

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A regular meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (the "District") was called for at 12:00 p.m. on November 20, 2024 at the Crystal Beach fire station, 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted according to law.

The regular meeting was called to order at approximately 12:01 p.m., and the roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
Tim Byrom	Vice President
Cecil Clay	Secretary
Greg Fountain	Treasurer
Tim Hardy	Assistant Treasurer

All of said Board members were present, thus constituting a quorum. Also present at the regular meeting were: Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; Joshua Heinz of Benckenstein & Oxford, LLP, attorney for the District; and, the individuals listed on the sign-in sheet attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

Being as there was no public comment under Agenda Item No. 4, President Newberry directed the Board to Agenda Item No. 5, at which time Vice President Byrom made a motion to approve and authorize the following matters listed under the consent agenda, which was seconded by Treasurer Fountain and unanimously approved by the Board:

- a. Minutes of the October 16, 2024 Regular Meeting and November 6, 2024 Special Meeting;

- b. Payment of District Bills and Accounts (**Exhibit B**)¹; and,
- c. VFDs' Monthly Expense Reimbursements (**Exhibit C**)².

The Board was then directed to Agenda Item No. 6, at which time Treasurer Fountain reviewed the financial information contained in the meeting packet, including the regular monthly Treasurer's Report, a copy of which is attached hereto as **Exhibit D**³. The Board also reviewed the proposed CBVFD-001 budget amendment (FY 2024-25), a copy of which is attached hereto as **Exhibit E**. Upon motion by Treasurer Fountain and seconded by Assistant Treasurer Hardy, the foregoing budget amendment was unanimously approved.

Then, under Agenda Item No. 7, Mr. Saunders advised the Board that Crystal Beach VFD had provided notice of its intent to have the fire-side bay floors at the Crystal Beach fire station epoxy coated, and such will be done with its own funds.

Next, the Board was directed to Agenda Item No. 8, at which time Mr. Saunders reviewed with the Board the Blue Cross Blue Shield (BCBS) group health and Beam group dental & vision insurance renewal proposals, as shown in **Exhibit F** attached hereto, which includes the following premium increases: BCBS Health – \$30.82; Beam Dental – \$1.59; and, Beam Vision – \$0.33. Mr. Saunders advised that the other carrier quotes were much higher than BCBS/Beam. Upon motion by Vice President Byrom and seconded by Assistant Treasurer Hardy, the Board unanimously approved the BCBS group health and Beam group dental & vision renewals.

¹ Check Nos. 4076-4105, plus the EFT payments and direct deposit/payroll expenses. It was also noted that Check Nos. 3977 and 4044 had been voided.

² Port Bolivar VFD - \$1,963.44 (October 2024); High Island VFD - \$2,463.35 (October 2024); and, Crystal Beach VFD - \$1,959.05 (October 2024).

³ Texas First Bank operating checking account (xx6680) - \$151,256.77 as of 10/31/2024 and \$298,107.79 as of 11/20/2024; Texas First Bank savings account (xx9804) - \$2,529.80 as of 10/31/2024 and \$2,531.95 as of 11/20/2024; Texas First Bank EMS billing checking account (xx7569) - \$198,007.42 as of 10/31/2024 and \$204,334.77 as of 11/20/2024; TexSTAR investment pool general fund account (xxxxxx1110) - \$1,566,171.82 as of 10/31/2024 and 11/20/2024; TexSTAR investment pool capital fund account (xxxxxx1890) - \$132,961.10 as of

President Newberry then directed the Board's attention to Agenda Item No. 9, at which time Mr. Saunders requested the Board approve and authorize District's credit cards for the EMS Supervisors (Chris Reviere, Ron Nichols, and Melissa Elliot) with each card having a \$1,000.00 credit/spending limit, and Mr. Saunders recommended that, except for specific emergency situations, the EMS Supervisors be required to contact and obtain verbal authorization from Mr. Saunders prior to any expense being charged to said credit cards. Upon motion by Vice President Byrom and seconded by Treasurer Fountain, the Board unanimously approved and authorized District credit cards for the above-named EMS Supervisors, with each card having a \$1,000.00 credit/spending limit, and except for emergency situations, all charges to said credit cards require prior authorization from Mr. Saunders.

The Board then moved along to Agenda Item No. 10, at which time Brenda Flanagan addressed the Board to request the District's assistance in relation to a post-storm re-entry plan. Mr. Saunders and Treasurer Fountain advised that the County Judge and Emergency Management have full control and authority over emergency declarations, evacuation requirements, and re-entry plans. President Newberry advised Mrs. Flanagan that the Board will look further into the matter during a workshop to see what assistance, if anything, the District can provide in relation to post-storm re-entry plans.

Thereafter, the Board was directed ahead to Agenda Item No. 12, at which time Mr. Saunders reviewed with the Board his monthly Manager's Report, a copy of which is attached hereto as **Exhibit G**.


Being as there were no matters reported on by counsel under Agenda Item No. 13, the Board moved along to Agenda Item No. 14, at which Mr. Saunders advised that the District's

10/31/2024 and 11/20/2024; and, TexSTAR investment pool emergency fund account (xxxxxx4140) - \$1,138,293.34 as of 10/31/2024 and 11/20/2024.

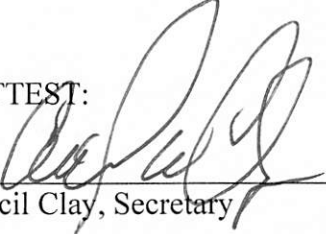
various monthly financial reports, copies of which are attached hereto as **Exhibit H**, were prepared by MaKayla Vidal, the District's accountant, and uploaded to Dropbox for the Board's review.

