

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A regular meeting of the Board of Commissioners of Galveston County Emergency Services District No. 2 (the "District") was called for at 12:00 p.m. on December 18, 2024 at the Crystal Beach fire station, 930 Noble Carl Road, Crystal Beach, Texas 77650, pursuant to notice duly posted according to law.

The regular meeting was called to order at approximately 12:01 p.m., and the roll was called of the duly constituted officers and members of the Board, to wit:

Kate Newberry	President
Tim Byrom	Vice President
Cecil Clay	Secretary
Greg Fountain	Treasurer
Tim Hardy	Assistant Treasurer

All of said Board members were present, with the exception of Treasurer Fountain, thus constituting a quorum. Also present at the regular meeting were: Doug Saunders, District Manager; Georgia Osten, District Administrative Assistant; Joshua Heinz of Benckenstein & Oxford, LLP, attorney for the District; and, the individuals listed on the sign-in sheet attached hereto as **Exhibit A**.

Upon establishing that a quorum was present, the Board members and others in attendance said the U.S. and Texas pledges of allegiance.

President Newberry then directed the Board to Agenda Item No. 4, at which time Vice President Byrom made a motion to approve and authorize the following matters listed under the consent agenda, which was seconded by Secretary Clay and unanimously approved by the Board members present:

- a. Minutes of the November 20, 2024 Regular Meeting;
- b. Payment of District Bills and Accounts (**Exhibit B**)<sup>1</sup>; and,
- c. VFDs' Monthly Expense Reimbursements (**Exhibit C**)<sup>2</sup>.

The Board was then directed to Agenda Item No. 5, at which time Assistant Treasurer Hardy reviewed the financial information contained in the meeting packet, including the regular monthly Treasurer's Report, a copy of which is attached hereto as **Exhibit D**<sup>3</sup>.

Then, under Agenda Item No. 6, Mr. Saunders requested approval of the Stryker equipment purchase, as set forth on **Exhibit E** attached hereto (3 stretchers, 3 LUCAS devices, 3 manual chairs, and 3 power loaded, plus 7-year warranty and maintenance; \$410,507.23 total price to be paid in 5 annual payments of \$82,101.45 each, with first payment being due in October 2025). Upon motion by Assistant Treasurer Hardy and seconded by Secretary Clay, the Board members present unanimously approved and authorized the Styker equipment purchase and payment terms. Mr. Saunders also advised the Board that Crystal Beach VFD had provided notice of its intent to purchase a new set of extrication tools with its own funds (*see* **Exhibit F** attached hereto).

Next, the Board was directed to Agenda Item No. 7, at which time members reviewed BrooksWatson & Co.'s engagement letter for the District's 2023-24 audit, a copy of which is attached hereto as **Exhibit G**. Upon motion by Vice President Byrom and seconded by Assistant

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<sup>1</sup> Check Nos. 4106-4111, 4113-4125 and 4127-4140, plus the EFT payments and direct deposit/payroll expenses. It was also noted that Check Nos. 4077, 4112 and 4126 had been voided.

<sup>2</sup> Port Bolivar VFD - \$3,047.01 (November 2024); High Island VFD - \$7,616.48 (November 2024); and, Crystal Beach VFD - \$242.32 (November 2024).

<sup>3</sup> Texas First Bank operating checking account (xx6680) - \$188,852.30 as of 11/30/2024 and \$299,601.19 as of 12/18/2024; Texas First Bank savings account (xx9804) - \$2,534.03 as of 11/30/2024 and 12/18/2024; Texas First Bank EMS billing checking account (xx7569) - \$204,973.36 as of 11/30/2024 and \$208,402.33 as of 12/18/2024; TexSTAR investment pool general fund account (xxxxxx1110) - \$1,572,236.42 as of 11/30/2024 and 12/18/2024; TexSTAR investment pool capital fund account (xxxxxx1890) - \$133,475.93 as of 11/30/2024 and 12/18/2024; and, TexSTAR investment pool emergency fund account (xxxxxx4140) - \$1,142,701.07 as of 11/30/2024 and 12/18/2024.

Treasurer Hardy, the Board members present unanimously approved the engagement of BrooksWatson & Co. to perform the District's 2023-24 audit.

President Newberry then directed the Board's attention to Agenda Item No. 8, at which time Mr. Saunders reviewed with the Board the proposed Mutual Aid Agreement with High Island ISD for provision of emergency medical first responder services, a copy of which is attached hereto as **Exhibit H**. Upon motion by Vice President Byrom and seconded by Assistant Treasurer Hardy, the Board members present unanimously approved the Mutual Aid Agreement.

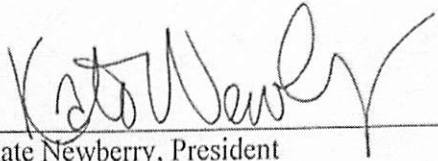
The Board then moved along to Agenda Item No. 9, at which time Mr. Saunders reviewed with the Board the proposed District 2025 Holiday Schedule, as set forth on **Exhibit I** attached hereto. Upon motion by Assistant Treasurer Hardy and seconded by Vice President Byrom, the Board members present unanimously approved the 2025 Holiday Schedule.

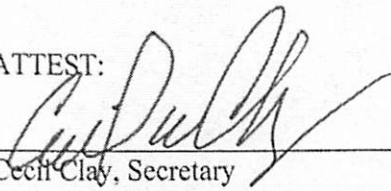
Thereafter, the Board was directed ahead to Agenda Item No. 10, at which time Mr. Saunders reviewed with the Board his monthly Manager's Report, a copy of which is attached hereto as **Exhibit J**. Mr. Saunders also advised that the District is switching its payroll services from ADP to Paycom.

Next, under Agenda Item No. 11, Mr. Heinz advised that he will submit the District's ESD Annual Report and Special Purpose District Report, and publish notice of the District's administrative office address, as required under Chapter 775 of the Texas Health & Safety Code.

The Board was then directed to Agenda Item No. 12, at which Mr. Saunders reviewed the District's various monthly financial reports prepared by MaKayla Vidal, the District's accountant, copies of which are attached hereto as **Exhibit K**.

Being as there was no public comment under Agenda Item No. 13 and no other matters to come before the Board under Agenda Item No. 14, the regular meeting was adjourned at approximately 12:42 p.m.

  
\_\_\_\_\_  
Kate Newberry, President  
Date: 1-15-2025

ATTEST:  
  
\_\_\_\_\_  
Cecil Clay, Secretary  
Date: 1-15-2025

# Exhibit A



# Exhibit B

# Galveston County Emergency Services No. 2

## Check Detail

November 21 - December 18, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
6680	Checking Texas First					
12/18/2024	Check	4106	Memorial Hermann Life Flight	APP Cadaver Lab 11.6.24		-3,000.00 3,000.00
12/18/2024	Check	4107	Galveston County Tax Assessor	Texas Dept. of Motor Vehicles		-6.50 6.50
12/18/2024	Check	4109	Teleflex LLC	Inv. 9509201402		-550.00 550.00
12/18/2024	Check	4110	Baptist Health Training Center	Inv. 5673		-65.00 65.00
12/18/2024	Check	4111	Sparkletts & Sierra Springs	Account 975998823216915 Inv.23216915		-161.85 161.85
12/18/2024	Check	4113	Life-Assist, Inc.	Inv. 1532451, 1533350		-658.70 658.70
12/18/2024	Check	4114	AT&T Mobility	Acct.287327593524 Inv.287327593524		-510.72 510.72
12/18/2024	Check	4115	Magnum Electronics, Inc.	PO 1016,Quote SO139380		-295.17 295.17
12/18/2024	Check	4116	Beaumont Frame and Front End Service, Inc	Inv. 187159		-185.00 185.00
12/18/2024	Check	4117	GCM, The Big Store	Inv.533,125,160,017		-168.49 168.49
12/18/2024	Check	4118	Joshua C. Heinz	Atty. Fee 2024		-1,000.00 1,000.00
12/18/2024	Check	4119	United Data Technologies, Inc.	Inv. 5112024098		-330.00 330.00
12/18/2024	Check	4120	Motorola Solutions	Acct.3010463516,1187135761		-502.83 502.83
12/18/2024	Check	4121	Cyber One Solutions	Inv. 73136		-257.10 257.10
12/18/2024	Check	4122	High Island VFD	November '24 Reimbursement		-7,616.48 7,616.48
12/18/2024	Check	4123	Crystal Beach VFD	November '24 Reimbursement		-242.32 242.32
12/18/2024	Check	4124	Visa	Parker's,Tractor Supply,Amazon,Office Depot Direct TV Frontier Pest Magnum HCTRA Toll		-1,139.02 515.32 216.74 190.00 198.96 18.00
12/18/2024	Check	4125	Straton Inc.-Napa - True Value	Inv. 431520		-18.49 18.49
12/18/2024	Check	4127	Savvic Buying Group	Inv.2519,2520,2502		-2,722.70 2,722.70
12/18/2024	Check	4128	Kleen Supply Company	Inv. 44319		-35.75 35.75
12/18/2024	Check	4129	Port Bolivar VFD	November '24 Reimbursement		-3,047.01 3,047.01
12/18/2024	Check	4130	Ron Nichols	Hughstons Hot Spot - Breakfast Tacos		-115.93 115.93

