

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A regular meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (“District”) was called for at 12:00 p.m. on March 20, 2024, at the Crystal Beach fire station, located at 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted and published according to law.

At approximately 12:00 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
Tim Byrom	Vice President
Cecil Clay	Secretary
Greg Fountain	Treasurer
Tim Hardy	Assistant Treasurer

All of said Board members were present, thus constituting a quorum. Also present were Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; MaKayla Vidal, the District’s accountant; Joshua Heinz of Benckenstein & oxford, LLP, attorneys for the District; and, the individuals listed on the attendance log attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, President Newberry directed the Board to Agenda Item No. 3, at which time the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

Being as there was no public comment under Agenda Item No. 4, the Board was directed ahead to Agenda Item No. 15, at which time the Board recognized John Lee, Jr. and Larry Flanagan for their prior service as GCESD No. 2 Commissioners, and they were each presented with a plaque memorializing said years of service.

President Newberry then directed the Board back to Agenda Item No. 5, at which time Assistant Treasurer Hardy made a motion to approve and authorize the following matters listed under the consent agenda, which was seconded by Vice President Byrom and unanimously approved by the Board:

- a. Minutes of the February 7, 2024 Special Meeting and the February 21, 2024 Regular Meeting;
- b. Payment of District Bills and Accounts (**Exhibit B**)¹; and,
- c. VFDs' Monthly Expense Reimbursements (**Exhibit C**)².

The Board was then directed to Agenda Item No. 6, at which time Treasurer Fountain reviewed the financial information contained in the meeting packet, including the regular monthly Treasurer's Report, which is attached hereto as **Exhibit D**³. Mrs. Vidal also reported on the District's recent property and sales tax revenue amounts.

Then, under Agenda Item No. 7, Mr. Saunders reviewed with the Board the quotes received for the proposed new aluminum boat/trailer purchase, copies of which are attached hereto as **Exhibit E**, and he recommended purchase of the boat/trailer from Capt. Kirk's Marine in Spring, Texas (\$6,713.51, lowest quoted purchase price). Upon motion by Vice President Byrom and seconded by Treasurer Fountain, the Board unanimously approved the recommended new aluminum boat/trailer purchase.

The Board then moved along to Agenda Item No. 8, at which time Mr. Saunders reviewed and discussed with the Board the proposed new EMS Fleet Coordinator stipend

¹ Check Nos. 3761, 3763-3777 and 3779-3798, plus the EFT payments and direct deposit/payroll expenses. It was also noted that Check Nos. 3762 and 3778 had been voided.

² Port Bolivar VFD - \$1,147.32 (February 2024); High Island VFD - \$3,508.00 (February 2024); and, Crystal Beach VFD - \$3,838.15 (February 2024).

³ Texas First Bank operating checking account (xx6680) - \$1,092,359.21 as of 2/29/2024 and \$1,136,083.11 as of 3/20/2024; Texas First Bank savings account (xx9804) - \$2,513.16 as of 2/29/2024 and \$2515.16 as of 3/20/2024; Texas First Bank EMS billing checking account (xx7569) - \$181,233.57 as of 3/20/2024 and \$212,789.62 as of 3/20/2024; TexSTAR investment pool general fund account (xxxxxx1110) - \$1,261,649 as of 2/29/2024 and 3/20/2024; TexSTAR investment pool capital fund account (xxxxxx1890) - \$128,385.21 as of 2/29/2024 and

position, as described in **Exhibit F** attached hereto. Upon motion by Secretary Clay and seconded by Treasurer Fountain, the Board unanimously approved creation of the new EMS Fleet Coordinator stipend position.

Next, the Board's attention was directed to Agenda Item No. 9, at which time Mr. Heinz and Mr. Saunders discussed with the Board the new emergency personnel benefit requirements recently implemented under HB 471, as described in **Exhibit G** attached hereto. Mr. Saunders advised that VFIS offers a supplemental insurance policy which provides coverage that meets the new HB 471 benefit requirements and will cost the District \$10,869.40 annually (replaces current supplemental policy that has a \$3,132.00 annual premium). Upon motion by Vice President Byrom and seconded by Assistant Treasurer Hardy, the Board unanimously approved the new supplemental insurance policy offered by VFIS.

The Board then moved along to Agenda Item No. 10, at which time Mr. Saunders reviewed with the Board the Employee Salary Survey, a copy of which is attached hereto as **Exhibit H**. Said Salary Survey compares the District's EMS staff pay scales and benefits with other governmental entity EMS service providers in the area. After a lengthy discussion on the matter, Assistant Treasurer Hardy made a motion to implement a \$75 per pay period step payment to all EMS hourly staff with at least five (5) years of service. The motion was seconded by Vice President Byrom and unanimously approved by the Board.

Thereafter, the Board was directed to Agenda Item No. 11, at which time Mr. Saunders reviewed and discussed with the Board the three proposals received in response to the District's recent request for proposal. The Board discussed the District's need for a master vs. strategic plan and the costs associated with same. It was recommended that a committee be formed to

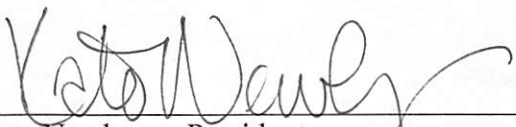
3/20/2024; and, TexSTAR investment pool emergency fund account (xxxxxx4140) - \$1,099,118.94 as of 2/29/2024 and 3/20/2024.

review the proposals further, and said committee will consist of Mr. Saunders, the VFD chiefs, and a member of the community chosen by Mr. Saunders.

The Board then moved to Agenda Item No. 12, at which time Mr. Saunders reviewed with the Board his monthly Manager's Report, a copy of which is attached hereto as Exhibit I.

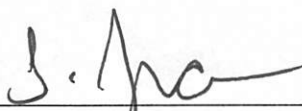
Being as there was no report from counsel under Agenda Item No. 13, the Board moved along to Agenda Item No. 14, at which time Mrs. Vidal reviewed with the Board the various District financial reports, copies of which are attached hereto as Exhibit J.

And then, being as there were no other matters to come before the Board under Agenda Item No. 16, the regular meeting was adjourned at approximately 1:50 p.m.



Kate Newberry, President
Date: 4-17-2024

ATTEST:



~~Cecil Clay, Secretary~~ Tim Byrom, Vice President
Date: 4-17-2024

Exhibit A

Exhibit B

Galveston County Emergency Services No. 2

Check Detail

February 22 - March 20, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
6680	Checking Texas First					
03/20/2024	Check	3761	Joshua C. Heinz	Atty. Fees Feb. '24		-1,000.00 1,000.00
03/20/2024	Check	3763	West Isle Urgent Care	Douglas Crouch		-30.00 30.00
03/20/2024	Check	3764	Texas Mutual Insurance Co	Workers' Comp Renewal 3.1.24-3.1.25		- 49,648.00 49,648.00
03/20/2024	Check	3765	Kent Alan Harkey MD, PLLC	Inv. 1051		-1,500.00 1,500.00
03/20/2024	Check	3766	Sieben Equipment Service, Inc.	Inv. 23005		-1,256.14 1,256.14
03/20/2024	Check	3767	United Data Technologies, Inc.	Inv. 5022024094		-330.00 330.00
03/20/2024	Check	3768	Galveston County Tax Office	Property Tax Assessment & Collection Services		-3,287.76 3,287.76
03/20/2024	Check	3769	Yates Auto & Truck Repair	Inv. 0070764		-4,874.87 4,874.87
03/20/2024	Check	3770	Cyber One Solutions	Inv. 69906		-257.10 257.10
03/20/2024	Check	3771	High Island VFD	February '24 Reimbursements		-3,508.00 3,508.00
03/20/2024	Check	3772	Stryker Sales, LLC (DBA Stryker Flex Financial)	Q3 Installment		- 10,188.26 10,188.26
03/20/2024	Check	3773	Threadbearer	Inv. 937		-273.45 273.45
03/20/2024	Check	3774	Dawn Blashill	Portable Equipment Claim		-540.34 540.34
03/20/2024	Check	3775	GCM, The Big Store	6306,3447,6305		-165.04 165.04
03/20/2024	Check	3776	GCM, The Big Store	0485,7870		-63.36 63.36
03/20/2024	Check	3777	Visa	Amazon,Sams,HP,USPS,Vistaprint Parker's Direct TV Intuit Frontier Waste Treasure Island - Plaques Tractor Supply UPS Pickup		-1,422.54 216.20 33.85 216.74 47.25 207.50 576.30 116.20 8.50
03/20/2024	Check	3778	Crystal Beach VFD	Feb. '24 Reimbursement		-4,538.16 4,538.16
03/20/2024	Check	3779	Crystal Beach VFD	Feb. '24 Reimbursement		-3,838.15 3,838.15
03/20/2024	Check	3780	Port Bolivar VFD	Feb. '24 Reimbursement		-1,147.32 1,147.32
03/20/2024	Check	3781	Bearcom	Inv. 5697085		-59.88 59.88
03/13/2024	Check	3782	Visa			-3,006.60