President Newberry then directed the Board back to Agenda Item No. 11, at which time President Newberry requested the Board go into executive session to discuss the employee complaint matter involving a Board member. President Newberry then announced that the Board would be going into closed executive session to discuss said personnel matter. The executive session began at approximately 1:00 p.m. and ended at approximately 1:20 p.m. In attendance for the executive session were President Newberry, Vice President Byrom, Secretary Clay, Treasurer Fountain, Assistant Treasurer Hardy, Mr. Saunders, and Mr. Heinz. Upon conclusion of the executive session, the Board returned to the open meeting.

Being as there were no other matters to come before the Board under Agenda Item No. 15, the regular meeting was adjourned at approximately 1:21 p.m.



Kate Newberry, President
Date: 12-18-2024

ATTEST:


Cecil Clay, Secretary
Date: 12-18-2024

Exhibit A

Exhibit B

Galveston County Emergency Services No. 2

Check Detail

October 17 - November 30, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
6680 Checking Texas First						
11/20/2024	Check	4076	Joshua C. Heinz	October '24 Legal Fees		-1,000.00 1,000.00
11/20/2024	Check	4077	Evergreen Electronics, Inc.	Estimate 13315		-2,588.14 2,588.14
11/20/2024	Check	4078	Sparkletts & Sierra Springs	Inv.23216915		-71.44 71.44
11/20/2024	Check	4079	Frazer	Inv. 96724 Inv. 97382		-1,367.50 652.50 715.00
11/20/2024	Check	4080	Lexpol, LLC	INVPRA 11243079		-1,909.50 1,909.50
11/20/2024	Check	4081	First ARriving IO, Inc.	Inv. 4238		-2,881.28 2,881.28
11/20/2024	Check	4082	Baptist Health Training Center	Inv. 5478		-90.00 90.00
11/20/2024	Check	4083	Galveston County Auditor	AR250075		-2,140.55 2,140.55
11/20/2024	Check	4084	AT&T Mobility	Acct. *****3524, Inv. *****3524		-510.72 510.72
11/07/2024	Check	4085	Galveston Central Appraisal District	Q1 Payment		-3,306.60 3,306.60
11/07/2024	Check	4086	Crescent Electric	G9573		-1,389.63 1,389.63
11/07/2024	Check	4087	Cyber One Solutions	Inv. 72888		-257.10 257.10
11/07/2024	Check	4088	United Data Technologies, Inc.	5102024096		-330.00 330.00
11/07/2024	Check	4089	SAFE-D	Inv. 5123 Level 4 Membership Dues		-2,316.67 2,316.67
11/07/2024	Check	4090	Andrew Broussard	Mustang Survival - Life Jacket		-247.59 247.59
11/07/2024	Check	4091	Threadbearer	Order 1059		-844.14 844.14
11/07/2024	Check	4092	GCM, The Big Store	297,587,782,345 101		-225.25 200.27 24.98
11/13/2024	Check	4093	FJ Tire Shop	Inv. 2778		-4,550.00 4,550.00
11/20/2024	Check	4094	Crystal Beach VFD	October '24 Reimbursement		-1,959.05 1,959.05
11/20/2024	Check	4095	Port Bolivar VFD	October '24 Reimbursement		-1,963.44 1,963.44
11/20/2024	Check	4096	High Island VFD	October '24 Reimbursement		-2,463.35 2,463.35
11/20/2024	Check	4097	Vidal Accounting, PLLC	Inv. 00074		-1,627.50 1,627.50
11/20/2024	Check	4098	O'Reilly Automotive, Inc.			-145.31