# Galveston County Emergency Services No. 2

## Check Detail

November 21 - December 18, 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
12/18/2024	Check	4131 Emergicon LLC	Inv. 15214 - TASPP PCG FY 23		-1,827.03 1,827.03
12/18/2024	Check	4132 Visa	Visa DS		-7,489.39 -7,489.39
12/18/2024	Check	4133 MaKayla Vidal, CPA	Inv. 00077		-1,015.00 1,015.00
12/18/2024	Check	4134 Savvik Buying Group	Inv. 2540 Inv. 2541		-249.58 129.60 119.98
12/18/2024	Check	4135 O'Reilly Automotive, Inc.	Inv.5882-441302,439566,441116		-266.41 266.41
12/18/2024	Check	4136 Coastal Welding	0080309178,0010809689		-512.38 512.38
12/17/2024	Check	4137 Benckenstein & Oxford	Inv. 51198		-1,830.10 1,830.10
12/17/2024	Check	4138 D and H Bolivar Rentals, LLC	Choctaw Rent - Jan, Feb, Mar		-3,525.00 3,525.00
12/17/2024	Check	4139 McClain Trailers	Inv. 153738		-1,165.80 1,165.80
12/18/2024	Check	4140 Bound Tree	Account 222792		-3,904.29 3,904.29
11/29/2024	Expense		ADP PAYROLL FEES/ADP FEES 427562 ADP PAYROLL FEES/ADP FEES XXXXXXXX4197 676124769GALVES	R	-252.16
			ADP PAYROLL FEES/ADP FEES 427562 ADP PAYROLL FEES/ADP FEES XXXXXXXX4197 676124769GALVES		252.16
12/03/2024	Expense	Verizon	VERIZON/PAYMENTREC XXXXXXXX5211 VERIZON/PAYMENTREC XXXXXXXX5211 GALVESTON COUNTY EMERG	C	-274.81
			VERIZON/PAYMENTREC XXXXXXXX5211 VERIZON/PAYMENTREC XXXXXXXX5211 GALVESTON COUNTY EMERG		274.81
12/02/2024	Expense	The Hartford	THE HARTFORD/PREMRMB XXXXXXXX2520 THE HARTFORD/PREMRMB XXXXXXXX5207 XXXXXXXX0001 GALVEST	C	-1,067.93
			THE HARTFORD/PREMRMB XXXXXXXX2520 THE HARTFORD/PREMRMB XXXXXXXX5207 XXXXXXXX0001 GALVEST		1,067.93
11/21/2024	Expense		ADP WAGE GARN/WAGE GARN 93763352 ADP WAGE GARN/WAGE GARN XXXXXXXX3646OFX GALVESTON COUN	R	-1,010.80
			ADP WAGE GARN/WAGE GARN 93763352 ADP WAGE GARN/WAGE GARN XXXXXXXX3646OFX GALVESTON COUN		1,010.80
11/22/2024	Expense		ADP PAYROLL FEES/ADP FEES 928735 ADP PAYROLL FEES/ADP FEES XXXXXXXX3282 675207438GALVES	R	-210.00
			ADP PAYROLL FEES/ADP FEES 928735 ADP PAYROLL FEES/ADP FEES XXXXXXXX3282 675207438GALVES		210.00
11/25/2024	Expense	Undine	Undine Bolivar P/ECHK032373 GCES Undine Bolivar P/ECHK032373 GCESD2 3 Undine Bolivar P/ECHK032373 GCES Undine Bolivar P/ECHK032373 GCESD2 3	R	-111.10 111.10
12/02/2024	Expense		SOUTHERN BROADBA/PURCHASE 409 68 SOUTHERN BROADBA/PURCHASE 409 684 7021 Galveston Count	C	-169.00
			SOUTHERN BROADBA/PURCHASE 409 68 SOUTHERN BROADBA/PURCHASE 409 684 7021 Galveston Count		169.00
11/27/2024	Expense		HEALTH CARE SERV/OBPPAYMT 299248 HEALTH CARE SERV/OBPPAYMT XXXXXX2373 PENINSULA EMERGEN	R	-16,366.24
			HEALTH CARE SERV/OBPPAYMT 299248 HEALTH CARE SERV/OBPPAYMT XXXXXX2373 PENINSULA EMERGEN		16,366.24
11/29/2024	Expense		SOUTHERN BROADBA/PURCHASE 409 68 SOUTHERN BROADBA/PURCHASE 409 684 7021 Galveston Count	R	-89.00
			SOUTHERN BROADBA/PURCHASE 409 68 SOUTHERN BROADBA/PURCHASE 409 684 7021 Galveston Count		89.00

# Galveston County Emergency Services No. 2

## Check Detail

November 21 - December 18, 2024

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
			Count		
12/18/2024	Check		Inv. 7232 - Mills,Jackson		-161.50 161.50
12/05/2024	Expense		ADP WAGE GARN/WAGE GARN 94083390 ADP WAGE GARN/WAGE GARN XXXXXXXX7518OFX GALVESTON COUN	C	-1,010.80
			ADP WAGE GARN/WAGE GARN 94083390 ADP WAGE GARN/WAGE GARN XXXXXXXX7518OFX GALVESTON COUN		1,010.80
12/13/2024	Expense		ADP PAYROLL FEES/ADP FEES 925635 ADP PAYROLL FEES/ADP FEES XXXXXXXX2904 677199478GALVES	C	-255.78
			ADP PAYROLL FEES/ADP FEES 925635 ADP PAYROLL FEES/ADP FEES XXXXXXXX2904 677199478GALVES		255.78

# Exhibit C



## Port Bolivar Volunteer Fire Department

PO Box 675 Port Bolivar, Texas 77650 1806 Broadway  
 Ph: 409-684-1984 Fax: 409-684-1003 [pbvfd@att.net](mailto:pbvfd@att.net)

Date: 11/30/2024.

Attention: ESD 2 Board

Port Bolivar Volunteer Fire Department is requesting from the ESD #2 Board Reimbursement for our November 2024 bills totaling \$3,047.01.

