

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF  
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A regular meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (“District”) was called for at 12:00 p.m. on November 15, 2023, at the Crystal Beach fire station, located at 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted and published according to law.

At approximately 12:00 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
John Lee, Jr.	Vice President
Greg Fountain	Secretary
George Strong	Treasurer
Larry Flanagan	Assistant Treasurer

All of said Board members were present, thus constituting a quorum. Also present were Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; Frank DeMarco, EMS Operations Supervisor; Joshua Heinz of Benckenstein & Oxford, LLP, attorneys for the District; MaKayla Vidal, accountant for the District; and, the individuals listed on the attendance log attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, President Newberry directed the Board to Agenda Item No. 3, at which time the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

Being as there was no public comment under Agenda Item No. 4, President Newberry moved the Board along to Agenda Item No. 5, at which time Treasurer Strong made a motion to approve and authorize the following matters listed under the consent agenda, which was seconded by Secretary Fountain and unanimously approved by the Board members present:

- a. Minutes of the October 18, 2023 Regular Meeting;
- b. Payment of District Bills and Accounts (**Exhibit B**)<sup>1</sup>; and,
- c. VFDs' Monthly Expense Reimbursements (**Exhibit C**)<sup>2</sup>.

The Board was then directed to Agenda Item No. 6, at which time Treasurer Strong reviewed the regular Treasurer's Report, which is attached hereto as **Exhibit D**<sup>3</sup>. The Board then discussed and again tabled the proposed budget amendment PBVFD-003 (2022-23), as Mr. Saunders has requested and is awaiting receipt of additional supporting information.

Next, the Board's attention was directed to Agenda Item No. 7, at which time Mr. Saunders reviewed with the Board the quotes for a new 2023 Ford Expedition (EMS supervisor vehicle) purchase and aftermarket outfitting, copies of which are attached hereto as **Exhibit E**. Upon motion by Treasurer Strong and seconded by Secretary Fountain, the Board unanimously approved the purchase and outfitting of the new 2023 Ford Expedition, at a total cost not to exceed \$80,000.

The Board then moved along to Agenda Item No. 8, at which time the Board reviewed BrooksWatson & Co.'s engagement letter for the District's 2022-23 audit, a copy of which is attached hereto as **Exhibit F**. Upon motion by Treasurer Strong and seconded by Secretary Fountain, the Board unanimously approved the engagement of BrooksWatson & Co. to perform the District's 2022-23 audit.

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<sup>1</sup> Check Nos. 3629-3645 and 3647-3670, plus the direct deposit and other payroll expenses. It was also noted that Check No. 3646 was voided.

<sup>2</sup> Port Bolivar VFD - \$1,783.77 (October 2023); High Island VFD - \$3,416.63 (October 2023); and, Crystal Beach VFD - \$0.00 (October 2023).

<sup>3</sup> Texas First Bank operating checking account (xx6680) - \$259,718.72 as of 10/31/2023 and \$692,978.20 as of 11/15/2023; Texas First Bank savings account (xx9804) - \$2,504.71 as of 10/31/2023 and \$2,506.84 as of 11/15/2023; Texas First Bank EMS billing checking account (xx7569) - \$26,427.56 as of 10/31/2023 and \$42,670.86 as of 11/15/2023; TexSTAR investment pool general fund account (xxxxxx1110) - \$1,239,629.07 as of 10/31/2023 and 11/15/2023; TexSTAR investment pool capital fund account (xxxxxx1890) - \$425,796.05 as of 10/31/2023 and 11/15/2023; and, TexSTAR investment pool emergency fund account (xxxxxx4140) - \$1,079,935.69 as of 10/31/2023 and 11/15/2023.

President Newberry then directed the Board's attention to Agenda Item No. 9, at which time Mr. Saunders and Mr. Heinz reviewed and discussed with the Board the District's participation in the Ohio Purchasing Cooperative (for purchase of the above mentioned 2023 Ford Expedition), and the proposed Resolution authorizing same, a copy of which is attached hereto as **Exhibit G**. Upon motion by Treasurer Strong and seconded by Secretary Fountain, the Board unanimously approved the District's participation in the Ohio Purchasing Cooperative.

The Board's attention was then directed to Agenda Item No. 10, at which time Mr. Saunders reviewed with the Board the proposed Memorandum of Agreement with the Galveston County Health District for reporting of Naloxone use and suspected overdoses, a copy of which is attached hereto as **Exhibit H**. Upon motion by Secretary Fountain and seconded by Treasurer Strong, the Board unanimously approved the Memorandum of Agreement.

Next, the Board moved to Agenda Item No. 11, at which time the Board and Mr. Saunders discussed the District's proposed participation in the Texas County & District Retirement System ("TCDRS"). After a lengthy discussion regarding the plan benefits and projected costs, as shown in **Exhibit I** attached hereto, Secretary Fountain made a motion to approve and authorize the District's participation in the TCDRS Plan 3 (7% employee contribution with 200% employer match) beginning January 1, 2024, with the following retirement eligibility options: Vesting & Retirement at Age 60 - 8 Years, Rule of 75, and 20 Years at Any Age; and, with the Group Term Life Coverage benefit included. The motion was seconded by Assistant Treasurer Flanagan and unanimously approved by the Board.

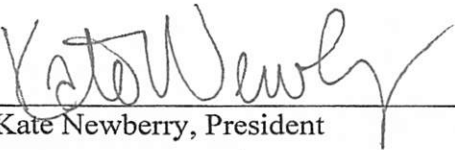
Thereafter, the Board moved along to Agenda Item No. 12, at which time Mr. DeMarco reviewed with the Board his monthly EMS Operations Report, a copy of which is attached hereto as **Exhibit J**.

The Board was then directed to Agenda Item No 13, at which time Mr. Saunders reviewed with the Board his monthly Manager's Report, a copy of which is attached hereto as **Exhibit K.**


Next, under Agenda Item No. 14, Mr. Heinz discussed with the Board the ESD Commissioners terms of office set to expire on December 31, 2023 (Vice President Lee, Treasurer Strong, and Assistant Treasurer Flanagan). Vice President Lee and Treasurer Strong each indicated their willingness to seek reappointment for an additional two-year term beginning January 1, 2024, while Assistant Treasurer Flanagan advised that he does not wish to seek reappointment at the end of his current term. In accordance with the foregoing, Mr. Heinz will prepare and forward a letter to the Galveston County Commissioners Court.

The Board was then directed to Agenda Item No. 15, at which time Mrs. Vidal reviewed the various District financial reports with the Board, copies of which are attached hereto as **Exhibit L.**

Being as there were no other matters to come before the Board under Agenda Item No. 16, the regular meeting was adjourned at approximately 1:39 p.m.

  
\_\_\_\_\_  
Kate Newberry, President  
Date: 1/19/2024

ATTEST:

  
\_\_\_\_\_  
Greg Fountain, Secretary  
Date: 1/19/2024

# Exhibit A

## MEETING SIGN-IN SHEET

[illegible]

# Exhibit B

# Galveston County Emergency Services No. 2

## Check Detail

October 18 - November 15, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
6680	Checking Texas First					
10/18/2023	Check	3586	Stryker Sales, LLC (DBA Stryker Flex Financial)	Q1 Installment		-10,188.28 10,188.28
10/18/2023	Check	3587	East Texas GC Regional Trauma Advisory	Dues - Membership Rac-R 2023-24		-250.00 250.00
10/18/2023	Check	3588	The Standard	Voided September '23		0.00 0.00
10/18/2023	Check	3589	The Standard	September '23	R	-315.85 315.85
10/18/2023	Check	3590	Port Bolivar VFD	Sept. '23 Reimbursement	R	-19,181.18 19,181.18
10/18/2023	Check	3591	High Island VFD	Reimbursement September '23	R	-12,688.58 12,688.58
10/18/2023	Check	3592	ESO - Firehouse Software	Inv. 120914	R	-8,605.00 8,605.00
10/18/2023	Check	3593	United Data Technologies, Inc.	Inv.5092023093	R	-330.00 330.00
10/18/2023	Check	3594	Cyber One Solutions	Inv. 67830	R	-257.10 257.10
10/18/2023	Check	3595	Knox Company	Quote QT-KA 48516	R	-2,149.00 2,149.00
10/18/2023	Check	3596	SAFE-D	Inv.4126 - G.Strong ESD's & Health Benefits	R	-35.00 35.00
10/18/2023	Check	3597	Starcycle	Cust.3000924273, Inv.8004786109	R	-213.57 213.57
10/18/2023	Check	3598	Threadbearer	Order #874	R	-2,370.75 2,370.75
10/18/2023	Check	3599	Kent Alan Harkey MD, PLLC	Inv. 1046	R	-1,500.00 1,500.00
10/18/2023	Check	3602	Verizon Connect	Inv. 314000047646	R	-414.05 414.05
10/18/2023	Check	3603	Arcpoint	Inv. 117929	R	-64.00 64.00
10/18/2023	Check	3604	Galveston County Auditor	Inv.AR231278 - July '23	R	-4,119.21 4,119.21
10/18/2023	Check	3605	Lexipol	Subscription - Annual - SUB026744	C	-1,854.00 1,854.00
10/18/2023	Check	3606	Visa	USPS,Amazon,Office Depot,HP Intuit Galveston Vehicle Registration FJ Tire Shop - Winnie		-932.76 207.33 47.25 19.00 659.18
10/18/2023	Check	3606	TNT Wrecker Service	Towing 2019 Ram	R	-175.00 175.00
10/18/2023	Check	3607	Visa	USPS,Amazon,HP,Office Depot Direct TV Intuit Galveston Vehicle Registration FJ Tire Shop - Winnie	R	-1,149.50 207.33 216.74 47.25 19.00 659.18



## Galveston County Emergency Services No. 2

## Check Detail

October 18 - November 15, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/18/2023	Check	3608	Southern Tire Mart	Inv. 4580148164	R	-856.84 856.84
10/18/2023	Check	3609	Visa	Sams,Amazon,HP Frontier Pest Adobe Memorial Hermann - Advanced Cadaver Sam's - Robbie Isaacks SSCOR, Magnum	R	-3,777.58 489.97 155.00 281.31 1,350.00 231.65 1,269.65
10/18/2023	Check	3610	Joshua C. Heinz	September '23 Atty Fees	R	-1,000.00 1,000.00
10/18/2023	Check	3611	Sheldon Scott	1099 Contractor Pay Period ending 9.29.23	R	-1,057.50 1,057.50
10/18/2023	Check	3612	HdL Companies	inv. SIN032214	R	-3,600.00 3,600.00
10/18/2023	Check	3613	GCM, The Big Store	Fuel Purchases	R	-271.45 271.45
10/18/2023	Check	3614	Winnie Dodge	Inv. 88524 - 2019 Ram	R	-1,450.45 1,450.45
10/18/2023	Check	3615	Galveston County Tax Office	Inv. 49152 - The Daily News	R	-690.80 690.80
10/18/2023	Check	3616	GCM, The Big Store	Inv. 08-1090633	R	-42.98 42.98
10/18/2023	Check	3617	Benckenstein & Oxford	Inv. 50895 - September '23	R	-950.00 950.00
10/18/2023	Check	3618	Coastal Welding	Cust 1586, Inv.0080265063	R	-421.60 421.60
10/18/2023	Check	3619	O'Reilly Automotive, Inc.	5882-361156	R	-18.47 18.47
10/18/2023	Check	3620	West Isle Urgent Care	Inv. 13702 - K.Levine, R.Runkle	R	-60.00 60.00
10/18/2023	Check	3621	Teel's Maintenance & Supply	Inv. 176212	R	-756.55 756.55
10/18/2023	Check	3622	Vidal Accounting, PLLC	Inv. 00027	R	-1,750.00 1,750.00
10/18/2023	Check	3623	NAEMT	Inv.012313566031000,012313567031000	R	-195.00 195.00
10/18/2023	Check	3624	Southern Tire Mart	Inv. 4580148300	R	-200.00 200.00
10/18/2023	Check	3625	Verizon Connect	inv. 338000044777, 342000042385	R	-311.47 311.47
10/18/2023	Check	3626	United Data Technologies, Inc.	Inv. COSO-47390	R	-3,284.66 3,284.66
10/18/2023	Check	3627	Yates Auto & Truck Repair	Inv. 0070542	R	-134.00 134.00
10/18/2023	Check	3628	Joshua C. Heinz	Marked as fraud on positive pay - received refund	R	-1,000.00 1,000.00
10/23/2023	Check	3629	Joshua C. Heinz	June 2023 Fees - Reprint Check	R	-1,000.00 1,000.00

