

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF COMMISSIONERS OF
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A special meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (“District”) was called for at 10:00 a.m. on April 26, 2024, at the Crystal Beach fire station, located at 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted and published according to law.

At approximately 10:00 a.m., the special meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
Tim Byrom	Vice President
Cecil Clay	Secretary
Greg Fountain	Treasurer
Tim Hardy	Assistant Treasurer

All of said Board members were present, with the exception of the Secretary Clay and Assistant Treasurer Hardy, thus constituting a quorum. Also present were: Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; MaKayla Vidal, the District’s accountant; and, Joshua Heinz of Benckenstein & oxford, LLP, attorneys for the District (Mr. Heinz appeared via phone conference).

Upon establishing that a quorum was present, President Newberry directed the Board to Agenda Item No. 3, at which time the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

Then, under Agenda Item No. 4, Mr. Saunders and the Board members present reviewed and discussed the EMS personnel overall cost summary/data, and total cost of the recommended wage increases, as shown on **Exhibit A** attached hereto. After lengthy discussions on the matter, Vice President Byrom made a motion, which was seconded by Treasurer Fountain, for approval


and authorization of the following hourly wage increases effective May 6, 2024, which was unanimously approved by all the Board members present:

- EMT-Basic – \$18.19 Start, \$20.00 after 1 year
- EMT-Advanced – \$20.00 Start, \$23.00 after 1 year
- Paramedic – \$29.00 Start, \$30.00 after 1 year*
- Supervisor – \$32.00 (EMT-Advanced and Paramedic)


* District Manager has discretion and authority to hire a new paramedic at the 1-year wage rate if said individual has sufficient previous experience.

The Board was then directed to Agenda Item No. 5, at which time the Board reviewed and discussed the TexSTAR Amending Resolution for updating the District’s accounts with new/current Board members, a copy of which is attached hereto as **Exhibit B**. Upon motion by Vice President Byrom and seconded by Treasurer Fountain, the Board members present unanimously approved the TexSTAR amending resolution.

Being as there were no other matters to come before the Board under Agenda Item No. 6, the special meeting was adjourned at approximately 11:05 a.m.



 Kate Newberry, President
 Date: 5-15-2024

ATTEST:


 Cecil Clay, Secretary
 Date: 5-15-2024

Exhibit A

Supplemental Salary Survey Comparison

Recommendations effective May 6th, 2024

EMT-Basic

GCESD#2 Start-18.19 /1 yr. \$20.00

Low\$17.10 High\$20.57 Avg. \$18.04

1 year \$20.00 \$18.19

EMT -Advanced

GCESD#2 Start \$20.00 1 yr. #23.00

Low - \$16.79 High \$22.65 Avg.\$19.72

1 Year- \$23.00 \$20.33

Paramedic

GCESD#2 Start \$29.00 / 1yr.\$30.00

Low \$20.41 High \$36.59 Avg. 29.21

1 year \$30.00 \$24.61

New hires and medics with previous experience could be hired in at the 1-year rate with approval of District Manager

Supervisor

GCESD#2 Start \$26.75 /1 yr. \$27.82

low \$30.17 High \$37.97 Avg. 34.07

Revised proposal - \$32.00

Commissioner Tim Hardy proposed deleting Supervisor PayScale and aligning it with the other stipends which are hourly amount based at a rate of \$2.00 per hour while performing Supervisor Duties.

No hourly salary increases until budget years 2025/2026

Classification	Hourly Wage	Total Gross Wages	Cost to ESD
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Gross Wages	Cost to ESD
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EMT-B	\$ 18.19	\$ 60,536.32	\$ 71,955.28
EMT-B	\$ 20.00	\$ 66,560.00	\$ 79,017.44

\$ 181,608.96	\$ 215,865.84
\$ 199,680.00	\$ 237,052.33

EMT-A	\$ 20.33	\$ 67,658.24	\$ 80,305.02
EMT-A	\$ 23.00	\$ 83,200.00	\$ 98,526.18

\$ 405,949.44	\$ 481,830.12
\$ 459,264.00	\$ 544,336.11

Paramedic	\$ 24.61	\$ 81,902.08	\$ 97,004.50
Paramedic	\$ 30.00	\$ 99,840.00	\$ 118,034.92