Company	Description	Cost	Paid By	Code
AT&T	Internet/Phone	\$179.58 ✓	CK #1437	2800
AT&T Mobility	Internet/Phone FirstNet	\$42.02 ✓	CK #1442	2800
Entergy	Inside Lights	\$218.98 ✓	CK #1440	2800
Entergy	Outside Lights	\$113.15 ✓	CK #1441	2800
Frontier Waste BAYOU	Trash	\$252.50 ✓	CK #1436	2800
BeenVerified	Background Checks	\$31.78 ✓	Credit Card	4600
Galveston County Firefighter's Association	2025 Association Dues	\$200.00 ✓	CK #1438	2700
Amazon.com	Membership Fee	\$179.00 ✓	Credit Card	2700
Industrial Communications	Radio Repair	\$1,830.00 ✓	CK #1439	4000



**Port Bolivar Volunteer Fire Department**

PO Box 675 Port Bolivar, Texas 77650      1806 Broadway  
Ph: 409-684-1984      Fax: 409-684-1003      [pbvfd@att.net](mailto:pbvfd@att.net)

**Certification of Expense Request  
FY 2024-2025**

Acting in my capacity as Treasurer, on behalf of the **Port Bolivar Volunteer Fire Department**, we certify that the following expense reimbursement request of \$3,047.01 for the month of November 2024 bills are true and correct to the best of our knowledge and have been procured in accordance with state and federal guidelines governing expenditures of public funds and have been authorized for submission to the Galveston County Emergency Services District #2 by the **Port Bolivar Volunteer Fire Department Board of Directors**.

Printed Name: John B. Williams, Treasurer

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

12/06/2024

Printed Name: William Weeks, President

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

12-9-24

Port Bolivar VFD 2024-2025

November '24

	BUDGET	ACTUAL		Total	Remaining
	2024-25	Prior	Current		Budget
		Month	Month		
			Nov. '24		
2000 - Accounting & Software	\$ 2,200.00			\$ -	\$ 2,200.00
2300 - Office Supplies & Equipment				\$ -	\$ -
2400 - Insurance	\$ 6,500.00			\$ -	\$ 6,500.00
2500 - Travel Expenses	\$ 500.00			\$ -	\$ 500.00
2550 - Fire Prevention	\$ 1,750.00			\$ -	\$ 1,750.00
2700 - Dues/Subscriptions/License/Public Rel	\$ 1,700.00	\$ 360.00	\$ 379.00	\$ 739.00	\$ 961.00
2800 - Utilities/Alarm Services	\$ 17,500.00	\$ 873.68	\$ 806.23	\$ 1,679.91	\$ 15,820.09
4000 - Firefighting Equipment/Maint/Repair	\$ 12,800.00		\$ 1,830.00	\$ 1,830.00	\$ 10,970.00
4200 - Fuel	\$ 4,500.00	\$ 445.98		\$ 445.98	\$ 4,054.02
4210 - Oxygen/Breathing Air	\$ 3,500.00			\$ -	\$ 3,500.00
4300 - Radio Usage	\$ 5,500.00	\$ 252.00		\$ 252.00	\$ 5,248.00
4500 - Training	\$ 6,500.00			\$ -	\$ 6,500.00
4600 - Medical Exams/Background Checks	\$ 500.00	\$ 31.78	\$ 31.78	\$ 63.56	\$ 436.44
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms/Personnel Costs	\$ 1,000.00			\$ -	\$ 1,000.00
4900 - Vehicle Maint. & Repair	\$ 2,500.00			\$ -	\$ 2,500.00
	<u>\$ 66,950.00</u>		<u>\$ 3,047.01</u>		\$ 61,939.55

# INVOICE



High Island Volunteer Fire Rescue  
P.O. Box 144  
High Island, Texas 77623

DATE DECEMBER 2, 2024  
INVOICE # 2024-11

TO Galveston County ESD #2  
930 Nobel Carl Dr  
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2800	Fastwyre Broadband – EFT – Station phones/fax/internet	276.36	276.36
2800	Entergy – EFT - Electrical Fire Station	433.61	709.97
2800	Frontier Waste- Bayou EFT - Dumpster	207.50	917.47
4900	Herrera's Emergency Lighting #3175	340.00	1,257.47
2800	Dish – #3172 - Station Cable –	173.37	1,430.84
2800	Voxtelesys – Local Phone Service - EFT	13.89	1,444.73
4000	Delta - #3176 – Firefighting Gear	365.00	1,809.73
4700	Stratton's - #3174 – Building Maintenance	86.75	1,896.48
2400	VFIS - #3177 – Insurance	5,720.00	7,616.48
<b>TOTAL</b>			<b>7,616.48</b>

Make all checks payable to High Island Volunteer Fire Rescue  
Thank you for your business!

**HIGH ISLAND**



**Volunteer Fire/Rescue**

P.O. Box 144, 2041 7<sup>th</sup> Street  
High Island, Texas 77623  
Phone (409) 286-5811 Fax (409) 286-5424

December 2, 2024

Galveston County ESD # 2  
PO Box 1709  
Crystal Beach, Texas 77650

Ref: Certification of expense reimbursement request

I, Terrie Riley, acting in my capacity as Treasurer, on behalf of High Island Volunteer Fire Rescue, Inc. do certify that the expense reimbursement request that is submitted for the amount of \$ 7,616.48 is true and correct to the best of my knowledge and has been processed in accordance with State and Federal guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD # 2 by the High Island Volunteer Fire Rescue Inc. Board of Directors.

Terrie Riley  
Signature

12-3-24  
Date

High Island VFD 2024-2025

November '24

	BUDGET 2024-25	ACTUAL		Total	Remaining Budget
		Prior Month	Current Month Nov. '24		
2000 - Accounting & Software	\$ 2,200.00			\$ -	\$ 2,200.00
2300 - Office Supplies & Equipment				\$ -	\$ -
2400 - Insurance	\$ 6,500.00		\$ 5,720.00	\$ 5,720.00	\$ 780.00
2500 - Travel Expenses	\$ 500.00			\$ -	\$ 500.00
2550 - Fire Prevention	\$ 750.00			\$ -	\$ 750.00
2700 - Dues/Subscriptions/License/Public Rel	\$ 1,650.00			\$ -	\$ 1,650.00
2800 - Utilities/Alarm Services	\$ 14,840.00	\$ 1,100.63	\$ 1,104.73	\$ 2,205.36	\$ 12,634.64
4000 - Firefighting Equipment/Maint/Repair	\$ 27,100.00	\$ 218.63	\$ 365.00	\$ 583.63	\$ 26,516.37
4200 - Fuel	\$ 7,000.00	\$ 254.39		\$ 254.39	\$ 6,745.61
4210 - Oxygen/Breathing Air	\$ 3,000.00			\$ -	\$ 3,000.00
4300 - Radio Usage	\$ 4,700.00			\$ -	\$ 4,700.00
4500 - Training	\$ 6,500.00			\$ -	\$ 6,500.00
4600 - Medical Exams/Background Checks	\$ 500.00			\$ -	\$ 500.00
4700 - Building Maintenance	\$ 6,000.00	\$ 372.45	\$ 86.75	\$ 459.20	\$ 5,540.80
4800 - Uniforms/Personnel Costs	\$ 3,780.00	\$ 517.25		\$ 517.25	\$ 3,262.75
4900 - Vehicle Maint. & Repair	\$ 15,000.00		\$ 340.00	\$ 340.00	\$ 14,660.00
	<u>\$ 100,020.00</u>		<u>\$ 7,616.48</u>		\$ 89,940.17



# INVOICE

Crystal Beach Fire & Rescue  
930 Noble Carl Dr.  
Crystal Beach, Texas 77650

DATE DECEMBER 2024

TO Galveston County ESD #2  
930 Noble Carl Dr.  
Crystal Beach, TX 77650

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	
LINE ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
2000	Quick Books		\$ 29.93
2000	Deluxe Business checking account checks		\$ 212.39
TOTAL			\$242.32



**Crystal Beach Fire Department**

P.O.Box 1350  
930 Noble Carl Drive  
Crystal Beach, TX 77650

12/2/2024

Galveston County ESD #2

PO Box 1709

Crystal Beach, Texas

Ref: Certification of expense reimbursement request.

I, Wylene Duncan, acting in my capacity as Treasurer, on behalf of Crystal Beach Volunteer Fire Department

Rescue, do certify that the expense reimbursement request that is submitted of the amount of \$ 242.32

Is true and correct to the best of my knowledge, and has been processed in accordance with State and Federal Guidelines governing expenditures of public funds and has been authorized for submission to the Galveston County ESD #2 by Crystal Beach Volunteer Fire and Rescue, Board of Directors.