## Galveston County Emergency Services No. 2

## Check Detail

October 18 - November 15, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
11/15/2023	Check	3630	High Island VFD	October '23 Reimbursement		-3,416.63 3,416.63
11/15/2023	Check	3631	Joshua C. Heinz	Atty. Fees October '23		-1,000.00 1,000.00
11/15/2023	Check	3632	Galveston Central Appraisal District	Q1 Payment		-2,708.04 2,708.04
11/15/2023	Check	3633	United Data Technologies, Inc.	Inv. 5102023093		-330.00 330.00
11/15/2023	Check	3634	Cyber One Solutions	Inv. 68260		-257.10 257.10
11/15/2023	Check	3635	Emergency Transportation Associates LLC	Inv. 451		- 129,558.35 129,558.35
11/15/2023	Check	3636	Texas State Association of Fire and Emergency Districts	Inv. 3404		-1,100.00 1,100.00
11/15/2023	Check	3637	Kent Alan Harkey MD, PLLC	Inv. 1047		-1,500.00 1,500.00
11/15/2023	Check	3638	The Standard	October '23		-333.15 333.15
11/15/2023	Check	3639	Frazer	Inv. CG168859-7		-1,250.00 1,250.00
11/15/2023	Check	3640	Threadbearer	Inv. 1029202301		-256.80 256.80
11/15/2023	Check	3641	Stericycle	Customer 3000924273, Inv. 8005117548		-213.57 213.57
11/15/2023	Check	3642	AT&T Mobility	Acct/Inv.287327593524		-90.94 90.94
11/15/2023	Check	3643	Sparkletts & Sierra Springs	Inv. 23216915		-58.89 58.89
11/15/2023	Check	3644	VFIS	2023 Int'l Amb ALS 76320, Inv.9784		-1,955.49 1,955.49
11/15/2023	Check	3645	Verizon Connect	Acct.155211,Inv.328000052017		-172.21 172.21
11/15/2023	Check	3646	Lexipol, LLC	Voided INVPRA120304		0.00 0.00
11/15/2023	Check	3647	NAEMT EVOS	Inv.142313253041000,142313252041000		-330.00 330.00
11/15/2023	Check	3648	East Texas GC Regional Trauma Advisory	2772643000222650193		-8,000.00 8,000.00
11/15/2023	Check	3649	Galveston County Auditor	AR240099 - August '23		-4,140.79 4,140.79
11/15/2023	Check	3650	WG Connect LLC	IDS Inv.SF000000222		-1,200.00 1,200.00
11/15/2023	Check	3651	Coastal Welding	Cust.1586, Inv. 0080267226		-436.00 436.00
11/15/2023	Check	3652	Doggett Ford	Acct.F9598, Inv. 28179 - M20		-17.56 17.56

## Galveston County Emergency Services No. 2

## Check Detail

October 18 - November 15, 2023

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
11/15/2023	Check	3653 Stratton Inc.-Napa - True Value	Inv. 379632		-25.34 25.34
11/15/2023	Check	3654 O'Reilly Automotive, Inc.	Inv. 5882-363844		-37.98 37.98
11/15/2023	Check	3655 Port Bolivar VFD	October '23 Reimbursement		-1,783.77 1,783.77
11/15/2023	Check	3656 TexasFirst Bank Visa	Adobe Williams, Stadl Sams, Amazon, HP Magnum Frontier Pest Nicks Kitchen, Tipsy Turtle, Salsas, Hilton ZTech		-2,844.87 43.26 559.40 330.51 411.75 190.00 895.95 414.00
11/15/2023	Check	3657 Vidal Accounting, PLLC	Inv. 00030		-1,251.25 1,251.25
11/15/2023	Check	3658 TexasFirst Bank Visa	HP, USPS Galveston Vehreg, Motor Vehicle Tax Intuit Frontier Waste Sam's Arcpoint Direct TV		-2,095.85 117.95 20.95 47.25 603.50 298.46 791.00 216.74
11/15/2023	Check	3659 Baptist Health Training Center	Inv. 3402		-375.00 375.00
11/15/2023	Check	3660 Bound Tree Medical, LLC	275,257,258,780,778,779,342		-1,554.37 1,554.37
11/15/2023	Check	3661 GCM, The Big Store	10/24/23		-43.00 43.00
11/15/2023	Check	3662 GCM, The Big Store	248,185,269,759		-73.28 73.28
11/15/2023	Check	3663 Frazer	Inv. 92173		-1,277.98 1,277.98
11/15/2023	Check	3664 O'Reilly Automotive, Inc.	5882-367727		-159.58 159.58
11/15/2023	Check	3665 West Isle Urgent Care	Inv. 13829 - Huguen		-30.00 30.00
11/15/2023	Check	3666 Galveston County Auditor	AR240184 - Sept. '23		-3,005.89 3,005.89
11/15/2023	Check	3667 Baptist Health Training Center	Inv. 3448		-75.00 75.00
11/15/2023	Check	3668 Emergency Medical Educators	Inv. 2307 Sept. '23 - D. Blashill		-3,200.00 3,200.00
11/15/2023	Check	3669 Benckenstein & Oxford	Inv. 50908 Oct. '23		-1,725.00 1,725.00
11/15/2023	Check	3670 Teleflex LLC	Inv. 9507664689		-1,115.50 1,115.50
10/23/2023	Expense	987612	Check 987612 Check 987612	R	-1,000.00 1,000.00
10/25/2023	Check	9998761	Check 9998761	R	-1,000.00

## Galveston County Emergency Services No. 2

## Check Detail

October 18 - November 15, 2023

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
			Check 9998761		1,000.00
10/20/2023	Check		Check 3610	C	-1,000.00
			Check 3610		1,000.00
10/20/2023	Expense		ADP PAYROLL FEES/ADP FEES 402557 ADP PAYROLL FEES/ADP FEES XXXXXXXX1143 644409397GALVES	R	-122.96
			ADP PAYROLL FEES/ADP FEES 402557 ADP PAYROLL FEES/ADP FEES XXXXXXXX1143 644409397GALVES		122.96
10/24/2023	Expense	Undine	Undine Bolivar P/ECHK020227 GCES Undine Bolivar P/ECHK020227 GCESD2 3	R	-111.10
			Undine Bolivar P/ECHK020227 GCES Undine Bolivar P/ECHK020227 GCESD2 3		111.10
11/03/2023	Expense		ADP PAYROLL FEES/ADP FEES 784091 ADP PAYROLL FEES/ADP FEES XXXXXXXX5918 645291101GALVES	C	-125.38
			ADP PAYROLL FEES/ADP FEES 784091 ADP PAYROLL FEES/ADP FEES XXXXXXXX5918 645291101GALVES		125.38
10/31/2023	Expense		HEALTH CARE SERV/OBPPAYMT 267056 HEALTH CARE SERV/OBPPAYMT XXXXXX1640 PENINSULA EMERGEN	R	-15,848.40
			HEALTH CARE SERV/OBPPAYMT 267056 HEALTH CARE SERV/OBPPAYMT XXXXXX1640 PENINSULA EMERGEN		15,848.40
10/30/2023	Expense		SOUTHERN BROADBA/PURCHASE 409-68 SOUTHERN BROADBA/PURCHASE 409-684-7021 Galveston Count	R	-89.00
			SOUTHERN BROADBA/PURCHASE 409-68 SOUTHERN BROADBA/PURCHASE 409-684-7021 Galveston Count		89.00
10/27/2023	Expense		FPB CR CARD/PROC FEE C16332795 R FPB CR CARD/PROC FEE C16332795 RICHARD MILES	R	-200.00
			FPB CR CARD/PROC FEE C16332795 R FPB CR CARD/PROC FEE C16332795 RICHARD MILES		200.00
10/26/2023	Expense		ADP WAGE GARN/WAGE GARN 59806530 ADP WAGE GARN/WAGE GARN XXXXXXXX4038OFX GALVESTON COUN	R	-1,250.16
			ADP WAGE GARN/WAGE GARN 59806530 ADP WAGE GARN/WAGE GARN XXXXXXXX4038OFX GALVESTON COUN		1,250.16
11/09/2023	Expense		ADP WAGE GARN/WAGE GARN 75005524 ADP WAGE GARN/WAGE GARN XXXXXXXX8700OFX GALVESTON COUN	C	-888.49
			ADP WAGE GARN/WAGE GARN 75005524 ADP WAGE GARN/WAGE GARN XXXXXXXX8700OFX GALVESTON COUN		888.49
10/27/2023	Expense		COLONIAL LIFE/INS. PREM. E540746 COLONIAL LIFE/INS. PREM. E5407465 GALVESTON COUNTY ESD	R	-1,105.26
			COLONIAL LIFE/INS. PREM. E540746 COLONIAL LIFE/INS. PREM. E5407465 GALVESTON COUNTY ESD		1,105.26
11/13/2023	Expense	Galveston County Auditor	Bol Pen SUD/DIRECT PAY GALVESTON Bol Pen SUD/DIRECT PAY GALVESTON COUNTY ESD2	C	-180.60
			Bol Pen SUD/DIRECT PAY GALVESTON Bol Pen SUD/DIRECT PAY GALVESTON COUNTY ESD2		180.60
11/13/2023	Expense	Galveston County Auditor	Bol Pen SUD/DIRECT PAY GALVESTON Bol Pen SUD/DIRECT PAY GALVESTON COUNTY ESD2	C	-258.30
			Bol Pen SUD/DIRECT PAY GALVESTON Bol Pen SUD/DIRECT PAY GALVESTON COUNTY ESD2		258.30

# Exhibit C



## **Port Bolivar Volunteer Fire Department**

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway

Ph: 409-684-1984

Fax: 409-684-1003

[pbvfd@att.net](mailto:pbvfd@att.net)

Date: 10/31/2023

Attention: ESD #2 Board

Port Bolivar Volunteer Fire Department is requesting from the ESD#@ Board, reimbursement for our October 2023 bills totaling \$ 1,783.77

