Crystal Beach VFD		-2,790.00	-36,406.79
Check	03/15/2023	3377	High Island VFD		-2,673.43	-39,080.22
Check	03/15/2023	3387	Xtreme Education		-1,750.00	-40,830.22
Check	03/15/2023	3388	Kent Alan Harkey M...		-1,500.00	-42,330.22
Check	03/15/2023	3390	EMSAR		-1,421.29	-43,751.51
Check	03/15/2023	3397	Teleflex LLC		-1,175.00	-44,926.51
Check	03/15/2023	3391	Threadbearer		-1,067.21	-45,993.72
Check	03/15/2023	3376	Port Bolivar VFD		-1,033.71	-47,027.43
Check	03/15/2023	3374	Visa		-1,002.57	-48,030.00
Check	03/15/2023	3399	David Sticker		-718.75	-48,748.75
Check	03/15/2023	3403	Teleflex LLC		-562.50	-49,311.25
Check	03/15/2023	3398	GCM, The Big Store		-529.90	-49,841.15
Check	03/15/2023	3404	Verizon		-481.35	-50,322.50
Check	03/15/2023	3389	Tractor Supply Credi...		-387.22	-50,709.72
Check	03/15/2023	3392	Coastal Welding		-372.60	-51,082.32
Check	03/15/2023	3379	United Data Technol...		-330.00	-51,412.32
Check	03/15/2023	3384	The Standard		-298.55	-51,710.87
Check	03/15/2023	3396	Christopher's Speed...		-281.00	-51,991.87
Check	03/15/2023	3381	Cyber One Solutions		-257.10	-52,248.97
Check	03/15/2023	3402	Herrera's Emergenc...		-230.00	-52,478.97
Check	03/15/2023	3378	Hill Butane Company		-228.95	-52,707.92
Check	03/15/2023	3400	Pinnacle Access		-224.51	-52,932.43
Check	03/15/2023	3383	Stericycle		-216.28	-53,148.71
Check	03/15/2023	3386	West Isle Urgent Care		-180.00	-53,328.71
Check	03/15/2023	3401	Stratton Inc.-Napa - ...		-138.09	-53,466.80
Check	03/15/2023	3393	O'Reilly Automotive,...		-90.24	-53,557.04
Check	03/15/2023	3385	Baptist Health Traini...		-10.00	-53,567.04
Check	03/15/2023	3382	FDOT		-3.75	-53,570.79
<b>Total Checks and Payments</b>					<b>-53,570.79</b>	<b>-53,570.79</b>

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**Galveston County Emergency Services No. 2**  
**Reconciliation Detail**  
6680 - Checking Texas First, Period Ending 02/28/2023

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Total New Transactions					-53,570.79	-53,570.79
Ending Balance					-77,188.39	1,015,984.64

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