Wylene Duncan

Signature

12/02/2024

Date

**Crystal Beach VFD 2024-2025**

**November '24**

Revised 11.20.24

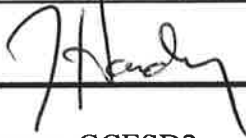
	BUDGET 2024-25	ACTUAL		Total	Remaining Budget
		Prior Month	Current Month Nov. '24		
2000 - Accounting & Software	\$ 2,200.00	\$ 22.05	\$ 242.32	\$ 264.37	\$ 1,935.63
2300 - Office Supplies & Equipment				\$ -	\$ -
2400 - Insurance	\$ 6,500.00			\$ -	\$ 6,500.00
2500 - Travel Expenses	\$ 500.00			\$ -	\$ 500.00
2510 - Mileage reimbursement/tolls	\$ 1,000.00			\$ -	\$ 1,000.00
2550 - Fire Prevention				\$ -	\$ -
2700 - Dues/Subscriptions/License/Public Rel	\$ 1,600.00			\$ -	\$ 1,600.00
2800 - Utilities/Alarm Services				\$ -	\$ -
4000 - Firefighting Equipment/Maint/Repair	\$ 20,000.00	\$ 1,412.00		\$ 1,412.00	\$ 18,588.00
4200 - Fuel				\$ -	\$ -
4210 - Oxygen/Breathing Air	\$ 3,500.00			\$ -	\$ 3,500.00
4300 - Radio Usage	\$ 3,500.00			\$ -	\$ 3,500.00
4500 - Training	\$ 6,500.00			\$ -	\$ 6,500.00
4600 - Medical Exams/Background Checks	\$ 975.00	\$ 525.00		\$ 525.00	\$ 450.00
4700 - Building Maintenance				\$ -	\$ -
4800 - Uniforms/Personnel Costs	\$ 2,025.00			\$ -	\$ 2,025.00
4900 - Vehicle Maint. & Repair	\$ 5,000.00			\$ -	\$ 5,000.00
	<u>\$ 53,300.00</u>		<u>\$ 242.32</u>		\$ 51,098.63

# Exhibit D

**Galveston County Emergency Services District No. 2**

**18-Dec-24**

	<b>11/30/2024</b>	<b>12/18/2024</b>
	<b>Balance</b>	<b>Balance</b>
<b>Texas First Bank</b>		
Operating/Checking (xxxx6680)	\$ 188,852.30	\$ 299,601.19
Savings (Acct. No. xxx9804)	\$ 2,534.03	\$ 2,534.03
EMS Billing (Acct. No. xxxx7569)	\$ 204,973.36	\$ 208,402.33
	<b>\$396,359.69</b>	<b>\$510,537.55</b>
<b>TexSTAR (Investment Co-Op)</b>		
General Fund (Acct. No. xxxxxx1110)	\$1,572,236.42	\$1,572,236.42
Capital Fund (Acct. No. xxxxxx1890)	\$133,475.93	\$133,475.93
Emergency Fund (Acct. No. xxxxxx4140)	\$1,142,701.07	\$1,142,701.07
	<b>\$2,848,413.42</b>	<b>\$2,848,413.42</b>
<b>TOTALS</b>	<b>\$3,244,773.11</b>	<b>\$3,358,950.97</b>



Treasurer, GCESD2

12-18-24

Date

# Exhibit E



12/16/2024

**GALVESTON CTY ESD 2**  
930 NOBLE CARL DR  
GALVESTON, Texas 77550

**Equipment:** See proposal for detailed equipment descriptions and pricing.

**Finance structure:** Step Payments

**\$1 out of end of term option:** Purchase the equipment for \$1.00.

**Payment terms:**

\$1 out	58 months
<b>Proposal total</b>	\$410,507.23
<b>9 monthly payment(s)</b>	\$0.00
<b>Followed by:</b>	<b>5 annual payments @</b>
<b>Total payment</b>	\$82,101.45

*Payments are exclusive of all applicable taxes and freight unless otherwise noted.*

**Contract commencement:** Upon delivery, installation, and acceptance.

**Down payment:** No down payment required.

**First payment due:** Net 30 following installation.

**Interim rent:** Stryker does not charge interim rent.

**Documentation fees:** Stryker does not charge documentation fees.

**Payment adjustment:** The payments quoted herein were calculated based, in part, on an interest rate equivalent as quoted on Bloomberg under the SOFR Swap Rate that would have a repayment term equivalent to the initial term (or an interpolated rate if a like-term is not available) as reasonably determined by Stryker's Flex Financial division. Flex Financial reserves the right to adjust the payments prior to contract commencement to maintain current economics of this proposed transaction. "SOFR" with respect to any day means the secured overnight financing rate published for such day by the Federal Reserve Bank of New York, as the administrator of the benchmark (or a successor administrator) on the Federal Reserve Bank of New York's Website as quoted by Bloomberg.

**Deal consummation:** This proposal is subject to final credit, pricing, and documentation approval. Legal documents must be signed before your equipment can be delivered.

Please note that this proposal is subject to change if documents are not signed prior to **12/31/2024**.

Purchasing Organization	Name	Unit	Year Model	Serial Number	FDA Life: 7 Yr Transport 8 Treatment
PEMSI	Stair Chair	76320	NO ID		
PEMSI	Stair Chair	35592	NO ID		
PEMSI	LP15 V4	spare	2015	43687742	2022
PEMSI	LP15 V4	spare	2015	43687334	2022
PEMSI	LP15 V4	spare	2015	43677299	2022
PEMSI	LP15 V4	spare	2015	43686980	2022
PEMSI	LP15 V4	spare	2015	43687087	2022
PEMSI	Stair Chair	93062	2003	31139533	2010
	Stretcher	Spare (Manual)	2006	2.206E+12	2013
	Stretcher	93062	2007	70840666	2014
PEMSI	Stair Chair	99903	2010	101041169	2017
PEMSI	Stair Chair	35593	2010	100340162	2017
PEMSI	Stretcher	99903	2010	1007411037	2017
PEMSI	Stretcher	Spare	2010	101041071	2017
PEMSI	Stretcher	Spare	2011	110144451	2018
PEMSI/via GCESD2?	Stretcher	35592	2017	170940282	2024
PEMSI/via GCESD2?	Lucas		2017	35174079	2025
PEMSI/viaGCESD2?	Lucas		2017	35173677	2025
PEMSI/via GCESD2?	Lucas		2017	35173676	2025
GCESD2	Stretcher	76320	2023	2307003861	2030
GCESD2	Stair Chair	19085	2024	2406003555	2031
GCESD2	Stretcher	35593	2024	2407000571	2031
GCESD2	New LP 15	LP1	2024	50959774	2032
GCESD2	New LP 15	LP2	2024	50959647	2032
GCESD2	New LP 15	LP3	2024	50959734	2032
GCESD2	New LP 15	LP4	2024	50956120	2032

# Exhibit F

To: Galveston County ESD #2  
Doug Saunders – District Manager  
[dsaunders@gcesd2.org](mailto:dsaunders@gcesd2.org) or 409-781-1245

Date: 11-20-24

From: Crystal Beach Fire Rescue

District Manager,

We would like to formally notify you of our "INTENT TO PURCHASE" in accordance with Section 5.03 (H) of our contract.

1. Item/Description (include Manufacturer and Model if possible)

- TNT Storm Spreader M18V
- TNT Storm C-Cutter M18V
- TNT Storm PAA M18V
- Husqvarna Battery Powered Chainsaw
- Husqvarna M1 Face 18" Rescue Saw

2. Justification/Intended purpose explanation

New Equipment

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


\_\_\_\_\_

Total cost \$35,042.00 Is insurance required for purchase \_\_\_\_\_

Sincerely

  
Rob Stevens / captain

Received

 12.5.24  
Doug Saunders / District Manger

Email this form to [dsaunders@gcesd2.org](mailto:dsaunders@gcesd2.org) and retain a received email from the District Manager with signature and date

# Exhibit G



**BROOKSWATSON & CO.**  
**CERTIFIED PUBLIC ACCOUNTANTS**

November 21, 2024

Galveston County Emergency Services District No. 2  
930 Noble Carl Dr.  
Crystal Beach, Texas

To the Board of Commissioners:

The following represents our understanding of the services we will provide the Galveston County Emergency Services District No. 2 (the "District").