Company	Description	Cost	Paid By	Code
AT&T	Internet/Phone	\$160.12	CK #1603	2820
AT&T Mobility	Internet/Phone FirstNet	\$37.17	CK #1605	2820
Entergy	Inside Lights	\$365.34	CK #1607	2830
Entergy	Outside Lights	\$100.71	CK #1606	2830
Frontier Waste Solutions	Trash	\$252.50	CK #1604	2840
Frontier Pest Control	Pest Control	\$00.00	CK #16	
Academy	Coolers for each fire truck	\$119.96	Leanne Comeaux Credit Card. CK #5841 - Paid out of Main Account	4000
Sam's club	Coolers for Station	\$89.98 x 2 = \$179.96	Leanne Comeaux Credit Card. CK	4000

Amazon.com	New Laptop for fire station to replace outdated one that cannot be updated with latest security patches from Microsoft	\$452.99 ✓	Debit Card	2320
Amazon.com	Wireless Mouse	\$7.99 ✓	Debit Card	2320
Kate Veeder	Flags for Fire Station	\$89.09 ✓	Debit Card	2310
AutoZone 3969	Valve Extenders and Valve Caps for Tires	\$17.94 ✓	Debit Card	4900



## **Port Bolivar Volunteer Fire Department**

PO Box 675 Port Bolivar, Texas 77650    1806 Broadway  
Ph: 409-684-1984    Fax: 409-684-1003    [pbvfd@att.net](mailto:pbvfd@att.net)

### **Certification of Expense Request FY 2023-2024**

Acting in my capacity as Treasurer, on behalf of the **Port Bolivar Volunteer Fire Department**, we certify that the following expense reimbursement request of \$1,783.77 for the month of October 2023 bills is true and correct to the best of our knowledge and has been procured in accordance with state and federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County Emergency Services District #2 by the **Port Bolivar Volunteer Fire Department Board of Directors**.

Printed Name: John B. Williams, Treasurer

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11/18/2023

Printed Name: William Weeks, President

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11-10/23



# PORT BOLIVAR VFD 2023-2024

October '23

BUDGET  
2023-24

Prior  
Month

Current  
Month  
October '23

Remaining  
Budget

2000 - Auditing Fees				
2010 - Accountant Fees	\$ 1,200.00			\$ 1,200.00
2100 - Bookkeeping	\$ 500.00			\$ 500.00
2110 - Software Services	\$ 1,250.00			\$ 1,250.00
2200 - Legal Fees				\$ -
2210 - Professional Fees Other				\$ -
2310 - Office Supplies	\$ 500.00		\$ 89.09	\$ 410.91
2320 - Office Equipment	\$ 500.00		\$ 460.98	\$ 39.02
2340 - Cleaning Supplies	\$ 500.00			\$ 500.00
2410 - Insurance - Accident & Sickness	\$ 6,500.00			\$ 6,500.00
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -
2430 - Insurance - Auto/Boat				\$ -
2440 - Insurance Workers Comp				\$ -
2450 - Bond				\$ -
2500 - Travel Expenses	\$ 650.00			\$ 650.00
2510 - Mileage reimbursements/tolls	\$ 1,000.00			\$ 1,000.00
2550 - Fire Prevention	\$ 1,750.00			\$ 1,750.00
2700 - Dues & Subscriptions	\$ 900.00			\$ 900.00
2710 - Safe D				\$ -
2720 - License & Permits	\$ 800.00			\$ 800.00
2730 - Public Relations				\$ -
2740 - Good of the Department				\$ -
2750 - Billing Service Fees				\$ -
2810 - Bldg Rent				\$ -
2820 - Telephone & Communications	\$ 2,000.00		\$ 197.29	\$ 1,802.71
2830 - Electricity	\$ 5,500.00		\$ 466.05	\$ 5,033.95
2840 - Water/Garbage	\$ 3,300.00		\$ 252.50	\$ 3,047.50
2850 - Propane				\$ -
2860 - Janitorial/Yard Service				\$ -
2870 - Alarm Services	\$ 1,000.00			\$ 1,000.00
2900 - General & Administrative				\$ -
3100 - Uncategorized				\$ -
4000 - Firefighting/Maint/Repair	\$ 18,500.00		\$ 299.92	\$ 18,200.08
4200 - Fuel	\$ 4,500.00			\$ 4,500.00
4210 - Oxygen/Breathing Air	\$ 3,500.00			\$ 3,500.00
4300 - Radio Usage	\$ 3,500.00			\$ 3,500.00
4350 - Radio Repair	\$ 2,000.00			\$ 2,000.00
4400 - General & Administrative				\$ -
4500 - Training	\$ 7,500.00			\$ 7,500.00
4600 - Medical Exams	\$ 500.00			\$ 500.00
4610 - Background Checks	\$ 500.00			\$ 500.00
4620 - Recruiting				\$ -
4700 - Building Maintenance				\$ -
4800 - Uniforms	\$ 1,000.00			\$ 1,000.00
4900 - Vehicle Maint. & Repair	\$ 2,500.00		\$ 17.94	\$ 2,482.06
5000 - Command Vehicle				\$ -
5010 - Rescue/Medical				\$ -



High Island Volunteer Fire Rescue  
P.O. Box 144  
High Island, Texas 77623

# INVOICE

DATE NOVEMBER 3, 2023  
INVOICE # 2023-10

TO Galveston County ESD #2  
930 Nobel Carl Dr  
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2820	Fastwyre Broadband - EFT - Station phones/fax/internet	232.09 ✓	232.09
2830	Entergy - #3106 - Electrical Fire Station	419.60 ✓	651.69
2840	Peninsula Residential Service # EFT - Dumpster	207.50 ✓	859.19
2700	Texas First Bank - EFT-Positive Pay	23.81 ✓	883.00
2820	Dish - EFT- Station Cable - Oct.	125.35 ✓	1,008.35
4200	The County of Galveston - #3105 - July - Fuel	359.05 ✓	1,367.40
2550	Alert-all - Fire Prevention School - Debit	728.50 ✓	2,095.90
4900	Amazon - Vehicle Maintenance - Debit	45.53 ✓	2,141.43
2110	Software Service - QuickBooks - EFT	58.63 ✓	2,200.06
4700	Stratton's - #3107 - Building Maintenance	25.99 ✓	2,226.05
4700	Frontier Pest Control - #3108 - Building Maintenance	185.00 ✓	2,411.05
4000	North Ridge Fire Equip. - Debit- Firefighting Equipment	1,005.58 ✓	3,416.63
TOTAL			3,416.63

Make all checks payable to High Island Volunteer Fire Rescue  
Thank you for your business!

## HIGH ISLAND



### Volunteer Fire/Rescue

P.O. Box 144, 2041 7<sup>th</sup> Street  
High Island, Texas 77623  
Phone (409) 286-5811 Fax (409) 286-5424

November 3, 2023

Galveston County ESD # 2  
PO Box 1709  
Crystal Beach, Texas 77650

Ref: Certification of expense reimbursement request

I, Terrie Riley, acting in my capacity as Treasurer, on behalf of High Island Volunteer Fire Rescue, Inc. do certify that the expense reimbursement request that is submitted for the amount of \$ 3,416.63 is true and correct to the best of my knowledge and has been processed in accordance with State and Federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD # 2 by the High Island Volunteer Fire Rescue Inc. Board of Directors.

Terrie Riley  
Signature

11/3/23  
Date

## High Island VFD 2023-2024

October '23

BUDGET 2023-24	ACTUAL		Remaining Budget
	Prior Month	Current Month	
		October '23	


2000 - Auditing Fees				
2010 - Accounting Fees				
2100 - Bookkeeping	\$ 1,100.00			\$ 1,100.00
2110 - Software Services	\$ 1,100.00		\$ 58.63	\$ 1,041.37
2200 - Legal Fees				
2210 - Professional Fees Other				
2250 - Medical Director Fees				
2310 - Office Supplies				
2320 - Office Equipment				
2410 - Insurance - Accident & Sickness	\$ 4,000.00			\$ 4,000.00
2420 - Insurance - Bldg, Equip, & Gen Liab				
2430 - Insurance - Auto/Boat				
2440 - Insurance Workers Comp				
2500 - Travel	\$ 100.00			\$ 100.00
2510 - Mileage Reimbursement/tolls	\$ 100.00			\$ 100.00
2550 - Fire Prevention	\$ 750.00		\$ 728.50	\$ 21.50
2700 - Dues & Subscriptions	\$ 1,500.00		\$ 23.81	\$ 1,476.19
2710 - Safe D				
2720 - License & Permits	\$ 150.00			\$ 150.00
2730 - Public Relations				
2740 - Good of the Department				
2750 - Billing Service Fees				
2810 - Bldg Rent				
2820 - Telephone & Communications	\$ 5,500.00		\$ 357.44	\$ 5,142.56
2830 - Electricity	\$ 6,500.00		\$ 419.60	\$ 6,080.40
2840 - Water/Garbage	\$ 2,840.00		\$ 207.50	\$ 2,632.50
2850 - Propane				
2860 - Janitorial/Yard Service				
2870 - Alarm Service				
2900 - General & Administrative				
3100 - Uncategorized				
4000 - Firefighting / EMS Equipment	\$ 27,100.00		\$ 1,005.58	\$ 26,094.42
4050 - Equipment Maintenance				
4100 - Equipment Repair				
4200 - Fuel	\$ 4,000.00		\$ 359.05	\$ 3,640.95
4210 - Oxygen/Breathing Air	\$ 3,000.00			\$ 3,000.00
4300 - Radio Usage	\$ 2,200.00			\$ 2,200.00
4350 - Radio Repair	\$ 2,500.00			\$ 2,500.00
4400 - General & Administrative	\$ 780.00			\$ 780.00
4500 - Training	\$ 2,500.00			\$ 2,500.00
4600 - Medical Exams				
4610 - Background Checks	\$ 500.00			\$ 500.00
4700 - Building Maintenance	\$ 6,000.00		\$ 210.99	\$ 5,789.01
4800 - Uniforms	\$ 2,500.00			\$ 2,500.00
4900 - Vehicle Maint. & Repair	\$ 10,000.00		\$ 45.53	\$ 9,954.47
5000 - Command Vehicle				
5010 - Rescue/Medical/Fire Appar				
5020 - Fire Fighting				
5030 - Boat (EMS Capital)				
5040 - Building				
5050 - Other				

\$ 84,720.00	\$ 3,416.63	\$ 81,303.37
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# Exhibit D

**Galveston County Emergency Services District No. 2****15-Nov-23**

	<b>10/31/2023</b>	<b>11/15/2023</b>
	<b>Balance</b>	<b>Balance</b>
<b>Texas First Bank</b>		
Operating/Checking (xxxx6680)	\$ 259,718.72	\$ 692,978.20
Savings (Acct. No. xxx9804)	\$ 2,504.71	\$ 2,506.84
EMS Billing (Acct. No. xxxx7569)	\$ 26,427.56	\$ 42,670.86
	<b>\$288,650.99</b>	<b>\$738,155.90</b>
<b>TexSTAR (Investment Co-Op)</b>		
General Fund (Acct. No. xxxxxx1110)	\$1,239,629.07	\$1,239,629.07
Capital Fund (Acct. No. xxxxxx1890)	\$425,796.05	\$425,796.05
Emergency Fund (Acct. No. xxxxxx4140)	\$1,079,935.69	\$1,079,935.69
	<b>\$2,745,360.81</b>	<b>\$2,745,360.81</b>
<b>TOTALS</b>	<b>\$3,034,011.80</b>	<b>\$3,483,516.71</b>