Check 3778 - VOIDED

Galveston County Emergency Services No. 2

Check Detail

February 22 - March 20, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Sam's,Amazon,HP		583.74
						515.00
				, McAfee		208.87
				Omni (credit), Holiday Inn		143.64
				Motor Vehicle Tax, JPMC Fee		11.45
				Spanky's Towing		171.60
				Chevron		87.72
				Amazon		37.23
				Cyber One		266.10
				Amazon		510.75
				Koza		470.50
03/20/2024	Check	3783	VFIS			-120.00
				New Bond - Commissioner G.Fountain		120.00
03/20/2024	Check	3784	OnSite Decals			-1,440.00
				Inv. 15623 Veh.19085		1,440.00
03/20/2024	Check	3785	Municipal Emergency Services			-1,028.58
				In2020312		1,028.58
03/20/2024	Check	3786	Vidal Accounting, PLLC			-1,592.50
				Inv. 00049		1,592.50
03/20/2024	Check	3787	VFIS			-
				Renewal 11720 & 11936		51,717.00
						51,717.00
03/20/2024	Check	3788	Ron Nichols			-127.98
				72635 - Reimburse Pants		127.98
03/20/2024	Check	3789	Coastal Welding			-458.14
				Inv. 0080279795		458.14
03/20/2024	Check	3790	Galveston County Auditor			-1,725.91
				AR240471 - January		1,725.91
03/20/2024	Check	3791	Beaumont Frame and Front End Service, Inc			-185.00
				184929		185.00
03/20/2024	Check	3792	Bound Tree Medical, LLC			-8,396.33
				Account 222792		8,396.33
03/20/2024	Check	3793	Herrera's Emergency Lighting			-150.00
				Inv. 78250		150.00
03/20/2024	Check	3794	O'Reilly Automotive, Inc.			-244.97
				3042811		244.97
03/20/2024	Check	3795	Christopher's Speedy Lube			-379.00
				Inv. 85078, 85193		379.00
03/20/2024	Check	3796	Yates Auto & Truck Repair			-1,529.62
				Inv.70760		1,529.62
03/20/2024	Check	3797	Teleflex LLC			-1,115.50
				Inv. 9508136190		1,115.50
03/20/2024	Check	3798	Joseph Dustin Donaldson			-47.48
				Reimbursement -		47.48
02/23/2024	Expense			ADP PAYROLL FEES/ADP FEES 927132 ADP PAYROLL FEES/ADP FEES XXXXXXXX4322	R	-115.71
				654289586GALVES		
				ADP PAYROLL FEES/ADP FEES 927132 ADP PAYROLL FEES/ADP FEES XXXXXXXX4322		115.71
				654289586GALVES		
02/29/2024	Expense			SOUTHERN BROADBA/PURCHASE 409-68 SOUTHERN BROADBA/PURCHASE 409-684-7021	R	-89.00
				Galveston Count		
				SOUTHERN BROADBA/PURCHASE 409-68 SOUTHERN BROADBA/PURCHASE 409-684-7021		89.00
				Galveston Count		

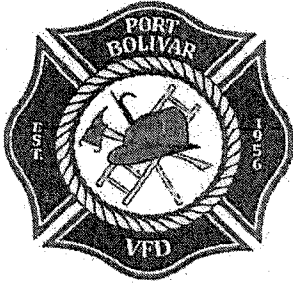
Galveston County Emergency Services No. 2

Check Detail

February 22 - March 20, 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
02/29/2024	Expense		ADP WAGE GARN/WAGE GARN 64608956 ADP WAGE GARN/WAGE GARN XXXXXXXX8951OFX GALVESTON COUN	R	-888.49
			ADP WAGE GARN/WAGE GARN 64608956 ADP WAGE GARN/WAGE GARN XXXXXXXX8951OFX GALVESTON COUN		888.49
03/04/2024	Expense		SOUTHERN BROADBA/PURCHASE 409-68 SOUTHERN BROADBA/PURCHASE 409-684-7021 Galveston Count	C	-169.95
			SOUTHERN BROADBA/PURCHASE 409-68 SOUTHERN BROADBA/PURCHASE 409-684-7021 Galveston Count		169.95
03/20/2024	Check	The Standard	167247		-189.83 189.83
03/08/2024	Expense		ADP PAYROLL FEES/ADP FEES 929732 ADP PAYROLL FEES/ADP FEES XXXXXXXX9923 655421204GALVES	C	-118.13
			ADP PAYROLL FEES/ADP FEES 929732 ADP PAYROLL FEES/ADP FEES XXXXXXXX9923 655421204GALVES		118.13
02/27/2024	Expense	Undine	Undine Bolivar P/ECHK019801 GCES Undine Bolivar P/ECHK019801 GCESD2 3	R	-111.10
			Undine Bolivar P/ECHK019801 GCES Undine Bolivar P/ECHK019801 GCESD2 3		111.10
02/29/2024	Expense		ADP WAGE PAY/WAGE PAY XXXXXX5689 ADP WAGE PAY/WAGE PAY XXXXXXXX8950OFX GALVESTON COUNTY	R	-
			ADP WAGE PAY/WAGE PAY XXXXXX5689 ADP WAGE PAY/WAGE PAY XXXXXXXX8950OFX GALVESTON COUNTY		48,472.36 48,472.36
02/29/2024	Expense		ADP Tax/ADP Tax K7OFX 030105A01 ADP Tax/ADP Tax K7OFX 030105A01 GALVESTON COUNTY EMERG	R	-
			ADP Tax/ADP Tax K7OFX 030105A01 ADP Tax/ADP Tax K7OFX 030105A01 GALVESTON COUNTY EMERG		17,489.73 17,489.73
02/29/2024	Expense		HEALTH CARE SERV/OBPPAYMT 886868 HEALTH CARE SERV/OBPPAYMT XXXXXX3323 PENINSULA EMERGEN	R	-
			HEALTH CARE SERV/OBPPAYMT 886868 HEALTH CARE SERV/OBPPAYMT XXXXXX3323 PENINSULA EMERGEN		10,597.27 10,597.27
03/11/2024	Expense	Galveston County Auditor	Bol Pen SUD/DIRECT PAY GALVESTON Bol Pen SUD/DIRECT PAY GALVESTON COUNTY ESD2	C	-180.60
			Bol Pen SUD/DIRECT PAY GALVESTON Bol Pen SUD/DIRECT PAY GALVESTON COUNTY ESD2		180.60
03/11/2024	Expense	Galveston County Auditor	Bol Pen SUD/DIRECT PAY GALVESTON Bol Pen SUD/DIRECT PAY GALVESTON COUNTY ESD2	C	-258.30
			Bol Pen SUD/DIRECT PAY GALVESTON Bol Pen SUD/DIRECT PAY GALVESTON COUNTY ESD2		258.30
03/13/2024	Expense		COLONIAL LIFE/INS. PREM. E540746 COLONIAL LIFE/INS. PREM. E5407465 GALVESTON COUNTY ESD	C	-1,437.20
			COLONIAL LIFE/INS. PREM. E540746 COLONIAL LIFE/INS. PREM. E5407465 GALVESTON COUNTY ESD		1,437.20
03/14/2024	Expense		ADP WAGE GARN/WAGE GARN 54909154 ADP WAGE GARN/WAGE GARN XXXXXXXX3471OFX GALVESTON COUN	C	-842.34
			ADP WAGE GARN/WAGE GARN 54909154 ADP WAGE GARN/WAGE GARN XXXXXXXX3471OFX GALVESTON COUN		842.34
03/20/2024	Check	Bound Tree Medical, LLC	Account 222792		-8,396.33 8,396.33

Exhibit C



Port Bolivar Volunteer Fire Department

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway
 Ph: 409-684-1984 Fax: 409-684-1003 pbvfd@att.net

Date: 02/29/2024

Attention: ESD #2 Board

Port Bolivar Volunteer Fire Department is requesting from the ESD#@ Board reimbursement for our February 2024 bills totaling \$ 1,147.32.

Company	Description	Cost	Paid By	Code
AT&T	Internet/Phone	\$189.14 ✓	CK #1626	2820
AT&T Mobility	Internet/Phone FirstNet	\$84.00 ✓	CK #1628	2820
Entergy	Inside Lights	\$218.69 ✓	CK #1629	2830
Entergy	Outside Lights	\$104.23 ✓	CK #1630	2830
Frontier Waste BAYOU	Trash	\$252.50 ✓	CK #1627	2840
BeenVerified	Background Checks	\$31.78 ✓	Credit Card	4610
Office Depot	Printer Ink	266.98 ✓	Debit Card	2310

PORT BOLIVAR VFD 2023-2024

February '24

	BUDGET 2023-24	Prior Month Total	Current Month February '24	Total	Remaining Budget
2000 - Auditing Fees				\$ -	\$ -
2010 - Accountant Fees	\$ 1,200.00			\$ -	\$ 1,200.00
2100 - Bookkeeping	\$ 500.00			\$ -	\$ 500.00
2110 - Software Services	\$ 1,250.00	\$ 677.25		\$ 677.25	\$ 572.75
2200 - Legal Fees				\$ -	\$ -
2210 - Professional Fees Other				\$ -	\$ -
2310 - Office Supplies	\$ 500.00	\$ 42.75	\$ 266.98	\$ 309.73	\$ 190.27
2320 - Office Equipment	\$ 500.00	\$ 264.65		\$ 264.65	\$ 235.35
2340 - Cleaning Supplies	\$ 500.00			\$ -	\$ 500.00
2410 - Insurance - Accident & Sickness	\$ 6,500.00			\$ -	\$ 6,500.00
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2450 - Bond				\$ -	\$ -
2500 - Travel Expenses	\$ 650.00			\$ -	\$ 650.00
2510 - Mileage reimbursements/tolls	\$ 1,000.00			\$ -	\$ 1,000.00
2550 - Fire Prevention	\$ 1,750.00			\$ -	\$ 1,750.00
2700 - Dues & Subscriptions	\$ 900.00	\$ 709.00		\$ 709.00	\$ 191.00
2710 - Safe D				\$ -	\$ -
2720 - License & Permits	\$ 800.00			\$ -	\$ 800.00
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 2,000.00	\$ 843.98	\$ 273.14	\$ 1,117.12	\$ 882.88
2830 - Electricity	\$ 5,500.00	\$ 1,738.15	\$ 322.92	\$ 2,061.07	\$ 3,438.93
2840 -Water/Garbage	\$ 3,300.00	\$ 1,010.00	\$ 252.50	\$ 1,262.50	\$ 2,037.50
2850 - Propane				\$ -	\$ -
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Services	\$ 1,000.00	\$ 639.99		\$ 639.99	\$ 360.01
2900 - General & Administrative				\$ -	\$ -
3100 - Uncategorized				\$ -	\$ -
4000 - Firefighting/Maint/Repair	\$ 18,500.00	\$ 2,188.09		\$ 2,188.09	\$ 16,311.91
4200 - Fuel	\$ 4,500.00			\$ -	\$ 4,500.00
4210 - Oxygen/Breathing Air	\$ 3,500.00	\$ 355.52		\$ 355.52	\$ 3,144.48
4300 - Radio Usage	\$ 3,500.00	\$ 2,880.00		\$ 2,880.00	\$ 620.00
4350 - Radio Repair	\$ 2,000.00	\$ 29.99		\$ 29.99	\$ 1,970.01
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 7,500.00			\$ -	\$ 7,500.00
4600 - Medical Exams	\$ 500.00			\$ -	\$ 500.00
4610 - Background Checks	\$ 500.00	\$ 93.43	\$ 31.78	\$ 125.21	\$ 374.79
4620 - Recruiting				\$ -	\$ -
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms	\$ 1,000.00			\$ -	\$ 1,000.00
4900 - Vehicle Maint. & Repair	\$ 2,500.00	\$ 1,484.82		\$ 1,484.82	\$ 1,015.18
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical				\$ -	\$ -
5020 - Fire Fighting (PPE)				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
	\$ 71,850.00		\$ 1,147.32		\$ 57,745.06