You have requested that we audit the financial statements of the governmental activities and each major fund of the District, as of September 30, 2024, and for the year then ended and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension information, and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America.

This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's discussion and analysis
- 2) Budgetary Comparison Information

### **The Objective of an Audit**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in accordance with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **General Audit Procedures**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

### **Internal Control Audit Procedures**

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are

appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

### **Compliance with Laws and Regulations**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Management Responsibilities**

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We will assist with the preparation of the District's financial statements and certain schedules. With respect to any nonattest services we perform, the District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

### **Reporting**

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the governing body of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

### **Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

**Provisions of Engagement Administration, Timing and Fees**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled for performance and completion as follows:

	Begin	Complete
Document internal control and preliminary tests		Prior to January 31
Mail confirmations	January	January
Perform year-end audit procedures	February	February
Issue audit report	n/a	March

Mike Brooks is the engagement partner for the audit services specified in this letter. His responsibilities include supervising BrooksWatson & Co., PLLC’s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees for the financial statement audit are all inclusive as follows:

Fiscal Year	Financial Statement Audit
2024	\$11,500

The invoice shall be rendered monthly based upon actual hours billed during the invoice period. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the District’s personnel to assist in the preparation of schedules and analysis of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

## Other Matters

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of BrooksWatson & Co., PLLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to certain regulators and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of BrooksWatson & Co., PLLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing and returning the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Brooks Watson & Co.*

Brooks Watson & Co.  
14950 Heathrow Forest Pkwy | Ste 530  
Houston, TX 77032

\*\*\*\*\*

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of the Galveston County Emergency Services District No. 2 by:

Treasurer

Name: \_\_\_\_\_

Date: \_\_\_\_\_

District Manager

Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Exhibit H

**MUTUAL AID AGREEMENT & MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**HIGH ISLAND INDEPENDENT SCHOOL DISTRICT**  
**AND**  
**GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

---

This Mutual Aid Agreement & Memorandum of Understanding Between High Island Independent School District and Galveston County Emergency Services District No. 2 (the "MOU") is entered into between High Island Independent School District ("HIISD"), acting by and through its Board of Trustees, and Galveston County Emergency Services District No. 2 ("GCESD2"), acting by and through its Board of Commissioners. (Together, HIISD and GCESD2 may be referred to as the "Parties." Individually, HIISD or GCESD2 may be referenced as a "Party.")

This MOU is authorized pursuant to Chapter 791 ("Interlocal Cooperation Contracts") of the Texas Government Code, the purpose of which is to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state, and Section 775.031 of the Texas Health and Safety Code which authorizes an emergency services district, as a political subdivision of the state, to contract with other entities, including other districts or municipalities, to make emergency services available to those in an emergency services district.

This MOU shall become effective on the date the MOU is fully executed (i.e., executed by both of the Parties) (the "Effective Date").

**RECITALS**

**WHEREAS** the Parties to the MOU have previously partnered with one another to foster effective communication and efficient resource-sharing in the best interest of individuals within the physical boundaries of the Parties;

**WHEREAS** the Parties to this MOU recognize that mutual aid has been provided in the past and have determined that it is in the best interests of themselves and the individuals within the physical boundaries of the Parties to create a plan to foster effective communication and the sharing

of resources which shall include resources of personnel and equipment in the event of a medical emergency and/or calamity;

**WHEREAS**, as a continuation of this partnership, the Parties desire to enter into an agreement which provides that individuals who are jointly employed by HIISD and GCESD2 (or who are employed by HIISD and volunteer for GCESD2) and who also qualify as appropriately-licensed emergency medical services providers (i.e., "Employees" or "Employee" if referenced individually), may render medical aid in the instance of a medical emergency occurring in the course and scope of the Employee's work for HIISD;

**WHEREAS** the Texas Department of State Health Services ("DSHS") governs the certification and licensure of emergency medical services professionals (referenced collectively as "EMS professional(s)" for purposes of this MOU);

**WHEREAS** the Parties desire to encourage an Employee who may qualify as a DSHS-licensed EMS professional to provide appropriate emergency medical care, including that which may be life-saving, in the context of his or her work as an Employee of HIISD;

**WHEREAS** entering into this MOU serves a public purpose by enhancing the safety of individuals within the physical boundaries of HIISD and GCESD2;

**WHEREAS** the designed mutual aid areas shall be the entire district of each of the Parties;

**WHEREAS** this MOU shall provide for the cooperation of the Parties in responding to emergency incidents and assisting each other as may be required to mitigate an emergency of a size or scope beyond the control of a single Party acting without the assistance of the other.

**WHEREAS** entering into this MOU enables the Parties to benefit more fully from the entirety of an Employee's skills, training, and knowledge;

**WHEREAS**, to the extent an EMS professional provides emergency medical services while serving in his or her capacity as an Employee of HIISD, that EMS Professional may not be eligible for certain liability protections unless complying with specific protocols of GCESD2;

**WHEREAS** the Parties desire that an Employee be authorized to provide emergency medical services (as an EMS Professional) while serving in his or her capacity as an Employee of HIISD, even when emergency medical assistance has not been requested/initiated via a call to 911;

**WHEREAS** the terms of this MOU will provide clarity to the Parties and Employees as to matters of standards, procedures, and required protocols such that Employees will be enabled to provide services as EMS professionals more readily and with a greater sense of support and security;

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained within this MOU, the sufficiency of which are hereby acknowledged, and subject to the terms and conditions set forth in this MOU, the Parties agree as follows:

## **TERMS AND AGREEMENT**

**Term of Agreement:** The initial term of this MOU shall be one year from the Effective Date. This MOU shall automatically renew for subsequent one-year terms until such time as one or both of the Parties terminate the MOU pursuant to the requirements for termination contained within this MOU.

**Levels of Medical Services to Be Provided:** The Parties agree that, for purposes of this MOU, a need for medical services will be classified as either Level 1 or Level 2:

- **Level 1:** Medical services needed on a non-emergency basis shall constitute Level 1. Level 1 interventions will be addressed by HIISD personnel and include the following examples: provision of ibuprofen, acetaminophen, antihistamines, albuterol and medications of a similar nature; basic first aid care.
- **Level 2:** Medical services needed on an emergency basis shall constitute Level 2. Level 2 interventions may involve the provision of emergency medical services by Employees

in their capacity as EMS Professionals and may include the following examples: traumatic injury, falls, cardiac arrest, and issues with respiration. These emergency medical services will be provided by the Employees (a) in the place of calling 911 or otherwise requesting medical care services from GCESD2's emergency responders; or (b) until such time as GCESD2's emergency responders arrive at the relevant site in order to "take over" the provision of emergency medical services from the Employee(s). All Employees constituting EMS Professionals who are present at the relevant site shall respond to the medical emergency and assist with treatment (unless they are unavoidably unavailable).

**Protocols Applicable to Employees:** In order for an Employee to protect its license as an EMS Professional, the Employee must comply with the following protocols:

- The Employee serving in his or her capacity as an EMS Professional shall, subsequent to providing emergency medical services and otherwise addressing relevant medical needs, the Employee shall complete an ESO patient care report.
- The Employee shall, when acting in his or her capacity as an EMS Professional, have, in his or her possession, an EM-R bag that will be assigned to the Employee's school and which will be routinely inventoried.
- To the extent the Employee, in his or her capacity as an EMS Professional, provides emergency medical services, the provision of such services shall be listed as "no bill" in the context of completing the ESO patient care report.

**Other Relevant Protocols:** To the extent GCESD2's emergency responders arrive at the HIISD site (or related location) in order to "take over" the provision of emergency medical services from the Employee(s), GCESD2's lead medic is charged with completing the ESO patient care report.

**MOU Termination:** A Party may terminate this MOU by providing thirty (30) days' notice to the MOU counterparty. A Party may terminate this MOU in the middle of an individual one-year term, or a Party may provide notice at least thirty (30) days prior to the end of a specific term with the intention that the MOU will not automatically renew for an additional one-year term.