  
George Strong  
Treasurer, GCESD2

11-15-23

---

Date

# Exhibit E

## STATE CONTRACT RSI010871 (SOLICITATION ID # SRC0000005637) GDC093

ITEM # 3AT SUV FULL SIZE

## STATE CONTRACT PRICING

## 2023 EXPEDITION - SSV MODEL

Order No: SPF193

GALVESTON EMERGENCY SERVICES

FIN# OB043

U1G	4X4 XL	998	.3.5L ECO V6 ENG
YZ	OXFORD WHITE	44U	.10SPD AUTO
L	XL CLOTH BUCKET	TGE	.P275/65R18 A/T
H	BLACK ONYX		
100A	EQUIP GRP	<b>**CHANGED TO 102A BELOW FOR SSV PKG</b>	
	.18" MCH ALM WHL		
	.RUN BRDS,PLTFRM		
	.MANUAL CLIMATE		
	.AM/FM RADIO		
	.REV SENSE SYS		
	.PRIVACY GLASS		

\$ 51,740.00

## ADDITIONAL BID ITEM QUOTED TO STATE (WILL + OR - TO ABOVE AMOUNT)

SKID PLATES	41K	\$ 97.00	INC. w/ SSV
LOCKING DIFFERENTIAL	62E	\$ 1,453.00	INC. w/ SSV
HVY DUTY TRLR TOW	536	\$ 770.00	\$ 770.00
RUNNING BRDS, BLACK PLATFORM	18B	\$ 400.00	\$ 400.00
SPECIAL SERVICE VEHICLE (SSV)	102A	\$ (1,857.00)	\$ (1,857.00)
AUTO START/STOP REMOVAL <b>**required</b>	52L	\$ -	\$ -
TITLE FEE	DEALER	\$ 15.00	\$ 15.00
TEMP TAGS	DEALER	\$ 19.50	\$ 19.50

GALVESTON EMERGENCY SERVICE

Attn: CHRIS REVIERE

Derek Powers

Fleet/Gvmt. Sales Mgr.

Montrose Ford

QUOTED 10/23/2023

ORDERED 9/8/2022

TOTAL OF STATE CONTRACT UNIT W/ ADDED ADDL. BID ITEMS FROM ABOVE

\$ 51,087.50

TOTAL FOR UPFIT PROVIDED VIA MONTROSE FORD

\$ -

TOTAL FOR GOVERNMENT PRICE CONCESSION DIFF. (OH to TX)

\$ 400.00

TOTAL FOR SINGLE UNIT QUOTED / ORDERED

\$ 51,487.50

1 unit/s requested

\$ 51,487.50

QUOTE ACCEPTED BY:

Date:



# Quote

Date 10/26/2023  
Quote # CAPQ-109655



## CAP FLEET

2603 Taylors Valley Road  
Belton, TX 76513  
Office 254-773-1959

Name / Address  
Galveston County ESD 2  
930 Noble Carl Drive, Crystal Beach, Texas 77650

Ship To:  
Galveston County ESD 2  
Chris Reviere  
930 Noble Carl Drive, Crystal Beach, Texas 77650

Salesperson: Garrett Wheeler

Email:

Contact Name:

Year: 2023

Make: Ford

Model: EXPEDITION

Job Description: Galveston County ESD 2 4x4 Ford Expedition WHITE  
BUY BOARD 698-23

## Quote Summary

Per Vehicle Subtotal	\$22,952.65
Per Vehicle Tax	\$0.00
Per Vehicle Total	\$22,952.65

# Vehicles Quoted 1

**Grand Total \$22,952.65**

**\*\*PRICES ARE VALID FOR 30 DAYS BUT ARE SUBJECT TO CHANGE DUE TO SUPPLY CHAIN CHALLENGES.  
REVERIFY PRICING BEFORE ISSUING A PURCHASE ORDER. COMMODITY SURCHARGES MAY APPLY AFTER PO IS ISSUED.  
ALL CANCELLED ORDERS ARE SUBJECT TO A 20% RESTOCKING FEE\*\***

I hereby authorize the install work therein set forth to be done by CAP Fleet Upfitters, together with the furnishing by CAP Fleet Upfitters of the necessary parts and other material for such install and agree that CAP Fleet Upfitters is not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that CAP Fleet Upfitters neither assumes or authorizes any other person to assume for CAP Fleet Upfitters any liability in connection with such install; that CAP Fleet Upfitters shall not be responsible for loss or damage to the above vehicle, or articles left therein; in case of fire, theft, any Act of God, or other cause beyond CAP Fleet Upfitters control; that CAP Fleet Upfitters employees may operate the above vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspecting such vehicle.

WWW.CAPFLEET.COM

QUOTES ARE GOOD FOR 30 DAYS.

PLEASE SIGN BELOW IF ALL ITEMS & QUANTITIES ARE APPROVED.

X \_\_\_\_\_ Date: / /

# Quote

Date 10/26/2023  
Quote # CAPQ-109655



## CAP FLEET

2603 Taylors Valley Road  
Belton, TX 76513  
Office 254-773-1959

QTY	Part #	Part Details
CONSOLE/MDT		
1	C-VSW-3000-EXPD-2	12.5" WIDE FLAT 30" VEHICLE-SPECIFIC CONSOLE FOR 2022-2023 FORD EXPEDITION SSV
1	C-EB25-XTL-1P	1-PIECE EQUIPMENT MOUNTING BRACKET; 2.5' MOUNTING SPACE; FITS MOTOROLA XTL2500; XTL5000-05; APX7500 Location/Order : Console 1 / 2
1	C-EB30-APS-1P	1-PIECE EQUIPMENT MOUNTING BRACKET; 3" MOUNTING SPACE; FITS MOTOROLA APX-4500; SELF-CONTAINED RADIO Location/Order : Console 1 / 3
2	C-ARM-102	SIDE MOUNT ARMREST
1	C-W-USB2-1	CONSOLE ACCESSORY BRACKET KIT WITH 2 USB-C & USB TYPE A DUAL PORT CHARGERS FOR 3.3" SECTION OF VSW CONSOLES Location/Order : Console 2
1	C-FLW-4055-STR	FLASHLIGHT CHARGER INTERNAL MOUNT POCKET FOR WIDE CONSOLE 3.3" MOUNTING SPACE Location/Order : Console 2 / 3
1	C-AHW-80	8" ACCESSORY HOLDER FOR 3.3"W SECTION OF WIDE CONSOLES Location/Order : Console 2 / 4
2	C-FPW-5	5" FILLER PLATE FOR WIDE VSW CONSOLES Location/Order : Console 2 / 2,5
1	C-FPW-15	1-1/2" FILLER PLATE FOR WIDE VSW CONSOLE Location/Order : Console 2 / 1
1	C-EB40-CCS-1P	1-PIECE EQUIPMENT MOUNTING BRACKET; 4" MOUNTING SPACE; FITS WHELEN CENCOM CCSRN; CCSRNTA; MPC03 Location/Order : Console 1 / 1
2	C-FP-5	5" FILLER PLATE Location/Order : Console 1 / 5,6
1	CUP2-1001	SELF-ADJUSTING DOUBLE CUP HOLDER Location/Order : Console 1 / 7
1	C-FP-15	1-1/2" FILLER PLATE Location/Order : Console 1 / 8
2	C-MCB	MIC CLIP BRACKET
3	MMBP	MAGNETIC MIC KIT
1	C-HDM-214	8.5" HEAVY-DUTY TELESCOPING POLE; SIDE MOUNT
1	C-MD-119	11" SLIDE OUT LOCKING SWING ARM WITH LOW PROFILE MOTION DEVICE ADAPTER
1	DS-PAN-1203	CRADLE FOR PANASONIC TOUGHBOOK 33 TABLET Notes: HAVIS
1	C-EB40-WSB-1P	1-PIECE EQUIPMENT MOUNTING BRACKET; 4" MOUNTING SPACE; FITS WHELEN ARGES REMOTE SPOTLIGHT CONTROL HEAD Location/Order : Console 1 / 4
1	C-FP-1	1" FILLER PLATE Location/Order : Console 1 / 9
ELECTRONICS		

# Quote

Date **10/26/2023**  
Quote # **CAPQ-109655**



## CAP FLEET

2603 Taylors Valley Road  
Belton, TX 76513  
Office 254-773-1959

QTY	Part #	Part Details
1	75812	STINGER DS LED - 12V DC
2	254492	NMO TRI-BAND 150-174/430-520/750/870 MHZ; MODEL # NMO150/450/758SF
<b>EMERGENCY LIGHTING</b>		
1	LGYCD54CORETD-DE	54" DUO LEGACY FULLY POPULATED W/CLEAR LENSES W/TAKEDOWNS (DRIVER SIDE RED/WHITE FRONT; RED/AMBER REAR; PASSENGER SIDE BLUE/WHITE FRONT; BLUE/AMBER REAR); C399 CORE SIREN; CEM16 EXPANSION MODULE; CV2V SYNC; C399K*; SA315U SPEAKER; SAK*; STPKT*
1	SA315U	SA315U SPEAKER BLACK PLASTIC Mounting Location : G2 - GRILLE BEHIND
1	EB2SP3JT	LEGACY WCX 54" D/E/D/E PROMO; W/TAKEDOWNS AND CLEAR LENSES
1	C399	CENCOM CORE WCX CONTROL CENTER Mounting Location : U3 - UNDER REAR SEAT - PS
1	CEM16	WECANX 16 OUTPUT EXPANSION MOD
1	CV2V	VEHICLE-TO-VEHICLE SYNC MODULE
1	C399K7	OBD II CANPORT KIT 2021 F-150
1	CCTL6	WECANX KNOB/SLIDE CONTROL HEAD
1	STPKT98	LIGHTBAR STRAP KIT #98
1	SAK73	DUAL SA-315 MT KIT 21+ F-150
1	CEXAMP	WECANX EXTERNAL AMPLIFIER
1	SA315U	SA315U SPEAKER BLACK PLASTIC Mounting Location : G2 - GRILLE BEHIND
1	CHOWLER	WCX LOW FREQUENCY SIREN SYSTEM
1	HWLRB35	HOWLER BKT 2022 F-150
1	TCRWX5-TRIO-KIT	WECANX TRACER TRIO 5-LAMP HOUSING Mounting Location : RBMT1 - RUNNING BOARDS W/ MOUNTS
2	TCRWX5	WECANX TRACER 5-LAMP HOUSING Mounting Location : RBMT1 - RUNNING BOARDS W/ MOUNTS
2	TCRWXPJC	WCX TRACER PRIMARY TRIO R/B/W Mounting Location : RBMT1 - RUNNING BOARDS W/ MOUNTS Notes: OVERRIDE WHITE SCENE / ALLEY
8	TCRWXSJC	WCX TRACER SECONDARY TRIO R/B/W Mounting Location : RBMT1 - RUNNING BOARDS W/ MOUNTS Notes: OVERRIDE WHITE SCENE / ALLEY
2	TCRB47	TRACER MTG KIT FORD F-150 Mounting Location : RBMT1 - RUNNING BOARDS W/ MOUNTS
1	TLI3JC	ION T-SERIES LINEAR TRIO R/B/W Wiring Instructions : WIRE TRIO W/ WHITE OVERRIDE Mounting Location : RQGL1 - REAR QTR GLASS -DS- LOW Notes: OVERRIDE WHITE SCENE / ALLEY
1	TLI3JC	ION T-SERIES LINEAR TRIO R/B/W Wiring Instructions : WIRE TRIO W/ WHITE OVERRIDE Mounting Location : RQGL2 - REAR QTR GLASS - PS - LOW Notes: OVERRIDE WHITE SCENE / ALLEY
2	TIONBKT1	ION T-SERIES UNIVERSAL MOUNT Notes: For Rear Quarter Glass