High Island Volunteer Fire Rescue
P.O. Box 144
High Island, Texas 77623

INVOICE

DATE MARCH 1, 2024
INVOICE # 2024-02

TO Galveston County ESD #2
930 Nobel Carl Dr
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2820	Fastwyre Broadband - EFT - Station phones/fax/internet	273.83 ✓	273.83
2830	Entergy - EFT - Electrical Fire Station	284.19 ✓	558.02
2840	Frontier Waste- Bayou EFT - Dumpster	207.50 ✓	765.52
2700	Texas First Bank - EFT-Positive Pay	15.06 ✓	780.58
2820	Dish - EFT- Station Cable -	152.41 ✓	932.99
4900	O'Reilly - Debit - Vehicle Maintenance	93.10 ✓	1,026.09
4300	Active 911 - Debit - Radio Usage	204.75 ✓	1,230.84
4300	GCECD - #3129 - Radio Usage	1,350.00 ✓	2,580.841
2110	Software Service - QuickBooks - EFT	63.96 ✓	2,644.80
4000	Amazon - Debit - vehicle Maintenance	197.76 ✓	2,842.56
4900	Amazon - Debit - Vehicle Maintenance	16.88 ✓	2,859.44
4900	Amazon - Debit - Vehicle Maintenance	70.69 ✓	2,930.13
4200	County of Galveston Auditor's Office - #3131 Fleet Fuel Month's Oct, Nov, Dec 2023	504.82 ✓	3,434.95
4200	County of Galveston Auditor's Office - #3132 Fleet Fuel Jan. 2024	73.05 ✓	3,508.00
TOTAL			3,508.00

Make all checks payable to High Island Volunteer Fire Rescue
Thank you for your business!

HIGH ISLAND



Volunteer Fire/Rescue

P.O. Box 144, 2041 7th Street
High Island, Texas 77623
Phone (409) 286-5811 Fax (409) 286-5424

March 01, 2024

Galveston County ESD # 2
PO Box 1709
Crystal Beach, Texas 77650

Ref: Certification of expense reimbursement request

I, Terrie Riley, acting in my capacity as Treasurer, on behalf of High Island Volunteer Fire Rescue, Inc. do certify that the expense reimbursement request that is submitted for the amount of \$ 3,508.00 is true and correct to the best of my knowledge and has been processed in accordance with State and Federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD # 2 by the High Island Volunteer Fire Rescue Inc. Board of Directors.

Signature

Terrie Riley

Date

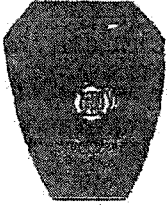
3/1/24

High Island VFD 2023-2024

February '24

ACTUAL

	BUDGET	ACTUAL		Total	Remaining
	2023-24	Prior	Current		Budget
		Month	Month		
			February '24		
2000 - Auditing Fees				\$ -	\$ -
2010 - Accounting Fees				\$ -	\$ -
2100 - Bookkeeping	\$ 1,100.00			\$ -	\$ 1,100.00
2110 - Software Services	\$ 1,100.00	\$ 186.55	\$ 63.96	\$ 250.51	\$ 849.49
2200 - Legal Fees				\$ -	\$ -
2210 - Professional Fees Other				\$ -	\$ -
2250 - Medical Director Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness	\$ 4,000.00	\$ 4,000.00		\$ 4,000.00	\$ -
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel	\$ 100.00			\$ -	\$ 100.00
2510 - Mileage Reimbursement/tolls	\$ 100.00			\$ -	\$ 100.00
2550 - Fire Prevention	\$ 750.00	\$ 728.50		\$ 728.50	\$ 21.50
2700 - Dues & Subscriptions	\$ 1,500.00	\$ 76.68	\$ 15.06	\$ 91.74	\$ 1,408.26
2710 - Safe D				\$ -	\$ -
2720 - License & Permits	\$ 150.00	\$ 131.50		\$ 131.50	\$ 18.50
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications	\$ 5,500.00	\$ 1,155.98	\$ 426.24	\$ 1,582.22	\$ 3,917.78
2830 - Electricity	\$ 6,500.00	\$ 1,104.81	\$ 284.19	\$ 1,389.00	\$ 5,111.00
2840 -Water/Garbage	\$ 2,840.00	\$ 622.50	\$ 207.50	\$ 830.00	\$ 2,010.00
2850 - Propane				\$ -	\$ -
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
3100 - Uncategorized				\$ -	\$ -
4000 - Firefighting / EMS Equipment	\$ 27,100.00	\$ 1,087.01	\$ 197.76	\$ 1,284.77	\$ 25,815.23
4050 - Equipment Maintenance				\$ -	\$ -
4100 - Equipment Repair				\$ -	\$ -
4200 - Fuel	\$ 4,000.00	\$ 800.21	\$ 577.87	\$ 1,378.08	\$ 2,621.92
4210 - Oxygen/Breathing Air	\$ 3,000.00			\$ -	\$ 3,000.00
4300 - Radio Usage	\$ 2,200.00		\$ 1,554.75	\$ 1,554.75	\$ 645.25
4350 - Radio Repair	\$ 2,500.00			\$ -	\$ 2,500.00
4400 - General & Administrative	\$ 780.00			\$ -	\$ 780.00
4500 - Training	\$ 2,500.00			\$ -	\$ 2,500.00
4600 - Medical Exams				\$ -	\$ -
4610 - Background Checks	\$ 500.00			\$ -	\$ 500.00
4700 - Building Maintenance	\$ 6,000.00	\$ 4,772.07		\$ 4,772.07	\$ 1,227.93
4800 - Uniforms	\$ 2,500.00	\$ 161.69		\$ 161.69	\$ 2,338.31
4900 - Vehicle Maint. & Repair	\$ 10,000.00	\$ 1,227.01	\$ 180.67	\$ 1,407.68	\$ 8,592.32
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical/Fire Appar				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat (EMS Capital)				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - Other				\$ -	\$ -
	\$ 84,720.00		\$ 3,508.00	\$ 19,562.51	
					\$ 65,157.49



Crystal Beach Fire Department

P.O.Box 1350
930 Noble Carl Drive
Crystal Beach, TX 77650

Galveston County ESD #2

PO Box 1709

Crystal Beach, Texas

Ref: Certification of expense reimbursement request.

I, Patt re Stanford, acting in my capacity as Treasurer, on behalf of Crystal Beach Volunteer Fire Department

Rescue, do certify that the expense reimbursement request that is submitted of the amount of

is true and correct to the best of my knowledge, and has been processed in accordance with State and Federal Guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD #2 by Crystal Beach Volunteer Fire and Rescue, Board of Directors.

3838.15

Patt re Stanford

Signature

3-6-24

Date

CRYSTAL BEACH VFD 2023-2024

February '24

ACTUAL

BUDGET

**Prior Month
Month**

**Current
Month
February '24**

Total

**Remaining
Budget**

	BUDGET	Prior Month Month	Current Month February '24	Total	Remaining Budget
2000 - Auditing Fees				\$ -	\$ -
2010 - Accountant Fees				\$ -	\$ -
2100 - Bookkeeping				\$ -	\$ -
2110 - Software Services	\$ 1,100.00			\$ -	\$ 1,100.00
2200 - Legal Fees				\$ -	\$ -
2310 - Office Supplies				\$ -	\$ -
2320 - Office Equipment				\$ -	\$ -
2410 - Insurance - Accident & Sickness	\$ 6,500.00	\$ 870.00		\$ 870.00	\$ 5,630.00
2420 - Insurance - Bldg, Equip, & Gen Liab				\$ -	\$ -
2430 - Insurance - Auto/Boat				\$ -	\$ -
2440 - Insurance Workers Comp				\$ -	\$ -
2500 - Travel	\$ 650.00			\$ -	\$ 650.00
2510 - Mileage reimbursement/tolls	\$ 1,000.00			\$ -	\$ 1,000.00
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues & Subscriptions	\$ 1,500.00	\$ 1,565.00		\$ 1,565.00	\$ (65.00)
2710 - Safe D				\$ -	\$ -
2720 - License & Permits				\$ -	\$ -
2730 - Public Relations				\$ -	\$ -
2740 - Good of the Department				\$ -	\$ -
2750 - Billing Service Fees				\$ -	\$ -
2810 - Bldg Rent				\$ -	\$ -
2820 - Telephone & Communications				\$ -	\$ -
2830 - Electricity (Final Bill-October)				\$ -	\$ -
2840 -Water/Garbage (Final Bill-October)				\$ -	\$ -
2850 - Propane				\$ -	\$ -
2860 - Janitorial/Yard Service				\$ -	\$ -
2870 - Alarm Service				\$ -	\$ -
2900 - General & Administrative				\$ -	\$ -
4000 - Firefighting/Maint/Repair	\$ 22,500.00	\$ 1,015.00		\$ 1,015.00	\$ 21,485.00
4200 - Fuel				\$ -	\$ -
4210 - Oxygen/Breathing Air	\$ 3,500.00		\$ 1,028.58	\$ 1,028.58	\$ 2,471.42
4300 - Radio Usage	\$ 3,500.00		\$ 2,520.00	\$ 2,520.00	\$ 980.00
4350 - Radio Repair				\$ -	\$ -
4400 - General & Administrative				\$ -	\$ -
4500 - Training	\$ 10,000.00	\$ 706.50	\$ 1,318.15	\$ 2,024.65	\$ 7,975.35
4600 - Medical Exams				\$ -	\$ -
4610 - Background Checks	\$ 500.00			\$ -	\$ 500.00
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms	\$ 2,500.00			\$ -	\$ 2,500.00
4900 - Vehicle Maint. & Repair	\$ 5,000.00			\$ -	\$ 5,000.00
5000 - Command Vehicle				\$ -	\$ -
5010 - Rescue/Medical/Fire Appar				\$ -	\$ -
5020 - Fire Fighting				\$ -	\$ -
5030 - Boat				\$ -	\$ -
5040 - Building				\$ -	\$ -
5050 - ESD-Owned Fire Truck				\$ -	\$ -
	\$ 58,250.00		\$ 3,838.15	\$ 3,838.15	\$ 54,411.85