\$ 737,118.72	\$ 873,040.49
\$ 898,560.00	\$ 1,062,314.24

Total Current Rate	\$ 1,570,736.46
Total Suggested Rate	\$ 1,843,702.69
Total Increase in Cost to ESD Per Year	\$ 272,966.23

Remaining for 23/24 Budget \$136,000 cost

Exhibit B



AMENDING RESOLUTION

WHEREAS, Galveston County Emergency Services District #2

(the "Government Entity") by authority of the Application for Participation in TexSTAR (the "Application") has entered into an Interlocal Agreement (the "Agreement") and has become a participant in the public funds investment pool created there under known as TexSTAR Short Term Asset Reserve Fund ("TexSTAR");

WHEREAS, the Application designated on one or more "Authorized Representatives" within the meaning of the Agreement;

WHEREAS, the Government Entity now wishes to update and designate the following persons as the "Authorized Representatives" within the meaning of the Agreement;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. The following officers, officials or employees of the Government Entity specified in this document are hereby designated as "Authorized Representatives" within the meaning of the Agreement, with full power and authority to open accounts, to deposit and withdraw funds, to agree to the terms for use of the website for online transactions, to designate other authorized representatives, and to take all other action required or permitted by Government Entity under the Agreement created by the application, all in the name and on behalf of the Government Entity.

SECTION 2. This document supersedes and replaces the Government Entity's previous designation of officers, officials or employees of the Government Entity as Authorized Representatives under the Agreement

SECTION 3. This resolution will continue in full force and effect until amended or revoked by Government Entity and written notice of the amendment or revocation is delivered to the TexSTAR Board.

SECTION 4. Terms used in this resolution have the meanings given to them by the Application.

Authorized Representatives. Each of the following Participant officials is designated as Participant's Authorized Representative authorized to give notices and instructions to the Board in accordance with the Agreement, the Bylaws, the Investment Policy, and the Operating Procedures:

1. Name: Greg Fountain Title: Treasurer
 Signature: _____ Phone: 409-284-2665
 Email: gfountain@gcesd2.org
2. Name: Kate Newberry Title: President
 Signature: _____ Phone: 402-593-7555
 Email: knewberry@gcesd2.org
3. Name: Tim Byrom Title: Vice-President
 Signature: _____ Phone: 409-781-1372
 Email: tbyrom@gcesd2.org
4. Name: Tim Hardy Title: Asst. Treasurer
 Signature: _____ Phone: 903-388-2454
 Email: thardy@gcesd2.org

{REQUIRED} PRIMARY CONTACT: List the name of the Authorized Representative listed above that will be designated as the Primary Contact and will receive all TexSTAR correspondence including transaction confirmations and monthly statements

Name: Greg Fountain

{OPTIONAL} INQUIRY ONLY CONTACT: In addition, the following additional Participant representative (not listed above) is designated as an *Inquiry Only* Representative authorized to obtain account information:

Name: Doug Saunders Title: District Manager, GCESD2
 Signature: _____ Phone: 409-684-2005 Option 3
 Email: dsaunders@gcesd2.org

Participant may designate other authorized representatives by written instrument signed by an existing Participant Authorized Representative or Participant's chief executive officer.

DATED 04/26/2024

Doug Saunders
 (NAME OF PARTICIPANT)

SIGNED BY: _____
 (Signature of official)

Greg Fountain, Treasurer
 (Printed name and title)

ATTESTED BY: _____
 (Signature of official)

Kate Newberry, President
 (Printed name and title)

REQUIRED
PLACE OFFICIAL SEAL OF ENTITY HERE

FOR INTERNAL USE ONLY
APPROVED AND ACCEPTED: TEXAS SHORT TERM ASSET RESERVE FUND

 AUTHORIZED SIGNER