# Quote

Date **10/26/2023**  
Quote # **CAPQ-109655**



## CAP FLEET

2603 Taylors Valley Road  
Belton, TX 76513  
Office 254-773-1959

QTY	Part #	Part Details
1	BS48Z-BSSP2ZJA	IE RST WCX 10LT S/D EXPEDITION; 5/5 DUO K/M LTHD D/P PROMO PKG Mounting Location : RG1 - HIGH CENTER
1	CEM16	WECANX 16 OUTPUT EXPANSION MOD
<b>EXTERIOR</b>		
1	BK2019EPD18	PB450L4; WITH WHELEN ION; PB450L LIGHTED PUSH BUMPERS; 4 LIGHTS TOTAL: 2 FORWARD FACING; 1 EACH SIDE; *ONLY FULL SIZE BUMPER AVAILABLE; FORD EXPEDITION 18-22 Wiring Instructions : WIRE TRIO W/ WHITE OVERRIDE Notes: OVERRIDE WHITE TD / SCENE
1	ARGES2	ARGES PROFOCUS REMOTE SPOTLT
1	ARGCH1	ARGES BAIL MT CONTROL HEAD
1	ARG48D	DRVR FENDER MT 2019 EXPEDITION Notes: WHELEN
1	PRE-UPFIT	PRE-UPFIT REQUIRED ON ANY TRUCK/VAN/RETAIL VEHICLE
<b>PRISONER TRANSPORT EQUIPMENT</b>		
1	B5805EXPD18	7 GAUGE STEEL WIRE CARGO BARRIER WITH FILLER PANELS (FOR USE W/SIDE CURTAIN AIRBAGS); CARGO BARRIERS; FORD EXPEDITION SSV 2018-2022
<b>STORAGE</b>		
1	EZ_SUV_Vault	E/Z-SUV Vault for Tahoe/Expedition - 48"W x 28.5"D x 12"H

QTY	Part #	Description
1	GRAPHICS	CUSTOM GRAPHICS
1	TINT1	TINT, ALL WINDOWS, LEGAL
1	INSPECT	ALL CAP FLEET INSPECTIONS COME WITH AN AGENCY LIMITED LIFETIME WARRANTY
1	PROGFEE	PROGRAMMING FEE
1	PDKIT	POWER DISTRIBUTION KIT
1	SHIPPING	SHIPPING
1	SHOP SUPPLIES	SHOP SUPPLIES
1	WIRING HARNESS	WIRING HARNESS
1	LABOR	LABOR
1	DEALER	DEALER PREP
1	DISPOSAL	DISPOSAL FEE (FOR OEM PARTS NOT PICKED UP ON DELIVERY)

# Exhibit F



November 1, 2023

Galveston County Emergency Services District No. 2  
930 Noble Carl Dr.  
Crystal Beach, Texas

To the Board of Commissioners:

The following represents our understanding of the services we will provide the Galveston County Emergency Services District No. 2 (the "District").

You have requested that we audit the financial statements of the governmental activities and each major fund of the District, as of September 30, 2023, and for the year then ended and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension information, and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America.

This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's discussion and analysis
- 2) Budgetary Comparison Information

### **The Objective of an Audit**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in accordance with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **General Audit Procedures**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

### **Internal Control Audit Procedures**

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are

appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

### **Compliance with Laws and Regulations**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Management Responsibilities**

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.



With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We will assist with the preparation of the District's financial statements and certain schedules. With respect to any nonattest services we perform, the District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

### **Reporting**

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the governing body of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

### **Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

### Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled for performance and completion as follows:

	Begin	Complete
Document internal control and preliminary tests		Prior to January 31
Mail confirmations	January	January
Perform year-end audit procedures	February	February
Issue audit report	n/a	March

Mike Brooks is the engagement partner for the audit services specified in this letter. His responsibilities include supervising BrooksWatson & Co., PLLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees for the financial statement audit are all inclusive as follows:

Fiscal Year	Financial Statement Audit
2021	\$10,950

The invoice shall be rendered monthly based upon actual hours billed during the invoice period. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the District's personnel to assist in the preparation of schedules and analysis of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

## Other Matters

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of BrooksWatson & Co., PLLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to certain regulators and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of BrooksWatson & Co., PLLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing and returning the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Brooks Watson & Co.*

Brooks Watson & Co.  
14950 Heathrow Forest Pkwy | Ste 530  
Houston, TX 77032

\*\*\*\*\*

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of the Galveston County Emergency Services District No. 2 by:

Treasurer

Name: \_\_\_\_\_

Date: \_\_\_\_\_

District Manager

Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Exhibit G

**Resolution Authorizing Galveston County Emergency Services District No. 2 to  
Participate in the State of Ohio Cooperative Purchasing Program**

WHEREAS Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain material; and,

WHEREAS, pursuant to Section 271.102 of the Texas Local Government Code, Galveston County Emergency Services District No. 2, being a political subdivision of the State of Texas, organized and operating pursuant to the provisions of Section 48-e, Article III of the Texas Constitution and Chapter 775 of the Health and Safety Code, is authorized to participate in a cooperative purchasing program with another local government of this state or another state or with a local cooperative organization of this state or another state.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICE COMMISSIONERS OF GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2 THAT:

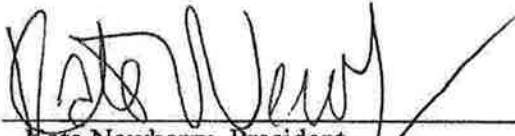
Section 1. Galveston County Emergency Services District No. 2 hereby requests authority in the name of "Galveston County Emergency Services District No. 2" to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Ohio Revised Code Section 125.04.

Section 2. Doug Saunders, as District Manager, is hereby authorized to agree in the name of Galveston County Emergency Services District No. 2 to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Galveston County Emergency Services District No. 2's participation in the contract. Further, that District Manager does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way to the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by Ohio Revised Code Section 125.04.


Section 3. Doug Saunders, District Manager, is hereby authorized to agree in the name of Galveston County Emergency Services District No. 2 to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and Galveston County Emergency Services District No. 2 hereby agree to directly pay the vendor.

ADOPTED this 15 day of November 2023.

**GALVESTON COUNTY EMERGENCY  
SERVICES DISTRICT NO. 2**

By:   
\_\_\_\_\_  
Kate Newberry, President  
Board of Emergency Services Commissioners

**ATTEST:**

  
\_\_\_\_\_  
Greg Fountain, Secretary  
Board of Emergency Services Commissioners

# Exhibit H



## MEMORANDUM OF AGREEMENT

### FIRST RESPONDER

#### Reporting of Naloxone Use and Suspected Overdoses

This Agreement is made and entered into on \_\_\_\_\_ and is made between the Local Health Authority, Philip Keiser, MD, at Galveston County Health District, hereinafter known as "LHA"; and \_\_\_\_\_, hereinafter known as "the FIRST RESPONDER agency."

This Agreement is in place for the purposes of continued collection of data in relation to the opioid crisis throughout Galveston County, with the understanding that First Responder organizations will now have the ability to stock their own reserves of naloxone, and therefore not having to rely on LHA for inventory.

THEREFORE, THE PARTIES NOW MUTUALLY AGREE AS FOLLOWS:

The LHA Agrees;

1. To build and maintain a data collection of overdoses within Galveston County.
2. To work collaboratively with community leaders and organizations to implement prevention and reactionary responses to the opioid crisis.
3. To provide linked training to First Responders in relation to intranasal naloxone use.
4. To collaborate with First Responders in community engagement related to naloxone use.

The FIRST RESPONDER agency Agrees;

1. To designate one qualified officer to serve as a liaison to LHA.
2. To participate in monthly reporting of data to LHA.
3. To provide to LHA, for data collection purposes, documentation of all First Responder use of naloxone in any form, and suspected cases of overdose of any form.

It is AGREED TO BY ALL PARTIES:

1. Either party may terminate this contract at any time for any reason by providing written notice to the other party at least sixty (60) days prior to the agreed upon date of commencement. That nothing contained in this Agreement is intended to induce, encourage, solicit, or reimburse the referral of any patient or business, including any patient or business funded in whole or in part by a state or federal health care program, to any party hereunder.

*(signature page follows)*

## MEMORANDUM OF AGREEMENT

### FIRST RESPONDER

#### Reporting of Naloxone Use and Suspected Overdoses

#### EFFECTIVE DATE AND SIGNATURE

This MOU shall be deemed effective and enforceable at the time in which it is dually executed and will remain in effect until terminated by either Party with thirty (30) days prior written notice.

By signing below, the parties indicate their respective intents to agree to the terms and conditions set forth by this MOU.

#### LOCAL HEALTH AUTHORITY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Name:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Name: \_\_\_\_\_

Title: \_\_\_\_\_

# Exhibit I

**Texas County & District Retirement System**  
**Preliminary Actuarial Study with Assumed Participation Date 01/01/2024**  
**Galveston County Emergency Services District #2**

			Plan 1	Plan 2	Plan 3	Plan 4
<b>Benefit Provisions</b>	Employee Deposit Rate	1	7%	7%	7%	7%
	Employer Matching Rate	2	100%	175%	200%	250%
	Monetary Prior Service Percentage	3	0%	0%	0%	0%
	Savings Rate	4	14.0%	19.3%	21.0%	24.5%
<b>Eligibility Options</b>	Vesting & Retirement at Age 60					
	10 Years	5	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%
	8 Years	6	<input checked="" type="radio"/> 0.11%	<input checked="" type="radio"/> 0.21%	<input checked="" type="radio"/> 0.25%	<input checked="" type="radio"/> 0.32%
	5 Years	7	<input type="radio"/> 0.30%	<input type="radio"/> 0.55%	<input type="radio"/> 0.64%	<input type="radio"/> 0.81%
	Rule of 80	8	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%
	Rule of 75	9	<input checked="" type="radio"/> 0.01%	<input checked="" type="radio"/> 0.01%	<input checked="" type="radio"/> 0.01%	<input checked="" type="radio"/> 0.02%
<b>Other Options</b>	30 Years at Any Age	10	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%	<input type="radio"/> 0.00%
	20 Years at Any Age	11	<input checked="" type="radio"/> 0.02%	<input checked="" type="radio"/> 0.03%	<input checked="" type="radio"/> 0.03%	<input checked="" type="radio"/> 0.03%
<b>Employer Contribution Rate</b>	Partial Lump Sum	12	<input type="checkbox"/> 0.14%	<input type="checkbox"/> 0.22%	<input type="checkbox"/> 0.25%	<input type="checkbox"/> 0.30%
	Normal Cost	13	3.60%	6.85%	7.93%	10.09%
	Unfunded Accrued Actuarial Liability (UAAL)	14	0.79%	1.45%	1.66%	2.10%
	Total	15	4.39%	8.30%	9.59%	12.19%
<b>Unfunded Accrued Actuarial Liability</b>	UAAL Amount	16	\$134,585	\$243,672	\$280,036	\$352,765
	Amortization Period in Years	17	20 Years	20 Years	20 Years	20 Years
<b>Payment Upon Participation</b>	Full UAAL Payoff Amount	18	\$144,679	\$261,948	\$301,039	\$379,222
	Actual Payment Amount	19	\$0	\$0	\$0	\$0
<b>Elected Rate</b>	Elected Rate	20	0.00%	0.00%	0.00%	0.00%