Exhibit D

Galveston County Emergency Services District No. 2
20-Mar-24

	2/29/2024	3/20/2024
	Balance	Balance
Texas First Bank		
Operating/Checking (xxxx6680)	\$ 1,092,359.21	\$ 1,136,083.11
Savings (Acct. No. xxx9804)	\$ 2,511.03	\$ 2,515.16
EMS Billing (Acct. No. xxxx7569)	\$ 181,233.57	\$ 212,789.62
	\$1,276,103.81	\$1,351,387.89
TexSTAR (Investment Co-Op)		
General Fund (Acct. No. xxxxxx1110)	\$1,261,649.00	\$1,261,649.00
Capital Fund (Acct. No. xxxxxx1890)	\$128,385.21	\$128,385.21
Emergency Fund (Acct. No. xxxxxx4140)	\$1,099,118.94	\$1,099,118.94
	\$2,489,153.15	\$2,489,153.15
TOTALS	\$3,765,256.96	\$3,840,541.04

Treasurer, GCESD2

Date

Exhibit E



Galveston County Emergency Services District #2

930 Noble Carl Drive
P.O. Box 1575

409-684-2005
Website: GCESD2.org

Crystal Beach, TX 77650

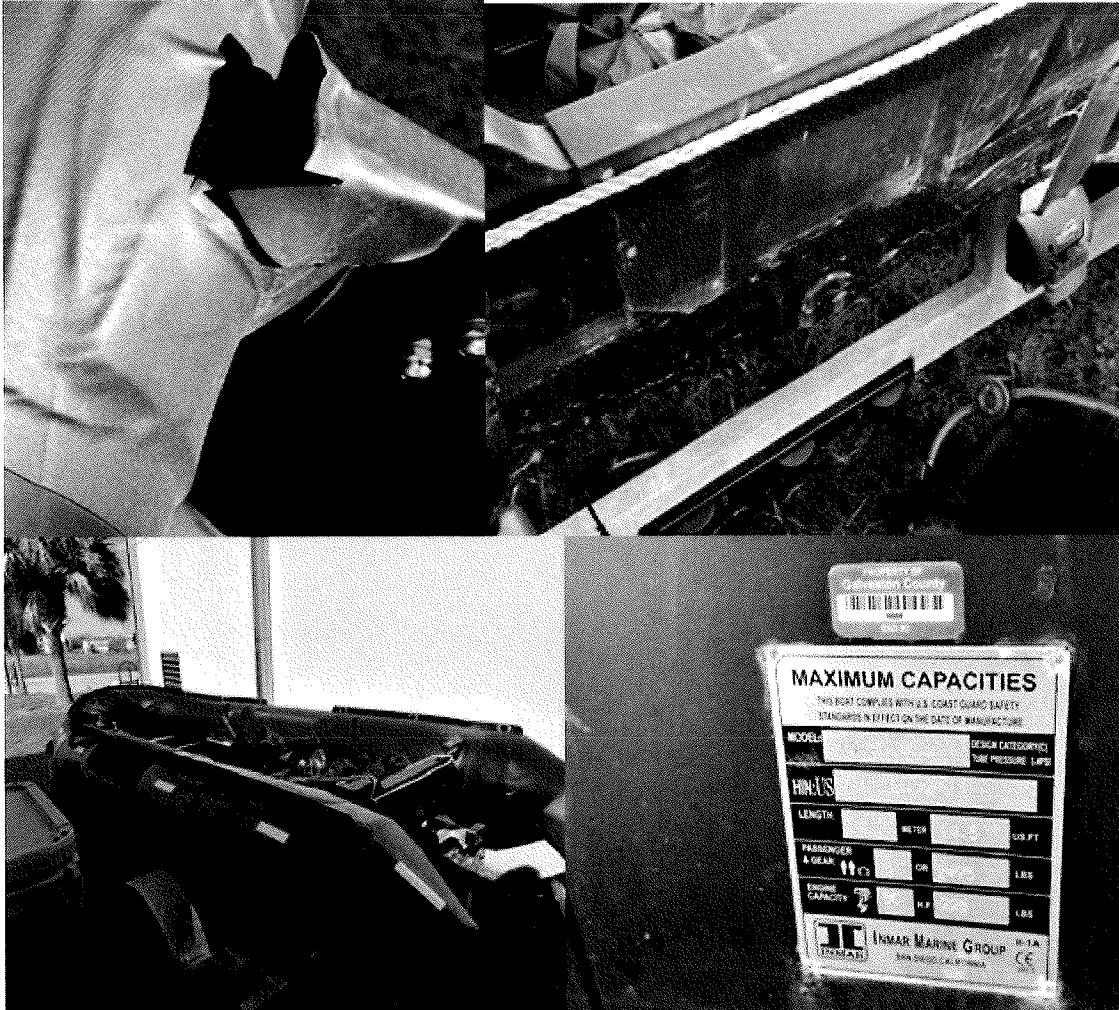
Agenda Item: #7

Discussion

Replacing 2019 Inmar Inflatable Rescue Boat due to failed transom. The Board approved boat replacement in the 23-24 budget and appropriated \$4500.00 dollars.

Members of the Special Operations Team have discussed the need for an aluminum v-hull for operations in the bay and intracoastal due to shallow water oyster beds and debris that can be encountered and cause catastrophic damage to the Inmar boat.

(Current Inmar being replaced)
Rubber separation causing water intrusion.

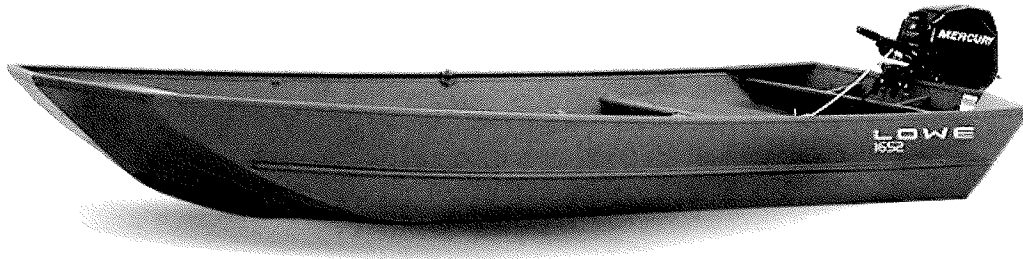


The motor, fuel tank, safety equipment and paddles will be transferred from the Inmar to the aluminum boat.

Bids were solicited and as follows with trailer.

- 1) Capt. Kirk's Marine (Spring) \$ 6,713.51
- 2) Bass Pro (Katy) \$ 7,544.25
- 3) Premier Yamaha (Conroe) \$9,420,05.

(Picture is for example only)



If Board approves purchase of aluminum boat, the Inmar will on the April agenda to declare salvage and placed on public auction site.

Exhibit F

Galveston County Emergency Services District #2

Position Title: Fleet Coordinator
Position Number: #008
Reports To: GCESD #2 District Manager

PAY GRADE: Stipend Date Created: 3/14/ Approved by: GCESD-2 Board
PAY STEP: \$1.00 per hour total hours per pay period, __ Date Revised: 03/13/2024 DS FLSA STATUS: __ Exempt XX Exempt

POSITION SUMMARY The EMS fleet coordinator position assist with daily maintenance and repair issues with ambulances, support vehicles, emergency warning devices and generators within Galveston County Emergency Medical Services. The fleet coordinator will ensure EMS ambulances and equipment is working order and repairs are done as timely and feasible as possible while maintaining budget conscious decisions.

ESSENTIAL FUNCTIONS

- Scheduled repairs and maintenance as needed.
- Performs small repairs and maintenance within capabilities.
- Ensures vehicles meet state and federal licensing requirements.
- Performs detailed inspections and quality control over vehicle cleanliness and condition.
- Maintains daily, monthly, and yearly expenditure logs.
- Recommends changes and updates to fleet capabilities and specifications.
- Assist or performs transferring or moving vehicles from EMS stations to different facilities for repairs.
- Available to assist crews concerning vehicle information and instructions.
- Coordinates with crews and shift supervisors on scheduled repairs and minimizes out of service time.
- Coordinates with mechanical facilities of cost of labor and parts cost to ensure standard labor rate charges.
- Maintains daily supply of lubricants, antifreeze oil, fuses, bulbs, and misc. parts.
- Maintains tools needed to perform in-house repairs.
- Ensures fire extinguishers on ambulances or inspected.
- Provides training to new hires on proper ways to perform daily checks of ambulances and support

PHYSICAL DEMANDS AND WORKING CONDITIONS

The work is typically performed while sitting, standing, walking, stooping, bending, or crouching. The employee may be required to lift heavy objects up to and over 100 pounds and distinguish between shades of color. The work is typically performed in an outdoor area where the employee may be exposed to extreme temperatures hot and cold and should be comfortable around water with surf conditions.

MINIMUM QUALIFICATIONS

- Certified / Licensed Paramedic or EMT for the State of Texas
- High School Diploma or equivalent
- Valid Driver's License

Qualified interested persons are requested to send a short resume detailing their experience and qualifications to:
By postal mail service: Doug Saunders – District Manager at Galveston County ESD #2, PO Box 1575, Crystal Beach TX 77650
By email to: dougsaunders@gcesd2.org deadline is March 30th, 2024

Exhibit G

What is HB 471?

HB471 is a law that went into effect in Texas June 13th, 2023. What Does It Require?

It requires all political subdivisions in Texas to replace 100% of pre-disability earnings for employed/paid firefighter, emergency medical personnel and policing persons who become disabled due to injury or illness that is work related.

The law is specific to Workers Compensation claims.

What has changed: Prior to HB 471 employees would not receive 100% of pay for on the job injuries or illness for events?

Who Is Covered By HB471?