**Entirety of Agreement:** This MOU constitutes the entire agreement between the Parties and supersedes all prior agreements and/or understandings related to the subject matter of the MOU. This MOU may be amended and/or supplemented only by written instrument duly approved and executed by both Parties in accordance with the formalities of this MOU.

**Powers:** Nothing contained herein shall be deemed or construed by the Parties hereto, or by any third-party, as creating the relationship of principal and agent, partners, joint venturers or any other similar such relationship between the Parties to this MOU.

**Notice:** All notices required herein must be given via U.S.P.S. First Class Mail, with return receipt requested, addressed as follows:

**High Island Independent School District:**

Dr. David Walker, Superintendent

2113 6<sup>th</sup> St.

High Island, TX 77623

**Galveston County Emergency Services District 2:**

Doug Saunders, District Manager

P.O. Box 1575

Crystal Beach, TX 77650


**Severability:** In the event that any one or more of the provisions contained in this MOU is, for any reason, held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect the remaining provisions of the MOU.

**Governing Law:** This MOU shall be governed by and construed in accordance with the laws of the State of Texas. To the extent relevant, the appropriate venue shall be Galveston County, Texas.

**Immunity:** A Party to this MOU does not waive or relinquish any immunity or defense on behalf of itself, its officials, trustees, officers, employees, agents and/or representatives.

**PARTY SIGNATURES**

**HIGH ISLAND INDEPENDENT SCHOOL DISTRICT**

By:   
Dr. David Walker  
Superintendent, High Island Independent School District

Date: 12-9-2024

**GALVESTON COUNTY EMERGENCY SERVICES DISTRICT 2**

By: \_\_\_\_\_  
Mr. Doug Saunders  
District Manager, Galveston County Emergency Services District 2

Date: \_\_\_\_\_

# Exhibit I

# Holiday Schedule

*want to adopt  
this holiday  
schedule?*



## 2025 COUNTY HOLIDAY SCHEDULE

*Christmas Eve*

<u>Holiday</u>	<u>Date</u>	<u>Day of the Week</u>
✓ New Year's Day	Jan. 1	Wednesday
✓ Martin Luther King Day	Jan. 20	Monday
✓ Good Friday	April 18	Friday
✓ Memorial Day	May 26	Monday
✓ Juneteenth	June 19	Thursday
✓ Independence Day	July 4	Friday
✓ Labor Day	Sept. 1	Monday
✓ Veterans Day	Nov. 11	Tuesday
✓ Thanksgiving	Nov. 27	Thursday
✓ Day after Thanksgiving	Nov. 28	Friday
✓ Christmas Day	Dec. 25	Thursday

# Exhibit J



**District Manager**

**December Update**

- **Ambulance Supplement Grant Program for 2024 has started and initial information has been submitted.**
- **Employee Personnel Policy – In January a committee will be formed to include District Manager, 2 Supervisors and 3 employees to review and update policy.**
- **A letter was sent to TXDOT requesting a warning sign to be installed on Highway 87 near curve and barriers where debris washes over.**
- **Frazer Ambulance – intent to purchase signed, expected delivery - second quarter of 2026.**

# EMS Calls for Service

## Zone Breakdown

Zone	
Out of District	9
Crystal Beach	44
High Island	10
Gilchrist	1
Port Bolivar	13
	<b>Total 77</b>

# Billing

Executive Summary for 188 - Galveston 2

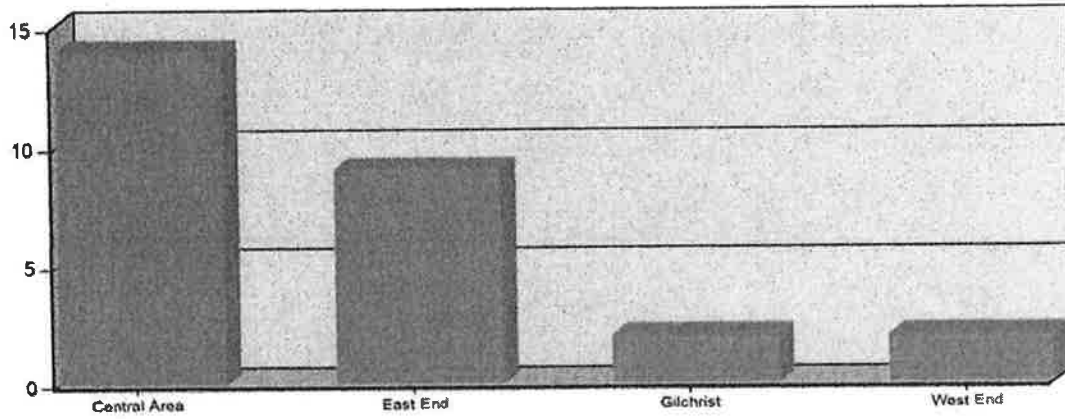


	Oct-24	Nov-24	Grand Total
Gross Charges	\$81,269	\$114,325	\$195,594
Cash Collections	(\$47,974)	(\$27,765)	(\$75,739)
Gross Charge per Trip	\$2,196	\$2,287	\$2,248
Cost/Trip (CPT)	\$1,297	\$565	\$871
<b>Payer Mix</b>			
Insurance	29.7%	20.0%	24.1%
Medicaid	5.4%	2.0%	3.4%
Medicare	43.2%	28.0%	34.5%
Private Pay	21.6%	22.0%	21.8%
Govt Misc	0.0%	0.0%	0.0%
Payer Research	0.0%	28.0%	16.1%
<b>Level of Service</b>			
ALS Non-Emergency	0.0%	0.0%	0.0%
ALS Emergency	67.6%	64.0%	65.5%
ALS-2	5.4%	12.0%	9.2%
BLS Non-Emergency	0.0%	0.0%	0.0%
BLS Emergency	27.0%	24.0%	25.3%
SCT A0420	0.0%	0.0%	0.0%
Facility Base	0.0%	0.0%	0.0%
<b>Level of Service Volume</b>			
Total Service Volume	37	50	87
ALS Non-Emergency TXP	0	0	0
ALS Emergency TXP	25	32	57
ALS-2 Emergency TXP	2	6	8
BLS Non-Emergency TXP	0	0	0
BLS Emergency TXP	18	12	30
Sct A0420 TXP	0	0	0
Service Others Cot	0	0	0
Facility Base TXP	0	0	0
Ground Mileage	583	790	1,383

12/07/2024 06:52 PM

# VFD Response

Incident Count per Zone for Date Range  
Start Date: 11/01/2024 | End Date: 11/30/2024



ZONE	# INCIDENTS
Central Area - Crystal Beach VFD	14
East End - High Island VFD	9
Gilchrist - Gilchrist	2
West End - Port Bolivar VFD	2
<b>TOTAL:</b>	<b>27</b>

**Incident Type Count per Station for Date Range**

Start Date: 11/01/2024 | End Date: 11/30/2024

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - PORT BOLIVAR VFD STATION 1-21</b>	
121 - Fire in mobile home used as fixed residence	1
143 - Grass fire	1
311 - Medical assist, assist EMS crew	1
<b># Incidents for 1 - Port Bolivar VFD Station 1-21:</b>	<b>3</b>

<b>Station: 2 - CRYSTAL BEACH VFD ST.1-22</b>	
311 - Medical assist, assist EMS crew	6
323 - Motor vehicle/pedestrian accident (MV Ped)	1
445 - Arcing, shorted electrical equipment	1
531 - Smoke or odor removal	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	2
<b># Incidents for 2 - Crystal Beach VFD St.1-22:</b>	<b>12</b>

<b>Station: 3 - HIGH ISLAND VOUNTEER FIRE RESCUE 1-23</b>	
121 - Fire in mobile home used as fixed residence	1
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	8
551 - Assist police or other governmental agency	1
735 - Alarm system sounded due to malfunction	1
<b># Incidents for 3 - High Island Vounteer Fire Rescue 1-23:</b>	<b>12</b>