**Other Information from the Preliminary Actuarial Study**

Number of employees eligible for TCDRS membership	29
Average length of service of these employees (including "other system service")	3.73
Average age of these employees	45
Annualized payroll for the eligible employees	\$1,553,253
Payroll increase assumption	0.0%

Group Term Life Coverage	GTL Election	21	<input type="radio"/> None	0.00%		
		22	<input type="radio"/> Employees Only	0.19%		
		23	<input checked="" type="radio"/> Employees and Retirees	0.19%		
Estimated First Year Cost of Benefits*	Pension	24	\$68,188	\$128,920	\$148,957	\$189,342
	GTL	25	\$2,951	\$2,951	\$2,951	\$2,951
	Total	26	\$71,139	\$131,871	\$151,908	\$192,293

\* The cost of benefits will vary depending on actual payroll. This estimate is based on the annual reported payroll.

## Texas County & District Retirement System

Exhibit 1b

### Projected Monthly Benefits for Galveston County Emergency Services District #2 \* (Confidential Information)

	Age at Participation	Current Monthly Salary	Projected Age at Retirement	Projected Years of Total Service at Retirement	Years of Other Service	Years of Prior Service	Projected Years of Future Service	Projected Monthly Benefit in Today's Dollars			
								Plan 1	Plan 2	Plan 3	Plan 4
1)	58	\$7,679	66	12	-	4	8	\$985	\$1,354	\$1,477	\$1,724
2)	65	\$1,796	73	12	-	4	8	\$277	\$380	\$414	\$483
3)	53	\$11,309	61	13	-	5	8	\$1,357	\$1,866	\$2,035	\$2,374
4)	53	\$12,741	61	13	-	5	8	\$1,531	\$2,104	\$2,296	\$2,678
5)	74	\$2,397	82	14	-	6	8	\$529	\$727	\$793	\$925
6)	72	\$2,578	80	16	-	8	8	\$502	\$690	\$753	\$879
7)	59	\$7,600	67	17	-	9	8	\$993	\$1,366	\$1,490	\$1,738
8)	69	\$4,322	77	18	-	10	8	\$764	\$1,050	\$1,146	\$1,336
9)	54	\$1,601	62	9	-	1	8	\$198	\$272	\$296	\$346
10)	59	\$363	67	9	-	1	8	\$49	\$68	\$74	\$86
11)	51	\$614	60	12	-	3	9	\$80	\$110	\$121	\$141
12)	51	\$6,530	60	15	-	6	9	\$863	\$1,187	\$1,295	\$1,511
13)	48	\$5,906	60	22	-	10	12	\$1,118	\$1,537	\$1,677	\$1,956
14)	47	\$1,832	60	14	-	1	13	\$440	\$604	\$659	\$769
15)	45	\$5,479	60	16	-	2	14	\$1,437	\$1,976	\$2,155	\$2,515
16)	45	\$9,360	60	16	-	2	14	\$2,458	\$3,379	\$3,686	\$4,300
17)	40	\$2,405	58	25	-	7	18	\$849	\$1,168	\$1,274	\$1,486
18)	39	\$3,108	57	19	-	1	18	\$1,135	\$1,561	\$1,703	\$1,987
19)	38	\$2,210	56	19	-	1	18	\$815	\$1,120	\$1,221	\$1,425
20)	34	\$6,366	52	22	-	4	18	\$2,165	\$2,977	\$3,248	\$3,789
21)	34	\$4,588	52	21	-	3	18	\$1,583	\$2,176	\$2,374	\$2,770

\* See Notes

Page 1 of 2

## Texas County & District Retirement System

Exhibit 1b

### Projected Monthly Benefits for Galveston County Emergency Services District #2 \* (Confidential Information)

	Age at Participation	Current Monthly Salary	Projected Age at Retirement	Projected Years of Total Service at Retirement	Years of Other Service	Years of Prior Service	Projected Years of Future Service	Projected Monthly Benefit in Today's Dollars			
								Plan 1	Plan 2	Plan 3	Plan 4
22)	30	\$6,244	48	21	-	3	18	\$2,154	\$2,961	\$3,230	\$3,769
23)	29	\$3,787	48	20	-	1	19	\$1,466	\$2,016	\$2,199	\$2,566
24)	28	\$1,311	47	20	-	2	18	\$470	\$647	\$705	\$823
25)	25	\$3,462	44	23	-	5	18	\$1,167	\$1,604	\$1,750	\$2,042
26)	26	\$1,345	44	20	-	2	18	\$464	\$638	\$696	\$812
27)	24	\$508	44	20	-	1	19	\$199	\$273	\$298	\$347
28)	25	\$9,084	43	20	-	2	18	\$3,117	\$4,286	\$4,676	\$5,456
29)	21	\$2,915	40	20	-	1	19	\$1,088	\$1,496	\$1,632	\$1,905

**Notes:**

- \* The projections assume that all current employees will continue employment with Galveston County Emergency Services District #2 and retire at the earlier of 18 years of future service at any age or age 60 with 8 years of future service, but not before the earliest date eligible for retirement.
- \* Galveston County Emergency Services District #2 benefits have been projected for all current employees. However, it is estimated that only 25% to 30% of all system-wide former, current and future employees eventually receive a monthly benefit in retirement.
- \* The proposed plan provisions for Plans 1 through 4 are listed in the included preliminary actuarial study exhibit.
- \* The projected amounts listed above are based on annual salary increases using the TCDRS graded valuation salary scale assumption. The salary scale reflects both across-the-board increases and individual variations, including promotions. Contact TCDRS for complete assumptions.
- \* Retirement eligibility requirements for Galveston County Emergency Services District #2 are 8 years of service at age 60, 20 years of service at any age, or Rule of 75.
- \* All projected monthly benefit amounts assume the Single Life benefit payment option (payable for the life of the retiree) is selected. Selections other than the Single Life option will result in a lower monthly benefit.
- \* All projected monthly benefit amounts are discounted to Jan. 1, 2024 assuming 2.50% annual inflation. This allows amounts to be shown in 2024 dollars.
- \* This listing is based on unaudited information provided by Galveston County Emergency Services District #2.

\* See Notes

# Exhibit J



Galveston County ESD # 2  
930 Noble Carl Dr.  
Crystal Beach, Texas 77650

Monthly commissioners Meeting

Month: October 2023

➤ Calls for service: 83

➤ Calls for service by shift:

<u>2022:</u>	<u>A shift</u>	<u>B shift</u>	<u>C shift</u>	<u>D shift</u>	<u>Total</u>
January	13	9	36	9	67
February	14	10	19	4	47
March	16	12	24	10	62
April	19	18	45	12	94
May	30	10	105	38	183
June	25	48	70	24	167
July	32	27	76	40	175
August	19	20	32	19	90
September	12	21	40	23	96
October	18	24	39	19	100
<b>YTD TOTAL</b>	<b>198</b>	<b>199</b>	<b>486</b>	<b>198</b>	<b>1,081</b>

<u>2023:</u>	<u>A shift</u>	<u>B shift</u>	<u>C shift</u>	<u>D shift</u>	<u>Total</u>
January	24	12	18	19	73
February	18	16	23	3	61
March	31	26	39	17	113
April	22	15	36	14	87
May	22	23	135	23	203
June	36	44	73	20	173
July	43	28	87	30	188
August	35	32	36	15	118
September	27	16	44	22	109
October	17	24	30	12	83
<b>YTD TOTAL</b>	<b>275</b>	<b>236</b>	<b>521</b>	<b>175</b>	<b>1,207</b>

➤ 126 calls for service increase between 2022 and 2023 through October 31st





➤ **Zone Breakdown:**

PB: 10  
CB: 58  
GC: 3  
HI: 11  
OOD: 1

➤ **Average shoot time:**

1 minute 9 seconds

➤ **Calls for service dispositions:**

Transports UTMB: 37  
Transport Winnie: 12  
Refusals: 13  
Cancelled: 5  
Fire Department Assist: 2  
Police assist: 2  
Public Assist: 7  
Blood Draws: 1  
DOS: 1  
PHI Flights: 1  
Marine related: 2

➤ **Station up-dates:**

No issues from any of the stations

➤ **Unit up-dates:**

**Med 21: antifreeze**

**Total expenditures \$ 37.97**

**Med 23: Tires, gen. parts, starter, front end work**

**Total expenditures \$ 3,082.31**

**Maintenance supplies: wiper blades**

**Total expenditures \$ 121.90**

➤ **Grand Total of Fleet expenditures: \$ 3,242.18**

• **End of report:**

**Frank DeMarco**

**Operations Supervisor / Paramedic**

**Galveston County ESD #2**

# Exhibit K



## **District Manager Report**

**November 15th, 2023**

### **ESD**

- \*The master and strategic plan has been drafted and sent to John Lee for review.**
- \* The Audit for 2022-23 budget years is kicking off and questionnaires will be emailed to all Commissioners.**
- \*Remount in North Carolina expected completion date is end of November**
  - \* Remount at Frazer in Houston is expected late January**

## **Employees**

- One Full time paramedic resigned effective 11/22/2023.
- 2 Paramedic positions open
- Received RAC-R grant for Tanner Marsh for Paramedic School and requires a two year commitment to GCESD#2
- Paramedic Chris Reviere was promoted to Shift Supervisor on 11/6/2023.