Galveston County Emergency Services No. 2

Check Detail

October 17 - November 30, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				5882-431737 & 435822		145.31
11/20/2024	Check	4099	Station Automation, Inc dba PStrax	Inv. 7072		-20.83
						20.83
11/20/2024	Check	4100	Evergreen Electronics	Inv. 10321		-2,519.70
						2,519.70
11/20/2024	Check	4101	Coastal Welding	0080305880, 0010802418		-514.02
						514.02
11/20/2024	Check	4102	Frazer	Inv. 97681		-145.00
						145.00
11/20/2024	Check	4103	Covercraft	Inv. 9500119634		-1,317.04
						1,317.04
11/20/2024	Check	4104	Bound Tree	Account **2792		-
						17,675.80
						17,675.80
11/20/2024	Check	4105	Benckenstein & Oxford	Inv. 51177 - October '24		-375.00
						375.00
10/18/2024	Expense			ADP PAYROLL FEES/ADP FEES 928835 ADP PAYROLL FEES/ADP FEES XXXXXXXX9447 672962885GALVES	R	-259.40
				ADP PAYROLL FEES/ADP FEES 928835 ADP PAYROLL FEES/ADP FEES XXXXXXXX9447 672962885GALVES		259.40
10/24/2024	Expense			ADP WAGE GARN/WAGE GARN 93323441 ADP WAGE GARN/WAGE GARN XXXXXXXX6041OFX GALVESTON COUN	R	-1,010.80
				ADP WAGE GARN/WAGE GARN 93323441 ADP WAGE GARN/WAGE GARN XXXXXXXX6041OFX GALVESTON COUN		1,010.80
10/25/2024	Expense			ADP PAYROLL FEES/ADP FEES 925134 ADP PAYROLL FEES/ADP FEES XXXXXXXX6607 673438835GALVES	R	-245.00
				ADP PAYROLL FEES/ADP FEES 925134 ADP PAYROLL FEES/ADP FEES XXXXXXXX6607 673438835GALVES		245.00
11/01/2024	Expense			ADP PAYROLL FEES/ADP FEES 943332 ADP PAYROLL FEES/ADP FEES XXXXXXXX4887 674075929GALVES	C	-252.16
				ADP PAYROLL FEES/ADP FEES 943332 ADP PAYROLL FEES/ADP FEES XXXXXXXX4887 674075929GALVES		252.16
10/23/2024	Expense		Undine	Undine Bolivar P/ECHK006747 GCES Undine Bolivar P/ECHK006747 GCESD2 3 Undine Bolivar P/ECHK006747 GCES Undine Bolivar P/ECHK006747 GCESD2 3	R	-111.10
						111.10
10/29/2024	Expense			SOUTHERN BROADBA/PURCHASE 409 68 SOUTHERN BROADBA/PURCHASE 409 684 7021 Galveston Count SOUTHERN BROADBA/PURCHASE 409 68 SOUTHERN BROADBA/PURCHASE 409 684 7021 Galveston Count	R	-89.00
						89.00
10/31/2024	Expense			HEALTH CARE SERV/OBPPAYMT 980129 HEALTH CARE SERV/OBPPAYMT XXXXXX5480 PENINSULA EMERGEN	R	-
				HEALTH CARE SERV/OBPPAYMT 980129 HEALTH CARE SERV/OBPPAYMT XXXXXX5480 PENINSULA EMERGEN		14,539.54
						14,539.54
11/01/2024	Expense		Verizon	VERIZON/PAYMENTREC XXXXXXXX5211 VERIZON/PAYMENTREC XXXXXXXX5211 GALVESTON COUNTY EMERG	C	-274.81
				VERIZON/PAYMENTREC XXXXXXXX5211 VERIZON/PAYMENTREC XXXXXXXX5211 GALVESTON COUNTY EMERG		274.81
11/07/2024	Expense			ADP WAGE GARN/WAGE GARN 92743564 ADP WAGE GARN/WAGE GARN XXXXXXXX6276OFX GALVESTON COUN	C	-1,010.80
				ADP WAGE GARN/WAGE GARN 92743564 ADP WAGE GARN/WAGE GARN XXXXXXXX6276OFX GALVESTON COUN		1,010.80
11/15/2024	Expense			ADP PAYROLL FEES/ADP FEES 927135 ADP PAYROLL FEES/ADP FEES XXXXXXXX3734 675084039GALVES	C	-255.78
				ADP PAYROLL FEES/ADP FEES 927135 ADP PAYROLL FEES/ADP FEES XXXXXXXX3734 675084039GALVES		255.78

Exhibit C



Port Bolivar Volunteer Fire Department

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway
Ph: 409-684-1984 Fax: 409-684-1003 pbvfd@att.net

Date: 10/31/2024.

Attention: ESD 2 Board

Port Bolivar Volunteer Fire Department is requesting from the ESD #2 Board Reimbursement for our October 2024 bills totaling \$1,963.44.

Company	Description	Cost	Paid By	Code
AT&T	Internet/Phone	\$179.03 ✓	CK #1430	2800
AT&T Mobility	Internet/Phone FirstNet	\$42.02 ✓	CK #1435	2800
Entergy	Inside Lights	\$271.83 ✓	CK #1434	2800
Entergy	Outside Lights	\$128.30 ✓	CK #1433	2800
Frontier Waste BAYOU	Trash	\$252.50 ✓	CK #1431	2800
BeenVerified	Background Checks	\$31.78 ✓	Credit Card	4600
Active911 Inc.	Phone application for 911	\$252.00 ✓	Credit Card	4300
A to Z Trophies	Fire Prevention Week	\$360.00 ✓	CK #1432	2700
O'Reilly Auto Parts	Batteries for Brush Truck 1	\$445.98 ✓	Credit Card	4000



Port Bolivar Volunteer Fire Department

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway
Ph: 409-684-1984 Fax: 409-684-1003 pbvfd@att.net

**Certification of Expense Request
FY 2024-2025**

Acting in my capacity as Treasurer, on behalf of the **Port Bolivar Volunteer Fire Department**, we certify that the following expense reimbursement request of \$1,963.44 for the month of October 2024 bills are true and correct to the best of our knowledge and have been procured in accordance with state and federal guidelines governing expenditures of public funds and have been authorized for submission to the Galveston County Emergency Services District #2 by the **Port Bolivar Volunteer Fire Department Board of Directors**.

Printed Name: John B. Williams, Treasurer

Signature: _____

A handwritten signature in black ink, appearing to read "John B. Williams", written over a horizontal line.

Date: _____

11/09/2024

Printed Name: William Weeks, President

Signature: _____

A handwritten signature in black ink, appearing to read "William Weeks", written over a horizontal line.

Date: _____

11/9/2024

Port Bolivar VFD 2024-2025

October '24

	BUDGET 2024-25	ACTUAL		Total	Remaining Budget
		Prior Month	Current Month Oct. '24		
2000 - Accounting & Software	\$ 2,200.00			\$ -	\$ 2,200.00
2300 - Office Supplies & Equipment				\$ -	\$ -
2400 - Insurance	\$ 6,500.00			\$ -	\$ 6,500.00
2500 - Travel Expenses	\$ 500.00			\$ -	\$ 500.00
2550 - Fire Prevention	\$ 1,750.00			\$ -	\$ 1,750.00
2700 - Dues/Subscriptions/License/Public Rel	\$ 1,700.00		\$ 360.00	\$ 360.00	\$ 1,340.00
2800 - Utilities/Alarm Services	\$ 17,500.00		\$ 873.68	\$ 873.68	\$ 16,626.32
4000 - Firefighting Equipment/Maint/Repair	\$ 12,800.00			\$ -	\$ 12,800.00
4200 - Fuel	\$ 4,500.00		\$ 445.98	\$ 445.98	\$ 4,054.02
4210 - Oxygen/Breathing Air	\$ 3,500.00			\$ -	\$ 3,500.00
4300 - Radio Usage	\$ 5,500.00		\$ 252.00	\$ 252.00	\$ 5,248.00
4500 - Training	\$ 6,500.00			\$ -	\$ 6,500.00
4600 - Medical Exams/Background Checks	\$ 500.00		\$ 31.78	\$ 31.78	\$ 468.22
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms/Personnel Costs	\$ 1,000.00			\$ -	\$ 1,000.00
4900 - Vehicle Maint. & Repair	\$ 2,500.00			\$ -	\$ 2,500.00
	<u>\$ 66,950.00</u>		<u>\$ 1,963.44</u>		\$ 64,986.56