PERSONNEL	COUNT	PERCENTAGE
<u>Blashill, Dawn</u>	1	3.70 %
<u>Bouse, Bobby</u>	1	3.70 %
<u>Comeaux, Debbie</u>	1	3.70 %
<u>Comeaux, Malcolm M</u>	3	11.11 %
<u>Comeaux, Tommy</u>	2	7.41 %
<u>Duncan, Bruce</u>	3	11.11 %
<u>Dorey, Mark</u>	10	37.04 %
<u>Edmore, Jerminy</u>	1	3.70 %
<u>Ferron, Dustin</u>	5	18.52 %
<u>Gaacks Jr., Robert L</u>	12	44.44 %
<u>Gaacks, Austin</u>	5	18.52 %
<u>Corpl, Charles W</u>	1	3.70 %
<u>Goffin, April</u>	1	3.70 %
<u>Goffin, Richard</u>	3	11.11 %
<u>Cooper, Gerald</u>	3	11.11 %
<u>Manuel, James (Perry)</u>	1	3.70 %
<u>McKinney, Harley D</u>	4	14.81 %
<u>Mills, David D</u>	2	7.41 %
<u>Mills, Josh d</u>	1	3.70 %
<u>Jewberry, Gunner</u>	1	3.70 %
<u>Connor, John (Shannon) S</u>	4	14.81 %
<u>Connor, Mariorie (Missy) L</u>	3	11.11 %
<u>Opeltree, Kelton W</u>	6	22.22 %
<u>Riley, Mike</u>	4	14.81 %
<u>Riley, Terrie</u>	3	11.11 %
<u>Roessler, Mike</u>	3	11.11 %
<u>Scott, Sheldon</u>	1	3.70 %
<u>Stevens, Robin</u>	4	14.81 %
<u>Strimple, Hoss</u>	1	3.70 %
<u>Thompson, Orbin</u>	1	3.70 %
<u>Weeks, William</u>	1	3.70 %
<u>Williams, John</u>	1	3.70 %
Sum of Individual Responses	93	
Total Incidents for Date Range	27	

# Exhibit K

# Galveston County Emergency Services No. 2

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

October - November, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
1000 Property Tax Collections	156,306.55	1,500,000.00	-1,343,693.45	10.42 %
1002 Sales Tax Revenue	418,493.42	1,850,000.00	-1,431,506.58	22.62 %
1004 Emergency Service Billing	53,695.58	250,000.00	-196,304.42	21.48 %
1010 Other Revenue	1,050.92		1,050.92	
1020 Interest Income - Bank	22,680.14	60,000.00	-37,319.86	37.80 %
<b>Total Income</b>	<b>\$652,226.61</b>	<b>\$3,660,000.00</b>	<b>\$-3,007,773.39</b>	<b>17.82 %</b>
<b>GROSS PROFIT</b>	<b>\$652,226.61</b>	<b>\$3,660,000.00</b>	<b>\$-3,007,773.39</b>	<b>17.82 %</b>
<b>Expenses</b>				
2000 Auditing		12,000.00	-12,000.00	
2010 Accountant Fees	3,552.50	20,000.00	-16,447.50	17.76 %
2110 Software Services	2,020.89	12,000.00	-9,979.11	16.84 %
2200 Legal Fees	3,417.00	25,000.00	-21,583.00	13.67 %
2210 Professional Fees Other	3,600.00	30,000.00	-26,400.00	12.00 %
2320 Office Equipment		2,000.00	-2,000.00	
2420 Insurance-Liability		6,000.00	-6,000.00	
2450 Bond		400.00	-400.00	
2500 Travel/Conferences		3,000.00	-3,000.00	
2510 Mileage reimbursement/tolls	2,000.00	12,000.00	-10,000.00	16.67 %
2610 Payroll Taxes	2,525.69	18,900.00	-16,374.31	13.36 %
2630 Salary & Hourly Employees	33,286.32	221,000.00	-187,713.68	15.06 %
2650 Employee Medical/Benefits	1,421.52	9,200.00	-7,778.48	15.45 %
2660 Retirement	3,263.03	21,100.00	-17,836.97	15.46 %
2700 Dues & Subscriptions	2,316.67	500.00	1,816.67	463.33 %
2800 Utilities	6,405.47	36,000.00	-29,594.53	17.79 %
2900 Collections County & CAD	3,991.25	15,500.00	-11,508.75	25.75 %
3010 Crystal Beach VFD	3,599.20	53,300.00	-49,700.80	6.75 %
3020 High Island VFD	6,026.72	100,020.00	-93,993.28	6.03 %
3030 Port Bolivar VFD	13,831.98	66,950.00	-53,118.02	20.66 %
3040 EMS				
42110 Software Services	6,906.28	18,000.00	-11,093.72	38.37 %
42210 Professional Fees - Other	698.21	3,000.00	-2,301.79	23.27 %
42250 Medical Director Fees	1,500.00	18,000.00	-16,500.00	8.33 %
42300 Office Supplies/Equipment	6,361.99	18,000.00	-11,638.01	35.34 %
42330 Medical Supplies	22,580.94	60,000.00	-37,419.06	37.63 %
42430 Insurance - Auto/Boat	82.48	70,000.00	-69,917.52	0.12 %
42440 Insurance Workers Comp		51,000.00	-51,000.00	
42500 Travel	15.00	1,500.00	-1,485.00	1.00 %
42610 Payroll Tax Expenses	24,225.49	165,000.00	-140,774.51	14.68 %
42630 Salary & Hourly Employees	326,257.22	1,950,000.00	-1,623,742.78	16.73 %
42640 Payroll Services	210.00	9,000.00	-8,790.00	2.33 %
42650 Employee Medical/Benefits	33,681.39	190,000.00	-156,318.61	17.73 %
42660 Retirement	33,017.94	180,000.00	-146,982.06	18.34 %

# Galveston County Emergency Services No. 2

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

October - November, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
42700 Dues/Subscriptions/Licenses/Public Rel	314.33	2,000.00	-1,685.67	15.72 %
42740 Good of the Department	513.40	2,500.00	-1,986.60	20.54 %
42800 Utilities	1,454.86	10,000.00	-8,545.14	14.55 %
44000 EMS Equipment/Maint/Repair	1,214.39	25,000.00	-23,785.61	4.86 %
44200 Fuel	2,140.55	40,000.00	-37,859.45	5.35 %
44210 Oxygen	985.88	6,000.00	-5,014.12	16.43 %
44300 Radio Usage		3,000.00	-3,000.00	
44500 Training	8,510.50	20,000.00	-11,489.50	42.55 %
44600 Medical Exams/Background Checks		1,500.00	-1,500.00	
44800 Uniforms	1,339.55	12,500.00	-11,160.45	10.72 %
44900 Vehicle Maint. & Repair	12,271.82	50,000.00	-37,728.18	24.54 %
46000 Port B Rent/Utilities	3,729.06	15,000.00	-11,270.94	24.86 %
<b>Total 3040 EMS</b>	<b>488,011.28</b>	<b>2,921,000.00</b>	<b>-2,432,988.72</b>	<b>16.71 %</b>
4050 ESD Fire Equipment/Repair	2,020.10	40,000.00	-37,979.90	5.05 %
5010 Rescue/Medical/Fire Apparatus		367,005.48	-367,005.48	
5022 CB Fire Truck		64,937.64	-64,937.64	
5025 Radios,EMS Equip, Rescue Supplies	1,691.22	101,000.00	-99,308.78	1.67 %
5026 Land Improvments		6,500.00	-6,500.00	
5060 New Ambulance & Remounts		190,000.00	-190,000.00	
<b>Total Expenses</b>	<b>\$582,980.84</b>	<b>\$4,355,313.12</b>	<b>\$-3,772,332.28</b>	<b>13.39 %</b>
NET OPERATING INCOME	<b>\$69,245.77</b>	<b>\$-695,313.12</b>	<b>\$764,558.89</b>	<b>-9.96 %</b>
NET INCOME	<b>\$69,245.77</b>	<b>\$-695,313.12</b>	<b>\$764,558.89</b>	<b>-9.96 %</b>