## **EMS Billing**

**Gross Charges YTD-\$123,418.00**

**Cash Collections YTD: \$63,072.01**

**Cash Collections: \$63,072.01**

**Collection rate YTD- 51%**

**Monthly rate – 51%**

# VFD Response

Incident Type Count per Station for Date Range  
Start Date: 10/01/2023 | End Date: 10/31/2023

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - PORT BOLIVAR VFD STATION 1-21</b>	
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	2
541 - Animal problem	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
745 - Alarm system activation, no fire - unintentional	1
<b># Incidents for 1 - Port Bolivar VFD Station 1-21:</b>	<b>8</b>

<b>Station: 2 - CRYSTAL BEACH VFD ST.1-22</b>	
311 - Medical assist, assist EMS crew	7
462 - Aircraft standby	1
531 - Smoke or odor removal	1
540 - Animal problem, other	1
700 - False alarm or false call, other	1
743 - Smoke detector activation, no fire - unintentional	1
<b># Incidents for 2 - Crystal Beach VFD St.1-22:</b>	<b>12</b>

<b>Station: 3 - HIGH ISLAND VOUNTEER FIRE RESCUE 1-23</b>	
111 - Building fire	1
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	7
322 - Motor vehicle accident with injuries	1
400 - Hazardous condition, other	1
444 - Power line down	1
511 - Lock-out	2
621 - Wrong location	1
651 - Smoke scare, odor of smoke	1
744 - Detector activation, no fire - unintentional	1
<b># Incidents for 3 - High Island Vounteer Fire Rescue 1-23:</b>	<b>17</b>

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 10/01/2023 | End Date: 10/31/2023

PERSONNEL	COUNT	PERCENTAGE
Bailey, Shea	2	5.41 %
Beasley, Troy	1	2.70 %
Blashill, Dawn	3	8.11 %
Bouse, Billy	1	2.70 %
Bouse, Bobby	1	2.70 %
Bouse, Nancy	1	2.70 %
Bouse, Peggy	1	2.70 %
Cagle, Ruby	1	2.70 %
Cagle, Ruby	1	2.70 %
Comeaux, Curtis	2	5.41 %
Comeaux, Debbie	2	5.41 %
Comeaux, Leanne	2	5.41 %
Comeaux, Malcolm M	6	16.22 %
Comeaux, Tommy	1	2.70 %
Cruz, Paulina	1	2.70 %
Duncan, Wylene	1	2.70 %
Duncan, Bruce	4	10.81 %
ESD#2, GC	1	2.70 %
Ewing, Chad	1	2.70 %
Forey, Mark	4	10.81 %
Forey, Mark	1	2.70 %
Gilmore, Jerminy	1	2.70 %
Hardy, Tim	1	2.70 %
Hartley, Chris	1	2.70 %
Hartley, Cynthia	1	2.70 %
Hemmings, Rhea	1	2.70 %
Holder, Michael	2	5.41 %
Isaacks Jr., Robert L	17	45.95 %
Isaacks, Austin	2	5.41 %
King, George	1	2.70 %
Koenigeter, Kristian	1	2.70 %
Korpi, Charles W	3	8.11 %
Lange, Denise	1	2.70 %
Lange, Michael	1	2.70 %
Loftin, April	2	5.41 %
Loftin, Richard	4	10.81 %
Looper, Gerald	1	2.70 %
Manuel, James	1	2.70 %

PERSONNEL	COUNT	PERCENTAGE
<u>Mills, Josh d</u>	2	5.41 %
<u>Myers, David A</u>	1	2.70 %
<u>Newberry, Gunner</u>	1	2.70 %
<u>No RESPONSE, NO RESPONSE</u>	3	8.11 %
<u>Ochoa, Jesus</u>	1	2.70 %
<u>Pulliam, Tony</u>	1	2.70 %
<u>Pulliam, Tony</u>	1	2.70 %
<u>Pulliam, Tony</u>	1	2.70 %
<u>Riley, Mike</u>	4	10.81 %
<u>Riley, Terrie</u>	4	10.81 %
<u>Roessler, Mike</u>	7	18.92 %
<u>Royce, Ray</u>	1	2.70 %
<u>Saunders, Doug</u>	1	2.70 %
<u>Scheibel, Angie</u>	1	2.70 %
<u>Scheibel, Ed</u>	1	2.70 %
<u>Scott, Sheldon</u>	2	5.41 %
<u>Simoen, Joseph</u>	1	2.70 %
<u>Smith, kathryn</u>	1	2.70 %
<u>Stanford, Damon</u>	1	2.70 %
<u>Stanford, Karen</u>	1	2.70 %
<u>Stanford, Patty</u>	1	2.70 %
<u>Stevens, Robin</u>	4	10.81 %
<u>Strimple, Hoss</u>	1	2.70 %
<u>Tedder, Tessa</u>	1	2.70 %
<u>Thompson, Orbin</u>	4	10.81 %
<u>Tovar, Roberto</u>	1	2.70 %
<u>Turner, Rodger</u>	1	2.70 %
<u>Weeks, Angelaa</u>	1	2.70 %
<u>Weeks, William</u>	5	13.51 %
<u>Williams, Cathy</u>	1	2.70 %
<u>Williams, John</u>	1	2.70 %
<u>Williams, Jose</u>	7	18.92 %
<u>Wilson, Loretta</u>	1	2.70 %
<u>Wilson, Timothy</u>	2	5.41 %
Sum of Individual Responses	146	
Total Incidents for Date Range	37	

# Exhibit L



# Galveston County Emergency Services No. 2

## Balance Sheet

As of October 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
6680 Checking Texas First	182,126.42
6681 Savings - Texas First Bank	2,504.71
6682 - TexStar Capital	425,796.05
6682 - TexStar Emergency	1,079,935.69
6682 - TexStar Savings Account	1,239,629.07
6683 Texas First - Billing Rev. Acc.	26,427.56
<b>Total Bank Accounts</b>	<b>\$2,956,419.50</b>
Accounts Receivable	
1100 Grant Receivable	500.00
<b>Total Accounts Receivable</b>	<b>\$500.00</b>
Other Current Assets	
1110 Property Taxes Receivable	72,507.35
1111 Deferred Portion of Taxes Rec.	-70,716.38
1112 Deferred Ambulance Billings	-44,701.09
1120 Sales Tax Receivable	372,182.67
1125 Other Assets	5,370.62
1126 EMS Receivable	447,459.85
1126.1 Allowance for EMS receivables	-402,309.81
1127 Cash with Agent	23,999.61
12100 Inventory Asset	802.71
<b>Total Other Current Assets</b>	<b>\$404,595.55</b>
<b>Total Current Assets</b>	<b>\$3,361,515.05</b>
Fixed Assets	
1140 Non-depreciable assets	720,453.03
4500 Training	-46.93
<b>Total Fixed Assets</b>	<b>\$720,406.10</b>
<b>TOTAL ASSETS</b>	<b>\$4,081,921.15</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1700 Accrued Expenses	15,052.46
2111 Direct Deposit Liabilities	567.00
24000 Payroll Liabilities	228.57
<b>Total Other Current Liabilities</b>	<b>\$15,848.03</b>
<b>Total Current Liabilities</b>	<b>\$15,848.03</b>

# Galveston County Emergency Services No. 2

## Balance Sheet

As of October 31, 2023

	TOTAL
Long-Term Liabilities	
7900 Govt Capital Loan Issuance	801,776.00
Total Long-Term Liabilities	\$801,776.00
Total Liabilities	\$317,624.03
Equity	
32000 General Fund Balance	3,937,559.15
Net Income	-173,262.03
Total Equity	\$3,764,297.12
TOTAL LIABILITIES AND EQUITY	\$4,081,921.15

# Galveston County Emergency Services No. 2

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
1000 Property Tax Collections	28,253.74	1,370,000.00	-1,341,746.26	2.06 %
1002 Sales Tax Revenue	155,772.99	1,500,000.00	-1,344,227.01	10.38 %
1004 Emergency Service Billing	20,495.07	200,000.00	-179,504.93	10.25 %
1010 Other Revenue	112,499.12		112,499.12	
1020 Interest Income - Bank	12,354.14	60,000.00	-47,645.86	20.59 %
<b>Total Income</b>	<b>\$329,375.06</b>	<b>\$3,130,000.00</b>	<b>\$ -2,800,624.94</b>	<b>10.52 %</b>
<b>GROSS PROFIT</b>	<b>\$329,375.06</b>	<b>\$3,130,000.00</b>	<b>\$ -2,800,624.94</b>	<b>10.52 %</b>
<b>Expenses</b>				
2000 Auditing		12,000.00	-12,000.00	
2010 Accountant Fees	3,001.25	15,000.00	-11,998.75	20.01 %
2110 Software Services	4,316.48	9,650.00	-5,333.52	44.73 %
2200 Legal Fees	6,675.00	27,000.00	-20,325.00	24.72 %
2210 Professional Fees Other	3,790.00	65,000.00	-61,210.00	5.83 %
2320 Office Equipment		2,000.00	-2,000.00	
2420 Insurance-Liability		6,000.00	-6,000.00	
2440 Insurance - Workers Comp		0.00	0.00	
2450 Bond		400.00	-400.00	
2500 Travel Expense		3,000.00	-3,000.00	
2510 Mileage reimbursement/tolls		12,000.00	-12,000.00	
2610 Payroll Taxes	875.93	14,000.00	-13,124.07	6.26 %
2630 Salary	15,289.96	178,500.00	-163,210.04	8.57 %
2650 Employee Medical/Benefits		9,200.00	-9,200.00	
2660 Retirement		10,000.00	-10,000.00	
2700 Dues and Subscriptions	250.00	1,900.00	-1,650.00	13.16 %
2710 Conferences	2,030.95	3,500.00	-1,469.05	58.03 %
2820 CB Telephone & Comm	864.09	8,800.00	-7,935.91	9.82 %
2830 CB Electric	1,631.12	19,500.00	-17,868.88	8.36 %
2840 CB Sewer/Water/Garbage	1,754.93	5,600.00	-3,845.07	31.34 %
2850 CB Propane		2,500.00	-2,500.00	
2920 Tax Collection Expenses	690.80	5,000.00	-4,309.20	13.82 %
2930 County Appraisal Fees (CAD)	2,708.04	10,500.00	-7,791.96	25.79 %
3010 Crystal Beach VFD		58,250.00	-58,250.00	
3020 High Island VFD	3,416.63	84,720.00	-81,303.37	4.03 %
3030 Port Bolivar VFD	1,783.77	71,850.00	-70,066.23	2.48 %
3040 EMS		0.00	0.00	
42110 Software Services	9,899.50	16,000.00	-6,100.50	61.87 %
42210 Professional Fees - Other	175.00	5,000.00	-4,825.00	3.50 %
42250 Medical Director Fees	3,000.00	18,000.00	-15,000.00	16.67 %
42310 Office Supplies/Station Supplie	1,590.18	13,000.00	-11,409.82	12.23 %
42320 Office Equipment		5,000.00	-5,000.00	
42330 Medical Supplies	3,097.01	90,000.00	-86,902.99	3.44 %
42430 Insurance - Auto/Boat	1,955.49	45,000.00	-43,044.51	4.35 %