All paid firefighters, emergency medical personnel (EMS) and policing persons that are employed by a political subdivision. VFIS of Texas has interpreted political subdivision to include those entities that have an exclusive contractual relationship with a political subdivision to provide the fire, emergency medical personnel or police employees to said political subdivision. For example, a paper district Emergency Service District (ESD) contracts with a Volunteer Fire Department (VFD) or EMS service.

How is the **HB471** Benefit Calculated?

Pre-Disability Income
 (average of 13 weeks prior) x 70% (Texas Mutual Benefit up to a max of \$1,173.81 a week)

PLUS Pre-Disability Income
 (average of 13 weeks prior) x 30% (Hartford Benefit up to a max selected by the department, suggested to be \$7,500 a month)

	CURRENT	PROPOSED (RECOMMENDED FOR HB471 MAX BENEFIT)
Carrier Name		HARTFORD
Number of Insureds		16
Life and AD&D	\$261	\$220
Short Term Disability	No Coverage	\$293
Long Term Disability	No Coverage	\$392
HB471 Compliant	No	Yes
Total Monthly Premium	\$261	\$906
Total Annual Premium	\$3,132.0	\$10,869.4
Rate Guarantee		Jan 1 2027

This will also give employee access to the following benefits:

- Beneficiary Assist
- Travel Assist and ID Theft
- Ability Assist
- Estate Guidance and Will Preparation
- Everst Funeral Planning and
- HealthChampion

Funding

EMS Budget Line Item #42650

YTD - \$30,244,71

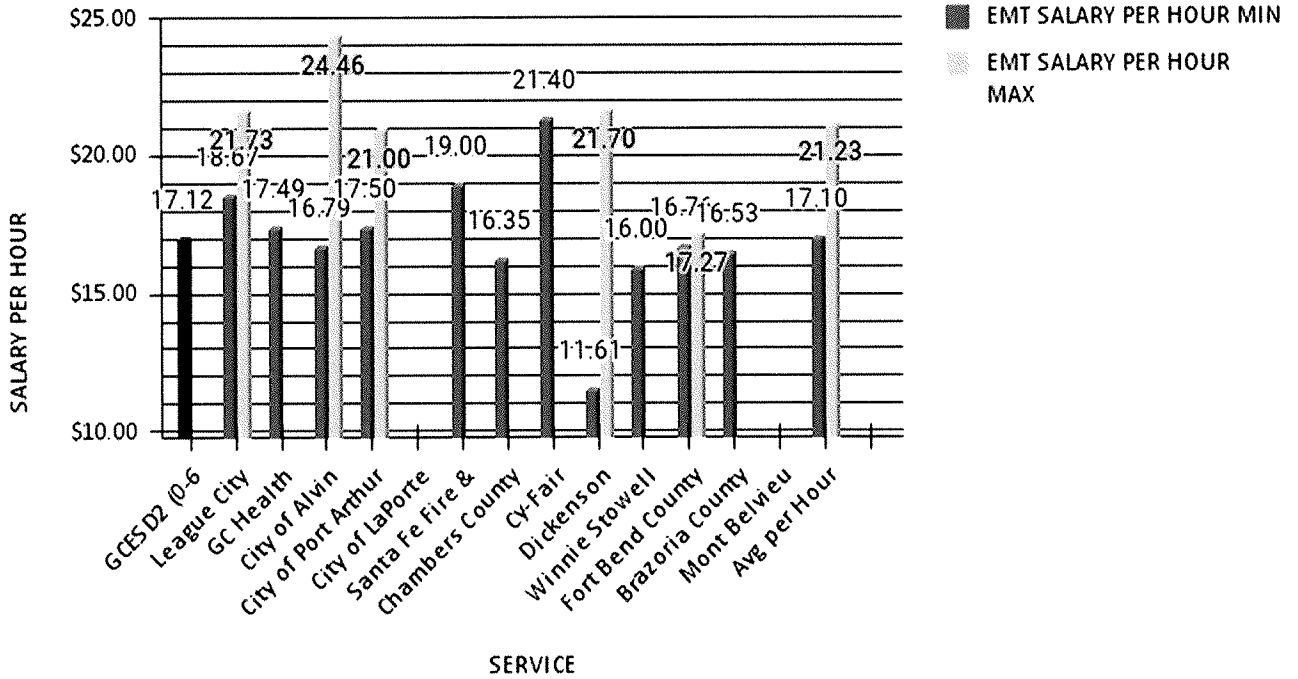
Budget \$190,000.000

-\$159,755.29 (15.29%)

Exhibit H

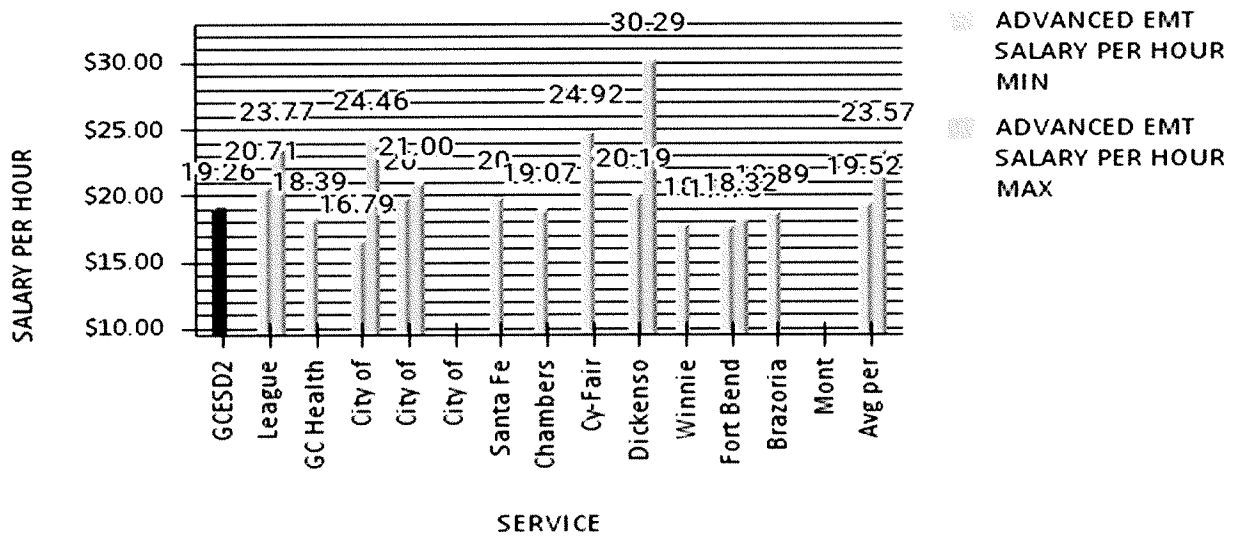
EMT Basic Salary per Hour

GCESD2 -- \$17.12(0 to 6 mths)/\$17.56(6 mths-1 yr)/\$18.19(1 yr) Low: \$11.62 High: \$24.46 Average Low: \$17.10



ADVANCED EMT Salary per Hour

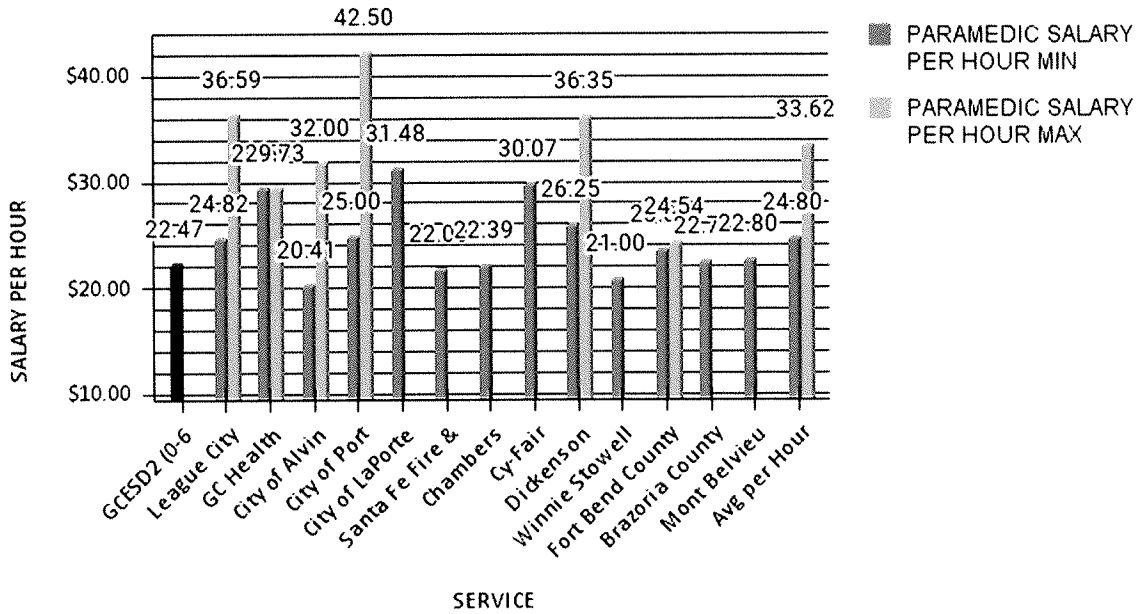
GCESD2 -- \$19.26(0-6 mths)/\$19.80(6 mths-1 yr)/\$20.33(1 yr) Low: \$16.79 High: \$30.29



\$1.00 per hour raise for EMT-B and EMT-A equvalates into a \$21,000 dollar impact based on hours per year