INVOICE



High Island Volunteer Fire Rescue
P.O. Box 144
High Island, Texas 77623

DATE NOVEMBER 2, 2024
INVOICE # 2024-10

TO Galveston County ESD #2
930 Nobel Carl Dr
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2800	Fastwyre Broadband – EFT – Station phones/fax/internet	273.86	273.86
2800	Entergy – EFT - Electrical Fire Station	432.01	705.87
2800	Frontier Waste- Bayou EFT - Dumpster	207.50	913.37
4000	Galveston Co. Auditor's office. Fleet Fuel #3171 (Aug.)	193.75	1,107.12
2800	Dish – #3172 - Station Cable –	173.37	1,280.49
2800	Voxtelesys – Local Phone Service - EFT	13.89	1,294.38
4900	Stratton's #3170 Vehicle Maintenance	415.96	1,710.34
4000	Galveston Co. Auditor's office. Fleet Fuel #3173 (Sept.)	60.64	1,770.98
4700	Frontier Pest Control – Building Maintenance (Debit)	185.00	1,955.98
4700	Gulf Coast Market – Building Maintenance (Debit)	187.45	2,143.43
4900	North Ridge Fire Equip. – Vehicle Maintenance (Debit)	101.29	2,244.72
2550	Positive Promotions – Fire Prevention (Debit)	218.63	2,463.35
TOTAL			2,463.35

Make all checks payable to High Island Volunteer Fire Rescue
Thank you for your business!

HIGH ISLAND



Volunteer Fire/Rescue

P.O. Box 144, 2041 7th Street
High Island, Texas 77623
Phone (409) 286-5811 Fax (409) 286-5424

November 2, 2024

Galveston County ESD # 2
PO Box 1709
Crystal Beach, Texas 77650

Ref: Certification of expense reimbursement request

I, Terrie Riley, acting in my capacity as Treasurer, on behalf of High Island Volunteer Fire Rescue, Inc. do certify that the expense reimbursement request that is submitted for the amount of \$ 2,463.35 is true and correct to the best of my knowledge and has been processed in accordance with State and Federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD # 2 by the High Island Volunteer Fire Rescue Inc. Board of Directors.

Terrie Riley
Signature

11/2/24
Date

High Island VFD 2024-2025

October '24

	BUDGET 2024-25	ACTUAL		Total	Remaining Budget
		Prior Month	Current Month Oct. '24		
2000 - Accounting & Software	\$ 2,200.00			\$ -	\$ 2,200.00
2300 - Office Supplies & Equipment				\$ -	\$ -
2400 - Insurance	\$ 6,500.00			\$ -	\$ 6,500.00
2500 - Travel Expenses	\$ 500.00			\$ -	\$ 500.00
2550 - Fire Prevention	\$ 750.00			\$ -	\$ 750.00
2700 - Dues/Subscriptions/License/Public Rel	\$ 1,650.00			\$ -	\$ 1,650.00
2800 - Utilities/Alarm Services	\$ 14,840.00		\$ 1,100.63	\$ 1,100.63	\$ 13,739.37
4000 - Firefighting Equipment/Maint/Repair	\$ 27,100.00		\$ 218.63	\$ 218.63	\$ 26,881.37
4200 - Fuel	\$ 7,000.00		\$ 254.39	\$ 254.39	\$ 6,745.61
4210 - Oxygen/Breathing Air	\$ 3,000.00			\$ -	\$ 3,000.00
4300 - Radio Usage	\$ 4,700.00			\$ -	\$ 4,700.00
4500 - Training	\$ 6,500.00			\$ -	\$ 6,500.00
4600 - Medical Exams/Background Checks	\$ 500.00			\$ -	\$ 500.00
4700 - Building Maintenance	\$ 6,000.00		\$ 372.45	\$ 372.45	\$ 5,627.55
4800 - Uniforms/Personnel Costs	\$ 3,780.00		\$ 517.25	\$ 517.25	\$ 3,262.75
4900 - Vehicle Maint. & Repair	\$ 15,000.00			\$ -	\$ 15,000.00
	<u>\$ 100,020.00</u>		<u>\$ 2,463.35</u>		\$ 97,556.65



INVOICE

Crystal Beach Fire & Rescue
930 Noble Carl Dr.
Crystal Beach, Texas 77650

DATE OCTOBER 2024

TO Galveston County ESD #2
930 Noble Carl Dr.
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2000	Quick Books		\$ 22.05
4600	Klein Investments Background checks 7	\$75	\$ 525
4000	Delta Firefighter gear Invoice:23-7249 Invoice:23-7250	Check 1394 \$1047.00 365.00	\$1412.00
TOTAL			\$1959.05



Crystal Beach Fire Department

P.O.Box 1350
930 Noble Carl Drive
Crystal Beach, TX 77650

Galveston County ESD #2

PO Box 1709

Crystal Beach, Texas

Ref: Certification of expense reimbursement request.