# Galveston County Emergency Services No. 2

## Balance Sheet

As of November 30, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
6680 Checking Texas First	176,590.66
6681 Savings - Texas First Bank	2,529.80
6682 - TexStar Capital	133,475.93
6682 - TexStar Emergency	1,142,701.07
6682 - TexStar Savings Account	1,572,236.42
6683 Texas First - Billing Rev. Acc.	204,973.36
<b>Total Bank Accounts</b>	<b>\$3,232,567.24</b>
Accounts Receivable	
1100 Grant Receivable	500.00
<b>Total Accounts Receivable</b>	<b>\$500.00</b>
Other Current Assets	
1110 Property Taxes Receivable	77,919.96
1111 Deferred Portion of Taxes Rec.	-76,128.97
1112 Deferred Ambulance Billings	-44,701.09
1120 Sales Tax Receivable	321,145.13
1125 Other Assets	5,370.62
1126 EMS Receivable	450,457.62
1126.1 Allowance for EMS receivables	-402,309.81
1127 Cash with Agent	23,999.61
1128 Prepaid Expenses	2,554.81
12100 Inventory Asset	260.00
<b>Total Other Current Assets</b>	<b>\$358,567.88</b>
<b>Total Current Assets</b>	<b>\$3,591,575.12</b>
<b>TOTAL ASSETS</b>	<b>\$3,591,575.12</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 Payroll Liabilities	38.76
7905 Stryker Lease Issuance	154,700.00
<b>Total Other Current Liabilities</b>	<b>\$154,738.76</b>
<b>Total Current Liabilities</b>	<b>\$154,738.76</b>
<b>Total Liabilities</b>	<b>\$154,738.76</b>
Equity	
32000 General Fund Balance	3,367,590.59
Net Income	69,245.77
<b>Total Equity</b>	<b>\$3,436,836.36</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$3,591,575.12</b>

Galveston County Emergency Services No. 2  
6680 Checking Texas First, Period Ending 11/30/2024

**RECONCILIATION REPORT**

Reconciled on: 12/04/2024

Reconciled by: gosten@gcesd2.org

Any changes made to transactions after this date aren't included in this report.

	USD
<b>Summary</b>	
Statement beginning balance	151,256.77
Checks and payments cleared (51)	-294,440.03
Deposits and other credits cleared (13)	332,035.56
Statement ending balance	<u>188,852.30</u>
Uncleared transactions as of 11/30/2024	-12,261.64
Register balance as of 11/30/2024	176,590.66
Cleared transactions after 11/30/2024	0.00
Uncleared transactions after 11/30/2024	712.09
Register balance as of 12/04/2024	<u>177,302.75</u>

**Details**

Checks and payments cleared (51)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/18/2024	Check	4028	Sean Huffstetter	-77.94
10/16/2024	Check	4049	Baptist Health Training Center	-90.00
10/16/2024	Check	4070	Baptist Health Training Center	-90.00
10/16/2024	Check	4068	Impact EMS	-6,331.00
11/01/2024	Expense			-252.16
11/01/2024	Expense		Verizon	-274.81
11/04/2024	Expense			-169.00
11/05/2024	Expense			-1,012.55
11/06/2024	Journal	MLV 08-72		-1,891.73
11/06/2024	Journal	MV 11.2024-01		-6,778.75
11/07/2024	Expense			-1,010.80
11/07/2024	Check	4085	Galveston Central Appraisal D...	-3,306.60
11/07/2024	Check	4087	Cyber One Solutions	-257.10
11/07/2024	Check	4088	United Data Technologies, Inc.	-330.00
11/07/2024	Check	4090	Andrew Broussard	-247.59
11/07/2024	Check	4092	GCM, The Big Store	-225.25
11/08/2024	Journal	MLV 08-71		-22,689.95
11/08/2024	Journal	MLV 08-71		-64,375.50
11/12/2024	Expense			-206.00
11/12/2024	Expense			-1,287.74
11/13/2024	Expense		Galveston County Auditor	-180.60
11/13/2024	Expense			-628.96
11/13/2024	Expense		Galveston County Auditor	-254.53
11/13/2024	Check	4093	FJ Tire Shop	-4,550.00
11/15/2024	Expense		Texas Department of State He...	-31,376.99
11/15/2024	Expense			-256.78
11/20/2024	Check	4100	Evergreen Electronics	-2,519.70
11/20/2024	Expense		The Hartford	-1,201.95
11/20/2024	Check	4104	Bound Tree	-17,675.80
11/20/2024	Check	4102	Frazer	-145.00
11/20/2024	Check	4101	Coastal Welding	-514.02
11/20/2024	Check	4083	Galveston County Auditor	-2,140.55
11/20/2024	Check	4099	Station Automation, Inc dba P...	-20.83
11/20/2024	Check	4098	O'Reilly Automotive, Inc.	-145.31
11/20/2024	Check	4096	High Island VFD	-2,463.35
11/20/2024	Check	4095	Port Bolivar VFD	-1,963.44
11/20/2024	Check	4078	Sparklets & Sierra Springs	-71.44
11/20/2024	Check	4079	Frazer	-1,367.50
11/20/2024	Check	4080	Lexipol, LLC	-1,909.50

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/20/2024	Check	4081	First ARriving IO, Inc.	-2,881.28
11/20/2024	Check	4094	Crystal Beach VFD	-1,959.05
11/20/2024	Check	4084	AT&T Mobility	-510.72
11/20/2024	Check	4076	Joshua C. Heinz	-1,000.00
11/21/2024	Expense			-1,010.80
11/22/2024	Journal	MV 11.2024-05		-66,173.91
11/22/2024	Expense			-210.00
11/22/2024	Journal	MV 11.2024-05		-23,586.05
11/25/2024	Expense		Undine	-111.10
11/27/2024	Expense			-16,366.24
11/29/2024	Expense			-252.16
11/29/2024	Expense			-89.00
<b>Total</b>				<b>-294,440.03</b>

Deposits and other credits cleared (13)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/06/2024	Deposit			29,876.41
11/07/2024	Deposit			1,694.19
11/08/2024	Deposit			8,882.96
11/08/2024	Deposit			207,050.01
11/13/2024	Deposit			2,908.91
11/14/2024	Deposit			20,651.53
11/15/2024	Deposit			5,810.03
11/20/2024	Deposit			14,885.78
11/21/2024	Deposit			7,641.41
11/22/2024	Deposit			7,155.11
11/26/2024	Deposit			1,097.33
11/27/2024	Deposit			15,512.64
11/29/2024	Deposit			8,869.25
<b>Total</b>				<b>332,035.56</b>

Additional Information

Uncleared checks and payments as of 11/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/24/2024	Journal	Audit-14		-973.88
07/17/2024	Check		Oliver Marion	-3,327.78
11/07/2024	Check	4091	Threadbearer	-844.14
11/07/2024	Check	4089	SAFE-D	-2,316.67
11/07/2024	Check	4086	Crescent Electric	-1,389.63
11/20/2024	Check	4082	Baptist Health Training Center	-90.00
11/20/2024	Check	4097	Vidal Accounting, PLLC	-1,627.50
11/20/2024	Check	4103	Covercraft	-1,317.04
11/20/2024	Check	4105	Benckenstein & Oxford	-375.00
<b>Total</b>				<b>-12,261.64</b>

Uncleared deposits and other credits as of 11/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/17/2024	Check	3944	Reagen Isbell	0.00
07/17/2024	Check	3938	Douglas Crouch	0.00
08/20/2024	Check	4004	Crescent Electric	0.00
08/21/2024	Check	3996	Kyrish Truck Centers	0.00
<b>Total</b>				<b>0.00</b>

Uncleared checks and payments after 11/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/02/2024	Expense		The Hartford	-1,067.93
12/02/2024	Expense			-169.00
12/03/2024	Expense		Verizon	-274.81
Total				-1,511.74

Uncleared deposits and other credits after 11/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/03/2024	Deposit			2,223.83
Total				2,223.83