PARAMEDIC Salary per Hour

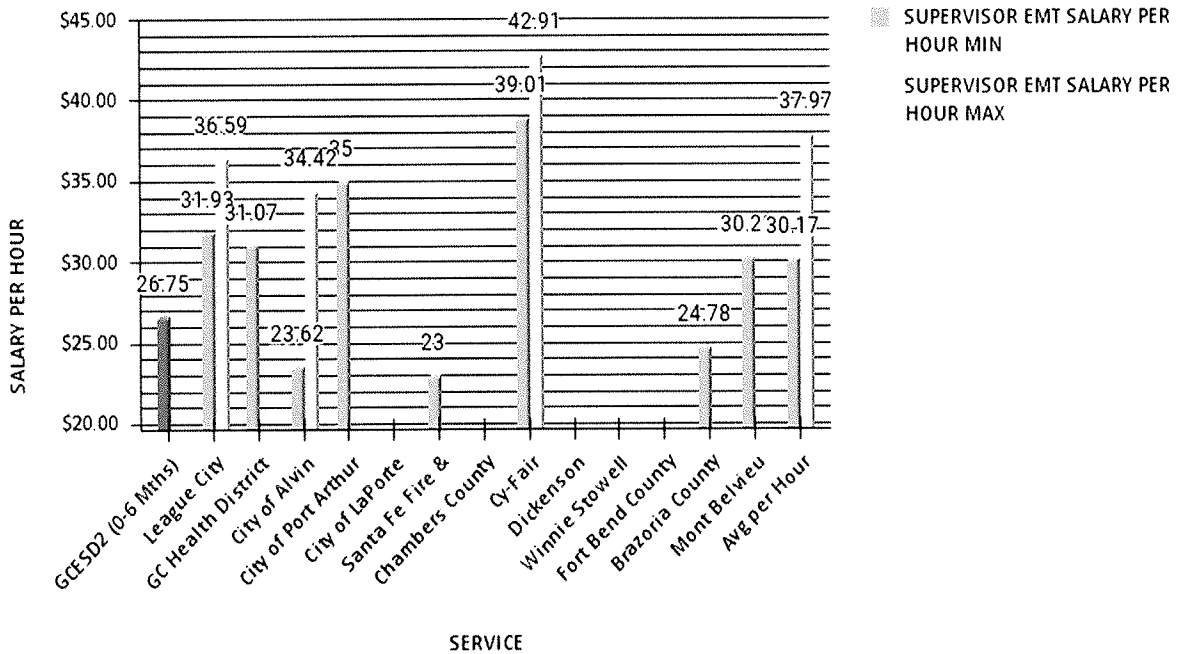
GCESD2 -- \$22.47(0-6 mths)/\$23.54(6 mths-1 yr)/\$24.61(1yr) Low: \$20.41 High: \$36.59 Average Low: \$24.80 Average High: \$33.62



\$1.00 per hour will be \$31,000 dollar impact based on hours worked

SUPERVISOR Salary per Hour

GCESD2 -- \$26.75 (Start)/ \$27.82(1 yr) Low: \$23.00/ High: \$46.19 Average Low: \$30.17/ Average High: \$37.97 5 out of 14 do not have a Supervisor



Supplemental Salary Survey Comparison

EMT Basic Salary

GCESD#2 Start -\$17.12/1yr. 18.19

Low. \$17.10 High\$ 20.57 Avg. **18.04**

Paramedic

GCESD#2 Start \$22.47/1yr.\$24.61.

Low \$20.41 High \$36.59 Avg. **29.21**

EMT -Advanced

GCESD#2 Start \$19.26 /1yr \$20.33

Low - \$16.79 High \$22.65 Avg.**\$19.72**

Supervisor

GCESD#2 Start \$26.75 /1 yr. \$27.82

low \$30.17 High \$37.97 Avg. 34.07

Galveston County ESD #2

48 hour rotating shift - 48 on 9 off; 48 on 3 off; 48 on 3 off; and repeats. Sunday OT-assignment day
Health, Dental, Vision & Life Insurance
120 Hours Paid Time Off
11 Paid Holidays
TCDRS Retirement 7% @ 2:1 Matching
Employee Assistance Program
With the adoption of HB 471 short term and long term disability will be provided

League City

Medical, Vision, Dental & Long-Term Disability
TMRS 2:1 Match

GEMS

BCBS/MET Life for Dental & Vision
Offered @ a cost – Accidental Ins., Critical Illness, Hospital Indemnity, Short Term Disability,
Suppl. Term Life, Identity & Fraud Protection, Pet Insurance, Basic Life/Accidental Death &
Dismemberment, Long Term Disability, TCDRS Retirement/457 Plan

City of Alvin

TMRS @ 7% 2:1 Five Year Vesting
Optional 457 Plan
See Flyer, Benefit Rates, Annual Budget attached.

Laporte

TMRS 2:1, ICMA Deferred Comp., ICMA Roth IRA
Optional 457 Plan
See Flyer, Benefits, Certification Pay (bi-weekly)

Santa Fe

F-T: 48 hrs.; accrue sick/vacation PTO @ 4hrs. per paycheck (bi-weekly)
Health Insurance with \$250/month contribution towards health ins.
3% match into IRA for all F-T enrolled EEs.

Chambers County

F-T EEs – Medical, Dental, Vision (BCBSTX) &
Life Insurance (Dearborn)

Cy-Fair

Retirement: TCDRS 7% EE contribution, 14% employer contribution. 457b Voluntary retirement account.

Dept. contribution matches up to 3%

Ins.: BCBS; HSA Plan \$5K, Cy-Fair covers 100% EE premium & 90% family. Dept. contributes Q towards HSA

Dental, Vision & Life: Cy-Fair 90% EE premium & 70% family dental & vision

Cy-Fair pays 100% premiums for Short Term Disability

Cy-Fair pays 100\$ premiums for Long Term Disability

Cy-Fair pays 100% premiums for \$50K Life Insurance Policy

Supplemental Ins: Aflac available w/100% paid by EE

Additional Life insurance available w/100\$ paid by EE

Dickenson

Retirement/Health Insurance

Winnie/Stowell

Winnie/Stowell pays employee's full insurance and offers 60-40 coverage for spouses and/or children.

Fort Bend and Brazoria County

Employee Medical, Dental, Vision, Basic Life/AD&D @ 100,000.00

STD/LTD paid by ESD. Spouse or dependent coverage for Medical, Dental, Vision or

Supplemental Life, available out of pocket for the additional cost.

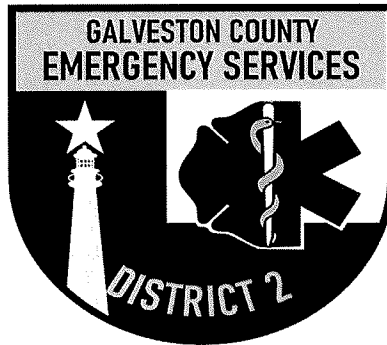
Mont Belvieu

Employee Medical, Dental, Vision, Disability, Life & AD&D, TMRS Retirement,

457 DCP Plan, Holiday, Personal Leave, Sick Leave, Vacation

(3 agencies offer no benefits)

Exhibit I



District Manager Report

March 20, 2024

ESD

- **Ambulance Supplemental Care Program** – submission deadline is March 30. Currently working with Public Service Consultant Group on closing out application.
- **Jeep Weekend Unified Command Meeting** – March 20 - Incident overview, special operations considerations, staging, contingency plans, and additional resources. Daily Situational Updates - this includes pre-incident start-up planning and ICS 214 documentation effective 3/13/24 thru 5/21/24 (pending final demob)
- **Galveston County Emergency Management Partners** – Meeting & Hurricane Preparedness – March 20
- **Site Visit (March 13) with Mark Garcia/Galveston County Facilities & Crescent Electrical Contractor** on electrical work needed for cascade - work approved to proceed. The purchase order will be processed to MES for cascade system installation.
- **Texas County and District Retirement Services** – February Deposit-\$24,473.80

EMS Employees

Full Time

- | | |
|---|-------|
| 7 - Paramedics | 3 PT |
| 6 – EMT-A (2 finish Paramedic school in May) | 1PT |
| 3 - EMT | 2 -PT |
| 1- Paramedic – off duty, injury awaiting Doctor Appointment | |

Vacancies

EMS Training Officer Position (formerly performed by Ops supervisor)

Quality Assurance/Quality Improvement (currently being performed by “A” shift supervisor, but was not included in job description)

1 EMT

1 EMT-A

2 Paramedic

Currently there are 21 approved positions.

3/15/24 – Interview with EMT-B P/T

EMS Billing

Gross Charges YTD-\$409,884

Cash Collections YTD: 195,182

Cash Collections: \$34,875.00 Net/Gross \$81,546.00

Fleet Report

Monthly \$ 2,359.62

Unit # 35593 – warranty at Frazer out of service

Unit # 99903 -oil change -\$273.00, coolant leak, cab light, drag link, leak in roof \$1,529.62 & \$185.00

Unit # 19085 –temporary lighting \$150.00

Unit # 73620– oil change \$106.00

Unit # Marine 1 -trailer light harness - \$116.20

Unit # UTV Beach Rescue

VFD Response

Crystal Beach – New Quartermaster Position

Rob Stevens

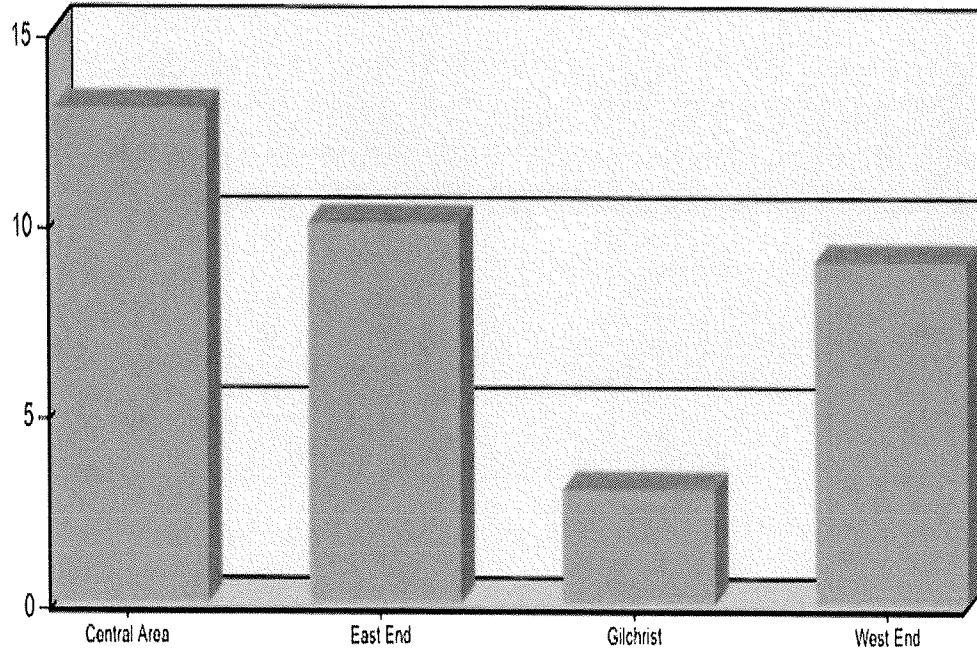
Incident Type Count per Station for Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024