I, Wylene Duncan acting in my capacity as Treasurer, on behalf of Crystal Beach Volunteer Fire Department

Rescue, do certify that the expense reimbursement request that is submitted of the amount of \$1959.05

is true and correct to the best of my knowledge, and has been processed in accordance with State and Federal Guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD #2 by Crystal Beach Volunteer Fire and Rescue, Board of Directors.

Wylene Duncan

Signature

11/12/2024

Date

Crystal Beach VFD 2024-2025


October '24

	BUDGET		ACTUAL		
	2024-25	Prior	Current	Total	Remaining
		Month	Month		Budget
			Oct. '24		
2000 - Accounting & Software	\$ 2,200.00		\$ 22.05	\$ 22.05	\$ 2,177.95
2300 - Office Supplies & Equipment				\$ -	\$ -
2400 - Insurance	\$ 6,500.00			\$ -	\$ 6,500.00
2500 - Travel Expenses	\$ 500.00			\$ -	\$ 500.00
2510 - Mileage reimbursement/tolls	\$ 1,000.00			\$ -	\$ 1,000.00
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues/Subscriptions/License/Public Rel	\$ 1,600.00			\$ -	\$ 1,600.00
2800 - Utilities/Alarm Services				\$ -	\$ -
4000 - Firefighting Equipment/Maint/Repair	\$ 20,000.00		\$ 1,412.00	\$ 1,412.00	\$ 18,588.00
4200 - Fuel				\$ -	\$ -
4210 - Oxygen/Breathing Air	\$ 3,500.00			\$ -	\$ 3,500.00
4300 - Radio Usage	\$ 3,500.00			\$ -	\$ 3,500.00
4500 - Training	\$ 6,500.00			\$ -	\$ 6,500.00
4600 - Medical Exams/Background Checks	\$ 500.00		\$ 525.00	\$ 525.00	\$ (25.00)
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms/Personnel Costs	\$ 2,500.00			\$ -	\$ 2,500.00
4900 - Vehicle Maint. & Repair	\$ 5,000.00			\$ -	\$ 5,000.00
	<u>\$ 53,300.00</u>		<u>\$ 1,959.05</u>		<u>\$ 51,340.95</u>

Exhibit D

Galveston County Emergency Services District No. 2
20-Nov-24

	10/31/2024	11/20/2024
	Balance	Balance
Texas First Bank		
Operating/Checking (xxxx6680)	\$ 151,256.77	\$ 298,107.79
Savings (Acct. No. xxx9804)	\$ 2,529.80	\$ 2,531.95
EMS Billing (Acct. No. xxxx7569)	\$ 198,007.42	\$ 204,334.77
	\$351,793.99	\$504,974.51
TexSTAR (Investment Co-Op)		
General Fund (Acct. No. xxxxxx1110)	\$1,566,171.82	\$1,566,171.82
Capital Fund (Acct. No. xxxxxx1890)	\$132,961.10	\$132,961.10
Emergency Fund (Acct. No. xxxxxx4140)	\$1,138,293.34	\$1,138,293.34
	\$2,837,426.26	\$2,837,426.26
TOTALS	\$3,189,220.25	\$3,342,400.77



Treasurer, GCESD2

11-20-24

Date

Exhibit E

Galveston County Emergency Services District #2 Budget Amendment Request Form

Department Entity Name: CRYSTAL BEACH FIRE DEPT.

Date: 11/12/2024

Explanation: _____ (Attach additional explanation pages if necessary for each line item requested)

LACK OF FINDS IN ACCOUNT 4600 FOR BACK GROUND CHECKS ON NEW APPLICANTS

For Board Use Only

Budget Amendment #: _____

Fiscal Year: 2024-25

Approval Date: CB-001

Previous Notice date provided to ESD #2: _____

Budget Amendment Request by Name Shea Bailey Office Manager _____

Does this Budget Amendment Request include any funding outside of the Department/Entity original approved ESD #2 Fiscal Year budget? Yes _____ No _____

If "Yes" please indicate the source and amount: _____

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Cost Center Fund Name	Identifying Line Item Number	Start of FY Budget Amount	Budget Amendment Increase	Budget Amendment Decrease	Amount of Outside Funding Added (If Any)	Amended Budget Line Item Amount	Updated/ Changed Date
A.) Uniforms	4800	2500		475		2025	
B.) Background	4600	500	475			975	
C.)							
D.)							
E.)							
F.)							