# Galveston County Emergency Services No. 2

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
42440 Insurance Workers Comp		45,000.00	-45,000.00	
42500 Travel		1,000.00	-1,000.00	
42510 Mileage reimbursement/Tolls		500.00	-500.00	
42610 Payroll Tax Expenses	8,473.67	125,000.00	-116,526.33	6.78 %
42630 Salary & Hourly Employees	116,337.02	1,620,000.00	-1,503,662.98	7.18 %
42640 Payroll Services		9,000.00	-9,000.00	
42650 Employee Medical/Benefits	13,265.81	190,000.00	-176,734.19	6.98 %
42660 Retirement		275,000.00	-275,000.00	
42720 License & Permits	58.95	3,000.00	-2,941.05	1.97 %
42730 Public Relations		500.00	-500.00	
42740 Good of the Department	530.11	2,500.00	-1,969.89	21.20 %
42820 Telephone & Communication	1,331.21	13,000.00	-11,668.79	10.24 %
44000 EMS Equipment	3,418.65	23,000.00	-19,581.35	14.86 %
44050 Ambulance/Vehicle Repair		0.00	0.00	
44100 Equipment Maint/Repair	1,773.09	10,000.00	-8,226.91	17.73 %
44200 Fuel	11,580.34	28,000.00	-16,419.66	41.36 %
44210 Oxygen	857.60	4,500.00	-3,642.40	19.06 %
44300 Radio Usage		3,000.00	-3,000.00	
44500 Training	15,379.00	25,000.00	-9,621.00	61.52 %
44600 Medical Exams	90.00	750.00	-660.00	12.00 %
44610 Background Checks	855.00	1,000.00	-145.00	85.50 %
44620 Recruiting		500.00	-500.00	
44800 Uniforms	3,186.95	12,500.00	-9,313.05	25.50 %
44900 Vehicle Maint. & Repair	6,598.75	62,000.00	-55,401.25	10.64 %
46010 Port B - Rent	3,450.00	13,800.00	-10,350.00	25.00 %
46020 Port B - Utilities	201.00	5,000.00	-4,799.00	4.02 %
<b>Total 3040 EMS</b>	<b>207,104.33</b>	<b>2,665,550.00</b>	<b>-2,458,445.67</b>	<b>7.77 %</b>
4050 ESD Fire Equipment/Repair		25,000.00	-25,000.00	
5000 Fleet Vehicles		80,000.00	-80,000.00	
5010 Rescue/Medical	10,188.26	191,273.84	-181,085.58	5.33 %
5020 Fire Fighting (PPE)		0.00	0.00	
5022 CB Fire Truck Note/Payment		64,937.64	-64,937.64	
5030 Boat		4,500.00	-4,500.00	
5060 New Ambulance&Remounts	393,909.35	535,000.00	-141,090.65	73.63 %
Uncategorized Expense	0.00		0.00	
<b>Total Expenses</b>	<b>\$660,280.89</b>	<b>\$4,202,131.48</b>	<b>\$ -3,541,850.59</b>	<b>15.71 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -330,905.83</b>	<b>\$ -1,072,131.48</b>	<b>\$741,225.65</b>	<b>30.86 %</b>
<b>NET INCOME</b>	<b>\$ -330,905.83</b>	<b>\$ -1,072,131.48</b>	<b>\$741,225.65</b>	<b>30.86 %</b>

Galveston County Emergency Services No. 2

6680 Checking Texas First, Period Ending 10/31/2023

RECONCILIATION REPORT

Reconciled on: 11/13/2023

Reconciled by: Vidal Accounting

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	219,343.56
Checks and payments cleared (65)	-503,661.17
Deposits and other credits cleared (15)	544,036.33
Statement ending balance	259,718.72
Uncleared transactions as of 10/31/2023	-77,592.30
Register balance as of 10/31/2023	182,126.42
Cleared transactions after 10/31/2023	0.00
Uncleared transactions after 10/31/2023	-151,886.99
Register balance as of 11/13/2023	30,239.43

Details

Checks and payments cleared (65)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/20/2023	Check	3574	Hardy Collision Center	-100.00
09/20/2023	Check	3579	GCM, The Big Store	-119.86
10/02/2023	Expense			-169.95
10/04/2023	Expense			-1,062.53
10/06/2023	Check	3600	Sparkletts & Sierra Springs	-104.92
10/06/2023	Check	3601	D and H Bolivar Rentals, LLC	-3,450.00
10/06/2023	Expense			-120.55
10/11/2023	Expense		Galveston County Auditor	-180.60
10/11/2023	Expense		Galveston County Auditor	-265.83
10/12/2023	Expense			-1,631.12
10/12/2023	Expense			-201.00
10/12/2023	Expense			-1,061.60
10/13/2023	Journal	A-009		-50,288.10
10/13/2023	Journal	A-009		-18,727.44
10/16/2023	Check	3585		-264,351.00
10/17/2023	Expense	8671		-1,500.00
10/18/2023	Check	3589	The Standard	-315.85
10/18/2023	Check	3590	Port Bolivar VFD	-19,181.18
10/18/2023	Check	3591	High Island VFD	-12,688.58
10/18/2023	Check	3592	ESO - Firehouse Software	-8,605.00
10/18/2023	Check	3593	United Data Technologies, Inc.	-330.00
10/18/2023	Check	3594	Cyber One Solutions	-257.10
10/18/2023	Check	3595	Knox Company	-2,148.00
10/18/2023	Check	3596	SAFE-D	-35.00
10/18/2023	Check	3597	Stericycle	-213.57
10/18/2023	Check	3598	Threadbearer	-2,370.75
10/18/2023	Check	3599	Kent Alan Harkey MD, PLLC	-1,500.00
10/18/2023	Check	3602	Verizon Connect	-414.05
10/18/2023	Check	3603	Arcpoint	-64.00
10/18/2023	Check	3604	Galveston County Auditor	-4,119.21
10/18/2023	Check	3607	Visa	-1,149.50
10/18/2023	Check	3606	TNT Wrecker Service	-175.00
10/18/2023	Check	3608	Southern Tire Mart	-856.84
10/18/2023	Check	3609	Visa	-3,777.58
10/18/2023	Check	3610	Joshua C. Heinz	-1,000.00
10/18/2023	Check	3611	Sheldon Scott	-1,057.50
10/18/2023	Check	3612	HdL Companies	-3,600.00
10/18/2023	Check	3613	GCM, The Big Store	-271.45
10/18/2023	Check	3614	Winnie Dodge	-1,450.45

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/18/2023	Check	3615	Galveston County Tax Office	-690.80
10/18/2023	Check	3616	GCM, The Big Store	-42.98
10/18/2023	Check	3617	Benckenstein & Oxford	-950.00
10/18/2023	Check	3618	Coastal Welding	-421.60
10/18/2023	Check	3619	O'Reilly Automotive, Inc.	-18.47
10/18/2023	Check	3620	West Isle Urgent Care	-60.00
10/18/2023	Check	3621	Teef's Maintenance & Supply	-756.55
10/18/2023	Check	3622	Vidal Accounting, PLLC	-1,750.00
10/18/2023	Check	3623	NAEMT	-195.00
10/18/2023	Check	3624	Southern Tire Mart	-200.00
10/18/2023	Check	3625	Verizon Connect	-311.47
10/18/2023	Check	3626	United Data Technologies, Inc.	-3,284.66
10/18/2023	Check	3627	Yates Auto & Truck Repair	-134.00
10/18/2023	Check	3628	Joshua C. Heinz	-1,000.00
10/20/2023	Expense			-122.96
10/23/2023	Expense	987612		-1,000.00
10/23/2023	Check	3629	Joshua C. Heinz	-1,000.00
10/24/2023	Expense		Undine	-111.10
10/25/2023	Check	9998761		-1,000.00
10/26/2023	Expense			-1,250.16
10/27/2023	Expense			-200.00
10/27/2023	Journal	A-010		-15,911.92
10/27/2023	Expense			-1,105.26
10/27/2023	Journal	A-010		-49,290.73
10/30/2023	Expense			-89.00
10/31/2023	Expense			-15,848.40

Total -503,661.17

Deposits and other credits cleared (15)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/03/2023	Deposit			1,057.50
10/04/2023	Deposit			1,722.38
10/04/2023	Transfer			264,351.00
10/12/2023	Deposit			206.33
10/13/2023	Deposit			155,772.99
10/18/2023	Deposit			1,500.00
10/19/2023	Deposit			786.20
10/20/2023	Deposit			112,077.04
10/23/2023	Deposit			1,000.00
10/24/2023	Deposit			422.08
10/24/2023	Deposit			1,000.00
10/26/2023	Deposit			1,000.00
10/27/2023	Deposit			2,914.25
10/30/2023	Deposit		Texas First Bank	200.00
10/30/2023	Deposit			26.56

Total 544,036.33

Additional Information

Uncleared checks and payments as of 10/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/01/2023	Journal	A-013		-16,149.11
09/01/2023	Journal	A-013		-47,218.17
10/18/2023	Check	3605	Lexipol	-1,854.00
10/18/2023	Check	3587	East Texas GC Regional Trau...	-250.00
10/18/2023	Check	3586	Stryker Sales, LLC (DBA Stry...	-10,188.26
10/18/2023	Check	3606	Visa	-932.76
10/20/2023	Check			-1,000.00

Total -77,592.30

## Uncleared deposits and other credits as of 10/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/12/2023	Check	3408	High Island VFD	0.00
07/19/2023	Check	3502	Joshua C. Heinz	0.00
10/18/2023	Check	3588	The Standard	0.00
Total				0.00

## Uncleared checks and payments after 10/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/03/2023	Expense			-125.38
11/09/2023	Expense			-888.49
11/15/2023	Check	3662	GCM, The Big Store	-73.28
11/15/2023	Check	3663	Frazer	-1,277.98
11/15/2023	Check	3639	Frazer	-1,250.00
11/15/2023	Check	3661	GCM, The Big Store	-43.00
11/15/2023	Check	3630	High Island VFD	-3,416.63
11/15/2023	Check	3631	Joshua C. Heinz	-1,000.00
11/15/2023	Check	3632	Galveston Central Appraisal D...	-2,708.04
11/15/2023	Check	3633	United Data Technologies, Inc.	-330.00
11/15/2023	Check	3634	Cyber One Solutions	-257.10
11/15/2023	Check	3635	Emergency Transportation As...	-129,558.35
11/15/2023	Check	3636	Texas State Association of Fir...	-1,100.00
11/15/2023	Check	3637	Kent Alan Harkey MD, PLLC	-1,500.00
11/15/2023	Check	3638	The Standard	-333.15
11/15/2023	Check	3660	Bound Tree Medical, LLC	-1,554.37
11/15/2023	Check	3640	Threadbearer	-256.80
11/15/2023	Check	3641	Stericycle	-213.57
11/15/2023	Check	3642	AT&T Mobility	-90.94
11/15/2023	Check	3643	Sparkletts & Sierra Springs	-58.89
11/15/2023	Check	3644		-1,955.49
11/15/2023	Check	3644	VFIS	-1,955.49
11/15/2023	Check	3645	Verizon Connect	-172.21
11/15/2023	Check	3646	Lexipol, LLC	-1,854.00
11/15/2023	Check	3647	NAEMT EVOS	-330.00
11/15/2023	Check	3648	East Texas GC Regional Trau...	-8,000.00
11/15/2023	Check	3649	Galveston County Auditor	-4,140.79
11/15/2023	Check	3650	WG Connect LLC	-1,200.00
11/15/2023	Check	3651	Coastal Welding	-436.00
11/15/2023	Check	3652	Doggett Ford	-17.56
11/15/2023	Check	3653	Stratton Inc.-Napa - True Value	-25.34
11/15/2023	Check	3654	O'Reilly Automotive, Inc.	-37.98
11/15/2023	Check	3655	Port Bolivar VFD	-1,783.77
11/15/2023	Check	3656	TexasFirst Bank Visa	-2,844.87
11/15/2023	Check	3657	Vidal Accounting, PLLC	-1,251.25
11/15/2023	Check	3658	TexasFirst Bank Visa	-2,095.85
11/15/2023	Check	3659	Baptist Health Training Center	-375.00
Total				-174,511.57

## Uncleared deposits and other credits after 10/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/01/2023	Deposit			2,391.10
11/07/2023	Deposit			2,930.91
11/08/2023	Deposit			8,882.22
11/09/2023	Deposit			5,069.34
11/10/2023	Deposit			3,351.01
Total				22,624.58