INCIDENT TYPE	# INCIDENTS
Station: 1 - PORT BOLIVAR VFD STATION 1-21	
160 - Special outside fire, other	3
311 - Medical assist, assist EMS crew	2
320 - Emergency medical service, other	1
444 - Power line down	3
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	1
745 - Alarm system activation, no fire - unintentional	1
# Incidents for 1 - Port Bolivar VFD Station 1-21:	12
Station: 2 - CRYSTAL BEACH VFD ST.1-22	
143 - Grass fire	1
311 - Medical assist, assist EMS crew	7
441 - Heat from short circuit (wiring), defective/worn	1
# Incidents for 2 - Crystal Beach VFD St.1-22:	9
Station: 3 - HIGH ISLAND VOUNTEER FIRE RESCUE 1-23	
111 - Building fire	1
122 - Fire in motor home, camper, recreational vehicle	1
311 - Medical assist, assist EMS crew	5
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
511 - Lock-out	3
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	1
# Incidents for 3 - High Island Vounteer Fire Rescue 1-23:	14

Incident Count per Zone for Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024



ZONE	# INCIDENTS
Central Area - Crystal Beach VFD	13
East End - High Island VFD	10
Gilchrist - Gilchrist	3
West End - Port Bolivar VFD	9

TOTAL: 35

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 01/01/2024 | End Date: 01/31/2024

PERSONNEL	COUNT	PERCENTAGE
<u>Blashill, Dawn</u>	3	8.57 %
<u>Comeaux, Curtis</u>	1	2.86 %
<u>Comeaux, Leanne</u>	2	5.71 %
<u>Comeaux, Malcolm M</u>	6	17.14 %
<u>Comeaux, Tommy</u>	3	8.57 %
<u>Duncan, Bruce</u>	3	8.57 %
<u>Forey, Mark</u>	6	17.14 %
<u>Gilmore, Jerminy</u>	2	5.71 %
<u>Holder, Michael</u>	1	2.86 %
<u>Isaacks Jr., Robert L</u>	14	40.00 %
<u>Isaacks, Austin</u>	2	5.71 %
<u>Koengeter, Kristian</u>	1	2.86 %
<u>Korpi, Charles W</u>	6	17.14 %
<u>Loftin, April</u>	2	5.71 %
<u>Loftin, Richard</u>	2	5.71 %
<u>Manuel, James</u>	1	2.86 %
<u>Mills, Josh d</u>	3	8.57 %
<u>Riley, Mike</u>	10	28.57 %
<u>Riley, Terrie</u>	6	17.14 %
<u>Roessler, Mike</u>	6	17.14 %
<u>Stevens, Robin</u>	1	2.86 %
<u>Strimple, Hoss</u>	1	2.86 %
<u>Thompson, Orbin</u>	2	5.71 %
<u>Weeks, William</u>	3	8.57 %
<u>Williams, John</u>	2	5.71 %
<u>Williams, Jose</u>	3	8.57 %
<u>Wilson, Timothy</u>	4	11.43 %
Sum of Individual Responses	96	
Total Incidents for Date Range	35	

Exhibit J

Galveston County Emergency Services No. 2

Balance Sheet

As of February 29, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
6680 Checking Texas First	1,074,341.19
6681 Savings - Texas First Bank	2,511.03
6682 - TexStar Capital	128,385.21
6682 - TexStar Emergency	1,099,118.94
6682 - TexStar Savings Account	1,261,649.00
6683 Texas First - Billing Rev. Acc.	181,233.57
Total Bank Accounts	\$3,747,238.94
Accounts Receivable	
1100 Grant Receivable	500.00
Total Accounts Receivable	\$500.00
Other Current Assets	
1110 Property Taxes Receivable	72,507.35
1111 Deferred Portion of Taxes Rec.	-70,716.36
1112 Deferred Ambulance Billings	-44,701.09
1120 Sales Tax Receivable	372,182.67
1125 Other Assets	5,370.62
1126 EMS Receivable	447,673.42
1126.1 Allowance for EMS receivables	-402,309.81
1127 Cash with Agent	23,999.61
12100 Inventory Asset	260.00
Total Other Current Assets	\$404,266.41
Total Current Assets	\$4,152,005.35
Fixed Assets	
1140 Non-depreciable assets	720,453.03
1150 Depreciable Assets	0.00
5021 Motorized Rescue Equipment	0.00
Total Fixed Assets	\$720,453.03
TOTAL ASSETS	\$4,872,458.38

Galveston County Emergency Services No. 2

Balance Sheet

As of February 29, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
1700 Accrued Expenses	15,052.46
2111 Direct Deposit Liabilities	567.00
24000 Payroll Liabilities	228.57
2405 Payroll Accrual	0.00
Loan Payable - Texas Advantage	0.00
Total Other Current Liabilities	\$15,848.03
Total Current Liabilities	\$15,848.03
Long-Term Liabilities	
7900 Govt Capital Loan Issuance	301,776.00
Total Long-Term Liabilities	\$301,776.00
Total Liabilities	\$317,624.03
Equity	
30000 Opening Balance Equity	0.00
32000 General Fund Balance	4,000,430.65
Net Investment -Capital Assets	0.00
Net Income	554,403.70
Total Equity	\$4,554,834.35
TOTAL LIABILITIES AND EQUITY	\$4,872,458.38

Galveston County Emergency Services No. 2

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

October 2023 - February 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
1000 Property Tax Collections	1,277,417.96	1,370,000.00	-92,582.04	93.24 %
1002 Sales Tax Revenue	710,534.55	1,500,000.00	-789,465.45	47.37 %
1004 Emergency Service Billing	287,378.12	200,000.00	87,378.12	143.69 %
1010 Other Revenue	427.08		427.08	
1020 Interest Income - Bank	56,152.80	60,000.00	-3,847.20	93.59 %
Total Income	\$2,331,910.51	\$3,130,000.00	\$-798,089.49	74.50 %
GROSS PROFIT	\$2,331,910.51	\$3,130,000.00	\$-798,089.49	74.50 %
Expenses				
2000 Auditing		12,000.00	-12,000.00	
2010 Accountant Fees	5,521.25	15,000.00	-9,478.75	36.81 %
2110 Software Services	3,950.44	9,650.00	-5,699.56	40.94 %
2200 Legal Fees	11,238.45	27,000.00	-15,761.55	41.62 %
2210 Professional Fees Other	23,048.39	65,000.00	-41,951.61	35.46 %
2320 Office Equipment		2,000.00	-2,000.00	
2420 Insurance-Liability	400.00	6,000.00	-5,600.00	6.67 %
2440 Insurance - Workers Comp		0.00	0.00	
2450 Bond		400.00	-400.00	
2500 Travel Expense	1,066.47	3,000.00	-1,933.53	35.55 %
2510 Mileage reimbursement/tolls		12,000.00	-12,000.00	
2610 Payroll Taxes	4,874.26	14,000.00	-9,125.74	34.82 %
2630 Salary	74,987.49	178,500.00	-103,512.51	42.01 %
2650 Employee Medical/Benefits		9,200.00	-9,200.00	
2660 Retirement	1,057.65	10,000.00	-8,942.35	10.58 %
2700 Dues and Subscriptions	250.00	1,900.00	-1,650.00	13.16 %
2710 Conferences	5,135.20	3,500.00	1,635.20	146.72 %
2820 CB Telephone & Comm	3,185.39	8,800.00	-5,614.61	36.20 %
2830 CB Electric	6,780.90	19,500.00	-12,719.10	34.77 %
2840 CB Sewer/Water/Garbage	3,944.79	5,600.00	-1,655.21	70.44 %
2850 CB Propane	417.65	2,500.00	-2,082.35	16.71 %
2920 Tax Collection Expenses	690.80	5,000.00	-4,309.20	13.82 %
2930 County Appraisal Fees (CAD)	5,416.08	10,500.00	-5,083.92	51.58 %
3010 Crystal Beach VFD	5,665.61	58,250.00	-52,584.39	9.73 %
3020 High Island VFD	14,030.63	84,720.00	-70,689.37	16.56 %
3030 Port Bolivar VFD	13,083.45	71,850.00	-58,766.55	18.21 %
3040 EMS		0.00	0.00	
42110 Software Services	16,770.83	16,000.00	770.83	104.82 %
42210 Professional Fees - Other	1,353.40	5,000.00	-3,646.60	27.07 %
42250 Medical Director Fees	7,500.00	18,000.00	-10,500.00	41.67 %
42310 Office Supplies/Station Supplie	4,626.16	13,000.00	-8,373.84	35.59 %
42320 Office Equipment	2,727.41	5,000.00	-2,272.59	54.55 %
42330 Medical Supplies	8,516.69	90,000.00	-81,483.31	9.46 %
42430 Insurance - Auto/Boat	2,312.51	45,000.00	-42,687.49	5.14 %