Exhibit F



2024 - 2025 Benefit Deduction Report

BCBS POLIADT/HMO WITH \$1250 DED & \$29/\$45 Office Visit Copay							2023/24
	Total Premium	ER mthly cost	EE mthly cost	ER 26 PP cost	EE 26 PP cost		
Employee Only	\$ 696.32	\$ 696.32	\$ -	\$ 321.38	\$ -		665.5 ^ 30.82
Employee + Spouse	\$ 1,392.64	\$ 696.32	\$ 696.32	\$ 321.38	\$ 321.38		
Employee + Child(ren)	\$ 1,392.64	\$ 696.32	\$ 696.32	\$ 321.38	\$ 321.38		
Employee + Family	\$ 2,088.96	\$ 696.32	\$ 1,392.64	\$ 321.38	\$ 642.76		
BCBS 6661CHO WITH \$300 DED & \$50/\$90 Office Visit Copay							
	Total Premium	ER mthly cost	EE mthly cost	ER 26 PP cost	EE 26 PP cost		
Employee Only	\$ 727.94	\$ 696.32	\$ 31.62	\$ 321.38	\$ 14.59		
Employee + Spouse	\$ 1,455.88	\$ 696.32	\$ 759.56	\$ 321.38	\$ 350.57		
Employee + Child(ren)	\$ 1,455.88	\$ 696.32	\$ 759.56	\$ 321.38	\$ 350.57		
Employee + Family	\$ 2,183.82	\$ 696.32	\$ 1,487.50	\$ 321.38	\$ 686.54		
BCBS 6653CHO/PPO WITH \$1500 DED & \$40/\$80 Office Visit Copay							
	Total Premium	ER mthly cost	EE mthly cost	ER 26 PP cost	EE 26 PP cost		
Employee Only	\$ 941.78	\$ 696.32	\$ 245.46	\$ 321.38	\$ 113.29		
Employee + Spouse	\$ 1,883.56	\$ 696.32	\$ 1,187.24	\$ 321.38	\$ 547.96		
Employee + Child(ren)	\$ 1,883.56	\$ 696.32	\$ 1,187.24	\$ 321.38	\$ 547.96		
Employee + Family	\$ 2,825.34	\$ 696.32	\$ 2,129.02	\$ 321.38	\$ 982.62		
BEAM/BEVIA							
	Total Premium	ER mthly cost	EE mthly cost	ER 26 PP cost	EE 26 PP cost		
Employee Only	\$ 41.39	\$ 41.39	\$ -	\$ 19.10	\$ -		2023/24
Employee + Spouse	\$ 82.77	\$ 41.39	\$ 41.38	\$ 19.10	\$ 19.10		39.80 ^ 1.59
Employee + Child(ren)	\$ 83.54	\$ 41.39	\$ 42.15	\$ 19.10	\$ 19.45		
Employee + Family	\$ 128.76	\$ 41.39	\$ 87.37	\$ 19.10	\$ 40.32		
BEAM/VISION							
	Total Premium	ER mthly cost	EE mthly cost	ER 26 PP cost	EE 26 PP cost		
Employee Only	\$ 5.79	\$ 5.79	\$ -	\$ 2.67	\$ -		2023/24
Employee + Spouse	\$ 13.98	\$ 5.79	\$ 8.19	\$ 2.67	\$ 3.78		5.46 ^ .33
Employee + Child(ren)	\$ 14.43	\$ 5.79	\$ 8.64	\$ 2.67	\$ 3.99		
Employee + Family	\$ 24.64	\$ 5.79	\$ 18.85	\$ 2.67	\$ 8.70		

Total Increase 32.74 per employee 24/25

ES0 No. 2 enters into a defined contribution for health benefits so employee can select which plan is best for them.

Exhibit G



District Manager Report

November 20th, 2024

- Emergicon - Texas Medicaid & Healthcare Partnership (TMHP) revalidation advised the ESD was disenrolled due to late submission the due date. HHSC is now saying that the date listed is not the due date of the submission instead, it is the due date of the revalidation regardless of the status it is in. This has caused the disenrollment of 16 agencies statewide that were disenrolled during the gap and they have all been appealed in accordance with the TMHP guidelines. Texas Medicaid & Healthcare Partnership (TMHP) has not responded to any outreach in a couple of weeks. The average monthly revenue from Medicaid is \$2,464. I have contacted State Rep. Terrie Wilson office and sent her an email with the concern.
- Mellissa Elliott has been promoted to Supervisor. She has over 23 year's experience in EMS and her background includes supervisory levels, inventory management training and an Army veteran.
- Initial assessment of ESD inventory and verification for all items owned by the ESD. These items will be categorized and entered into an operational replacement plan for equipment.
- Crystal Beach new engine arrived on 11/15, and training is scheduled for Saturday the 23rd.
- The Texas EMS Conference in Fort Worth will be attending by Chris Reviere, Ron Nichols and myself. The dates are November 24th to 27th.

EMS Calls for Service

Zone Breakdown

Zone	
Port Bolivar	16
Crystal Beach	35
High Island	10
Gilchrist	5
	Total 66

Billing

	Oct-24	Grand Total
Gross Charges	\$81,269	\$81,269
Cash Collections	(\$47,974)	(\$47,974)
Gross Charge per Trip	\$2,196	\$2,196
Cash/Txp (CPT)	\$1,297	\$1,297
Payer Mix		
Insurance	8.1%	8.1%
Medicaid	0.0%	0.0%
Medicare	43.2%	43.2%
Private Pay	10.8%	10.8%
Govt Misc	0.0%	0.0%
Payer Research	37.8%	37.8%

VFD Response

Incident Type Count per Station for Date Range
 Start Date: 10/01/2024 | End Date: 10/31/2024

INCIDENT TYPE	# INCIDENTS
Station: 1 - PORT BOLIVAR VFD STATION 1-21	
143 - Grass fire	1
160 - Special outside fire, other	1
311 - Medical assist, assist EMS crew	3
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled on route	2
622 - No incident found on arrival at dispatch address	1
# Incidents for 1 - Port Bolivar VFD Station 1-21:	9

Station: 2 - CRYSTAL BEACH VFD ST.1-22	
118 - Trash or rubbish fire, contained	1
143 - Grass fire	1
311 - Medical assist, assist EMS crew	10
322 - Motor vehicle accident with injuries	1
445 - Arcing, shorted electrical equipment	1
733 - Smoke detector activation due to malfunction	1
900 - Special type of incident, other	1
# Incidents for 2 - Crystal Beach VFD St.1-22:	16

Station: 3 - HIGH ISLAND VOUNTEER FIRE RESCUE 1-23	
111 - Building fire	1
142 - Brush or brush-and-grass mixture fire	2
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	13
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	1
445 - Arcing, shorted electrical equipment	1
522 - Water or steam leak	1
# Incidents for 3 - High Island Vounteer Fire Rescue 1-23:	21

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 10/01/2024 | End Date: 10/31/2024

PERSONNEL	COUNT	PERCENTAGE
<u>Blashill, Dawn</u>	1	2.17 %
<u>Comeaux, Curtis</u>	1	2.17 %
<u>Comeaux, Leanne</u>	4	8.70 %
<u>Comeaux, Malcolm M</u>	7	15.22 %
<u>Comeaux, Tommy</u>	3	6.52 %
<u>Cormack, Daniel</u>	1	2.17 %
<u>Duncan, Bruce</u>	1	2.17 %
<u>Foray, Mark</u>	11	23.91 %
<u>Hardy, Tim</u>	1	2.17 %
<u>Herron, Dustin</u>	5	10.87 %
<u>Isaacks Jr., Robert L.</u>	21	45.65 %
<u>Isaacks, Austin</u>	1	2.17 %
<u>Korpi, Charles W</u>	2	4.35 %
<u>Loftin, Richard</u>	2	4.35 %
<u>Looper, Gerald</u>	2	4.35 %
<u>McKinney, Harley D</u>	3	6.52 %
<u>Mills, David</u>	4	8.70 %
<u>Mills, David D</u>	1	2.17 %
<u>Newberry, Gunner</u>	2	4.35 %
<u>OConnor, John (Shannon) S</u>	2	4.35 %
<u>OConnor, Marjorie (Missy) L</u>	1	2.17 %
<u>Ogletree, Kelton W</u>	5	10.87 %
<u>Pedraza, Cristian</u>	1	2.17 %
<u>Riley, Mike</u>	9	19.57 %
<u>Riley, Terrin</u>	5	10.87 %
<u>Roessler, Mike</u>	6	13.04 %
<u>Thompson, Orbin</u>	3	6.52 %
<u>Turner, Rodger</u>	1	2.17 %
<u>Weeks, William</u>	1	2.17 %
<u>Wilson, Loretta</u>	1	2.17 %
<u>Wilson, Timothy</u>	6	13.04 %

Galveston County ESD #2 FLEET REPORT FOR OCTOBER 2024

ALERT ID	OPENED	OPENED BY	CATEGORY	UNIT / CHECKLIST	POSTED STATION	DESCRIPTION & COMMENTS	COST	PRIORITY	LAST UPDATE
1224863	11/10/2024 12:07 PM	Donaldson, Joseph	Equipment & Tools	Squad 2 43625	Crystal Beach	WHEELS FOR 43625	1140.00	Routine	11/10/2024 12:07 PM
1224859	11/10/2024 11:59 AM	Donaldson, Joseph	Equipment & Tools		76320 Crystal Beach	WEATHER TECH SEAT COVERS FOR 76320 & 93062 X2	896.80	Routine	11/10/2024 11:59 AM
1224858	11/10/2024 11:54 AM	Donaldson, Joseph	Equipment & Tools		99903 Crystal Beach	MED VAULT INSTALLATION	852.20	Routine	11/10/2024 11:54 AM
1205938	10/17/2024 08:24 AM	Donaldson, Joseph	Preventative Maintenance	Station Supplies To be complete	Crystal Beach	5W-30 MOTOR OIL FOR GENERATORS K1-\$29.95OEFLUID X5=	91.27	Routine	11/10/2024 11:52 AM
1194648	10/03/2024 05:30 AM	Donaldson, Joseph	Preventative Maintenance	Station Supplies To be complete	Crystal Beach	Whe oil filters for unit generators- 13.51 each	54.04	Routine	10/11/2024 08:24 AM
1194647	10/03/2024 05:29 AM	Donaldson, Joseph	Preventative Maintenance	Station Supplies To be complete	Crystal Beach	Windshield washer fluid x2	11.58	Routine	10/03/2024 05:30 AM
1194645	10/03/2024 05:26 AM	Donaldson, Joseph	Preventative Maintenance	Station Supplies To be complete	Crystal Beach	Orange coolant	18.99	Routine	10/03/2024 05:29 AM
1194641	10/03/2024 05:22 AM	Donaldson, Joseph	Preventative Maintenance	Station Supplies To be complete	Crystal Beach	Daf fluid x 2 5w-30 oil for generators. October 3, 2024 05:20 AM - Joseph Do	18.98	Routine	10/03/2024 05:26 AM
							29.98	Routine	10/03/2024 05:26 AM
							GRAND TOTAL \$1,668.15		

Exhibit H

Galveston County Emergency Services No. 2

Balance Sheet

As of October 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
6680 Checking Texas First	140,366.17
6681 Savings - Texas First Bank	2,529.80
6682 - TexStar Capital	132,961.10
6682 - TexStar Emergency	1,138,293.34
6682 - TexStar Savings Account	1,566,171.82
6683 Texas First - Billing Rev. Acc.	198,007.42
Total Bank Accounts	\$3,178,329.65
Accounts Receivable	
1100 Grant Receivable	500.00
Total Accounts Receivable	\$500.00
Other Current Assets	
1110 Property Taxes Receivable	77,919.96
1111 Deferred Portion of Taxes Rec.	-76,128.97
1112 Deferred Ambulance Billings	-44,701.09
1120 Sales Tax Receivable	321,145.13
1125 Other Assets	5,370.62
1126 EMS Receivable	450,457.62
1126.1 Allowance for EMS receivables	-402,309.81
1127 Cash with Agent	23,999.61
12100 Inventory Asset	260.00
Total Other Current Assets	\$356,013.67
Total Current Assets	\$3,534,842.72
TOTAL ASSETS	\$3,534,842.72
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 Payroll Liabilities	38.76
7905 Stryker Lease Issuance	154,700.00
Total Other Current Liabilities	\$154,738.76
Total Current Liabilities	\$154,738.76
Total Liabilities	\$154,738.76
Equity	
32000 General Fund Balance	3,367,590.59
Net Income	12,513.37
Total Equity	\$3,380,103.96
TOTAL LIABILITIES AND EQUITY	\$3,534,842.72