Galveston County Emergency Services No. 2

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

October 2023 - February 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
42440 Insurance Workers Comp		45,000.00	-45,000.00	
42500 Travel		1,000.00	-1,000.00	
42510 Mileage reimbursement/Tolls		500.00	-500.00	
42610 Payroll Tax Expenses	52,574.73	125,000.00	-72,425.27	42.06 %
42630 Salary & Hourly Employees	665,101.52	1,620,000.00	-954,898.48	41.06 %
42640 Payroll Services	3,015.78	9,000.00	-5,984.22	33.51 %
42650 Employee Medical/Benefits	48,712.01	190,000.00	-141,287.99	25.64 %
42660 Retirement	12,615.01	275,000.00	-262,384.99	4.59 %
42720 License & Permits	264.95	3,000.00	-2,735.05	8.83 %
42730 Public Relations		500.00	-500.00	
42740 Good of the Department	834.35	2,500.00	-1,665.65	33.37 %
42820 Telephone & Communication	2,133.23	13,000.00	-10,866.77	16.41 %
44000 EMS Equipment	3,901.37	23,000.00	-19,098.63	16.96 %
44050 Ambulance/Vehicle Repair		0.00	0.00	
44100 Equipment Maint/Repair	1,873.56	10,000.00	-8,126.44	18.74 %
44200 Fuel	18,348.44	28,000.00	-9,651.56	65.53 %
44210 Oxygen	2,752.32	4,500.00	-1,747.68	61.16 %
44300 Radio Usage	2,340.00	3,000.00	-660.00	78.00 %
44500 Training	9,539.00	25,000.00	-15,461.00	38.16 %
44600 Medical Exams	90.00	750.00	-660.00	12.00 %
44610 Background Checks	855.00	1,000.00	-145.00	85.50 %
44620 Recruiting		500.00	-500.00	
44800 Uniforms	6,899.60	12,500.00	-5,600.40	55.20 %
44900 Vehicle Maint. & Repair	18,434.77	62,000.00	-43,565.23	29.73 %
46010 Port B - Rent	6,900.00	13,800.00	-6,900.00	50.00 %
46020 Port B - Utilities	790.88	5,000.00	-4,209.12	15.82 %
Total 3040 EMS	901,783.52	2,665,550.00	-1,763,766.48	33.83 %
4050 ESD Fire Equipment/Repair	4,723.38	25,000.00	-20,276.62	18.89 %
5000 Fleet Vehicles	51,487.50	80,000.00	-28,512.50	64.36 %
5010 Rescue/Medical	85,314.16	191,273.84	-105,959.68	44.60 %
5020 Fire Fighting (PPE)		0.00	0.00	
5022 CB Fire Truck Note/Payment		64,937.64	-64,937.64	
5030 Boat		4,500.00	-4,500.00	
5060 New Ambulance&Remounts	549,453.35	535,000.00	14,453.35	102.70 %
Uncategorized Expense	0.00		0.00	
Total Expenses	\$1,777,506.81	\$4,202,131.48	\$-2,424,624.67	42.30 %
NET OPERATING INCOME	\$554,403.70	\$-1,072,131.48	\$1,626,535.18	-51.71 %
NET INCOME	\$554,403.70	\$-1,072,131.48	\$1,626,535.18	-51.71 %

Galveston County Emergency Services No. 2
6680 Checking Texas First, Period Ending 02/29/2024

RECONCILIATION REPORT

Reconciled on: 03/13/2024

Reconciled by: Vidal Accounting

Any changes made to transactions after this date aren't included in this report.

	USD
Summary	
Statement beginning balance	1,186,101.56
Checks and payments cleared (53)	-667,962.41
Deposits and other credits cleared (20)	474,220.06
Statement ending balance	<u>1,092,359.21</u>
Uncleared transactions as of 02/29/2024	-16,918.02
Register balance as of 02/29/2024	1,075,441.19
Cleared transactions after 02/29/2024	0.00
Uncleared transactions after 02/29/2024	-63,439.74
Register balance as of 03/13/2024	<u>1,012,001.45</u>

Details

Checks and payments cleared (53)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/01/2023	Journal	A-013		-16,149.11
09/01/2023	Journal	A-013		-47,218.17
01/17/2024	Check	3709	Chris Reviere	-32.33
01/17/2024	Check	3718	The Standard	-262.03
02/01/2024	Expense			-213.57
02/01/2024	Expense			-888.49
02/02/2024	Expense			-169.95
02/02/2024	Journal	Payroll 2.2.24		-52,946.92
02/02/2024	Journal	Payroll 2.16.24		-50,629.94
02/02/2024	Journal	Payroll 2.2.24		-20,268.01
02/02/2024	Journal	Payroll 2.16.24		-19,154.27
02/02/2024	Expense			-350.00
02/06/2024	Expense			-708.97
02/09/2024	Expense			-113.30
02/12/2024	Expense		Galveston County Auditor	-180.60
02/12/2024	Expense		Galveston County Auditor	-265.83
02/13/2024	Expense			-1,028.66
02/14/2024	Expense			-189.00
02/14/2024	Expense			-1,352.12
02/15/2024	Expense		Texas Department of State He...	-23,458.82
02/15/2024	Expense			-888.49
02/20/2024	Expense			-25.00
02/21/2024	Check	3753	Siddons-Martin	-2,361.69
02/21/2024	Check	3748	Galveston County Auditor	-6,506.22
02/21/2024	Check	3754	Coastal Welding	-656.42
02/21/2024	Check	3755	Herrera's Emergency Lighting	-150.00
02/21/2024	Check	3756	Bound Tree Medical, LLC	-4,685.24
02/21/2024	Check	3757	EmergIcon LLC	-16,811.56
02/21/2024	Check	3758	Sparkletts & Sierra Springs	-78.94
02/21/2024	Check	3759	Vidal Accounting, PLLC	-647.50
02/21/2024	Check	3760	Frazer	-136,800.00
02/21/2024	Check	3749	Port Bolivar VFD	-5,368.65
02/21/2024	Check	3750	Visa	-5,167.62
02/21/2024	Check	3743	The Standard	-261.63
02/21/2024	Check	3752	GC Emergency Communicati...	-2,340.00
02/21/2024	Check	3751	Visa	-19.63
02/21/2024	Check	3742	ESO - Firehouse Software	-814.08
02/21/2024	Check	3732	Benckenstein & Oxford	-888.45
02/21/2024	Check	3733	Joshua C. Heinz	-1,000.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/21/2024	Check	3734	High Island VFD	-1,682.38
02/21/2024	Check	3735	Texas Advantage Comm Bank	-64,937.64
02/21/2024	Check	3736	Cyber One Solutions	-257.10
02/21/2024	Check	3737	United Data Technologies, Inc.	-330.00
02/21/2024	Check	3738	Cap Fleet Upfitters, LLC	-1,436.00
02/21/2024	Check	3739	Sparkletts & Sierra Springs	-166.85
02/21/2024	Check	3741	Frazer	-337.57
02/23/2024	Expense			-115.71
02/27/2024	Expense		Undine	-111.10
02/29/2024	Expense			-10,597.27
02/29/2024	Expense			-17,489.73
02/29/2024	Expense			-48,472.36
02/29/2024	Expense			-888.49
02/29/2024	Expense			-89.00
Total				-567,962.41

Deposits and other credits cleared (20)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/30/2023	Journal	MV09.23-10		16,149.11
09/30/2023	Journal	MV09.23-10		47,218.17
02/01/2024	Deposit			13,770.62
02/01/2024	Deposit			14,508.45
02/02/2024	Deposit			19,899.47
02/06/2024	Deposit			36,657.43
02/07/2024	Deposit			67,430.88
02/09/2024	Deposit			149,682.20
02/13/2024	Deposit			49,860.53
02/14/2024	Deposit			25,986.34
02/14/2024	Deposit			7,492.09
02/15/2024	Deposit			55.21
02/16/2024	Deposit			2,285.81
02/21/2024	Deposit			4,189.02
02/22/2024	Deposit			2,562.08
02/26/2024	Deposit			1,334.37
02/27/2024	Deposit			2,031.62
02/28/2024	Deposit			1,402.52
02/28/2024	Deposit			4,685.24
02/29/2024	Deposit			7,018.90
Total				474,220.06

Additional Information

Uncleared checks and payments as of 02/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/18/2023	Check	3606	Visa	-932.76
10/20/2023	Check			-1,000.00
02/21/2024	Check		Cap Fleet Upfitters, LLC	-1,436.00
02/21/2024	Check	3744	O'Reilly Automotive, Inc.	-121.31
02/21/2024	Check	3745	Kent Alan Harkey MD, PLLC	-1,500.00
02/21/2024	Check		Cyber One Solutions	-257.10
02/21/2024	Check		Cyber One Solutions	-257.10
02/21/2024	Check	3746	Verizon Connect	-192.42
02/21/2024	Check	3753	Siddons-Martin	-2,361.69
02/21/2024	Check		Visa	-6,151.60
02/21/2024	Check	3747	Galveston Central Appraisal D...	-2,708.04
Total				-16,918.02

Uncleared deposits and other credits as of 02/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/12/2023	Check	3408	High Island VFD	0.00
07/19/2023	Check	3502	Joshua C. Heinz	0.00
10/18/2023	Check	3588	The Standard	0.00
11/15/2023	Check	3646	Lexipol, LLC	0.00
11/15/2023	Check	3648	East Texas GC Regional Trau...	0.00
12/13/2023	Check	3672	Kent Alan Harkey MD, PLLC	0.00
12/13/2023	Check		Crystal Beach VFD	0.00
02/21/2024	Check		Cyber One Solutions	0.00
Total				0.00

Uncleared checks and payments after 02/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/04/2024	Expense			-169.95
03/08/2024	Expense			-118.13
03/11/2024	Expense		Galveston County Auditor	-180.60
03/11/2024	Expense		Galveston County Auditor	-258.30
03/20/2024	Check	3761	Joshua C. Heinz	-1,000.00
03/20/2024	Check		The Standard	-189.83
03/20/2024	Check	3763	West Isle Urgent Care	-30.00
03/20/2024	Check	3764	Texas Mutual Insurance Co	-49,648.00
03/20/2024	Check	3765	Kent Alan Harkey MD, PLLC	-1,500.00
03/20/2024	Check	3766	Sieben Equipment Service, Inc.	-1,256.14
03/20/2024	Check	3767	United Data Technologies, Inc.	-330.00
03/20/2024	Check	3768	Galveston County Tax Office	-3,287.76
03/20/2024	Check	3769	Yates Auto & Truck Repair	-4,874.87
03/20/2024	Check	3770	Cyber One Solutions	-257.10
03/20/2024	Check	3771	High Island VFD	-3,508.00
03/20/2024	Check	3772	Stryker Sales, LLC (DBA Stry...	-10,188.26
03/20/2024	Check	3773	Threadbearer	-273.45
03/20/2024	Check	3774	Dawn Blashill	-540.34
03/20/2024	Check	3775	GCM, The Big Store	-165.04
03/20/2024	Check	3776	GCM, The Big Store	-63.36
03/20/2024	Check	3777	Visa	-1,422.54
03/20/2024	Check	3778	Crystal Beach VFD	-4,538.15
03/20/2024	Check	3779	Crystal Beach VFD	-3,838.15
03/20/2024	Check	3780	Port Bolivar VFD	-1,147.32
Total				-88,785.29

Uncleared deposits and other credits after 02/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/08/2024	Deposit			12,568.92
03/08/2024	Deposit			7,721.87
03/11/2024	Deposit			5,054.96
Total				25,345.55