Galveston County Emergency Services No. 2

Profit and Loss: Budget vs. Actuals

October 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
1000 Property Tax Collections	31,321.00	1,500,000.00	-1,468,679.00	2.09 %
1002 Sales Tax Revenue	211,443.41	1,850,000.00	-1,638,556.59	11.43 %
1004 Emergency Service Billing	46,729.64	250,000.00	-203,270.36	18.69 %
1010 Other Revenue	1,050.92		1,050.92	
1020 Interest Income - Bank	11,692.98	60,000.00	-48,307.02	19.49 %
Total Income	\$302,237.95	\$3,660,000.00	\$-3,357,762.05	8.26 %
GROSS PROFIT	\$302,237.95	\$3,660,000.00	\$-3,357,762.05	8.26 %
Expenses				
2000 Auditing		12,000.00	-12,000.00	
2010 Accountant Fees	1,925.00	20,000.00	-18,075.00	9.63 %
2110 Software Services	830.00	12,000.00	-11,170.00	6.92 %
2200 Legal Fees	2,042.00	25,000.00	-22,958.00	8.17 %
2210 Professional Fees Other	3,600.00	30,000.00	-26,400.00	12.00 %
2320 Office Equipment		2,000.00	-2,000.00	
2420 Insurance-Liability		6,000.00	-6,000.00	
2450 Bond		400.00	-400.00	
2500 Travel/Conferences		3,000.00	-3,000.00	
2510 Mileage reimbursement/tolls	1,000.00	12,000.00	-11,000.00	8.33 %
2610 Payroll Taxes	1,248.86	18,900.00	-17,651.14	6.61 %
2630 Salary & Hourly Employees	16,502.94	221,000.00	-204,497.06	7.47 %
2650 Employee Medical/Benefits	710.76	9,200.00	-8,489.24	7.73 %
2660 Retirement	1,583.73	21,100.00	-19,516.27	7.51 %
2700 Dues & Subscriptions		500.00	-500.00	
2800 Utilities	3,368.09	36,000.00	-32,631.91	9.36 %
2900 Collections County & CAD	684.65	15,500.00	-14,815.35	4.42 %
3010 Crystal Beach VFD	1,640.15	53,300.00	-51,659.85	3.08 %
3020 High Island VFD	3,563.37	100,020.00	-96,456.63	3.56 %
3030 Port Bolivar VFD	11,868.54	66,950.00	-55,081.46	17.73 %
3040 EMS				
42110 Software Services	4,025.00	18,000.00	-13,975.00	22.36 %
42210 Professional Fees - Other	698.21	3,000.00	-2,301.79	23.27 %
42250 Medical Director Fees	1,500.00	18,000.00	-16,500.00	8.33 %
42300 Office Supplies/Equipment	2,098.18	18,000.00	-15,901.82	11.66 %
42330 Medical Supplies	4,805.19	60,000.00	-55,194.81	8.01 %
42430 Insurance - Auto/Boat	82.48	70,000.00	-69,917.52	0.12 %
42440 Insurance Workers Comp		51,000.00	-51,000.00	
42500 Travel		1,500.00	-1,500.00	
42610 Payroll Tax Expenses	12,132.05	165,000.00	-152,867.95	7.35 %
42630 Salary & Hourly Employees	163,002.71	1,950,000.00	-1,786,997.29	8.36 %
42640 Payroll Services		9,000.00	-9,000.00	
42650 Employee Medical/Benefits	17,186.79	190,000.00	-172,813.21	9.05 %
42660 Retirement	16,764.86	180,000.00	-163,235.14	9.31 %

Galveston County Emergency Services No. 2

Profit and Loss: Budget vs. Actuals

October 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
42700 Dues/Subscriptions/Licenses/Public Rel	250.00	2,000.00	-1,750.00	12.50 %
42740 Good of the Department	398.42	2,500.00	-2,101.58	15.94 %
42800 Utilities	727.40	10,000.00	-9,272.60	7.27 %
44000 EMS Equipment/Maint/Repair	1,214.39	25,000.00	-23,785.61	4.86 %
44200 Fuel		40,000.00	-40,000.00	
44210 Oxygen	471.86	6,000.00	-5,528.14	7.86 %
44300 Radio Usage		3,000.00	-3,000.00	
44500 Training	6,511.00	20,000.00	-13,489.00	32.56 %
44600 Medical Exams/Background Checks		1,500.00	-1,500.00	
44800 Uniforms	159.44	12,500.00	-12,340.56	1.28 %
44900 Vehicle Maint. & Repair	1,583.41	50,000.00	-48,416.59	3.17 %
46000 Port B Rent/Utilities	3,525.00	15,000.00	-11,475.00	23.50 %
Total 3040 EMS	237,136.39	2,921,000.00	-2,683,863.61	8.12 %
4050 ESD Fire Equipment/Repair	2,020.10	40,000.00	-37,979.90	5.05 %
5010 Rescue/Medical/Fire Apparatus		367,005.48	-367,005.48	
5022 CB Fire Truck		64,937.64	-64,937.64	
5025 Radios,EMS Equip, Rescue Supplies		101,000.00	-101,000.00	
5026 Land Improvements		6,500.00	-6,500.00	
5060 New Ambulance & Remounts		190,000.00	-190,000.00	
Total Expenses	\$289,724.58	\$4,355,313.12	\$-4,065,588.54	6.65 %
NET OPERATING INCOME	\$12,513.37	\$-695,313.12	\$707,826.49	-1.80 %
NET INCOME	\$12,513.37	\$-695,313.12	\$707,826.49	-1.80 %